

ANIMAL CONTROL

MISSION STATEMENT:

The mission of the Animal Control Division of the Police Department is to provide the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

CORE FUNCTIONS:

Animal Control - Provide timely response to calls for service and enforce animal codes.

2015-2016 WORK PLAN

CORE FUNCTION: #1 Animal Control

Action:

- Respond to all calls for service in a prompt manner
- Issue citations for code violations
- Impound, release or dispose of animals in a timely manner
- Update Animal Control Ordinances as needed
- Continue Dog Registration Program for dangerous animals
- Continue to explore merging resources with Desoto and Duncanville under the direction of the Animal Shelter Director

Activity Measurement:

- Achieve average response time to service calls below 20 minutes
- Attend three Neighborhood Watch Group meetings, or City-sponsored functions annually
- Publish and distribute at least three educational articles on common dog violations/hazards to citizens through the City's newsletter, local paper, and the City's web site annually

Meets City Council's Premier Statement:

Cedar Hill is Safe.

SUMMARY - ANIMAL CONTROL

EXPENDITURES	ACTUAL		BUDGET	EST.		FISCAL YEAR 2015-2016		
	FYE 13	FYE 14		FYE 15	CONTINUED	GROWTH	PROPOSED	
Personnel	\$ 130,696	\$ 114,600	\$ 119,330	\$ 119,875	\$ 121,070	\$ 178,145	\$ 121,070	
Supplies	6,802	6,771	13,400	12,400	12,555	13,555	12,555	
Maintenance	5,585	1,292	2,000	2,000	2,000	2,000	2,000	
Services	2,771	4,023	2,940	2,940	2,975	2,975	2,975	
Utilities	1,434	1,293	1,370	1,425	1,450	2,590	1,450	
Lease/Rentals	-	1,575	10,075	2,575	19,120	21,120	19,120	
Sundry	1,726	2,232	3,650	3,650	3,800	3,800	3,800	
TOTAL Dept. Budget	\$ 149,014	\$ 131,786	\$ 152,765	\$ 144,865	\$ 162,970	\$ 224,185	\$ 162,970	

STAFFING	ACTUAL		BUDGET	EST.		FISCAL YEAR 2015-2016		
	FYE 13	FYE 14		FYE 15	CONTINUED	GROWTH	PROPOSED	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	3.00	2.00	
TOTAL Department Staff	2.00	2.00	2.00	2.00	2.00	3.00	2.00	

REPLACEMENT VEHICLES & EQUIPMENT:				ACTUAL	LEASE	FUNDED
				COST	COST	
One-Half Ton Pick-Up Truck				\$ 35,000	\$ 10,075	Yes

PROGRAMS:				PRIORITY	COST	FUNDED
Animal Control Officer				1	\$ 61,215	No

**Proposed Program Description
Animal Control**

Program One (1): Animal Control Officer
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Program Cost: \$ 61,215

Option 1 Cost: \$ 20,405

Included in City Manager's Budget: No

Program Description:

This program requests adding one full-time Animal Control Officer (ACO). The additional ACO will provide the following benefits:

- Expand the hours of service delivery during weekdays (after 5:00 p.m.) and weekends,
- Decrease the number of call-backs and call-back response times,
- Reduce overtime - due to increased shift coverage,
- Allow more time for follow-up investigations and proactive community education on animal-related topics,
- Minimize the need for Patrol Officers to respond to animal calls when an ACO is not available,
- Reduce the number of non-emergency calls held until the next day when an ACO is not available.

Options:

- 1) Add one part-time Animal Control Officer (20 hours per week),
 - a. Move the Animal Control function under the Regional Animal Shelter and cross-train certain Shelter employees as ACOs.

If this program is not funded:

- Increase response times to animal calls, particularly for vicious dogs and animal bites,
- Increase continued reliance on Patrol Officers for back-ups,
- Decrease in enforcement time,
- Decrease in 'follow up' time on existing calls,
- Increase in overtime

This program reflects City Council's Premier Statement:

Cedar Hill is Safe.

**ANIMAL CONTROL
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	MILEAGE	DESCRIPTION OF REPLACEMENT ITEM	COST	ESTIMATED LIFE	CM
Ford 1-Ton (4 X 4) #506	X	2005	118,743	Ford 1-Ton (4 X 4)	\$ 39,000	6	Yes
Ford 1-Ton (4 X 2) #309	X	2003	127,928	Ford 1-Ton (4 X 2)	\$ 35,000	6	On Order