

# EMERGENCY MANAGEMENT

## MISSION STATEMENT:

The mission of the Emergency Management Department is to provide a resilient emergency management structure dedicated to the coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

## CORE FUNCTIONS:

- 1) **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- 2) **Monitor and respond to dangerous weather conditions** - Monitor weather conditions to maintain a proper state of readiness
- 3) **Respond to and recover from catastrophic incidents** - Maintain readiness to mitigate the effects of all hazards within our community/region

## 2015-2016 WORK PLAN

### CORE FUNCTION: #1 Develop, maintain, and coordinate the City's Emergency Management Plan

#### Action:

- Develop and Update Emergency Management Plan
- Coordinate dissemination of the plan
- Conduct training and exercises

#### Activity Measurement:

- Conduct an annual review of the Emergency Management Plan and maintain an "Advanced" level status
- Disseminate plan updates to appropriate staff within 30 days
- Conduct (a minimum of) one table-top and one functional Emergency Management Exercise annually

#### Meets City Council's Premier Statement:

Cedar Hill is Safe.

**CORE FUNCTION: #2 Monitor and respond to dangerous weather conditions**

**Action:**

- Utilize daily monitoring equipment such as web-based weather, regional dispatch personnel and television alerting systems during the spring and fall seasons
- Activate, maintain and conduct monthly testing of the outdoor warning siren system
- Activate all 15 sirens successfully
- Activate Storm Spotters

**Activity Measurement:**

- Successfully activate and operate all monitoring equipment within five minutes
- Perform Outdoor Warning System Tests on the first Wednesday of the month
- Verify successful activation of emergency sirens within 90 seconds of request
- Verify all Storm Spotters are in route to pre-determined positions within ten minutes of notification

**Meets City Council's Premier Statement:**

Cedar Hill is Safe.

**CORE FUNCTION: #3 Respond to and recover from catastrophic incidents**

**Action:**

- Activate EOC and implement Emergency Management Plan - as required
- Dispatch Storm Spotters to perform damage assessment
- Utilize appropriate resources and reimbursement procedures

**Activity Measurement:**

- Notify essential personnel (Group 1) and activate EOC within 15 minutes of notification of impending incident
- Transition Storm Spotters into damage assessment mode within 15 minutes after deemed "Safe"
- Request local, regional, state and federal resources through proper channels within ten minutes of the need/request for those resources

**Meets City Council's Premier Statement:**

Cedar Hill is Safe.

**SUMMARY - EMERGENCY MANAGEMENT**

EXPENDITURES	ACTUAL	ACTUAL	BUDGET	EST.	FISCAL YEAR 2015-2016		
	FYE 13	FYE 14	FYE 15	FYE 15	CONTINUED	GROWTH	PROPOSED
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	350	1,005	1,400	1,400	5,200	5,200	5,200
Maintenance	15,130	24,041	25,560	25,560	25,550	25,550	25,550
Services	58,347	56,246	58,500	58,660	59,500	59,500	59,500
Utilities	2,564	3,175	3,240	2,960	2,920	2,920	2,920
Leases/Rentals	3,825	3,856	10,030	5,370	4,165	96,685	4,165
Sundry	5,180	10,097	10,650	10,650	11,900	11,900	11,900
<b>TOTAL Dept. Budget</b>	<b>\$ 85,396</b>	<b>\$ 98,420</b>	<b>\$ 109,380</b>	<b>\$ 104,600</b>	<b>\$ 109,235</b>	<b>\$ 201,755</b>	<b>\$ 109,235</b>

STAFFING	ACTUAL	ACTUAL	BUDGET	EST.	FISCAL YEAR 2015-2016		
	FYE 13	FYE 14	FYE 15	FYE 15	CONTINUED	GROWTH	PROPOSED

N/A

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL COST	LEASE COST	FUNDED
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N/A

PROGRAMS:	PRIORITY	COST	FUNDED
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Emergency Power Generator	1	\$ 92,520	No
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## Proposed Program Description

### Emergency Management

#### Program One (1), Emergency Power Generator (Recreation Center)

**Program Cost: \$92,520**

**Tax Rate Impact: \$0.0031**

**Included in City Manager's Budget: No**

**Program Description:**

The City of Cedar Hill has designated the Recreation Center as a shelter location for local and statewide operations. The City has provided shelters for the victims of hurricanes Katrina (2005) and Ike (2008). The sheltering operation from Ike housed more than 50 people for a seven (7) day period. Sheltering operations are planned for up to 150 people at the recreation center. In past operations, the gymnasium has been used for dormitory type sleeping arrangements.

This system proposed in this program will provide power to the entire building. Proposals could be scaled back to eliminate some power circuits. However, specific attention is to insure that all restroom facilities, designated sleeping areas, and HVAC systems are fully powered.

**If this program is not funded:**

The City will continue to be without a sheltering facility with power generation capabilities in disaster situations.

**This program reflects City Council's Premier Statement:**

Cedar Hill is Safe.

**Finance Department's Comments:**

This program is eligible for the Equipment Lease Fund. The budgeted cost of the generator is \$685,000 with a lease term of \$92,520 per year for 15 years.

**EMERGENCY MANAGEMENT  
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	LOCATION	COST	ESTIMATED LIFE	CM APPROVED
2001 AC/DC Warning Siren		1996	Bray Elementary			
2001 AC/DC Warning Siren		1996	Mobley Road			
2001 AC/DC Warning Siren		1996	Community Center			
2001 AC/DC Warning Siren		1996	Lake Ridge Pkwy			
2001 AC/DC Warning Siren		1996	Texas Plume Road			
2001 AC/DC Warning Siren		1996	CH Industrial Pk			
2001 AC/DC Warning Siren		1996	Springfield			
2001 AC/DC Warning Siren		1996	Waterford Oaks			
2001 AC/DC Warning Siren		1996	Shadybrook			
Am. Signal Tempest T-128 Warning Siren		2015	502 E. Belt Line Rd			
Am. Signal Tempest T-128 Warning Siren		2014	Fire Station 212			
Am. Signal Tempest T-128 Warning Siren		2013	Kingswood			
Am. Signal Tempest T-128 Warning Siren		2007	Lakeridge (Prairie View)			
Am. Signal Tempest T-128 Warning Siren		2006	Bearcreek			
Am. Signal Tempest T-128 Warning Siren		2001	High Pointe Elementary			
Television 32" (2)		2007	Station 211			
Antenna System for TV's		2007	EOC			
Generator - 80KW Generac		2012	Station 213			
Generator - 80 KW Kohler		2008	Station 214			
Generator - 400 KW Generac		2008	Government Center			
Generator - 600 KW Generac		2008	Government Center			
Generator - 80 KW Caterpillar		2006	Station 211			
Generator - 100 KW Kohler		2006	Public Works			
Generator - 50 KW Kohler		2006	Service Center			
Generator - 42 KW Cummins		2003	Station 212			
Generator - 80 KW Onan		1995	Grady Lamb Building			
Generator - 15 KW Generac		1987	Station 213			
Generator - 15 KW Generac		1986	Library			
Generator - 400 KW			Public Works Portable			
Generator -			1382 Lift Station			
Generator -			Bentle Branch Lift Sta.			



**CEDAR HILL**  
WHERE OPPORTUNITIES GROW NATURALLY