

CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION
JANUARY 20, 2011
MINUTES

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met January 20, 2011 at 6:00 p.m. at the Cedar Hill Government Center, 4th floor Administration Conference Room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

Community Development Corporation Directors Present: Don Heitzman, Don Ripple, Will Collins, Ruth Ann Bechdol, Robbie Slotter, Linda Rodrigue & John Jackson. **Absent:** **Ex Officio Present:** Remelle Edwards. **Absent:** James Charles.

City Staff Present: Deputy City Manager Greg Porter, Parks, Recreation Director Rhoda Savage, Recreation Center Supervisor Carolyn Skeels, Parks Superintendent Clifton Felts, & Executive Assistant Pat Bateman..

I. Call the meeting to order.

The meeting was called to order by President Don Heitzman at 6:04 p.m.

II. Citizens forum.

No one spoke at Citizen Forum.

III. Approve the minutes of CDC regular meeting of August 26, 2010.

President Heitzman asked the Board if there were any changes to the minutes of August 26, 2010. Seeing no changes, the minutes of August 26, 2010 were approved.

IV. Report on FYE 2010 financials.

Greg Porter gave a presentation on FYE 2010 financials. Mr. Porter went through the budget summary with revenue detail. Increased Recreation Center revenues were discussed along with CDC fund balance and the CDC major project set aside. The CDC highlights were also discussed.

V. Receive a briefing regarding the Parks, Recreation, Trails & Open Space Visioning Plan consultant selection and project delivery process.

Rhoda Savage gave a briefing on the consultant selection for the Parks, Recreation, Trails & Open Space Visioning Plan. Two (2) members of the CDC were part of this selections committee. Ms. Savage thanked Ruth Ann Bechdol and Will Collins for their representation.

VI. Consider awarding a contract to Halff Associates, Inc. for professional services associated with the development of the Parks, Recreation, Trail and Open Space Visioning Master Plan for the City of Cedar Hill.

Linda Rodrigue made a motion seconded by Ruth Ann Bechdol to award the contract for professional services associated with the development of the Parks, Recreation, Trail and Open Space Visioning Master Plan to Halff Associates, Inc. The motion passed unanimously.

VII. Receive a briefing regarding the Red Oak Creek Hike & Bike Trail consultant selection and project delivery process.

Ms. Savage briefed the CDC on the Red Oak Creek Hike & Bike Trail consultant selection and project delivery process. She reported that there were nineteen (19) firms that the selection committee narrowed to six (6) for interviews.

VIII, Consider awarding a contract to BW2 Engineers, Inc. for professional services associated with the planning, design development, bidding, construction administration and cost estimation services related to the Red Oak Creek Hike and Bike Trail.

Will Collins made a motion seconded by Robbie Slotter to award the contract to BW2 Engineers, Inc. for professional services associated with the planning, design development, bidding, construction administration and cost estimation services related to the Red Oak Creek Hike and Bike Trail. The motion passed unanimously.

IX. Discussion of current projects and events.

Ms. Savage discussed the actual path of the upcoming Red Oak Creek Hike and Bike Trail.

Mr. Porter reported the construction was progressing at the Dogwood Canyon Audubon Center.

X. Adjourn.

John Jackson made a motion seconded by Don Ripple to adjourn the meeting. The motion passed unanimously.

Don Ripple, Vice President
Board of Directors Cedar Hill Community Development Corporation

ATTEST:

Lyn Hill, City Secretary and Corporation Secretary

Pat Bateman,
Corporate Recording Secretary