

EMERGENCY MANAGEMENT

MISSION STATEMENT:

The mission of the Emergency Management Department is to prepare for, monitor and recover from natural and man-made disasters through the implementation of the City's Emergency Operations Plan.

CORE FUNCTIONS:

- 1) **Monitor and coordinate the City's Emergency Operations Plan as required**
 - Maintain a current plan and readiness to implement the Response Plan when deemed necessary
- 2) **Monitor and respond to dangerous weather conditions** - Maintain communications with local and regional weather tracking stations
- 3) **Recover from catastrophic incidents** - Maintain readiness to mitigate the effects of both man-made and natural disasters within our community/region

2014-2015 WORK PLAN

CORE FUNCTION: #1 Prepare and coordinate the City's Emergency Operations Plan as required

Action:

- Update Emergency Operations Plan
- Activate Emergency Operations Center (EOC)
- Implement Emergency Management Plan

Activity Measurement:

- Conduct an annual review of the Emergency Management Plan and maintain an "Advanced" level status
- Respond and activate EOC within 15 minutes of notice
- Conduct (a minimum of) one table-top and one functional Emergency Management Exercise annually

Meets City Council's Premier Statement:
Cedar Hill is Safe.

CORE FUNCTION: #2 Monitor and respond to dangerous weather conditions

Action:

- Utilize daily monitoring equipment such as web-based weather, regional dispatch personnel and television alerting systems during the spring and fall seasons
- Activate, maintain and conduct monthly testing of the outdoor warning siren system
- Activate all 15 sirens successfully
- Activate Storm Spotters

Activity Measurement:

- Successfully activate and operate all monitoring equipment within five minutes
- Perform Outdoor Warning System Tests on the first Wednesday of the month
- Verify successful activation of emergency sirens within 90 seconds of request
- Verify all Storm Spotters are in route to pre-determined positions within ten minutes of notification

Meets City Council's Premier Statement:

Cedar Hill is Safe.

CORE FUNCTION: #3 Recover from catastrophic incidents

Action:

- Activate EOC and implement Emergency Management Plan - as required
- Dispatch Storm Spotters to perform damage assessment
- Utilize appropriate resources and reimbursement procedures

Activity Measurement:

- Notify essential personnel (Group 1) and activate EOC within 15 minutes of notification of impending incident
- Transition Storm Spotters into damage assessment mode within 15 minutes after deemed "Safe"
- Request local, regional, state and federal resources through proper channels within ten minutes of the need/request for those resources

Meets City Council's Premier Statement:

Cedar Hill is Safe.

SUMMARY - EMERGENCY MANAGEMENT

EXPENDITURES	ACTUAL	ACTUAL	EST.	FISCAL YEAR 2014-2015		
	FYE 12	FYE 13	FYE 14	CONTINUED	GROWTH	PROPOSED
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	1,920	350	1,400	1,400	1,400	1,400
Maintenance	16,330	15,130	27,760	25,560	25,560	25,560
Services	48,474	58,347	58,500	58,500	58,500	58,500
Utilities	2,934	2,564	3,170	3,240	3,240	3,240
Leases/Rentals	3,825	3,825	6,990	10,030	102,550	10,030
Sundry	4,945	5,180	10,600	10,650	10,650	10,650
TOTAL Dept. Budget	\$ 78,428	\$ 85,396	\$ 108,420	\$ 109,380	\$ 201,900	\$ 109,380

STAFFING	ACTUAL	ACTUAL	EST.	FISCAL YEAR 2014-2015		
	FYE 12	FYE 13	FYE 14	CONTINUED	GROWTH	PROPOSED

N/A

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL	LEASE	FUNDED
	COST	COST	

Warning Siren \$ 25,000 \$ 3,040 Yes

PROGRAMS:	PRIORITY	COST	FUNDED
Emergency Power Generator	1	\$ 92,520	No

Proposed Program Description

Emergency Management

Program One (1), Emergency Power Generator – Recreation Center (1st Year Request)

Program Cost: \$92,520

Tax Rate Impact: \$0.0033

Included in City Manager's Budget: No

Program Description:

The City of Cedar Hill has designated the Recreation Center as a shelter location for local and statewide operations. The City has provided shelters for the victims of hurricanes Katrina (2005) and Ike (2008). The sheltering operation from Ike housed more than 50 people for a seven (7) day period. Sheltering operations are planned for up 150 people at the recreation center. In past operations, the gymnasium has been used for dormitory type sleeping arrangements.

This system proposed in this program will provide power to the entire building. Proposals could be scaled back to eliminate some power circuits. However, specific attention is to insure that all restroom facilities, designated sleeping areas, and HVAC systems are fully powered.

If this program is not funded:

The City will continue to be without a sheltering facility with power generation capabilities in disaster situations.

This program reflects City Council's Premier Statement:

Cedar Hill is Safe.

Finance Department's Comments:

This program is eligible for the Equipment Lease Fund. The budgeted cost of the generator is \$685,000 with a lease term of \$92,520 per year for 15 years.

**EMERGENCY MANAGEMENT
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	LOCATION	COST	ESTIMATED LIFE	CM APPROVED
Thunderbolt Warning Siren		1985	Fire Station #2	Replacement in Progress		
Thunderbolt Warning Siren	X	1985	502 E. Belt Line Rd	\$ 25,000	20 Years	Yes
2001 AC/DC Warning Siren		1996	Bray Elementary			
2001 AC/DC Warning Siren		1996	Mobley Road			
2001 AC/DC Warning Siren		1996	Community Center			
2001 AC/DC Warning Siren		1996	Lake Ridge Pkwy			
2001 AC/DC Warning Siren		1996	Texas Plume Road			
2001 AC/DC Warning Siren		1996	CH Industrial Pk			
2001 AC/DC Warning Siren		1996	Springfield			
2001 AC/DC Warning Siren		1996	Waterford Oaks			
2001 AC/DC Warning Siren		1996	Shadybrook			
Am. Signal Tempest T-128 Warning Siren		2013	Kingswood			
Am. Signal Tempest T-128 Warning Siren		2007	Lakeridge (Prairie View)			
Am. Signal Tempest T-128 Warning Siren		2006	Bearcreek			
Am. Signal Tempest T-128 Warning Siren		2001	High Pointe Elementary			
Television 32" (2)		2007	Station 211			
Antenna System for TV's		2007	EOC			
Generator - 80KW Generac		2012	Station 213			
Generator - 80 KW Kohler		2008	Station 214			
Generator - 400 KW Generac		2008	Government Center			
Generator - 600 KW Generac		2008	Government Center			
Generator - 80 KW Caterpillar		2006	Station 211			
Generator - 100 KW Kohler		2006	Public Works			
Generator - 50 KW Kohler		2006	Service Center			
Generator - 42 KW Cummins		2003	Station 212			
Generator - 80 KW Onan		1995	Grady Lamb Building			
Generator - 15 KW Generac		1987	Station 213			
Generator - 15 KW Generac		1986	Library			

