

City of Cedar Hill, Texas

Adopted Budget Fiscal Year 2020-2021



City of Cedar Hill

Fiscal Year 2020-2021

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,081,709, which is a 3.81 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$381,128.

The members of the governing body voted on the budget as follows:

Voting by Member (For, Against, Present - not voting, Absent):	Tax Rate Proposal	Adoption of Budget
Stephen Mason, Mayor	Yea	Yea
Clifford R. Shaw, Mayor Pro Tem	Yea	Yea
Shirley Daniels, Councilmember	Yea	Yea
Daniel C. Haydin, Jr., Councilmember	Yea	Yea
Alan E. Sims, Councilmember	Yea	Yea
Chad A. McCurdy, Councilmember	Yea	Yea
Gregory Glover, Councilmember	Yea	Yea

Property Tax Rate Comparison	2019-2020	2020-2021
Property Tax Rate:	\$0.697028/100	\$0.688102/100
No New Revenue Tax Rate (NNR):	\$0.659513/100	\$0.664835/100
NNR Maintenance & Operations Tax Rate:	\$0.485325/100	\$0.500557/100
Voter Approval Tax Rate:	\$0.697125/100	\$0.710632/100
Debt Rate:	\$0.172974/100	\$0.170031/100

Total debt obligation for City of Cedar Hill secured by property taxes:

Summary of Debt Outstanding:	Principal	Interest	Total
General Obligation Debt (GO):	\$62,030,000	\$15,841,992	\$77,871,992
Certificates of Obligation (CO):	\$19,240,000	\$7,449,573	\$26,689,573
Total	\$81,270,000	\$23,291,565	\$104,561,565

Section 102.007 of the Texas Local Government Code requires the inclusion of the above information as the cover page for this budget document

Information Required for Texas Local Government Code - Chapter 140.0045

The table below itemizes certain expenditures required in certain political subdivision budgets

	FY19 Actual	FY20 Estimated	FY21 Proposed
Required Newspaper Publications	11,263	5,000	8,000
State Legislative Lobbying	156,300	71,000	54,000

CITY OF CEDAR HILL

2020-2021 ANNUAL BUDGET

CITY COUNCIL



Stephen Mason	Mayor
Clifford R. Shaw	Mayor Pro Tem
Shirley Daniels.....	Place 1
Daniel C. Haydin, Jr.....	Place 2
Alan E. Sims.....	Place 3
Chad A. McCurdy.....	Place 4
Gregory Glover.....	Place 5

SENIOR BUDGET TEAM

Greg Porter.....	City Manager
Melissa Valadez-Cummings.....	Assistant City Manager
Marie Watts.....	Assistant to the City Manager
Alan Dickerson.....	Finance Director
Latifia Coleman.....	Finance Business Manager
Alison Ream.....	Communications Director
Tracey Tso.....	Human Resources Director
Jenifer Sweeney.....	Human Resources Manager

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BUDGET ORDINANCES

July 31, 2020

Mayor and City Council:

It is with great pleasure that I submit for your consideration the FY2021 City Manager Proposed Budget for the City of Cedar Hill. The comprehensive budget and its components build upon the distinctive priorities and objectives established by the City Council and our community over the past several years. These priorities have been expressed through numerous adopted public plans, neighborhood meetings, and community surveys.

The FYE 21 budget continues focus on key Council priorities and initiatives including public safety service excellence, public safety community relationships, continued implementation of the 2017 bond, downtown complete streets plan, development of the 2021 Comprehensive Plan, and multiple efforts addressing senior citizen livability and neighborhood integrity and engagement. Also included are continued efforts associated with supporting our community through the Coronavirus pandemic, including senior citizens' welfare checks, emergency management deployments, and stewarding vital relief and stimulus resources to our businesses and families through the CARES Act and other programs.

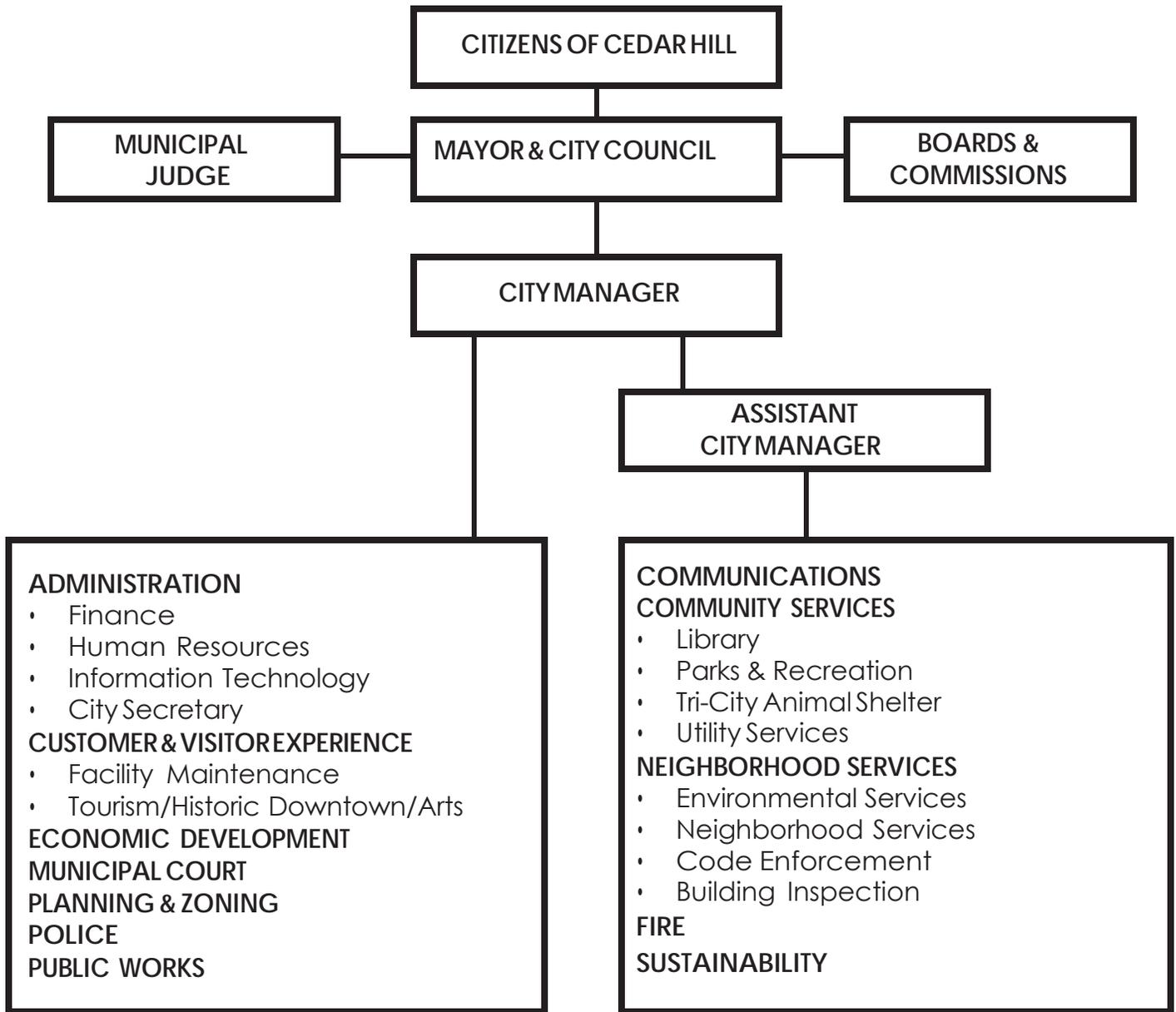
As we all know, 2020 has brought some unprecedented new challenges to our community, state and nation. The Coronavirus pandemic, disruptions to the economy, community life and how we normally engage one another has required us all to figure out new ways of functioning to ensure we continue the Cedar Hill way. For the City organization, this has meant being innovative and highly adaptive to changing events in order to ensure that our citizens continue to receive critical municipal services and we remain accessible and fully able to support those we serve. Fortunately, Cedar Hill is well positioned to face these challenges. Long-term fiscal and priority planning, the lean, highly collaborative shape of the organization, and the presence of critical regional partnerships have allowed us to weather COVID headwinds while staying on course on delivering the services and programs our citizens need and expect. By staying the course, Cedar Hill will continue to set itself apart from the rest of the region, offering a distinctive balance of high-end services and amenities, small town charm, and the area's most beautiful and engaging open spaces. Continuous improvements to community's infrastructure and amenities will continue to aid in attracting investment and resources to help broaden the tax burden while supporting the customized, boutique level services our community has come to enjoy and expect.

In closing, I would like to express my appreciation to Mayor Mason, the City Council, and the City staff for committing so many long hours and months to planning and deliberating the priorities, policies, and the documents represented in this proposal. I look forward to working together as we continue on the path of building the premier city Cedar Hill is destined to be.

Respectfully submitted,

Greg Porter
City Manager

ORGANIZATIONAL CHART



Vision Statement

We envision Cedar Hill as a **premier city** that retains its **distinctive character**; where **families** and **businesses flourish** in a **safe and clean environment**.



Mission Statement

The mission of the City of Cedar Hill is to deliver the **highest quality** municipal services to our **citizens** and **customers** consistent with our **community values**.

Values

We believe that by communicating the values to the community, all others will begin reflecting, articulating, promoting and protecting the distinctive character that will continue Cedar Hill's success far into the future.

- People and Relationships
 - Stewardship
- Highest Ethical Standards, Behavior and Integrity
 - Servant Leadership



**PEOPLE &
RELATIONSHIPS**



STEWARDSHIP



**HIGHEST ETHICAL
STANDARDS,
BEHAVIOR & INTEGRITY**



**SERVANT
LEADERSHIP**

CITY COUNCIL PREMIER STATEMENT

The City Council envisions a “Premier City” to be defined by the **following Premier Statements**, which are in no order of importance:

<p>DISTINCTIVE CHARACTER</p> 	<p>Character is the internal compass that guides thoughts and actions. The City Council will continue to recognize stellar examples of distinctive character demonstrated throughout the community.</p>
	<p>We believe our highest-priority use of taxpayer funds is to keep Cedar Hill a safe community. The City Council is excited about the strong planning, strategic thinking and proactive steps taken by our public safety personnel.</p>
<p>CLEAN</p> 	<p>Our vision of a clean city is one in which pride of ownership is evident throughout our neighborhoods, businesses and community spaces. Clean is defined as more than just litter control or code enforcement. Having a clean city is all encompassing where citizens enjoy a healthy lifestyle and exude pride for the city in which we live, work and play.</p>
<p>ENGAGED COMMUNITY</p> 	<p>Our success is dependent on citizen engagement and our service delivery is shaped by the community that we serve. The City Council seeks opportunities for the community to provide broad public input to help guide the City Council and staff on the future of Cedar Hill. The City fosters opportunities for citizen engagement and relationship building with each other and the community.</p>
<p>VIBRANT PARKS & NATURAL BEAUTY</p> 	<p>We are blessed with some of the most beautiful topography, spectacular views and open spaces. As a result, the City believes it necessary to serve as good stewards of these precious natural resources to maintain, protect and preserve for generations to come.</p>
	<p>The City Council has developed a solid infrastructure which incorporates vehicular mobility, pedestrian walkability, hike/bike trails, and maintaining the roadways to achieve and maintain the excellent, safe and efficient mobility the City Council desires.</p>
	<p>We envision a community in which the development is balanced with the City's distinct natural resources our community loves to enjoy. The City Council desires a strong and diverse economy characterized by the City's growth and development, business and commerce for both day and night populations and one that can be sustained for years to come.</p>
	<p>The City of Cedar Hill is committed to supporting lifelong learning in our community. We are committed to partnering with all institutions of learning and supporting their efforts to become Texas schools of choice.</p>

CITY COUNCIL PREMIER STATEMENT

DEPARTMENT ALIGNMENT TO CITY COUNCIL PREMIER STATEMENTS

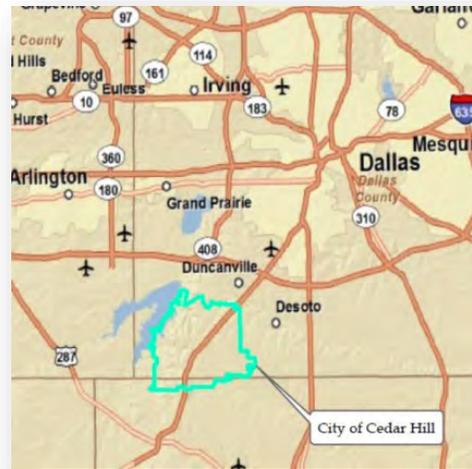
This section identifies alignment as reflected in FY 21 budgeted programs and activities.

City Council Premier Statements									
ID#	Department								
100	Administration	X	X	X	X	X	X	X	X
110	Human Resources	X	X			X	X	X	X
130	Information Technology		X		X	X	X	X	
150	Finance	X	X			X	X	X	
190	Utility Services	X	X	X		X	X		
195	Government Center	X	X	X	X		X		X
199	Non-Departmental		X	X			X		
310	Police	X	X		X	X			X
320	Police CCPD	X	X		X	X			X
330	Animal Control	X	X	X	X			X	X
340	Fire	X	X	X	X	X			X
350	Emergency Management	X	X	X	X	X	X	X	
360	Municipal Court	X	X		X				X
370	Code Enforcement	X	X	X	X	X	X	X	
380	Animal Shelter	X	X	X	X				
400	CDC Administration	X		X	X	X	X	X	
405	Trail Maintenance	X	X	X	X	X	X	X	
410	Parks	X	X	X	X	X		X	
415	Valley Ridge Park	X	X	X	X	X		X	
430	Recreation	X	X	X	X			X	X
435	Recreation Center	X	X	X	X			X	X
450	Library	X			X				X
470	Neighborhood Services	X	X	X	X			X	X
480	Historic Downtown	X		X	X	X			
520	Planning & Zoning	X	X	X	X	X	X	X	
610	Economic Development	X			X	X			X
611	Tourism & Marketing	X			X	X		X	
700	Public Works Administration		X	X			X		
710	Streets & Drainage	X	X	X			X	X	
750	Fleet Maintenance		X	X					
760	Water & Sewer Operations		X	X			X	X	

CITY PROFILE

CITY PROFILE

Nestled twenty minutes southwest of downtown Dallas, Cedar Hill borders the eastern shore of Joe Pool Lake and Cedar Hill State Park. Its lush, tree-lined rolling hills and wide-open green space allow for hikes, bike rides and other outdoor recreational opportunities. Whether visiting one of the specialty boutiques in historic downtown, shopping at national retail stores, or enjoying the day on Joe Pool Lake, Cedar Hill is a thriving suburb which maintains a small-town charm with big city amenities. With easy access to I-20 and I-35 from U.S. Highway 67, Cedar Hill is home to many residents who commute to and from employment in the Dallas-Fort Worth (DFW) metroplex.



The City was incorporated in 1938 under the general laws of the State of Texas and is the oldest organized community in Dallas County. Cedar Hill became a home-rule City in 1975. The median age of those living in the City is 36 years and median household income is \$73,658 while that of the U.S. is \$60,293, according to the 2018 American Community Survey.

Cedar Hill sits at the northern edge of the Balcones Escarpment, a line of low hills that separates the rich soils of blackland prairie to the east from the scenic limestone formations to the west. This convergence of the ecosystems of east, west, and central Texas mark the start of the Texas Hill Country and make the corridor home to a unique combination of plants and animals unlike any other in the State. Preservation of the open spaces and critical ecosystems in this area is made possible through partnerships between the City of Cedar Hill, Texas Parks & Wildlife, Dogwood Canyon Audubon Center, and Dallas County, among many other organizations. The City's location in a major metro area provides access to nature, recreation, and environmental learning to a diverse urban population.

Parks and Recreation are important to the City and certainly part of its distinctive character. The City maintains 32 park facilities comprising 721 acres. Park facilities include a recreation center, senior center, softball fields, baseball fields, soccer fields, tennis courts, municipal swimming pool, football fields, playground equipment, picnic pavilions, basketball courts, amphitheater, fishing ponds, paved trails and nature preserves. The City is committed to the inclusion of neighborhood parks and the preservation of green space. To protect the scenic landscape, the City maintains a goal of preserving 20% of its land mass as open space.

CITY PROFILE

Higher education offerings in the City are Northwood University and Strayer University, which offer workforce development as well as continuing education classes. Cedar Hill Independent School District (CHISD) is focused on providing choices to meet the needs of its students through innovative educational opportunities. A wide selection of charter and private schools adds to the expansive set of educational choices available to families and newcomers to Cedar Hill.

Government Structure: The City operates under a council-manager form of government. Municipal authority is vested in the City Council, consisting of a Mayor and six council members. The City Council appoints committees, boards and commissions, the City Manager, and City Judge. The City Manager is responsible for carrying out the policies, implementing the ordinances and budget approved by the City Council as well as overseeing the day-to-day operations of the City.

Services Provided: The City provides a full range of municipal services authorized by statute or charter. These services include police protection, fire suppression, emergency medical services, water distribution, wastewater collection, building inspection, street maintenance and repair, code enforcement, park maintenance, full-service recreation services and programming, swimming pool operations, library services, planning, economic development and general administrative services. The City maintains contracts with third parties for its water supply and treatment, wastewater treatment service, and solid waste services.

This accompanying budget includes all funds of the City including its component units. The City's component units are legally separate entities for which the City is financially accountable. The City's component units are the Cedar Hill Economic Development Corporation and the Cedar Hill Community Development Corporation.

Factors Affecting Financial Condition and Economic Future: Cedar Hill is home to many businesses and has a diverse economy. Cornering the market on natural beauty, the City has championed the phrase, "Where Opportunities Grow Naturally" distinguishing itself from other cities in the area. The natural beauty of the City is well complemented with its strategic central location within the fast-growing North Texas metropolitan area. Cedar Hill has become the regional high-end retail hub with 11 major shopping districts offering more than 3.5 million square feet of retail, restaurants, office, and entertainment.

There has been an increase in both residential and commercial development. Phase II of the Bear Creek neighborhood is underway and is being developed in two phases comprising 215 lots. Additional single-family residential development includes the Vineyards and Andersons Road. Covenant Development entered the Cedar Hill market in 2018 to construct Preston Trail Center, a 20-acre site, located at the intersection of FM 1382 and Straus Road. The goal of Preston Trail Center is to create a thriving, multi-use area that builds on, enhances, and highlights the unique character of Cedar Hill as a friendly, family-oriented, and nature-oriented Texas town. The multifamily component, The Jane at Preston Trail Center, has opened with approximately 300 units containing high-end indoor and outdoor amenities with an emphasis on walkability and connectivity. The second phase will be developed for retail, restaurant, and/or personal service

CITY PROFILE

uses to complement the residential component and simultaneously serve as a recreational anchor with a trailhead for the Balcones Trail.

Vinodbahi T. Patel is developing The Luxe at Cedar Hill, a 153-unit senior housing complex featuring resort style villas, on the south side of East Pleasant Run Road. Additionally, The Lilacs development of duplexes will expand housing options in historic downtown.

The retail market remains strong in Cedar Hill. Fuel City and Total Wine & More are seeing strong results in their first year of business. Specs Wine, Spirits, and Finer Foods and Saviana Winery are under construction.

Interest in the development and revitalization of Cedar Hill's historic downtown continues to grow. Ash & Ember Brewing, The Cedar Hill Market, and Agridulce have opened their doors in 2020. In 2018, the CHEDC approved a development agreement with Lake Moreno Partners, LLC for a mixed-use project in historic downtown. The 40,000 square foot project, located at W. Belt Line Road and Broad Street, will include retail, restaurants, office space, spaces for craftsmen and artists, live/work studios, and residential dwellings. Construction is scheduled to commence in fall 2020 for a Lake Moreno Partners redevelopment project on Texas Street, and construction on the former Phillips property is scheduled for winter 2021 with shell completion of the properties scheduled for winter 2023.

The office and industrial sectors also continue to see growth. Indigo Dentistry offices became the first tenants in Legacy Crossing, located at the southeast corner of Joe Wilson Road and Pleasant Run Road. There are plans for future construction of 7,000 square feet of additional office and retail space. Dr. Emilio Lopez and Ruiz Financial completed construction of new professional office space in 2019 with approximately 6,000 square feet per building.

Industrial expansion includes the future construction of a 18,248 square-foot facility for API Precision Machining in the High Meadows Industrial Park in 2020. Newly constructed tenant space with 11,900 square feet opened in 2019. Additionally, future construction plans include 15,000 square feet of tenant space, 6,000 square feet of warehouse as well as a facility expansion for Delta Steel to take place in 2020. Central States Manufacturing, Inc. celebrated 20 years in business in Cedar Hill in July 2020. Woodmont Cabinetry proposes to expand their building by 18,000 square feet.



The City's tourism sector continues to grow with the addition of the Fairfield Inn in December 2018 and the A-Loft hotel and convention center at Hillside Village. The hotel and convention center is a partnership between the City and Taj Hospitality. The groundbreaking took place in October 2019, and construction is scheduled to be completed in spring 2022.

The Aloft hotel and convention center represents many firsts for the hotel brand. This will be the only Aloft hotel south of interstate highway 30 and is the first time that the Marriott brand will be combined with a convention center. Additionally, the modified design and footprint of this hotel will be implemented on future builds of the Aloft hotel.

CITY PROFILE

The following features are all being implemented for the first time in the Aloft footprint:

- The fitness room has been moved from the first floor to the second floor. In the Cedar Hill location, this allows guests to exercise with a beautiful view of nature and trees out of the window.
- The first-floor café will have an outdoor dining section for guests to enjoy the outdoor and nature elements the location provides.
- The hotel now has two hospitality suites that have been added to the footprint.

When residential, industrial and commercial growth is considered, the City's total tax base increased 6.4% over the 2020 value. The City's taxable values on the 2020 tax roll were \$4,032,774,143 and the preliminary 2021 tax roll is \$4,291,041,637. The City's 2020 tax rate is \$0.697028 per \$100 of taxable value, which reflects one of the lowest city tax rates in the area.

Financial Planning and Fiscal Policies: The City's budget reflects the community's priorities and the strategic goals set by the City Council to further the vision of Cedar Hill as a premier city. Additionally, it reflects the City's mission to deliver the highest quality municipal services to its citizens and customers consistent with its community values. The City uses its master plans to guide its long-term growth and financial planning. Utilizing these plans, the City annually updates a five-year capital improvement plan for streets, utilities, and facilities, including the timing and amounts of debt to be issued to fund the plan.

The City completes a benchmarking survey of budgets, staffing, and selected activity measurements of eleven similar cities in the DFW metroplex as part of the annual budget process. These plans and the survey are used as an aid in determining budget allocations to the various departments and activities of the City.

The City's fiscal management policies require minimum fund balances for numerous funds. Each of the funds with minimum fund balance requirements meets or exceeds these requirements. There were no significant impacts on the current year's operations as a result of the fiscal management policies.

Major Initiatives: The City Council sets its priorities to reflect the community's priorities to further the vision of Cedar Hill as a "premier city". The City Council's top priorities this past year were public safety, bond implementation, planning and development, communications, and neighborhood engagement and revitalization.

As part of the approved FY 2020 budget, traffic control trailers and signs were purchased and disbursed to deter speeders in high traffic areas. To strengthen community engagement, the police department has coordinated neighborhood walks. Additionally, the police and fire departments have provided regional leadership in response to the Coronavirus pandemic. The police and fire departments provide leadership and support to the Ellis Davis Regional COVID-19 testing site along with other regional police departments, fire departments, and emergency medicine divisions.

CITY PROFILE

In recognition of their leadership and premier service delivery provided throughout the year, the police and fire departments have received numerous accolades including the top ISO Fire rating, outstanding crime prevention agency – small agency, Sgt. Hammel received the outstanding crime prevention manager, and Officer Rhonda Stanbury and Officer Ann McSwain were honored with the outstanding crime prevention specialist and outstanding crime prevention specialist overall awards respectively.



In November 2017, Cedar Hill voters authorized a \$45 million bond program with no tax rate increase to address infrastructure and community needs. Numerous street and infrastructure improvements have been completed, the Library and Signature Park & Trail design committee has been appointed and began their work in summer 2020, and City Council approved a design for the new community pool to be built at Virginia Weaver Park. Virtual parties in the park are being held in Liberty Park, Longhorn Park, and Kingswood Park to encourage the community to spend time in the newly constructed parks.

The design for the downtown complete streets plan is 90% complete with construction scheduled to commence in fall 2020. Phase II of the design is scheduled to begin in late summer 2020. Various sectors of the community were engaged through various events and platforms to receive public input on the City's comprehensive plan – Cedar Hill Next. The draft comprehensive plan is in progress.

The Let's Talk community engagement platform continues to enhance public outreach on various initiatives including the senior center, parks and library bond projects. Additionally, social media outreach has increased to multiple times per day beginning in March to engage our community during the coronavirus pandemic.

Public input for the single-family rental registration program is in progress. An additional code enforcement officer and code specialist were hired to enhance responsiveness and support to the community for code-related issues. Senior citizen engagement has increased with the senior citizen engagement group tasked with making recommendations to enhance senior livability in Cedar Hill, senior citizen activity questions incorporated in the City's biennial community survey, and enhancements to the senior center. Community engagement has increased with the implementation of parades for senior citizens, adopt a high school senior program in coordination with Cedar Hill Independent School District (CHISD), and enhanced online community engagement.

BUDGET FY2020-21

BUDGET CALENDAR- FISCAL YEAR 2020-2021

Feb 25	Budget Kick-Off Meeting:
Mar /Apr	Submit Operational Budgets and Program Requests
Apr 06-10	Finance: Compiles and summaries budget data as submitted by departments Finance: Revenue Estimates and Projections
Apr 15-24	Finance: Budget Review with Department Directors (Round 1) Finance: Revenue Assumptions, Estimates and Projections Preliminary
Apr 28	Quarterly Financials and Budget to Council
Apr 29	Finance: Mid-Year Review of FY 20 Budget at Director Meeting
Apr 25 – May 12	Finance: Compiles Budget Data in master budget documents
May 15-31	Finance, CM and ACM: Budget Overview: (Round 2) With Directors/Managers
May 19	Streets, Facilities, Drainage and Parks CIP 5 Year Plan Presentation to Council
June 9	CCPD Board Meeting and Budget Presentation
June 16	Water and Sewer 5-Year CIP Plan and Rate Study Presentation to Council
Jul 07	City Council: Preliminary Budget Presentation
Jul 23	Estimated Certified Appraisals from Chief Appraisers
Jul 24 – Aug 07	Finance: Final revisions to budget- Executive Summary of Budget Document; Framing Budget for Presentation to City Council
Aug 07	City Council: Budget Workshop - Presentation of City Manager Budget
Aug 20	Finance: Receives Certified Tax Rolls
Aug 28	Dallas County Publishes Tax Rate Notice (1/4 Page Ad) City Publishes NNR Tax Rate and Voter Approval Tax Rates
Aug 30	City Publishes Notice of Public Hearing on the Budget
Sept 8	City Council: (1) Approve certified tax rolls; submit certified values, No New Revenue (NNR) Tax Rate and Voter Approval Tax Rates (2) Discuss Tax Rate: if rate exceeds the NNR or Voter Approval Tax Rate (whichever is lower), take a record vote and schedule and announce public hearings
Sept 22	City Council: Public Hearing & Adopt by Ordinance(s) the Tax Rate, FY21 Budget inclusive of CCPD, EDC, CDC, CIP and PIDS (Public Hearing on PID Budgets)
Sep 22	City Council: Last City Council Meeting for the Fiscal Year

BUDGET FY2020-21

BUDGET PROCESS NARRATIVE

The annual operating budget for the City of Cedar Hill (the City) is the culmination of countless hours of review, research, analysis and discussions by the City Council and City staff who received input from the public during community meetings and via budget hearings. The creation of the budget has beginnings from about 20 years ago with the work of a City Council's Strategic Planning retreat in 2000 in which the vision, mission, values, and premier statements were revised. This section is intended to guide the reader through the budget document by highlighting the budget process and by giving a summary of the information to follow. The budget document is organized in a way that will help the reader to quickly locate information in a timely manner.

Budget Preparation Process

The annual budget process begins in the fall of the prior year with the City Council Retreat. During the retreat, the City Council revisits the mission, vision, and premier statements. They also set priorities both short term and long term. After the City Council Retreat the City Manager along with department directors determine the strategic focus areas and plans for the upcoming year to carry out the priorities identified by the City Council.

In **February**, the budget calendar is developed, and a budget kick-off meeting is coordinated by the Budget Team in which worksheet templates, forecasts and training materials are distributed to department budget representatives. The budget team continues to provide year-to-date financial data for revenues and expenditures, while adjusting forecast and projections as updated data becomes available.

In **March and April** key budget components are submitted to the Budget Team for review, they include the current year revised budget, the subsequent fiscal year proposed base budget, five-year projected budgets, requests for fleet, equipment, new personnel requests, capital and new program requests. The Budget Team works with departments to create proposed base estimates. The proposed base budget for the subsequent fiscal year omits capital and one-time purchases from the previous fiscal year as the base budget is intended to show the expenses related to maintaining the current year's operations.

Activities that require additional resources, new or replacement equipment, or new programs are included in the capital and supplemental requested amounts. For each item requested, departments provide a description, itemization, and justification of the estimated costs. These requests are submitted by the department in a list prioritized according to need. Fleet and computer replacements are submitted by the Fleet Division and Information Technology department for each department and evaluated during the departmental budget review meetings with directors.



BUDGET FY2020-21

In **May**, budgets are revised and reviewed by the Budget Team and the City Manager's Office to make any necessary adjustments. Special workshops are held to address capital projects and financing options. All requests are compiled by the Budget Team in summary format into master budget documents and submitted to the City Manager for review. A meeting is held with the City Manager's Office, Budget Team and all Directors in which each Director presents their new programs for the team's evaluation.

In **June/July**, a preliminary budget workshop is held in which the budget team shares with the City Council major revenue and expenditure forecasts, capital improvement projects (CIP) and a listing of proposed programs. During the workshop, the City Council shares with city staff some priorities for creating the proposed budget.

The Budget Team prepares a proposed operating budget that is balanced and maintains fund balance levels in accordance with the City's Fund Balance and Fiscal Management Policy (see appendix for full policy). In **July/August**, a budget workshop is held to share with the City Council, the new revised operational budgets and the certified appraisals from the Dallas County and Ellis County Appraisal Districts. The City Council has the opportunity to review the proposed budget, discuss their opinions and ask questions of the City Manager, provide feedback, and request changes.

After the City Council Budget Workshop, two public hearings are held on the budget prior to the meeting to adopt the budget in **August**. Notices for public hearings for the adoption of both the budget and the tax rate are published in the local newspaper and on the City's website. If the proposed tax rate exceeds the no new revenue (**NNR**) rate, the City is required by Texas Law to hold two public hearings on the tax rate in addition to the public hearing on the budget. Likewise, if the proposed tax rate exceeds the no new revenue (**NNR**) rate, the City must publish the proposed tax rate and notices of a vote on the rate. Public hearings are a critical part of the budget process as they allow citizens a chance to voice their opinions and to ask questions.

By ordinance the City Council must adopt a final budget appropriation by **September 30th** for the fiscal year start date, October 1st.

Implementation Process

After adoption, the Finance Department creates an adopted budget book which is made available on the City's website, with the City Secretary and on file at the City Library.

On October 1st of the fiscal year, the budget is loaded into the accounting software system with a confirmation detailing the upload submitted to each department director. Department directors are responsible for approving and operating within budgetary controls. Budgetary control is established and maintained after adoption of the budget via quarterly revenue and expenditure statements provided to the City Manager and City Council.

A balanced budget is a budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances. Fund balances may be appropriated for non-recurring expenditures (expenses).

BUDGET FY2020-21

Budget Amendments/Adjustments

Budget changes that do not affect the total for a department but transfer funds from one line item to another within a department's operating budget are allowed at each director's discretion. A budget adjustment that will bring a change in the total appropriation for a department may be allowed by the City Manager at the written request of the department, based on the City's ability to fund the request. A budget adjustment that requires a change in total appropriations at the fund level requires the City Council's approval.

ACCOUNTING METHOD & FUND STRUCTURE

FUND STRUCTURE

The financial structure of the budget is organized by funds. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts for recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally, funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City of Cedar Hill's financial structure includes four categories of funds: Governmental Funds, Proprietary Funds, Fiduciary Funds and Component Units. All four fund categories are utilized in this budget. **Governmental Funds** are used for most government activities such as general operating, debt service, and infrastructure. While **Proprietary Funds** are based on the premise that the city service should be conducted as a business with user fees covering expenses. **Fiduciary Funds** are funds in which the government acts as a trustee or agent for an outside entity, organization or other governmental units – usually a trust such as a Pension Trust. **Component Units** are legally separate organizations for which the elected officials of the primary government are financially accountable. Listed below are descriptions of the funds maintained by the City.

The budgets for the Governmental Funds are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both available and measurable except where the accrual basis is specified by generally accepted accounting principles. Expenditures are recognized when the services or goods are received, and the liabilities are incurred. Budgets for the Proprietary Funds are prepared on the full accrual basis of accounting under which transactions are recognized when they occur regardless of timing or related cash flows.

Budgetary control is maintained at the department level in each departmental budget, and encumbrances are entered at the time a purchase order is issued. Unspent and unencumbered appropriations lapse at the end of the fiscal year, except for capital projects.

BUDGET FY2020-21

GOVERNMENTAL TYPE FUNDS

General Fund – the general operating fund for the City. Revenues include: property, sales and other taxes, franchise fees, fines, licenses and fees for services. Operating expenditures provide support for most traditional tax-supported municipal services, such as Public Safety, Parks and Recreation, Library, Administration, Planning and Zoning, Neighborhood Services and Public Works operations.

Special Revenue Funds – account for the accumulation and disbursement of legally restricted resources to expenditures for a specific purpose. Funds under this category include the Police Forfeiture Fund, Hotel Occupancy Tax Fund, Public Education (PEG) Fund, Animal Shelter Fund, Library Donation Fund, Crime Control and Prevention (CCPD) Fund and the Tax Increment Financing Fund (TIF).

Debt Service Funds – account for the accumulation of resources for expenditures related to general long-term debt, including principal, interest, and other related costs. The resources are generated by a tax levy based on property values and are used to pay debts incurred through the sale of bonds, certificates of obligation, notes payable and other debt instruments. The bonds finance long-term capital improvements to streets, parks, buildings and other infrastructure.

Capital Project Funds – account for the accumulation of resources designated to construct or acquire capital facilities and improvements. Resources include proceeds from sales of general obligation bonds, certificates of obligation, TxDOT funds, Impact fees and transfers from operating funds.

PROPRIETARY TYPE FUNDS

Enterprise Funds – account for operations that are financed and operated in a manner similar to private business; the intent of the City is to provide goods or services to the general public on a continuing basis that will be financed or recovered through user charges. The City maintains a few Enterprise Funds all related to Water and Sewer (Operations and Capital).

Internal Service Funds – funds designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include the Equipment Fund and the Self-Insurance Fund. Charges are billed to departments to recover costs that are incurred by these funds.

FIDUCIARY FUNDS

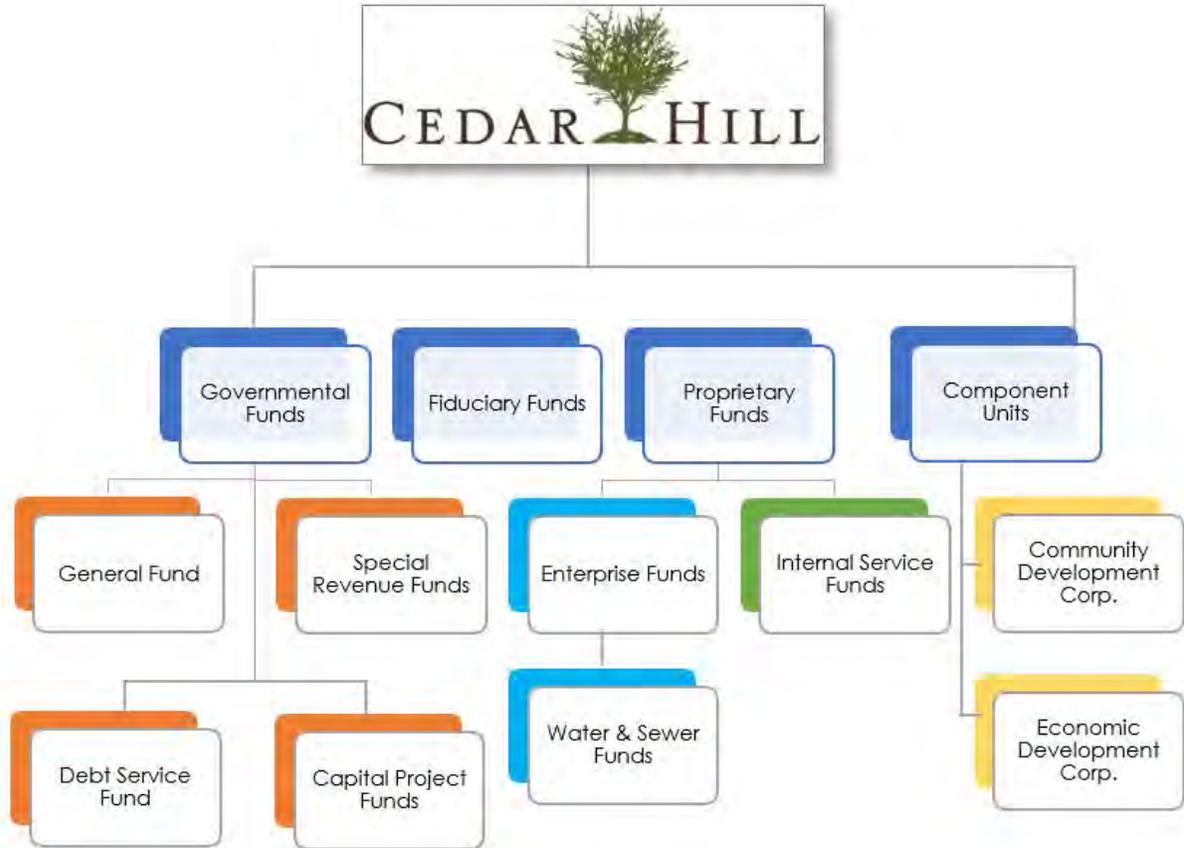
The City maintains a few fiduciary funds that account for transactions for private trust – such as the Police Pension Fund.

COMPONENT UNITS

The City maintains two funds that account for transactions for component units – the Community Development Corporation and the Economic Development Corporation.

BUDGET FY2020-21

Fund Structure Chart



BUDGET FY2020-21

DEPARTMENTS BY FUND

ID#	Department	0001 General Fund	0100 Water & Sewer Fund	0301 Animal Shelter Fund	0302 Hotel Tax Fund	0304 Municipal Court Fund	0308 CDC Fund	0309 EDC Fund	0312 Library Donation Fund	0322 CCPD Fund
100	Administration	X								
110	Human Resources	X								
130	Information Technology	X								
150	Finance	X								
190	Utility Services		X							
195	Government Center	X								
199	Non-Departmental	X								
310	Police	X								
320	Police CCPD									X
330	Animal Control	X								
340	Fire	X								
350	Emergency Management	X								
360	Municipal Court	X				X				
370	Code Enforcement	X								
380	Animal Shelter	X		X						
400	CDC Administration						X			
405	Trail Maintenance						X			
410	Parks	X								
415	Valley Ridge Park						X			
430	Recreation	X								
435	Recreation Center						X			
450	Library	X							X	
470	Neighborhood Services	X								
480	Historic Downtown	X								
520	Planning & Zoning	X								
610	Economic Development							X		
611	Tourism & Marketing				X					
700	Public Works Administration		X							
710	Streets & Drainage	X								
750	Fleet Maintenance	X								
760	Water & Sewer Operations		X							
799	Non-Department Debt Service		X							

This matrix above shows the funding of departments by fund within the budget. Listed across the top of the matrix are the major funds. The departments are listed in the first column. An "X" indicates the correlation between departments and funds.

BUDGET FY2020-21

GLOSSARY OF EXPENDITURE CATEGORIES:

Throughout the document, the following **major expenditure categories** are summarized. In order to provide the reader with a better understanding of the types of items in each category, the definitions of the category are provided below. For a complete listing of terms, please see the full Glossary at the end of the document.

<p>Capital Outlay- Expenditure category that result in the acquisition of or addition to fixed assets or other large purposes, also include expenditures to extend the useful life of a fixed asset.</p>	
<p>Inter-Fund Transfers/Transfers - Amounts transferred from one City fund to another City fund for purposes such as reimbursement of expenditures, general administrative services, debt service or payments-in-lieu of taxes.</p>	<p>Personnel – Expenditure category that includes salaries, wages, and related fringe benefits including (taxes, health benefits, other benefits)</p>
<p>Lease/Rental – Expenditure category for use of equipment/facility or land owned by another party for a specified term such as equipment rentals, annual software user fees, and departmental payments to the Equipment Replacement Fund for items purchased via that fund on a lease back arrangement.</p>	<p>Services – Expenditure category used for mostly contractual or outsourced activity such as professional services from attorneys, engineers, accountants, printing services, insurance firms, subscription services, IT Network Charges, third party providers and other consultants.</p>
<p>Maintenance – Expenditure category that includes the upkeep, servicing and care of vehicles, machinery, computers, water systems, software, radios and other items.</p>	<p>Supplies – Expenditure category that includes expendable materials needed for operations such as office supplies, items to run programs, computer supplies, postage, minor equipment, fuel and oils, chemicals, etc.</p>
<p>Miscellaneous – Expenditure category that includes publications and dues, training, uniforms, meetings and luncheons, travel/mileage and other expenditures that are not captured in another expenditure category.</p>	<p>Utilities – Expenditure category that includes services for electricity, telephone, cable, internet, cell phones, water, gas, etc.</p>

CONSOLIDATED CITYWIDE INFORMATION

BUDGET FY2020-21

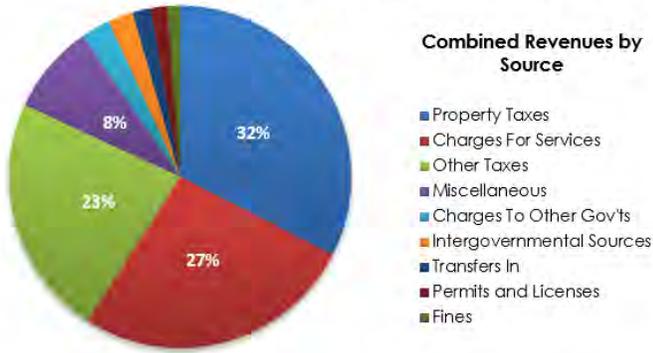
FY2020/2021 Strategic Priorities

Priority 1:	Award Winning Services
Provide Premier Customer Service – The Cedar Hill Way!	Increase agility to maintain a high level of service in a COVID-19 environment
Priority 2:	Recruit and Train high quality public safety personnel
Public Safety	<p>Neighborhood Safety - enhance traffic control strategies and neighborhood walks</p> <p>Expand Community & Regional Public Safety Relationships</p>
Priority 3:	Continue the 2017 Bond Implementation (Parks, Community Pool, Library & Signature Pak, Streets, Drainage and Facilities)
Bond Implementation & Capital Investments	<p>Fire/ Police Front Line Vehicles and Equipment</p> <p>Public Input & Engagement for Bond Programs & Progress</p>
Priority 4:	Downtown Complete Streets Plan & Historic Downtown Development
Planning & Development	<p>Business Development, COVID-19 Recovery & Small Business Support</p> <p>Comprehensive Plan - Cedar Hill Next</p> <p>Zonig Enhancements</p> <p>Strategic Plans (Fire, Police, Economic Development)</p>
Priority 5:	Citizen Engagement
Communications and Neighborhood Engagement & Revitalization	<p>Enhanced Transparency (Webpage, Let's Talk, Biennial Community Survey, Neighborhood Walks, Social Media)</p> <p>Content & Design - increase frequency of content & video</p> <p>Content & Design - targeted campaigns, legislative impacts to City operations</p> <p>Neighborhood Engagement & Community Leadership Development</p> <p>Neighborhood Integrity - Single Family rental registration Program</p> <p>Over 65 Livability Study and planning</p>

BUDGET FY2020-21

Where The Money Comes From

FY 20/21 Resources (All Funds)

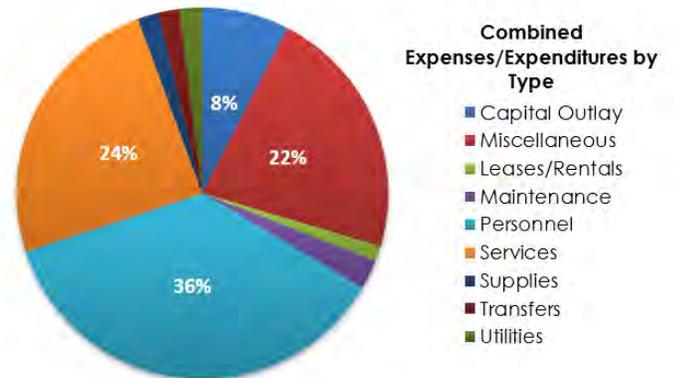


Revenue Source by Type		%
Property Taxes & PID Assessments	31,313,339	32%
Charges for Services	25,632,686	27%
Other Taxes	21,967,780	23%
Miscellaneous	8,152,438	8%
Charges to Other Gov'ts	2,680,781	3%
Intergovernmental Sources	2,269,444	2%
Transfers In	1,662,552	2%
Permits and Licenses	1,538,464	2%
Fines	1,141,550	1%
Grand Total	96,359,034	

WHERE THE MONEY GOES

Expenses/Expenditures by Type		%
Personnel	36,809,984	36%
Services	24,720,832	24%
Miscellaneous	22,286,511	22%
Capital Outlay	7,648,976	8%
Maintenance	2,555,603	3%
Supplies	1,851,368	2%
Utilities	2,008,867	2%
Leases/Rentals	1,337,083	1%
Transfers	1,832,631	2%
Grand Total	101,051,855	

FY 20/21 Expenses/Expenditures (All Funds)



FY 2020-2021 BUDGET HIGHLIGHTS

AD VALOREM TAX RATES AND REVENUE



The City Manager proposed FY 2021 budget is based upon the tax rate of \$0.688102 which is lower than the tax rate than FY 2020. The Maintenance & Operations (M&O) tax rate is \$0.518071 and the Interest and Sinking (I&S) tax rate is \$0.170031

Every year, the City receives the total value of all property in which taxes will be assessed from the Dallas and Ellis Central Appraisal Districts. The preliminary taxable assessed value utilized in developing the preliminary budget was \$4,291,041,637 or 6.4% increase over last year's certified value of \$4,032,774,143. The certified tax rolls received on August 20 including values in dispute were \$4,288,479,669. The increase in taxable values is \$255,705,526 or 6.34%. Of this amount, \$55,388,243 is from new construction added to the tax rolls.

The FY 2021 tax levy based on the proposed tax rate of \$.688102 per \$100 of taxable value is \$29,509,114 which is effectively a 3.81% increase or \$1,081,709 over the FY 2020 tax levy. And, when adjusting the tax levy for new construction the tax revenue increase is 3.48%.

GENERAL FUND

GENERAL FUND REVENUES

General Fund revenues overall are projected to increase by 4.2% or \$1,606,013. The increase is primarily due to property tax. Changes from the previous year's budget in General Fund revenues are discussed below.

Property Taxes - All property tax related revenue is increasing by \$1,359,705 or 6.4%. This includes current and delinquent taxes, penalties and interest on late payments.

Sales and Mixed Beverage Taxes – Fiscal Year 2020-2021 sales and mixed beverage taxes are budgeted for a combined total of \$8,804,807 and are increasing by \$149,583 or 1.7% over the FY 2020 budget of \$8,655,224. The budget is adjusted for sales and mixed beverage tax losses associated with the pandemic.

Franchise Taxes – Total franchise taxes (use of city rights-of-ways) are projected at \$3,753,988, a 1.1% increase or \$41,896 from the previous year's budget. The City's major franchise agreements are with our electric providers. Franchise fees are based on gross receipts from the customers and are impacted by growth or decline in accounts and weather which impacts consumption. Telecommunications and cable television franchise fees are decreasing by \$200,000 for FY 2020-2021 due to the impact of S.B. 1152 which was passed in the Texas 86th Legislative Session.

FY 2020-2021 BUDGET HIGHLIGHTS

Charges for Services – Charges for services totals \$1,303,214, an increase of 2.9% or \$37,259. There are no proposed scheduled service charge fee increases. Charges for services are revenue from fees as established by ordinance. This category of revenue is user fee based such as ambulance fees, recreation fees, programming fees for athletics and aquatics as well as senior citizen programming fees and street construction inspection fees. The largest fee in this category is for ambulance services which is budgeted at \$900,150, an increase of 2%.

Permit Fees and Licenses – Total permit fees and licenses are projected at \$910,814 or 2.7% (\$24,014) more than FY 2020. This category is related to building and construction permits, burglar alarm permits, city registrations and restaurant inspections.

Fines and Fees – This category of revenue is generated from court, library and police departments and is projected to increase \$24,200 or 2.2%.

Miscellaneous – This category is interest earnings and miscellaneous sources such as small donations, code abatements, copies, insurance proceeds and other miscellaneous revenues. This category is budgeted at \$281,200 and is decreasing \$6,700 or 2.3% over FY 2020.

Charges to Other Governments – This category is projected at \$537,011 or 1.1% (\$6,013) more than FY 2020. This category is related to shared Best Southwest entities including the regional jail, regional fire training officer, and regional emergency management operations coordinator. Also included in this category is charges to the City's Economic Development and Community Development Corporations and Public Improvement Districts for administrative functions including accounting, audit, and budget.

The Cedar Hill Independent School District (CHISD) is charged in accordance with an agreement with the City for lease space on the third floor and maintenance of the Government Center. This annual charge to CHISD is budgeted at \$286,000. The cities of DeSoto and Duncanville participate in a cost share program for Fire Training and Crime Analysis for a total fixed cost amount of \$124,100.

Intergovernmental Sources– This category is budgeted at \$206,500 and is decreasing \$40,000 or 16.2% over FY 2020. Intergovernmental revenues are grants and shared resources from Federal and State Agencies. This category decreased or adjusted for grants that are no longer available.

Transfers in – This category of revenue is from transfers from other City funds and are based on either a charge back for services provided or a fixed amount in support of a program initiative. This category is budgeted at \$594,792 which is a 1.7% (\$10,042) increase over FY 2020. The transfers include transfers in from the Landscape Beautification Fund for \$250,000 which is to offset mowing and rights-of-way maintenance. Also, the Water and Sewer fund shares in the cost of Information Technology Support (IT) provided by the General Fund, based on 25% of the total IT budget. This transfer is budgeted at \$344,792 an increase of 3% over FY 2020.

COMPENSATION AND BENEFIT PLAN

FY 2020-2021 BUDGET HIGHLIGHTS

The City desires to achieve the objective to provide a competitive and sustainable compensation and benefits program to retain and recruit high quality employees. The proposed budget includes a 3% merit increase for General employees and a 3.18% effective combined average merit increase for sworn police and fire personnel.

The City offers employees two medical plans, an Exclusive Provider Organization (EPO) and a high deductible Health Savings Account (HSA) plan and will remain with United Healthcare. In FY 17-18, the City made a shift in the medical plan to self-insured, which provides more resiliency, service, and fiscal control over fully insured options. The health care cost savings allowed the City to establish the Self-Insurance Fund and immediately start building reserve requirements to maintain the fund. The reserve goal is to obtain a fund balance in the Self-Insurance Fund to equal to an average of 6 months of claims.

GENERAL FUND EXPENDITURES BY FUNCTION

The General Fund is organized into four (4) major functions: General Government, Public Safety, Community Services, and Public Works. Each department or division is assigned to the appropriate major functional area. Proposed expenditures in the General Fund total \$39,734,346 compared to \$38,313,488 in FY 2019-2020, an increase of 3.71% or \$1,420,858. The General Fund's expenditures for personnel (wages and benefits) is proposed to increase by 4.67% or \$1,321,016, while operations and maintenance is proposed to increase by 7.02% or \$99,842. A description of each function is presented below.

GENERAL GOVERNMENT

This function includes the Administration, Human Resources, Information Technology, Finance, Government Center and Non-departmental Departments. The General Government proposed budget(s) total \$6,386,528 and is an increase of \$296,746 or 4.87% from FY 2020. The increase is due to a combination of compensation and benefits and a position reclassification in the City Secretary's office.

The Information Technology Department, a general government function, proposed budget includes funding for 50 replacement computers.

PUBLIC SAFETY

This function includes the Police, Animal Control, Fire, Emergency Management, Municipal Court, Code Enforcement and Animal Shelter Departments. The Public Safety budget(s) are increasing by 4.20% or \$1,038,885. The Public Safety budgets make up 65% or \$25,760,347 of the General Fund budget. Several public safety vehicles and miscellaneous equipment have been proposed for replacement, which are detailed below.

The Police Department budget includes replacing seven vehicles and replacing technology in the patrol conference room. The Police and Community Team (PACT) unit and related expenses are illustrated in the Crime Control and Prevention District (CCPD) budget. The Police Department budget is 29.43% of the General Fund.

FY 2020-2021 BUDGET HIGHLIGHTS

The Fire Department proposed budget includes purchasing an enclosed cargo trailer, small portable storage building, and four zero turn lawn mowers. Additionally, an ambulance (\$265,152) and rescue truck (\$750,000) are proposed to be replaced using certificates of obligation (amortized at life cycle of equipment). Fire & EMS make up 29.12% of the General Fund.



The Municipal Court Department proposed budget includes a ticket writer program, which will be paid for using the Municipal Court Technology Fund.

COMMUNITY SERVICES

This function includes the Parks, Recreation, Library, Neighborhood Services and Planning Departments. This portion of the General Fund Budget is proposed at \$5,425,864, a 3.8% increase over FY 2020. The Parks Department budget includes funding for three utility vehicles, a tractor with a front loader, and a sod cutter. A new position is being added in Neighborhood Services to be a liaison and provide administrative services to the City's Public Improvement Districts, the Downtown District and other Special Districts

PUBLIC WORKS

This function includes the Street and Fleet Maintenance Departments. The Public Works portion of the General Fund budget is 5.7% or \$2,266,133 and is a 0.41% decrease over FY 2020.

SPECIAL REVENUE FUNDS

The **Public, Educational and Governmental (PEG) Fund** tracks revenue received from television cable operators which can be spent on capital equipment and programming of government communication services. The proposed budget is \$18,550 which is for professional services associated with video recordings. In FY 2020, the City purchased video/audio equipment and software to begin recording City Council meetings which is in response to the 2020 census and the expectation of the City exceeding 50,000 in population and further insuring compliance with section 551.128 of the Texas Open Meetings Act.

The **Animal Shelter Fund** is the primary fund for all expenditures and revenues supporting the Tri-City Regional Animal Shelter. The participating entities are Cedar Hill, Duncanville and DeSoto. The proposed budget is \$1,180,836 which includes debt costs on the outstanding bonds and operational costs of the tri-city facility. The Tri-City Shelter is supported by entity contributions (1/3 each or \$334,931) as well as charges for services. Each entity's participating share in costs are increasing 7.1%. The total revenue from all sources is \$1,143,943.

FY 2020-2021 BUDGET HIGHLIGHTS

The **Hotel Occupancy Tax Fund** accounts for local occupancy taxes collected from hotels and motels at 7% against gross room receipts net of deductible expenses. The proposed budget of expenditures for this fund are \$415,956 and reflects activities to support tourism. The FY 2020 revenues were impacted by the pandemic and FY 21 occupancy taxes (\$250,000) are conservatively projected as there is a gradual return of hotel room occupancies. The FY 21 budget of revenues is a decrease of \$139,000 or approximately 36%.

The **Tax Increment Financing Fund (TIF No. 1)** is an economic development fund to be utilized in the City's economic development tool chest for financing and support of projects in the TIF District which includes Hillside Village and properties along Uptown Boulevard as well as in the old Downtown area. The Fund is supported through captured values on the City's property tax roll at 75% of taxable value. The incremental capture of property value was effective January 1, 2017 and has captured property value of \$86.2 million which includes new construction values of \$18M for FY 2021. The TIF Increment at 75% of the captured value is \$68.2. The TIF has a proposed levy amount of \$414,169 to be transferred in FY 2021. At the end of FY 2020, the TIF fund is estimated to have a balance of \$447,512 and a projected fund balance at the end of fiscal year 2021 of approximately \$865,000.

The **Joe Pool Fund** was significantly impacted in December 2016 when the City's Joe Pool Lake liability was extinguished. The City Council established the **JPL Nature Corridor Permanent Fund** and **JPL Nature Corridor Opportunity Fund** in April 2019 for the long-term preservation of the Joe Pool Lake asset and maximize fiscal stability of the asset. The majority of the funds are in the **JPL Nature Corridor Permanent Fund**, which provides a perpetual revenue stream for the preservation and development of the JPL recreational and economic asset, and to fund initiatives



that are consistent with the principles that formed the rationale for the initial creation of the asset and benefit all Cedar Hill citizens. A total of \$109,960 in expenditures is budgeted for FY 2020 – 2021, which includes a \$102,460 transfer to the JPL Nature Corridor Opportunity Fund. The JPL Permanent Fund is projected to have a balance of \$19,998,914 at the close of fiscal year 2020. The **JPL Nature Corridor Opportunity Fund** was established to be the source of funds for JPL and nature corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects and potential initiatives associated with the JPL Nature Corridor. There are no expenditures anticipated for FY 2020 - 2021. The fund is projected to have a balance of \$200,444 at the close of the fiscal year 2020.

The **Library Donation Fund** tracks funds donated to the Library from patrons and the Friends of the Library. The proposed budget for this fund is \$15,000 and the projected fund balance is \$86,644.

FY 2020-2021 BUDGET HIGHLIGHTS

The **Regional Fire Training Program Fund** was established in FY 2020 to track the revenues and expenditures of the tri-city regional fire training program which is supported by Interlocal Agreements from each participating city. The cities that are participating are the City of Lancaster, City of DeSoto, City of Duncanville and Cedar Hill. The City of Cedar Hill hires the Regional Training Officer and manages the budget. Each participating City has committed to fund the cost of the Training Officer and associated operating expenditures as well as a fixed annual amount of \$54,600 (divided equally) to support regional fire training programs. The fire training officer wages, benefits, operating expenditures and annual training commitments are billed (invoiced) by the City. The fire training officer is budgeted in the fire department of the General Fund.

The **Landscape Beautification Fund** accounts for the funds generated by the solid waste disposal contract and accumulated as sanitation billing fees from customers. Revenues from customers and other miscellaneous fees are proposed at \$3,035,725. The proposed budget is \$2,734,515 and includes solid waste collection services of \$2,405,865. Remaining funds are utilized for funding for city-wide contract mowing, landscape maintenance and beautification projects. The rates and charges are reviewed annually in accordance with the contract with the City's provider.



The **Traffic Safety Fund** includes the proposed budget of \$137,165. This budget provides funding for City staff to make traffic safety enhancements. The 86th Texas Legislature expired this program, and effective September 1, 2019, the City no longer collects fees under this program. This fund's residual amounts will be phased out. The Fund is paying for public safety body and car cameras and associated costs which this year is the third year of the lease/purchase program.

The **Municipal Court Special Revenue Fund** includes funds collected through adjudicated municipal court cases. The estimated fees for FY 2021 are \$40,825 with an expenditure budget of \$26,958 to pay for the first-year internal lease for an electronic ticket writer system for the Court and public safety (police patrol). This fund was established to track technology and security fees that are established by the State legislature and adopted by City ordinance.

The **Crime Control and Prevention District Fund (CCPD)** is governed by a Board of Directors, which is comprised of the City Council. The City Council acting as the Crime Control and Prevention District Board of Directors recommends a \$1,128,990 budget to fund the PACT unit and related community policing programs and expenses. The CCPD fund includes funding of \$50,000 for participation with the Cedar Hill ISD for their school crossing guards. There are offsetting revenue sources (Child Safety Fees) from Dallas County and the City's municipal court to 100% offset the City's portion. The fund is supported by 1/8th of 1% on the City's sales tax. Sales tax supporting the CCPD budget for FY 2021 is \$1,071,862 or a 1,70% increase over FY 2020. This budget supports and funds six (6) peace officers (4 Officers, 1 Corporal and 1 Sergeant).

FY 2020-2021 BUDGET HIGHLIGHTS

The **Economic Development Incentive Fund (EDIF)** was established in FY 2017. The EDIF funds will be utilized under policy initiatives as established by the City Council related to Economic Development programs and initiatives. No expenditures are anticipated for FY 2021. The projected fund balance is estimated to be approximately \$107,000 by fiscal year end 2021.



SPECIAL REVENUE FUNDS-PUBLIC IMPROVEMENT DISTRICTS (PIDS)

The Public Improvement Districts are ultimately established by resolution of City Council after a petition process and public hearing. All the PIDS in the City are considered subdivision maintenance PIDS. The City Council adopts the PID's annual budget, five-year service plan and annual assessment by City ordinance. This is done in conjunction with the City's budget process. The PIDS's annual assessment is based on a maximum rate of \$.10 (cents) per every \$100 of taxable value within the PID boundary. The City has approved and established funds for five (5) PIDS as follows:

The **High Pointe Public Improvement District (PID) No.1 Fund** presents the proposed budget of \$480,260 and includes \$107,000 in new enhancements for the High Pointe PID as recommended by their board.

The **Waterford Oaks Public Improvement District (PID) No. 2 Fund** presents the proposed budget of \$171,900 and includes \$40,000 in enhancements for the Waterford Oaks PID as recommended by their board.

The **Winding Hollow Public Improvement District (PID) No. 3 Fund** presents the proposed budget of \$90,300 for the Winding Hollow PID recommended by their board. This budget includes \$24,500 for the second reimbursement payment to the City for the PID's recent screening wall replacement and \$48,000 for new entry-way improvements.

The **Windsor Park Public Improvement District (PID) No. 4 Fund** presents the proposed budget of \$104,050 with \$56,000 in new improvements for the Windsor Park PID recommended by their board.

The **Cedar Crest Public Improvement District (PID) No. 5 Fund** presents the proposed budget of \$67,200 with \$50,000 in new maintenance programs and initiatives for the Cedar Crest PID as recommended by their board. This is the first budget year for Cedar Crest.



FY 2020-2021 BUDGET HIGHLIGHTS

FEDUCIARY FUND

The **Police Pension Reserve Fund** accounts for the funds set aside to fund the benefit plan for Police Reserve Officers. The proposed budget for this fund is \$13,896 for pension payments and administrative costs.

DEBT SERVICE FUND

The **Debt Service Fund** (sometimes referred to as the Interest and Sinking Fund) is used to account for the accumulation of resources for the repayment of general long-term debt. The proposed tax rate for FY 2020-2021 is \$0.170031, which is slightly lower than the debt rate for FY 2019-2020 of \$0.172974. Principal and interest payments with paying agent fees total \$10,423,225 for FY 2021. Summary schedules and detailed information on individual bond obligations can be found in the Debt Service Fund section of this budget document.

Total revenue from property taxes and other sources including amounts transferred in from the Animal Shelter Fund, Economic Development Corporation and the Community Development Corporation total \$10,388,412. The Debt Service Fund is projected to maintain a reserve balance more than 15% of the City's annual tax pledged debt. The audited fund balance (reserves) was \$1,860,831 at the end of the FY 2018-2019.

The citizens voted in general obligation bonds for improvements and new infrastructure in an amount of \$45 million. The FY 2020-2021 Debt Service Budget includes provisions for phase three of the 2017 voted general obligation bonds (GO) for a planned issuance of \$8,200,000 for streets, parks, library, facilities and the community pool. There is proposed financing for public safety radio equipment, a fire truck, and an ambulance for a total of \$2,500,000 and an amount of \$3,100,000 for community pool amenities. The additional amount for the pool was approved by City Council in the May 2020 Capital Improvement Plan. The public safety equipment and pool capital requirements will be financed with Certificates of Obligation (CO). The GO and CO bonds will be sold with the ability of the City to maintain its stable tax rate initiative and policy. The City has developed a five-year infrastructure implementation guide and debt model with planned debt issuances over the next three to five years that reflect no requirement for a tax rate increase. A complete listing of these projects can be found in the General Government Capital Improvements Section of this document.

GENERAL GOVERNMENTAL CAPITAL FUNDS

For an in-depth narrative and matrix review of the City's CIP, please refer to the Capital Budget section of this document.

The **Building Capital Maintenance Fund** was created to prepare for planned and emergency repairs to existing City buildings. Potential uses for this fund would include major roof repairs, replacement of heating, ventilation and air conditioning systems, and planned remodeling of buildings. There are no expenditures anticipated for FY 2020 - 2021.

FY 2020-2021 BUDGET HIGHLIGHTS

The **Street Impact Fees Fund** provides a status report on the amount of fees collected and available for debt service on streets. Allowable expenses and uses of these funds are governed by Chapter 395 of the Local Government Code. The City collects and spends Street Impact Fees based on defined areas and have historically utilized street impact fees to pay annual debt costs on eligible projects. There are four zones or areas and were established by Ordinance 2012-478. \$339,000 is programmed to transfer to the Debt Service Fund in FY 2020 – 2021.

The **Street Construction Fund** tracks the resources set aside for future street repair and reconstruction from the General Fund. The use of funds is governed by fiscal policy as adopted by Resolution R11-337 and are set-aside during the annual budget process as funds are available. There are no expenditures programmed in FY 2020 – 2021 from the Street Construction Fund. The fund balance at the end of FY 2019 was \$1.9M.

The **Restricted Streets Fund** accounts for funds from developers (the old Street Prorata Fund) designated for use on specific streets. No street construction activity is budgeted for FY 2020 -2021.

The **Downtown/City Center Fund** tracks the restricted resources set aside for projects related to City Center and Downtown. \$75,000 is budgeted in FY 2020 – 2021 for the finalization of the Comprehensive Plan Study and deliverables.

The **Drainage Fund** tracks the resources set aside from the General Fund for drainage improvements. There are no planned expenditures.

The **Drainage Detention Fund** tracks the restricted resources set aside for drainage and detention improvements. These funds were escrowed to the City from a developer. There are no anticipated expenditures for FY 2020 - 2021.

The **Park Development Fee Fund** accounts for resources from park dedication fees and park donations as authorized by an ordinance of the City. These funds are restricted to use in specific zones of the City. The Park Development Fee Ordinance was updated in FY 2018-2019 and now consists of two zones (East and West). The previous nine zones were consolidated into two. Playground improvements totaling \$10,000 are budgeted for FY 2020 – 2021. There is approximately \$41,000 in the fund.



WATER & SEWER FUND

The **Water & Sewer Fund** accounts for water and sewer revenues collected to support the expenditures associated with the capital and operational needs of the utility. Water and Sewer sales account for 94% (\$19.1M) of system revenues. The budget includes Water and Sewer Impact Fees of \$525,000 to pay debt costs on eligible infrastructure projects financed over the last several years. The overall revenues of the system are increasing by 2.1% or \$423,000. Proposed expenditures are budgeted at \$20,661,206 for the 2020-2021 fiscal year. And of this amount, over 50% is for pass-

FY 2020-2021 BUDGET HIGHLIGHTS

through costs (\$10.9M) from the City's wholesale water and sewer treatment providers. The Water and Sewer Fund Budget is decreasing by \$86,230 or less than 1%. The Water and Sewer Fund will maintain a fund balance/working capital balance of 30% of operating expenditures which is within policy goals and initiatives.

The Water and Sewer Fund has undergone its third year of an annual review by a third-party consulting firm that specializes in cost of services for public utilities. After multiple work sessions with City staff and City Council, the City is taking the recommendation of the consultant to implement a tiered rate structure (consumption groups) and a senior discounted rate. The fixed based cost and volumetric (consumption) rates will increase on average approximately 3% across all rate tiers and minimums. The budgeted rate changes are proposed to be implemented in the second quarter of the fiscal year.

For a more in-depth analysis on the operations of the City's Water and Sewer fund please refer to the narrative, matrices and graphs with the corresponding section of this document.

INTERNAL SERVICE FUNDS

The **Equipment Replacement Fund** purchases and, in turn, leases equipment to other funds. The Equipment Replacement Fund is intended to be a perpetual fund. This fund operates as an internal service fund by obtaining assets (primarily equipment) and leasing the equipment back to the fund requesting replacement equipment or new equipment. The cost of the equipment acquired on behalf of a fund and department is amortized based on a useful life basis with an interest and inflation charge added. The fund/department receiving the equipment will budget for an annual lease payment back to the Equipment Replacement Fund amortized based on life cycle. At the end of the amortized period, sufficient funds should be accumulated to replace the equipment. The budget includes the purchase of equipment recommended for inclusion in the General Fund Budget. Other funds of the City are on a "pay-as-you-go" basis.

The proposed Equipment Replacement Fund Budget has an outflow of cash for equipment budgeted at \$739,718. In addition of annually proposed replaced equipment, this fund is proposed to receive other financing sources (Certificates of Obligation) to purchase a fire truck, ambulance and public safety radio equipment. This regularly scheduled equipment replacement includes seven police department vehicles, two vehicles in Parks & Recreation, and a commercial washer and dryer for the Tri-City Animal Shelter. The annual lease revenue back to the Equipment Fund is budgeted at \$1,056,700. The Equipment Replacement Fund remains solvent and continues to operate to program and replace equipment on a planned schedule as determined by the City's Fleet Manager.



FY 2020-2021 BUDGET HIGHLIGHTS

The **Self-Insurance Fund** was established in FY 2017 to administer a self-insurance program for employee health insurance. This fund receives premiums through the City's payroll system for employee health care contributions and from each fund and department for the City's contribution. The self-insurance fund revenues totals \$4,172,100 for FY 2020-2021. The self-insurance fund expenditures total \$3,941,500 for FY 2020-2021 which includes claims, stop loss premiums, administrative costs and pharmacy (Rx) costs. The fund reflects a 3.11% increase in self-insurance costs mostly attributable to stop loss insurance. The fund has maintained sufficient reserves to meet claim projections.

COMPONENT UNITS

The **Community Development Corporation (CDC) Fund** includes the \$7,663,152 budget recommended by the Community Development Corporation's Board of Directors. The operations portion of the CDC Budget is proposed to increase by 5.13% or \$131,000 which is personnel costs and utilities. Personnel costs make up 59% of the fund's operating budget. This fund is supported by ½ of 1% of the City's total sales tax which is projected to increase 1.70% over FY 2020. The budget includes a federal grant participation award of \$1,053,000 for South Clark Road Trail System. The CDC Budget includes proposed improvements for the Alan E. Sims Cedar Hill Recreation Center, Valley Ridge Park, and the trails system totaling \$4,004,681. The improvements include locker room updates at the Recreation Center and soccer goals and playground replacement at Valley Ridge Park. Additionally, the CDC budget includes South Clark Road trail construction and trail improvements for the Balcones, Straus and S. Clark trails. The trail systems were presented within the Capital Improvement Plan with the CDC Board and City Council. For more detail please refer to the CDC section of this document.

The **Economic Development Corporation (EDC) Fund** includes the \$7,683,395 budget recommended by the Economic Development Corporation Board of Directors, which is a 9.93% decrease over the prior year. The operating portion of the EDC budget is proposed to increase by 11% while incentives, capital and debt together will decrease by 12.85% or \$895,000. The EDC Budget includes various incentive projects approved in prior year budgets and several in the FY 2021 budget to include the Red Oak Creek Sewer Study, strategic plan, loan to the Cedar Hill Chamber of Commerce, market analysis, and other special services. For more detail information regarding the fund's debt, incentive programs and strategies please refer to the EDC section of this document.



COMBINED BUDGET SUMMARY
2020-2021
Revenues and Expenses and Changes in Fund Balances

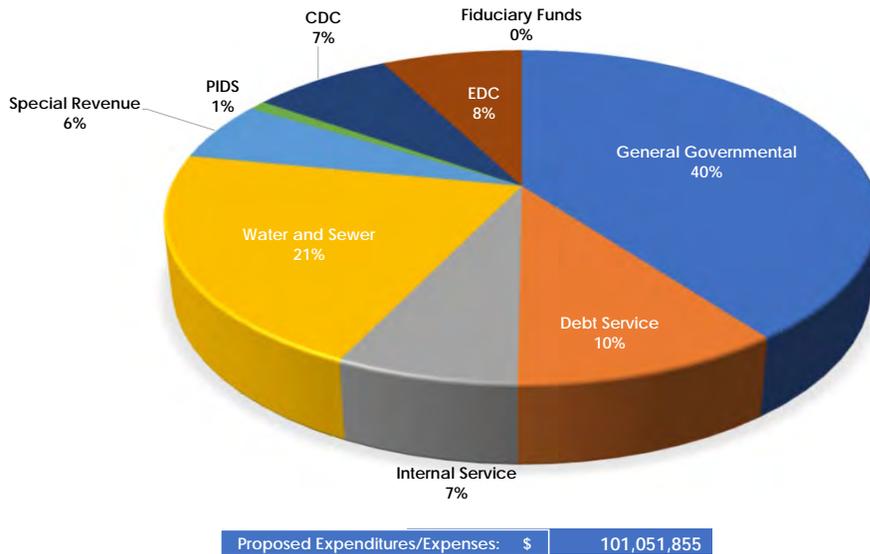
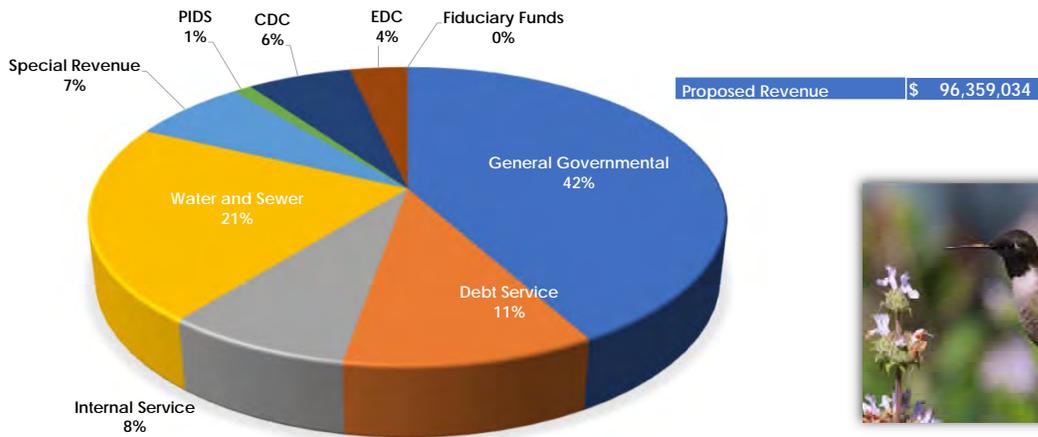
The following Combined Budget Summary is intended to provide the reader a "high-level" summary of all funds of the City including all fund types. The Beginning Fund Balances are estimated and unaudited balances for fiscal year ending September 30, 2020. Each fund reflects estimated revenues and expenditures with ending fund balances for fiscal year ending September 30, 2021. The reader is also reminded that revenues and expenditures do not balance as some funds of the City are intended to be drawn down and spent on capital projects and other intentional and planned projects, incentives or programs during the fiscal year.

(Major and Non-Major Funds)	Beginning Fund Balances	Revenue	Expenditures	Net Change	Estimated Ending Fund Balances
Governmental Type Funds	\$ 20,947,919	\$ 50,798,964	\$ 50,686,096	\$ 112,868	\$ 21,060,787
General Fund (Major Fund)	\$ 10,332,413	\$ 40,018,152	\$ 39,838,871	\$ 179,281	\$ 10,511,694
Debt Service Fund (Major Fund)	1,747,302	10,388,412	10,423,225	(34,813)	1,712,489
Street Construction Fund	1,904,170	51,750	-	51,750	1,955,920
Downtown/City Center Fund	717,696	10,200	75,000	(64,800)	652,896
Building Capital Maintenance Fund	187,836	1,800	-	1,800	189,636
Restricted Street (Prorata) Fund	390,646	6,300	-	6,300	396,946
Drainage Capital Fund	586,760	9,700	-	9,700	596,460
Regional Drainage Detention Fund	95,709	800	-	800	96,509
Park Development Fees	41,483	11,100	10,000	1,100	42,583
Street Impact Fees	4,943,904	300,750	339,000	(38,250)	4,905,654
Special Revenue Funds	23,982,253	6,763,302	5,869,030	894,272	24,876,525
Landscape and Beautification Fund	530,678	3,035,725	2,734,515	301,210	831,888
Hotel Occupancy Fund	603,580	265,500	415,956	(150,456)	453,124
Crime Control and Prevention District	322,789	1,125,862	1,128,990	(3,128)	319,661
JPL Nature Corridor Permanent Fund	20,327,354	438,400	109,960	328,440	20,655,794
JPL Nature Corridor Opportunity Fund	200,444	102,728	-	102,728	303,172
Animal Shelter Fund	185,872	1,143,943	1,180,836	(36,893)	148,979
PEG Fee Fund	557,427	82,600	18,550	64,050	621,477
Library Donation Fund	82,444	19,200	15,000	4,200	86,644
Regional Fire Training Fund	47,900	54,700	54,600	100	48,000
Traffic Safety Fund	383,901	5,500	137,165	(131,665)	252,236
Police State Forfeiture	56,556	7,250	24,000	(16,750)	39,806
Police Federal Forfeiture	122,423	22,500	22,500	-	122,423
Municipal Court Special Revenue Fund	7,655	40,825	26,958	13,867	21,522
Eco Devo Incentive (EDI) Fund	105,718	1,200	-	1,200	106,918
Tax Increment Financing Fund (TIF)	447,512	417,369	-	417,369	864,881
Public Improvement Districts	826,358	1,056,366	913,710	142,656	969,014
High Pointe PID	249,462	604,000	480,260	123,740	373,202
Waterford Oaks PID	382,393	174,100	171,900	2,200	384,593
Winding Hollow PID	89,737	50,750	90,300	(39,550)	50,187
Windsor Park PID	104,766	105,016	104,050	966	105,732
Cedar Crest PID	-	122,500	67,200	55,300	55,300
Fiduciary Funds	103,312	8,500	13,896	(5,396)	97,916
Police Pension Fund	103,312	8,500	13,896	(5,396)	97,916
Component Units	18,407,608	9,453,955	15,346,547	(5,892,592)	12,515,018
Community Development Corporation Fund	10,457,758	6,082,689	7,663,152	(1,580,463)	8,877,296
Economic Development Corporation Fund	7,949,850	3,371,266	7,683,395	(4,312,129)	3,637,722
Enterprise Type Funds	10,052,585	20,570,147	21,186,206	(616,059)	9,436,527
Water and Sewer Fund (Major Fund)	6,827,981	20,184,697	20,661,206	(476,509)	6,351,473
Water Impact Fee Fund	1,206,177	262,500	325,000	(62,500)	1,143,677
Sewer Impact Fee Fund	566,166	102,700	200,000	(97,300)	468,866
Water and Sewer Prorata Fund	84,525	10,750	-	10,750	95,275
Water and Sewer Special Projects Fund	1,367,736	9,500	-	9,500	1,377,236
Internal Service Funds	2,650,128	7,707,800	7,036,370	671,430	3,321,558
Equipment Replacement Fund	1,224,243	3,535,700	3,094,870	440,830	1,665,073
Self-Insurance Fund	1,425,885	4,172,100	3,941,500	230,600	1,656,485
Total City Wide Summary (sources and uses)	\$ 76,970,163	\$ 96,359,034	\$ 101,051,855	\$ (4,692,821)	\$ 72,277,345

* Funds Not Budgeted [Grant Fund (0321), CDBG Fund (0307), PD Seizure Fund (0305) & Capital Funds]

CITYWIDE SUMMARY CHARTS

Fund Type	Revenues	Expenditures
General Governmental	40,410,552	40,262,871
Debt Service	10,388,412	10,423,225
Internal Service	7,707,800	7,036,370
Water and Sewer	20,570,147	21,186,206
Special Revenue	6,763,302	5,869,030
PIDS	1,056,366	913,710
CDC	6,082,689	7,663,152
EDC	3,371,266	7,683,395
Fiduciary Funds	8,500	13,896
Total	96,359,034	101,051,855



The total above does not include capital project funds and the following other non-budgeted funds:

CDBG FUND (0307):

A fund to account for Community Development Block Grant Funds (reimbursable Federal Pass-thru Grant)

POLICE SEIZURE FUND (0305):

A fund to account for seized property resulting from criminal cases until a district court decision is rendered

GRANT FUND (0321):

A fund to account for State and Federal reimbursable grants

* Capital Project Funds are adopted by the City Council under separate Capital Budget Ordinance

BUDGET FY2020-21

Citywide Revenues

Multi-Year Consolidated Revenues

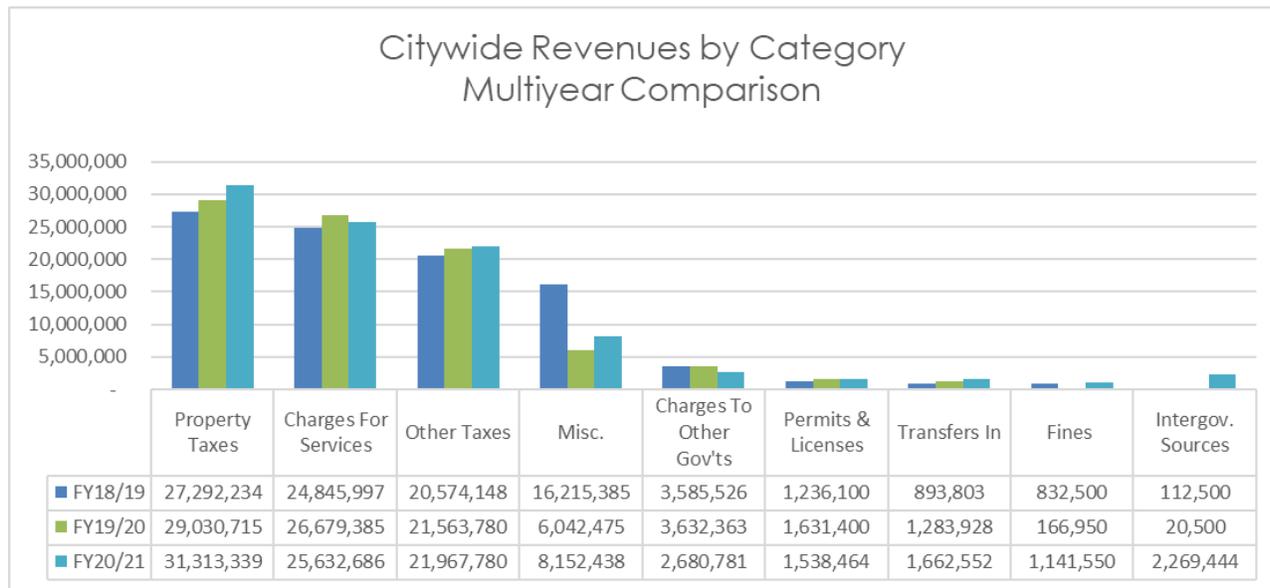
Shown in (\$000's)	FY 16/17 Actuals	FY 17/18 Actuals	FY 18/19 Actuals	FY 19/20 Budget	FY 19/20 YE Est	FY 20/21 Budget
Governmental Funds	43,746	45,046	46,716	49,510	48,305	51,423
0001 – General Fund	33,178	34,134	36,177	38,412	37,410	40,018
0004 – PEG Fee Fund	92	93	100	94	80	83
0030 – Debt Service Fund	8,801	8,841	9,303	9,628	9,645	10,388
0310 – JPL Nature Corridor Permanent Fund	427	311	422	492	410	438
0311 – JPL Nature Corridor Opportunity Fund	0	0	95	106	105	103
1000 – Building Capital Maintenance Fund	2	3	4	104	103	2
2511-2514 – Street Impact Fees	408	660	487	450	334	301
2600 – Street Construction Fund	811	54	60	184	157	52
2601 – Restricted Street (Prorata) Fund	3	6	9	9	8	6
2602 – Downtown/City Center Fund	0	925	21	7	16	10
2700 – Drainage Capital Fund	5	9	11	11	12	10
2701 – Regional Drainage Detention Fund	1	2	2	2	1	1
3000-3009 – Park Development Fees	20	10	26	11	22	11
Special Revenue Funds	5,609	6,023	6,237	5,834	5,352	6,140
0301 – Animal Shelter Fund	921	962	1,199	1,123	1,014	1,144
0302 – Hotel Occupancy Tax Fund	309	266	423	409	244	266
0304 – Municipal Court Special Revenue	0	0	0	35	35	41
0306 – Police Forfeiture Fund	33	19	31	25	7	7
0312 – Library Donation Fund	25	28	47	31	23	19
0316 – Regional Fire Training	0	0	0	0	55	55
0317 – Landscape and Beautification Fund	2,491	2,968	2,725	2,871	2,669	3,036
0318 – Traffic Safety Fund	706	723	520	6	6	6
0320 – Police Federal Seizure	66	27	49	18	26	23
0322 – Crime Control and Prevention District	958	989	1,078	1,112	1,024	1,126
0326 – Economic Development Incentive	100	1	3	2	1	1
0327 – Tax Increment Financing (TIF) Fund	0	39	162	203	247	417
Public Improvement Districts	588	628	828	847	869	1,056
0313 – High Pointe PID	417	435	518	532	552	604
0314 – Waterford Oaks PID	136	150	169	171	170	174
0325 – Winding Hollow PID	35	43	49	48	48	51
0328 – Windsor Park PID	0	0	92	97	98	105
0329 – Cedar Crest PID	0	0	0	0	0	123
Fiduciary Funds	12	8	5	10	10	9
0060 – Police Pension Fund	12	8	5	10	10	9
Component Units	8,633	7,925	8,382	8,569	7,236	9,454
0308 – Community Development Corp.	4,792	4,778	4,977	5,167	4,203	6,083
0309 – Economic Development Corporation	3,841	3,147	3,405	3,402	3,033	3,371
Enterprise Funds	18,227	19,089	18,642	20,144	19,075	20,570
0100 – Water and Sewer Fund	17,893	18,698	18,087	19,762	18,713	20,185
5000 – Water Impact Fee Fund	229	259	357	272	238	263
5001 – Sewer Impact Fee Fund	79	81	125	87	89	103
5002 – Water and Sewer Special Projects	21	25	41	12	17	10
5003 – Water and Sewer Prorata Fund	5	26	32	11	17	11
Internal Service Funds	1,076	5,282	4,839	5,140	5,061	7,708
0040 – Equipment Replacement Fund	989	1,153	1,093	1,088	1,087	3,536
0092 – Self Insurance Fund	87	4,129	3,746	4,052	3,974	4,172
Grand Total	77,890	84,002	85,649	90,054	85,908	96,359
Year over Year Change (Budget to Budget)		7.85%	1.96%	5.14%		7.00%

BUDGET FY2020-21

City-Wide Consolidated Revenues

For FY2020-2021 Citywide revenue is projected to increase by \$6,307,538 which is a 6.55% increase, from the prior year's budget. The increase is mainly due to an increase in property tax revenue as a result of increased property values on existing properties and new construction. Other increases in revenue can be attributed to an increase of \$2.1 million in the miscellaneous revenue category which is largely debt proceeds. Likewise, the intergovernmental sources category has increased by \$2.2 million due in part by a \$1 million Federal Grant obtained by the Community Development Corporation for the S. Clark Road Trail, new cost sharing efforts totaling \$ 41K for the Regional Fire Training Program and the Fire THHS Grant.

Consolidated Revenues Comparison (All Funds)				
By Category	FY19/20	FY20/21	Variance	% change
<i>Property Taxes & PID Assessments</i>	29,030,715	31,313,339	2,282,624	7.29%
<i>Charges for Services</i>	26,679,385	25,632,686	(1,046,699)	-4.08%
<i>Other Taxes</i>	21,563,780	21,967,780	404,000	1.84%
<i>Miscellaneous</i>	6,042,475	8,152,438	2,109,963	25.88%
<i>Charges to Other Gov'ts</i>	3,632,363	2,680,781	(951,582)	-35.50%
<i>Permits & Licenses</i>	1,631,400	1,538,464	(92,936)	-6.04%
<i>Transfers In</i>	1,283,928	1,662,552	378,624	22.77%
<i>Fines</i>	166,950	1,141,550	974,600	85.38%
<i>Intergovernmental Sources</i>	20,500	2,269,444	2,248,944	99.10%
Grand Total	90,051,496	96,359,034	6,307,538	6.55%



BUDGET FY2020-21

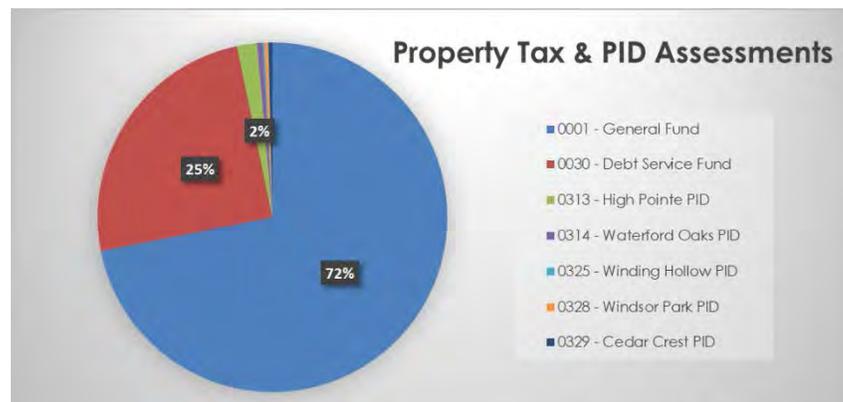
Discussion of Citywide Major Revenues

Consolidated Property Tax & Public Improvement District (PID) Assessment

Property Taxes and PID Assessments are combined into one revenue category. Together this category represents about 33% of the Citywide revenue funding the operations of the City. Which makes it the **largest source** of income for the city. The City of Cedar Hill adopted a tax rate of \$0.688102 per one hundred (\$100) dollars valuation of property. With the O&M portion of the rate \$0.518071 per one hundred (\$100) of valuation and the I&S portion of the rate at \$0.170031 per one hundred (\$100) of valuation. The property tax rate is explained in detailed in the Tax Section of this document.

The City has 5 PIDs with the newest - Cedar Crest being formed in FY2020 having its first budgeted year in FY2021. PIDs are formed when a majority of property owners in a defined geographical area formally petition the City to organize for the purpose of providing public improvements within the boundaries. The PIDs are financially self-sufficient and governed by a PID advisory board that manages the day to day operations. The City acts in an administrative capacity to support the PIDs efforts.

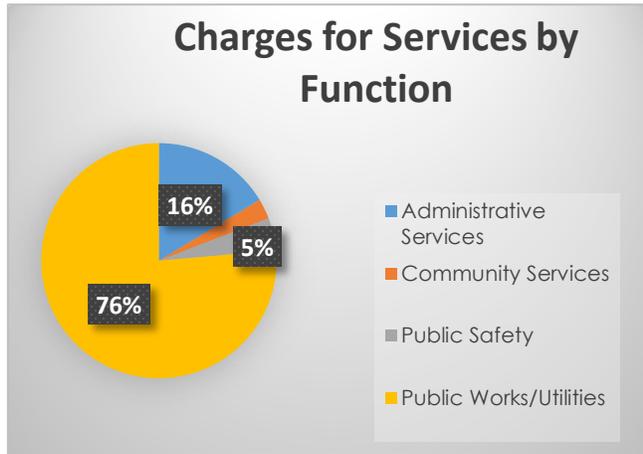
Fund	Amount	% of Total
0001 - General Fund (O &M)	\$22,519,025	72%
0030 - Debt Service Fund (I&S)	\$7,772,992	25%
0313 - High Pointe PID	\$580,000	2%
0314 - Waterford Oaks PID	\$166,800	1%
0325 - Winding Hollow PID	\$49,500	less than 1%
0328 - Windsor Park PID	\$104,216	less than 1%
0329 - Cedar Crest PID	\$120,806	less than 1%
Grand Total	\$31,313,339	



The General Fund portion of property tax revenues represents O&M and the Debt Service Fund portion of property tax revenues represents the I&S portion of the tax rate. PID Assessments are collected by each PID.

BUDGET FY2020-21

Consolidated Charges for Services (All Funds)



The **second largest revenue category** is Charges for Services. This category includes revenues based on the benefits-received principal which states that persons who **directly** benefit bear the burden of the cost. This category includes city services that can be divided into measurable units with the usage being easily attributed to the end-user. The largest portion of this revenue category is water and wastewater fees which comprises 76% of this category.

Administrative Charges for Services includes lease revenue in the General Fund, solid waste and sanitation fees in the Landscape Beautification Fund and lease payback fees in the Equipment Replacement Fund.

Community Services Charges for Services includes field and pavillion rentals for City parks, softball, soccer and pool fees and fees for the Alan E. Sims Recreational Center.

Public Safety Charges for Services includes tower lease fees, fire inspection fees, ambulance subscription fees and all fees related to the Tri-City Animal Shelter.

Public Works/Utilities Charges for Services includes development fees, capital recovery fees, water and wastewater fees, water tank lease fees and pro rata fees.

Fund/ Function	Administrative Services	Community Services	Public Safety	PW/Utilities	Total
General Fund	106,864	139,700	997,650	50,000	1,294,214
Equipment Replacement Fund	1,056,700				1,056,700
Water and Sewer Fund				19,523,922	19,523,922
Animal Shelter Fund			93,400		93,400
Community Development Corporation Fund		575,350			575,350
Landscape Beautification Fund	3,029,100				3,029,100
Crime Control & Prevention District Fund			50,000		50,000
Water and Sewer Prorata Fund				10,000	10,000
Grand Total	4,192,664	715,050	1,141,050	19,583,922	25,632,686

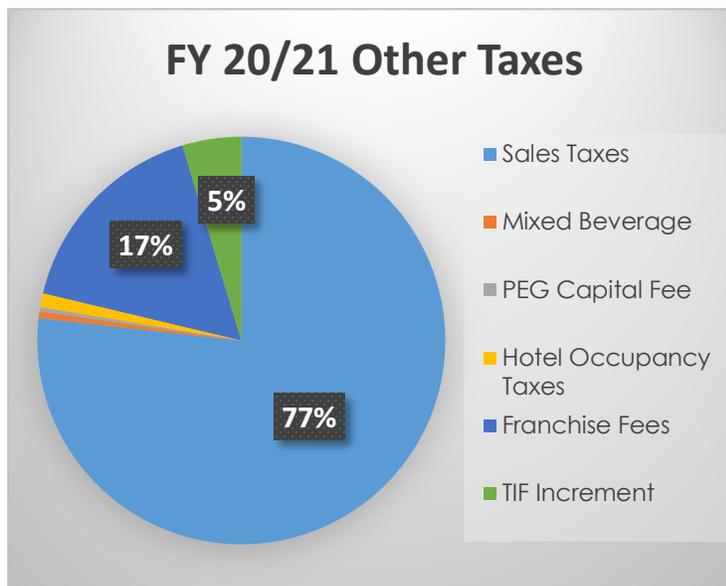
BUDGET FY2020-21

Consolidated Other Taxes (All Funds)

The Other Taxes revenue category is the **third largest** revenue source for the City. It includes sales taxes, franchise fees and hotel occupancy taxes. The tax revenue in this category is mostly based on economic factors such as consumer behavior and environmental factors such as the weather which makes it more volatile. The largest revenue source in this category is sales taxes (77%) which is collected by the General Fund, EDC Fund, CDC Fund and CCPD Fund. (see the subsequent page for sales tax detail)

Franchise Fees represent in total 17% of this revenue category or \$3,753,988.

Other Taxes by Type and Fund	General Fund	PEG Fund	Hotel Motel Fund	CDC Fund	EDC Fund	CCPD Fund	TIF Fund	Total
Sales Taxes	8,683,377			4,341,688	3,256,266	1,071,862		17,353,193
Mixed Beverage	121,430							121,430
PEG Capital Fee		75,000						75,000
Hotel Occupancy Taxes			250,000					250,000
Cable Franchise	370,411							370,411
Commercial Garbage Franchise	113,300							113,300
Electric Franchise	1,665,000							1,665,000
Gas Franchise	302,657							302,657
Telephone Franchise	247,370							247,370
W&S Franchise	1,055,250							1,055,250
TIF Increment							414,169	414,169
Grand Total	12,558,795	75,000	250,000	4,341,688	3,256,266	1,071,862	414,169	21,967,780

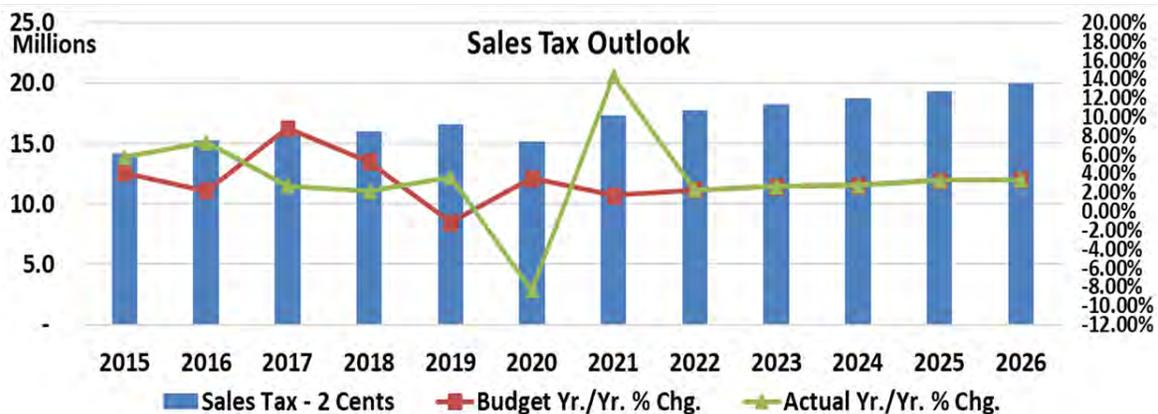


BUDGET FY2020-21

Consolidated Sales Tax Forecast (All Funds)

The chart below shows the consolidated sales tax history and a 5-year forecast. The City collects 2 cents of (8.25% of every purchase made in the City limits). The sales tax allocation is as follows: 1¢ for General Fund, 3/8 of 1¢ for EDC Fund, 1/2 ¢ for CDC fund and 1/8¢ for CCDP. The FY 2021 budget includes a 11.9% increase from the prior year based on trend analysis, historical data as well as a projected growth due to the development of both single-family and multi-family homes that will have a significant impact on the sales tax base. It is estimated that sales tax will experience a modest 2.3% - 3.3% growth over the next 5 years.

Fiscal Year	Sales Tax City-wide Budget	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCPD	Total Distributed	% Change Yr/Yr	% of Budget
2010	12,600,000	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%	96.22%
2011	12,000,000	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%	100.76%
2012	12,350,000	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%	102.01%
2013	12,351,500	12,896,112	6,786,900	2,545,088	3,393,450	170,674	12,896,112	2.4%	104.41%
2014	13,695,000	13,428,345	6,755,253	2,533,220	3,377,627	762,245	13,428,345	4.1%	98.05%
2015	14,252,320	14,201,864	7,110,420	2,666,407	3,555,210	869,827	14,201,864	5.8%	99.65%
2016	14,563,065	15,246,533	7,629,897	2,861,211	3,814,948	940,477	15,246,533	7.4%	104.69%
2017	15,850,240	14,699,497	7,839,731	2,939,899	3,919,866	956,165	15,655,661	2.7%	98.77%
2018	16,684,990	15,001,775	8,000,947	3,000,355	4,000,473	986,361	15,988,136	2.1%	95.82%
2019	16,487,481	15,539,045	8,287,491	3,107,809	4,143,745	1,028,634	16,567,680	3.6%	100.49%
2020	17,063,565	14,538,931	7,754,096	2,907,786	3,877,048	971,988	15,510,919	-6.4%	90.90%
2021	17,353,194	16,281,332	8,683,377	3,256,266	4,341,688	1,071,862	17,353,194	11.9%	100.00%
2022	17,749,650	16,659,030	8,884,816	3,331,806	4,442,408	1,090,620	17,749,650	2.3%	100.00%
2023	18,218,169	17,098,539	9,119,221	3,419,708	4,559,610	1,119,630	18,218,169	2.6%	100.00%
2024	18,717,945	17,567,413	9,369,287	3,513,483	4,684,643	1,150,532	18,717,945	2.7%	100.00%
2025	19,334,106	18,145,836	9,677,779	3,629,167	4,838,890	1,188,269	19,334,106	3.3%	100.00%
2026	19,976,057	18,748,812	9,999,366	3,749,762	4,999,683	1,227,245	19,976,057	3.3%	100.00%



BUDGET FY2020-21

Consolidated Expenditures/ Expenses by Budget Priority

Expenditures/Expense by Priorities		Operating Budgets (\$000's)	% of Total
Priority 1	Provide Premier Customer Service - <i>The Cedar Hill Way!</i>	18,764	19%
Priority 2	Public Safety	28,349	28%
Priority 3	Bond Implementation & Capital Investments	20,259	8%
Priority 4	Planning & Development	33,680	16%
Priority 5	Communications and Neighborhood Engagement & Revitalization	18,764	29%
		\$101,052	

Citywide Expenditures/Expenses by Category & Fund Type

Category shown in the (\$000's)	General Fund	Water & Sewer Fund	Debt Service	EDC Fund	CDC Fund	Internal Service Funds	Special Revenue Funds	PIDS	Capital Project Funds	Fiduciary Funds	Total
Personnel	29,714	3,490	-	474	1,559	-	1,560	-	-	12	36,810
Miscellaneous	1,258	3,197	10,423	6,146	1,004	-	246	11	-	-	22,287
Services	3,272	12,741	-	958	387	3,942	3,118	227	75	2	24,721
Maintenance	1,572	261	-	52	243	-	117	311	-	-	2,556
Supplies	1,240	267	-	20	160	-	161	5	-	-	1,851
Utilities	1,286	286	-	3	290	-	58	85	-	-	2,009
Leases/Rentals	1,217	14	-	29	16	-	37	25	-	-	1,337
Transfers	281	875	-	-	-	-	338	-	339	-	1,833
Capital Outlay	9	56	-	-	4,005	3,095	233	251	-	-	7,649
Grand Total	39,849	21,186	10,423	7,683	7,663	7,036	5,869	914	414	14	101,052

BUDGET FY2020-21

Multi-Year Consolidated Expenditures/Expenses

Shown in (\$000s)	FY 16/17 Actuals	FY 17/18 Actuals	FY 18/19 Actuals	FY 19/20 Budget	FY 19/20 YE Est	FY 20/21 Budget
Governmental Funds	84,162	43,313	44,223	48,393	47,617	50,815
0001 - General Fund	33,790	33,797	34,842	38,313	37,229	39,839
0004 - PEG Fee Fund	4	178	3	50	49	19
0030 - Debt Service Fund	8,852	8,753	8,926	9,757	9,758	10,423
0310 - JPL Nature Corridor Permanent Fund •	40,552	0	95	113	113	110
0311 - JPL Nature Corridor Opportunity Fund	0	0	0	0	0	0
1000 - Building Capital Maintenance Fund	18	0	0	0	100	0
2511-2514 - Street Impact Fees	770	349	0	0	0	339
2600 - Street Construction Fund	0	0	357	0	0	0
2601 - Restricted Street (Prorata) Fund	0	0	0	0	0	0
2602 - Downtown/City Center Fund	0	0	0	150	245	75
3000-3009 - Park Development Fees	176	236	0	10	123	10
Special Revenue Funds	5,170	7,075	5,424	6,007	5,865	5,741
0301 - Animal Shelter Fund	897	976	964	1,255	1,197	1,181
0302 - Hotel Occupancy Tax Fund	219	287	258	397	696	416
0304 - Municipal Court Special Revenue Fund	0	0	0	20	28	27
0306 - Police Forfeiture Fund	46	13	13	28	32	24
0312 - Library Donation Fund	41	28	57	45	37	15
0316 - Regional Fire Training	0	0	0	55	7	55
0317 - Landscape and Beautification Fund	2,392	4,005	2,565	2,763	2,639	2,735
0318 - Traffic Safety Fund	643	754	522	269	132	137
0320 - Police Federal Seizure	5	8	9	33	23	23
0322 - Crime Control and Prevention District	928	1,003	1,036	1,142	1,075	1,129
0326 - Eco Devo Incentive Fund	0	0	0	0	0	0
0327 - Tax Increment Financing (TIF) Fund	0	0	0	0	0	0
Public Improvement Districts	459	464	755	834	648	914
0313 - High Pointe PID	355	360	548	526	463	480
0314 - Waterford Oaks PID	96	96	123	170	115	172
0325 - Winding Hollow PID	8	8	23	47	47	90
0328 - Windsor Park PID	0	0	62	91	23	104
0329 - Cedar Crest PID	0	0	0	0	0	67
Fiduciary Funds	16	10	15	15	14	14
0060 - Police Pension Fund	16	10	15	15	14	14
Component Units	6,796	5,909	6,407	13,368	8,182	15,347
0308 - Community Development Corporation Fund	4,269	3,527	3,444	4,838	4,203	7,663
0309 - Economic Development Corporation Fund	2,527	2,381	2,963	8,530	3,980	7,683
Enterprise Funds	18,240	18,657	18,488	20,747	19,791	21,186
0100 - Water and Sewer Fund	18,045	17,744	18,488	20,747	19,791	20,661
5000 - Water Impact Fee Fund	0	0	0	0	0	325
5001 - Sewer Impact Fee Fund	0	0	0	0	0	200
Internal Service Funds	928	4,968	4,305	5,021	4,989	7,036
0040 - Equipment Replacement Fund	928	1,464	1,083	1,199	1,126	3,095
0092 - Self Insurance Fund	0	3,504	3,221	3,823	3,863	3,942
Grand Total	115,772	80,396	79,617	94,386	87,106	101,052
Year over Year Change (Budget to Budget)		-30.56%	-0.97%	18.55%		7.06%

- FY16/17 Joe Pool Lake One Time Payment for Debt Defeasance
- **Defeasance** = contractual provision to void the loan in advance via cash that was set-aside for the purpose

BUDGET FY2020-21

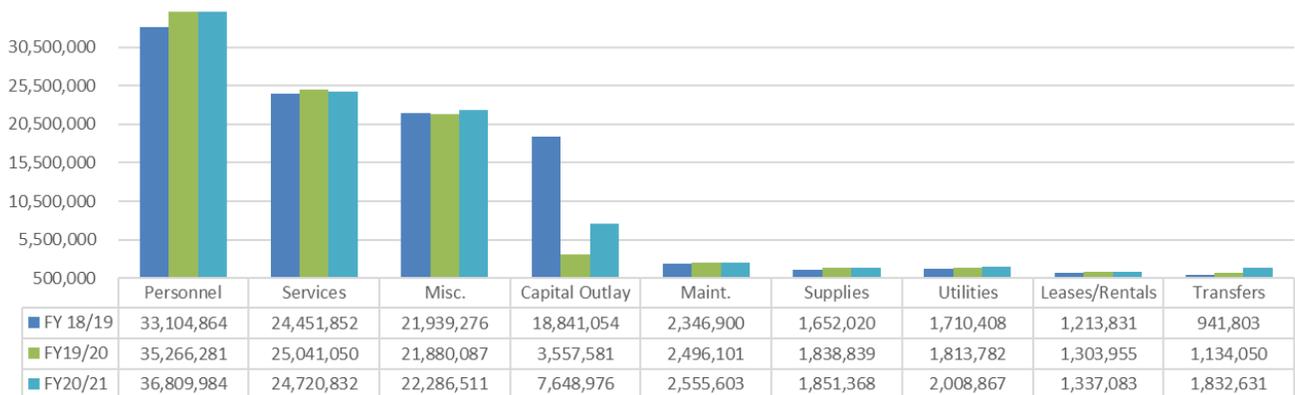
City-Wide Consolidated Expenditures/Expenses

Citywide expense/ expenditures are expected to increase by \$6,720,129 which is a 7.12% increase from the prior year's budget. The increase is mainly due to increases in capital outlays. For example, the Community Development Corporation (CDC) has allocated over \$3 million more in capital than the prior fiscal year and the Equipment Replacement Fund will purchase \$1.8 million more for capital items than the prior fiscal year. Other categories will have modest increases such as a \$1.5 million increase in personnel over the prior year and \$698,581 increase in transfers from the prior year. Omitting transfers in both years, the FY20/21 budget only increased by 6.5%.

Citywide Expenses Comparison to Prior Year

By Category	FY19/20	FY20/21	Variance	% change
Personnel	35,266,281	36,809,984	1,543,703	4.38%
Services	25,041,050	24,720,832	(320,218)	-1.28%
Miscellaneous	21,880,087	22,286,511	406,424	1.86%
Capital Outlay	3,557,581	7,648,976	4,091,395	115.00%
Maintenance	2,496,101	2,555,603	59,502	2.38%
Supplies	1,838,839	1,851,368	12,529	0.68%
Utilities	1,813,782	2,008,867	195,085	10.76%
Leases/Rentals	1,303,955	1,337,083	33,128	2.54%
Transfers	1,134,050	1,832,631	698,581	61.60%
Total	94,331,726	101,051,855	6,720,129	7.12%

Citywide Expenses by Category
PY Comparison



BUDGET FY2020-21

Consolidated Capital Improvement Projects by Fund

The table below provides a list of capital projects adopted for FY2020-21 by project type. Five-year CIP summaries are in the Water & Sewer Capital Funds Section and the General Government Capital Funds section of this budget document. The 5-Year CIP is adopted under separate ordinance by the City Council and provides a list of all **current projects** (adopted prior to FY 2021), **adopted projects** (adopted during FY 2021) and forecasted future projects for the next five fiscal years.

Consolidated Capital Improvement Projects		
Capital Project Cost in (000's)	FY21 Budget	Total Estimated Project Cost
Streets Capital Projects	250	13,500
Parks & Trails Capital Projects	6,050	16,175
* CDC Funded Parks & Trails	1,154	4,004
Public Facilities Capital Projects	5,000	14,470
Drainage	125	2,025
*General Capital Equipment	3,375	3,375
Water Capital Projects	2,200	11,600
Sewer Capital Projects	1,211	4,311
Grand Total - All Capital Projects	19,365	69,460

* Projects appropriated in the operating budget

CDC Funded projects are approved by the Community Development Corporation and detailed in the operating section of the CDC Fund

See the appendix - Ordinance 2020-708 for the adopted 2020-2021 Capital Budget authorizing the 5-Year Capital Improvement Program (CIP)

CITYWIDE PROGRAM REQUEST- FY20-21

#	FY20-21 PROGRAM REQUEST	DEPT/DIVISION	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND
1	Records Management Consultant	(100) Administration	-	52,000	20,800	No	(0001) GENERAL
2	Conversion of PT IT Technician to FT	(130) Information Technology	36,517		36,517	No	(0001) GENERAL
3	FT Network Security Administrator	(130) Information Technology	93,264		93,264	No	(0001) GENERAL
4	FT Senior Accountant	(150) Finance	90,735	-	90,735	No	(0001) GENERAL
5	(4) FT Police Officers	(310) Police	420,988	62,500	483,488	No	(0001) GENERAL
6	FT Executive Secretary (Patrol)/ Texas Recognition Program Coordinator	(310) Police	62,346		62,346	No	(0001) GENERAL
7	Ammunition and Weapon Secure Storage	(310) Police		5,000	5,000	No	(0001) GENERAL
8	FT Fire Admin Assistant	(340) Fire	58,267		58,267	No	(0001) GENERAL
9	FT EMS Lieutenant	(340) Fire	152,352	600	152,952	No	(0001) GENERAL
10	FT Fire Inspector	(340) Fire	109,580	-	109,580	No	(0001) GENERAL
11	Court Electronic Citation System (Ticket Writers)	(360) Municipal Court	10,158	67,690	67,690	Yes	(0304) MC SPECIAL REV.
12	FT Plan Reviewer/ Building Inspector	(370) Code	70,835		70,835	No	(0001) GENERAL
13	New Vehicle - SUV	(370) Code		26,000	26,000	No	(0001) GENERAL
14	FT Tri-Cities Wildlife Officer or Additional Animal Control Officer	(380) Animal Shelter	63,387	-	63,387	No	(0301) ANIMAL SHELTER
15	FT Administrative Assistant	(380) Animal Shelter	58,384		58,384	No	(0301) ANIMAL SHELTER
16	Emergency Trail Markers & Trail Amenities	(410) Parks		120,000	120,000	No	(0001) GENERAL
17	FT Parks Project Manager	(410) Parks	89,515	4,000	93,515	No	(0001) GENERAL
18	Compact Utility Loader	(410) Parks		50,000	50,000	No	(0001) GENERAL
19	Athletic Field Lighting (additions & conversions)	(415) Valley Ridge	6,300	453,000	459,300	No	(0308) CDC
20	Replacement Equipment - Valley Ridge Playground	(415) Valley Ridge		125,000	125,000	Yes	(0308) CDC
21	Soccer Goals	(415) Valley Ridge		12,000	12,000	Yes	(0308) CDC
22	PT Custodian	(430) Recreation	16,398		16,398	No	(0001) GENERAL

CITYWIDE PROGRAM REQUEST- FY20-21

#	FY20-21 PROGRAM REQUEST	DEPT/DIVISION	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND
23	Convert PT Administrative Assistant to FY Admin. Secretary	(430) Recreation	31,879		31,879	No	(0001) GENERAL
24	Convert PT Senior Center Assistant to Recreation Specialist	(430) Recreation	45,699		45,699	No	(0001) GENERAL
25	PT Adaptive Assistant	(430) Recreation	14,655		14,655	No	(0001) GENERAL
26	FT PID Administrator	(470) Neighborhood Services	83,067		83,067	Yes	(0001) GENERAL
27	Risk & Resilience Assessment	(700) PW Administration		80,000	80,000	Yes	(0100) WATER/SEWER
28	Emergency Response Plan	(700) PW Administration		25,000	25,000	Yes	(0100) WATER/SEWER
29	Sustainability Plan Update	(700) PW Administration		50,000	50,000	No	(0100) WATER/SEWER
30	Traffic Signal Box Art	(700) PW Administration		32,000	32,000	No	(0100) WATER/SEWER
31	Adopt Cedar Hill	(700) PW Administration	5,000		5,000	Yes	(0100) WATER/SEWER
32	Fire Hydrant Painting	(700) PW Administration	177,500		35,500	Yes	(0100) WATER/SEWER
33	Signs and Signals Maintenance Crew	(710) Streets	117,279	45,000	162,279	No	(0001) GENERAL

Total Programs Requested: Y1 Cost	2,840,537
Total Programs Unfunded	2,407,280
Total Programs Funded	433,257

Programs Funded - Fund Allocation	
(0001) GENERAL	83,067
(0100) WATER/SEWER	145,500
(0301) ANIMAL SHELTER	-
(0304) MC SPECIAL REV.	67,690
(0308) CDC	137,000
TOTAL	433,257

CITYWIDE EQUIPMENT REQUEST - FY20-21

Equipment Requested by Type & Fund:

DPT./ REQ.	N - New R - Replacement	EST. COST	EST. LIFE	TYPE	RECOMMENDED: Y/N	FUND
[130] Information Systems						
50 Personal Computers	R	45,000	5	Computers/Software	Y	0040- EQ
[310] Police Department:		\$ 467,000				
CMV Vehicle	N	62,500	7	Motor Vehicles	N	-
2021 Patrol Vehicle	R (PD-0665)	62,500	5	Motor Vehicles	Y	0040- EQ
2021 Patrol Vehicle	R (PD-1572)	62,500	5	Motor Vehicles	Y	0040- EQ
2021 Patrol Vehicle	R (PD-8587)	62,500	5	Motor Vehicles	Y	0040- EQ
2021 Patrol Vehicle	R (PD-0667)	62,500	5	Motor Vehicles	Y	0040- EQ
2021 Patrol Vehicle	R (PD-3310)	62,500	5	Motor Vehicles	Y	0040- EQ
2021 Admin Vehicle	R (PD-7448)	41,000	7	Motor Vehicles	Y	0040- EQ
2021 CSO Vehicle	R (PD-9663)	41,000	7	Motor Vehicles	Y	0040- EQ
Replace IT in Patrol Conference Room	R	10,000	3	Computers/Software	Y	0320-FED Forf.
[340] Fire Department:		\$ 3,410,451				
2021 Ambulance Replacement *	R (M211)	265,152	5	Emergency Equipment	Y	2021 CO
Enclosed Cargo Trailer	N	9,200	10	Other Equipment	Y	0040- EQ
Small Portable Storage Building	N	2,099	5	Other Equipment	Y	0040- EQ
Rescue Truck *	R (FD-9194)	750,000	20	Emergency Equipment	Y	2021 CO
(4) Zero Turn Lawn Mowers	R	24,000	5	Other Equipment	Y	0040- EQ
SWRCC Radio System (Cedar Hill's 1/3 Share)	R	2,360,000	10	Emergency Equipment	Y	2021 CO
[360] Municipal Court:		\$ 135,431				
2021 SUV	R (CE-9875)	67,741	10	Motor Vehicles	N	-
Ticket Writers	N	67,690	5	Other Equipment	Y	0040- EQ
[370] Code Department		\$ 26,000				
2021 SUV	N	26,000	7	Motor Vehicles	N	-
[380] Animal Shelter		\$ 30,029				
Commercial Washier & Dryer	R	30,029	5	Other Equipment	Y	0040- EQ
[410] Parks Department:		\$ 252,200				
2021 Turf Utility Vehicle with Sprayer	R (PA-0706)	45,000	8	Motor Vehicles	Y	0040- EQ
2021 Utility Bed 4X4 Truck with Lift Gate	R (PA-7536)	45,000	5	Motor Vehicles	Y	0040- EQ
2021 Utility Service Truck with Dump Bed	R (PA-3121)	45,000	5	Motor Vehicles	N	-
2021 Supervisor Utility Truck with Lightbar & Toolbox	R (PA-0791)	41,200	5	Motor Vehicles	Y	0040- EQ
2021 Utility Bed 4X4 Truck with Crew Cab Bed 3/4	R (PA-7694)	40,000	5	Motor Vehicles	N	-
2021 Tractor with Front Loader	R (PA-8452)	26,000	10	Other Equipment	Y	0040- EQ
2021 Sod Cutter	R (PA-3288)	10,000	5	Other Equipment	Y	0040- EQ
[760] W/S Operations		\$ 46,000				
2021 Utility Truck with 4/4 Bed	R (WA-3660)	46,000	5	Motor Vehicles	Y	0100- WS
Total Requested					4,412,111	
Total Proposed					4,170,870	

Summary of Proposed Funding of Equipment by Fund			Summary of Proposed Equipment by Type	
Fund	\$ Cost		Type	\$ Cost
0001 (GF) General Fund	0		Motor Vehicles	571,700
0040 (EQ) Equipment Fund	739,718		Emergency Equipment	3,375,152
0100 (WS) Water & Sewer Fund	46,000		Other Equipment	169,018
0320 (Fed Forf.) Federal Forfeiture Fund	10,000		Computers/ Software	55,000
(2021 CO) Certificates of Obligation	3,375,152			
Total	4,170,870			4,170,870

BUDGET FY2020-21

Citywide Staffing Summary

FTE

Full Time Equivalent (FTE) describes a ***budgeted position*** for an employee working 2,080 annual hours or 2,912 annual hours for sworn firefighters

The number of individuals employed in FY21 total 401

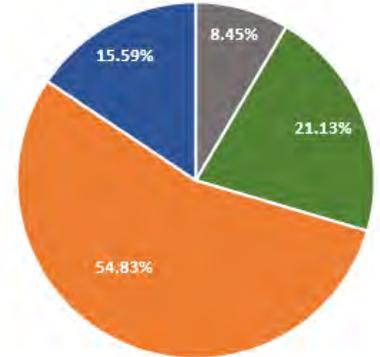
347 Full Time
54 Part Time
Or
372.05 FTE

The FTE chart includes:
filled & vacant Full Time & Part Time ***budgeted positions***
temporary & seasonal employees are excluded from totals

By Function and Department - All Funds

FY21 Staffing by Function

Administrative Services	8.45%
Community Services	21.13%
Public Safety	54.83%
Public Works	15.59%
Grand Total	100.00%

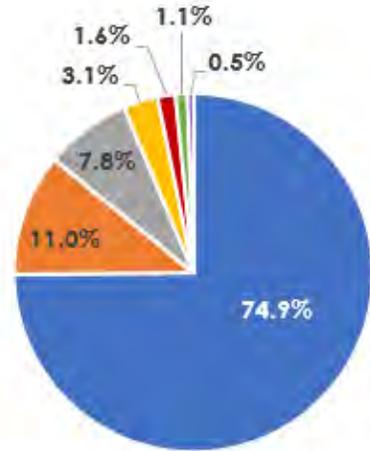


	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Proposed	Diff PY (#)
Administrative Services	32.00	32.00	30.70	31.45	31.45	0.00
100 - Administration	9.50	9.50	8.50	8.50	8.50	0.00
110 - Human Resources	3.80	3.80	3.50	4.00	4.00	0.00
130 - Information Technology	5.20	5.20	5.20	5.20	5.20	0.00
150 - Finance	8.00	8.00	8.00	8.00	8.00	0.00
195 - Government Center	3.00	3.00	3.00	3.00	3.00	0.00
199 - Non-Departmental	2.50	2.50	2.50	2.75	2.75	0.00
Community Services	78.25	76.21	76.34	77.39	78.60	1.21
410 - Parks	17.42	17.42	17.55	17.55	17.55	0.00
415 - Valley Ridge Park	9.00	5.00	5.00	6.00	6.00	0.00
430 - Recreation	5.25	5.75	5.75	5.75	5.75	0.00
450 - Library	12.08	13.04	13.04	13.09	13.30	0.21
470 - Neighborhood Services	1.00	1.00	1.00	1.00	2.00	1.00
520 - Planning and Zoning	4.00	4.00	4.00	4.00	4.00	0.00
610 - Economic Development	4.00	4.00	4.00	4.00	4.00	0.00
611 - Tourism & Marketing	1.50	1.50	2.00	2.00	2.00	0.00
435 - A.E. Sims Rec. Center	23.00	23.00	23.00	23.00	23.00	0.00
480 - Historic Downtown	1.00	1.50	1.00	1.00	1.00	0.00
Public Safety	197.71	203.21	202.33	204.00	204.00	0.00
310 - Police	83.50	87.00	87.00	86.50	86.50	0.00
320 - Police (PACT)	6.00	6.00	6.00	6.00	6.00	0.00
330 - Animal Control	2.00	2.00	2.00	2.00	2.00	0.00
360 - Municipal Court	6.88	6.88	7.00	7.00	7.00	0.00
370 - Code Enforcement	9.00	10.00	10.00	12.00	12.00	0.00
340 - Fire	80.00	80.00	79.00	79.00	79.00	0.00
380 - Animal Shelter	10.33	11.33	11.33	11.50	11.50	0.00
Public Works	56.00	57.00	56.00	57.00	58.00	1.00
190 - Utility Services	10.00	11.00	11.00	12.00	13.00	1.00
700 - Public Works Administration	13.00	13.00	12.00	11.00	11.00	0.00
710 - Street and Drainage	14.00	14.00	14.00	14.00	14.00	0.00
750 - Fleet Maintenance	3.00	3.00	3.00	3.00	3.00	0.00
760 - Waste & Wastewater Operations	16.00	16.00	16.00	17.00	17.00	0.00
Grand Total	363.96	368.42	365.37	369.84	372.05	2.21

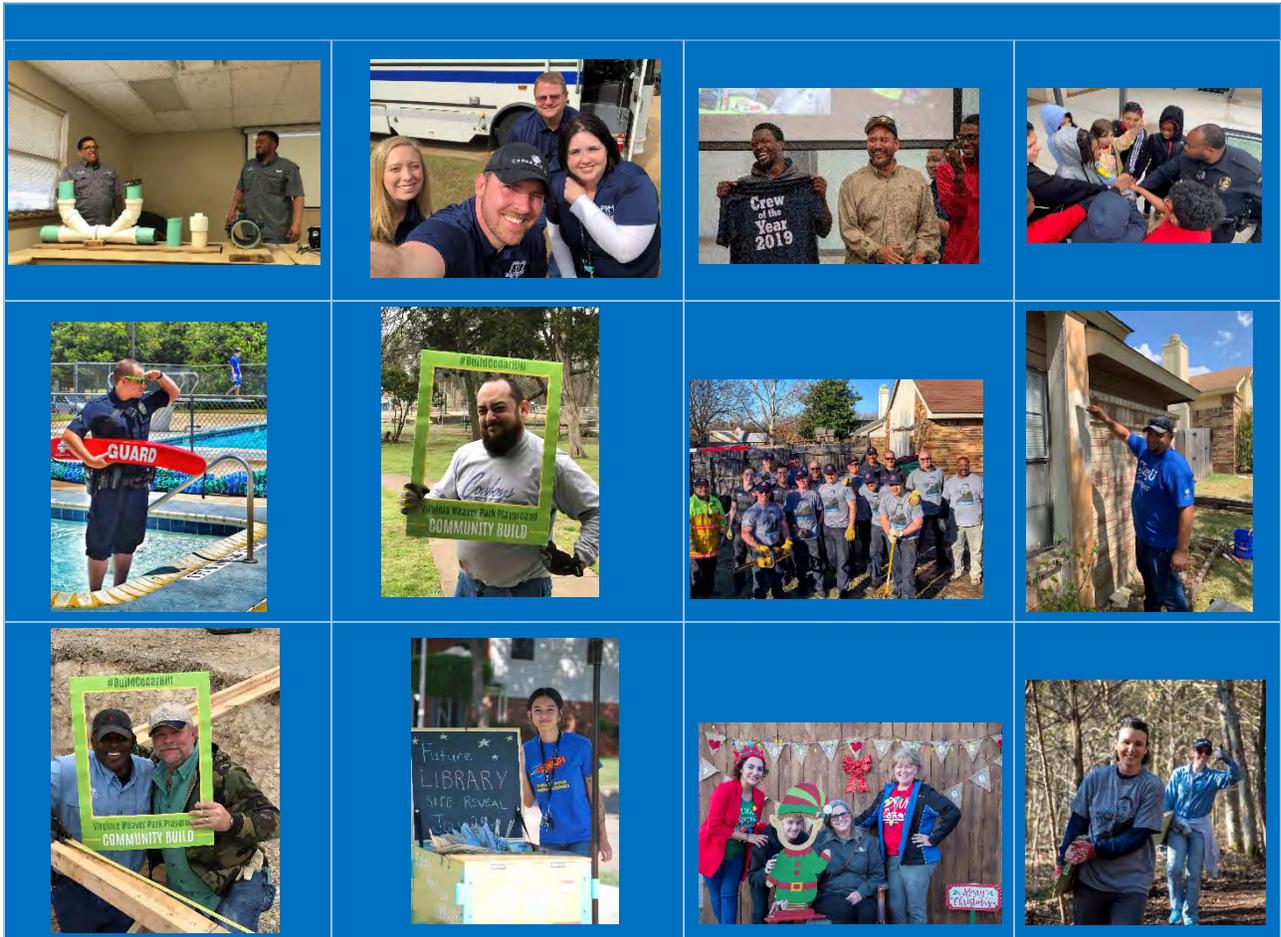
BUDGET FY2020-21

Staffing by Fund Based on FTE Calculations

	FY21 Proposed	% of Total
General	278.55	74.9%
Water & Sewer	41.00	11.0%
CDC	29.00	7.8%
Animal Shelter	11.50	3.1%
CCPD	6.00	1.6%
EDC	4.00	1.1%
Hotel/Motel	2.00	0.5%
Grand Total	372.05	100.0%



Delivering Premier Customer Service - The Cedar Hill Way



TAX INFORMATION



PROPERTY TAX – AD VALOREM

Each county has an appraisal district that determines the appraised value of all taxable property in the County Cedar Hill resides in both Dallas County and Ellis County. The combined appraised values for properties located within the City's boundaries is the basis of all property tax calculations and estimates.

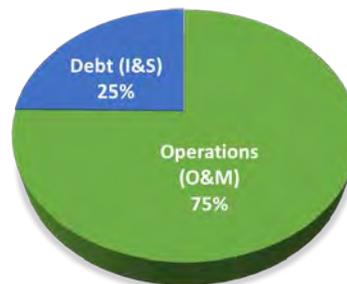
BUDGET FY2020-21

CERTIFIED VALUES

VALUES, RATES, TAX BILL AND 1¢ EQUIVALENT	2018-2019	2019-2020	2020-2021	\$ Chg over Prior Year	% Chg to PY
Taxable Value ⁽¹⁾	3,779,101,307	4,017,354,076	4,150,755,923	\$ 133,401,847	3.32%
Add: Protest Values (ARB)	\$ 25,024,770	\$ 65,502,027	\$ 205,982,320	xxx	xxx
Less: TIF Increment	\$ 29,842,780	\$ 50,081,960	\$ 68,258,574	xxx	xxx
Taxable Value with ARB totals	\$ 3,774,283,297	\$ 4,032,774,143	\$ 4,288,479,669	\$ 255,705,526	6.34%
New Construction	\$ 35,376,844	\$ 30,072,813	\$ 55,388,243	xxx	xxx
Taxable Value Used for NNR Calc	\$ 3,738,906,453	\$ 4,002,701,330	\$ 4,233,091,426	\$ 230,390,096	5.76%
Average Single Family Home Value ²	\$ 178,232	\$ 193,818	\$ 208,284	\$ 14,466	7.46%
Average SF Tax Bill	\$ 1,242	\$ 1,351	\$ 1,433	\$ 82	6.09%
One Penny Equivalent ¹	\$ 377,428	\$ 403,277	\$ 428,848	\$ 25,571	6.34%
CALCULATED RATES					
	2018-2019	2019-2020	2020-2021	\$ Chg over Prior Year	% Chg to PY
No-New-Revenue Rate (NNR)	\$ 0.647676	\$ 0.659513	\$ 0.664835	\$ 0.00532	0.81%
No-New-Revenue O&M Rate	\$ 0.475218	\$ 0.485325	\$ 0.500557	\$ 0.01523	3.14%
No-New-Revenue O&M Rate (3.50%)	\$ 0.491850	\$ 0.502311	\$ 0.518076	\$ 0.01576	3.14%
No-New-Revenue O&M Rate (8.00%)	\$ 0.513235	\$ 0.524151	\$ 0.540601	\$ 0.01645	3.14%
Debt Rate (I&S)	\$ 0.184093	\$ 0.172974	\$ 0.170031	\$ (0.00294)	-1.70%
Voter-Approved Tax Rate	\$ 0.697328	\$ 0.697125	\$ 0.710632	\$ 0.01351	1.94%
TAX RATE & LEVY BUDGETED					
	2018-2019	2019-2020	2020-2021	\$ Chg over Prior Year	% Chg to PY
Total Tax Rate	\$ 0.697028	\$ 0.697028	\$ 0.688102	\$ (0.00893)	-1.281%
Operations (O&M)	\$ 0.512935	\$ 0.524054	\$ 0.518071	\$ (0.00598)	-1.142%
Debt (I&S)	\$ 0.184093	\$ 0.172974	\$ 0.170031	\$ (0.00294)	-1.701%
Tax Levy (100%)	\$ 26,307,814	\$ 28,427,405	\$ 29,509,114	\$ 1,081,709	3.81%
Operations	\$ 19,359,620	\$ 21,320,358	\$ 22,217,355	\$ 896,997	4.21%
Debt	\$ 6,948,194	\$ 7,107,047	\$ 7,291,759	\$ 184,712	2.60%
Increase over NNRR	\$ 0.0494	\$ 0.0375	\$ 0.0233		
% Increase over NNRR	7.62%	5.69%	3.50%		
Tax Revenue from new construction	\$ 246,587	\$ 209,616	\$ 381,128		
NNRR Revenue Increase	\$ 2,013,066	\$ 1,501,631	\$ 984,921		
% Increase net of New Construction	4.29%	4.33%	3.48%		

Taxable Value - Dallas and Ellis Certified ¹
Dallas County only ²

2020-2021



BUDGET FY2020-21

TAX RATE HISTORY - Based on Total Tax Rate

Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)	Change in Taxable Value	Percent Change	New Construction	Revaluation
2009	0.64140	3,134,055,604	100,787,644	3.3%	150,278,989	(49,491,345)
2010	0.64140	2,943,557,019	(190,498,585)	-6.1%	76,597,889	(267,096,474)
2011	0.67000	2,795,373,935	(148,183,084)	-5.0%	17,875,044	(166,058,128)
2012	0.68590	2,751,093,808	(44,280,127)	-1.6%	18,040,575	(62,320,702)
2013	0.69570	2,697,467,361	(53,626,447)	-1.9%	13,026,685	(66,653,132)
2014	0.69876	2,702,074,018	4,606,657	0.2%	12,054,420	(7,447,763)
2015	0.69876	2,852,269,239	150,195,221	5.6%	31,402,629	118,792,592
2016	0.69876	3,024,899,863	172,630,624	6.1%	61,933,000	110,697,624
2017	0.69876	3,240,030,312	215,130,449	7.1%	47,565,475	167,564,974
2018	0.69876	3,453,234,301	213,203,989	6.6%	33,811,761	179,392,228
2019	0.69703	3,774,283,297	321,048,996	9.3%	35,376,844	285,672,152
2020	0.69703	4,032,774,143	258,490,846	6.8%	30,072,813	228,418,033
2021	0.68810	4,288,479,669	255,705,526	6.3%	55,388,243	200,317,283

- The chart above provides a history of **taxable values** and year-over-year changes. In addition, the above data is intended to show the reader a history of the City's adopted tax rates. These rates are set by ordinance of the City Council and are designed to provide sufficient revenue to support operating and maintenance (M&O) costs of the City's core services and also provide revenue to pay the City's annual debt related interest and sinking (I&S) payments.
- **Truth-in-taxation** as the column header states is a concept embodied in the Texas Constitution that requires local taxing units to make taxpayers aware of tax rate proposals. The City of Cedar Hill is in strict compliance each fiscal year with the Texas Constitution in regard to legal publication of the City's calculated tax rates as seen in the Chart above.
- Creating a budget and **adopting a property tax rate** to support that budget are major functions of a taxing unit's governing body. This is accomplished by following truth-in-taxation requirements to ensure the public is informed of any increases or decreases.
- During the 86th Legislature the terminology and process for adopting a tax rate has changed with the approval of senate Bill 2. This legislature created the law enacting the **No New Revenue Rate (NNR)**. The **NNR** is the rate needed to effectively raise the same amount of tax revenue the City had in the previous fiscal year while the **Voter Approval Tax Rate** is the maximum rate (3.5% over the NNR) that the City can adopt before the City must call an election to adopt a tax rate over 3.5%.
- The City of Cedar Hill has never exceeded more than 8% over the NNR. Over the last ten (10) years, the City has on average exceeded the NNR by 3.6%. In fiscal years 2009 -2014, the City actually adopted a tax rate under the NNR. The current year proposed tax rate of **\$0.688102** per \$100 of taxable value is 3.50% over the NNR. The additional revenues generated are proposed to be utilized for maintaining current service levels across all functions of the City.

BUDGET FY2020-21

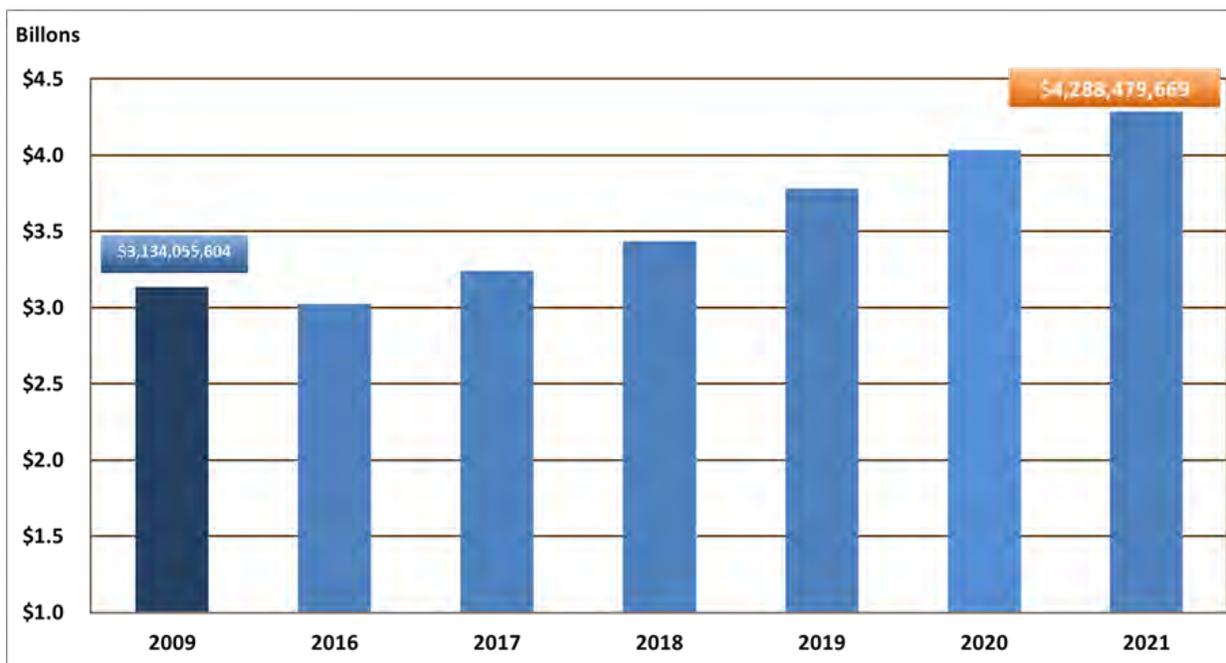
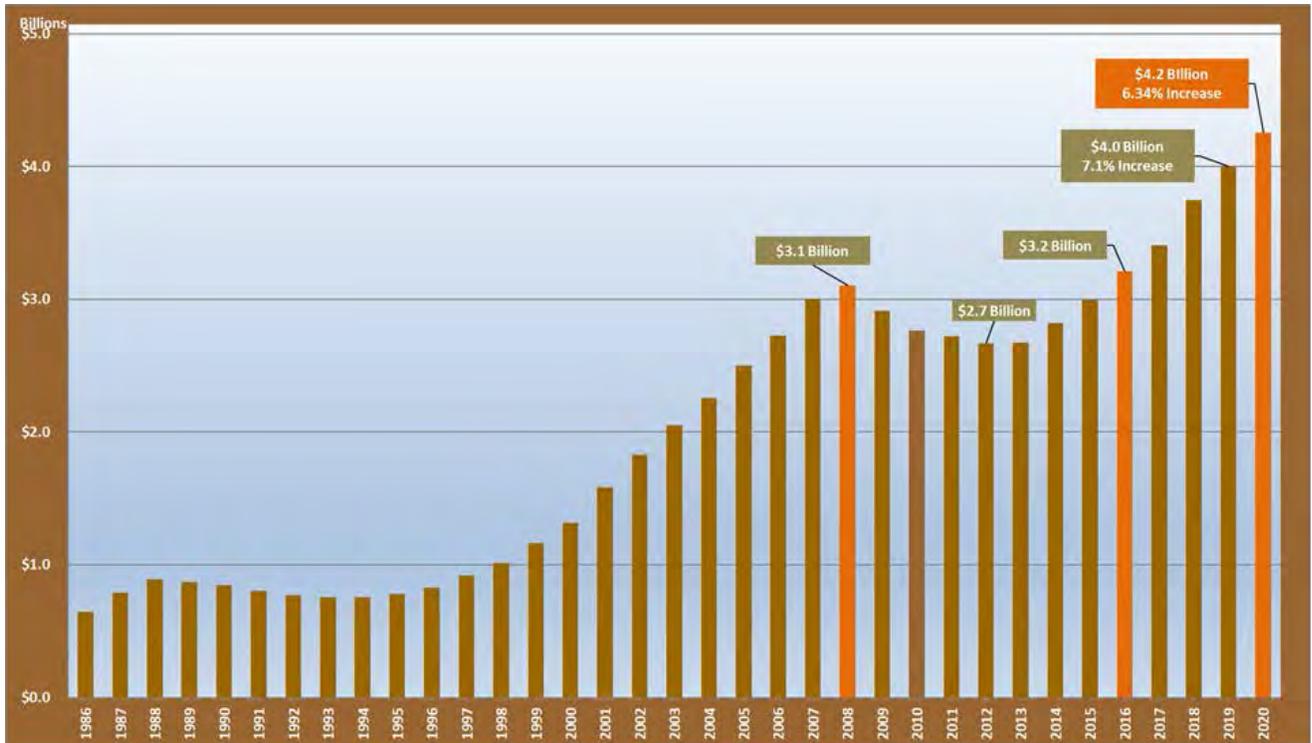
HISTORICAL TAX ROLL, TAX RATE & CERTIFIED VALUES

Tax Roll	Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)	Change in Taxable Value	Percent Change
1983	1984	51.000	263,783,537		
1984	1985	50.980	294,492,683	30,709,146	11.64%
1985	1986	55.420	365,580,630	71,087,947	24.14%
1986	1987	34.674	676,218,790	310,638,160	84.97%
1987	1988	35.690	817,450,479	141,231,689	20.89%
1988	1989	37.078	920,815,255	103,364,776	12.64%
1989	1990	42.063	900,424,631	(20,390,624)	-2.21%
1990	1991	48.736	878,908,815	(21,515,816)	-2.39%
1991	1992	56.902	833,798,586	(45,110,229)	-5.13%
1992	1993	61.388	797,574,528	(36,224,058)	-4.34%
1993	1994	64.217	785,536,903	(12,037,625)	-1.51%
1994	1995	64.100	786,995,814	1,458,911	0.19%
1995	1996	65.289	809,921,941	22,926,127	2.91%
1996	1997	66.130	856,221,336	46,299,395	5.72%
1997	1998	64.269	947,690,708	91,469,372	10.68%
1998	1999	64.269	1,042,083,543	94,392,835	9.96%
1999	2000	64.269	1,192,376,628	150,293,085	14.42%
2000	2001	64.269	1,348,285,778	155,909,150	13.08%
2001	2002	64.140	1,615,903,346	267,617,568	19.85%
2002	2003	64.140	1,857,625,121	241,721,775	14.96%
2003	2004	64.140	2,081,650,728	224,025,607	12.06%
2004	2005	64.140	2,286,298,634	204,647,906	9.83%
2005	2006	64.140	2,533,305,250	247,006,616	10.80%
2006	2007	64.140	2,754,768,497	221,463,247	8.74%
2007	2008	64.140	3,033,267,960	278,499,463	10.11%
2008	2009	64.140	3,134,055,604	100,787,644	3.32%
2009	2010	64.140	2,943,557,019	(190,498,585)	-6.08%
2010	2011	67.000	2,795,373,935	(148,183,084)	-5.03%
2011	2012	68.590	2,751,093,808	(44,280,127)	-1.58%
2012	2013	69.570	2,697,467,361	(53,626,447)	-1.95%
2013	2014	69.876	2,702,074,018	4,606,657	0.17%
2014	2015	69.876	2,852,269,239	150,195,221	5.56%
2015	2016	69.876	3,024,899,863	172,630,624	6.05%
2016	2017	69.876	3,240,030,312	215,130,449	7.11%
2017	2018	69.876	3,435,850,865	195,820,553	6.04%
2018	2019	69.703	3,779,101,307	343,250,442	9.99%
2019	2020	69.703	4,032,774,143	253,672,836	6.71%
2020	2021	68.810	4,288,479,669	255,705,526	6.34%

BUDGET FY2020-21

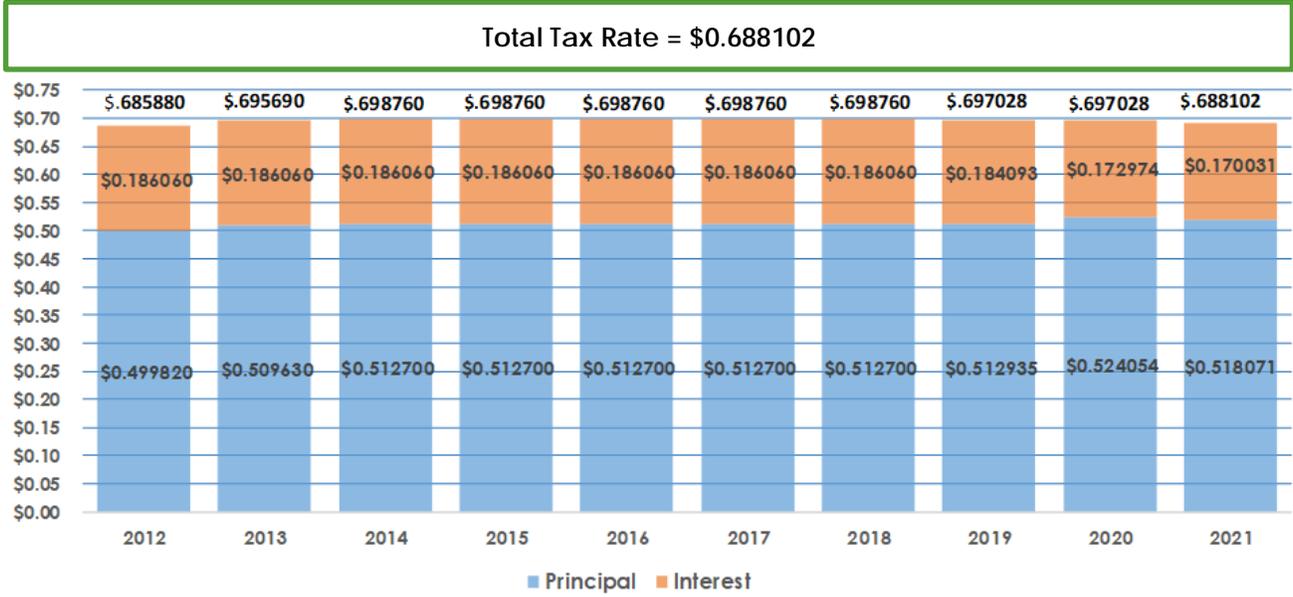
CHANGE IN TAXABLE VALUES

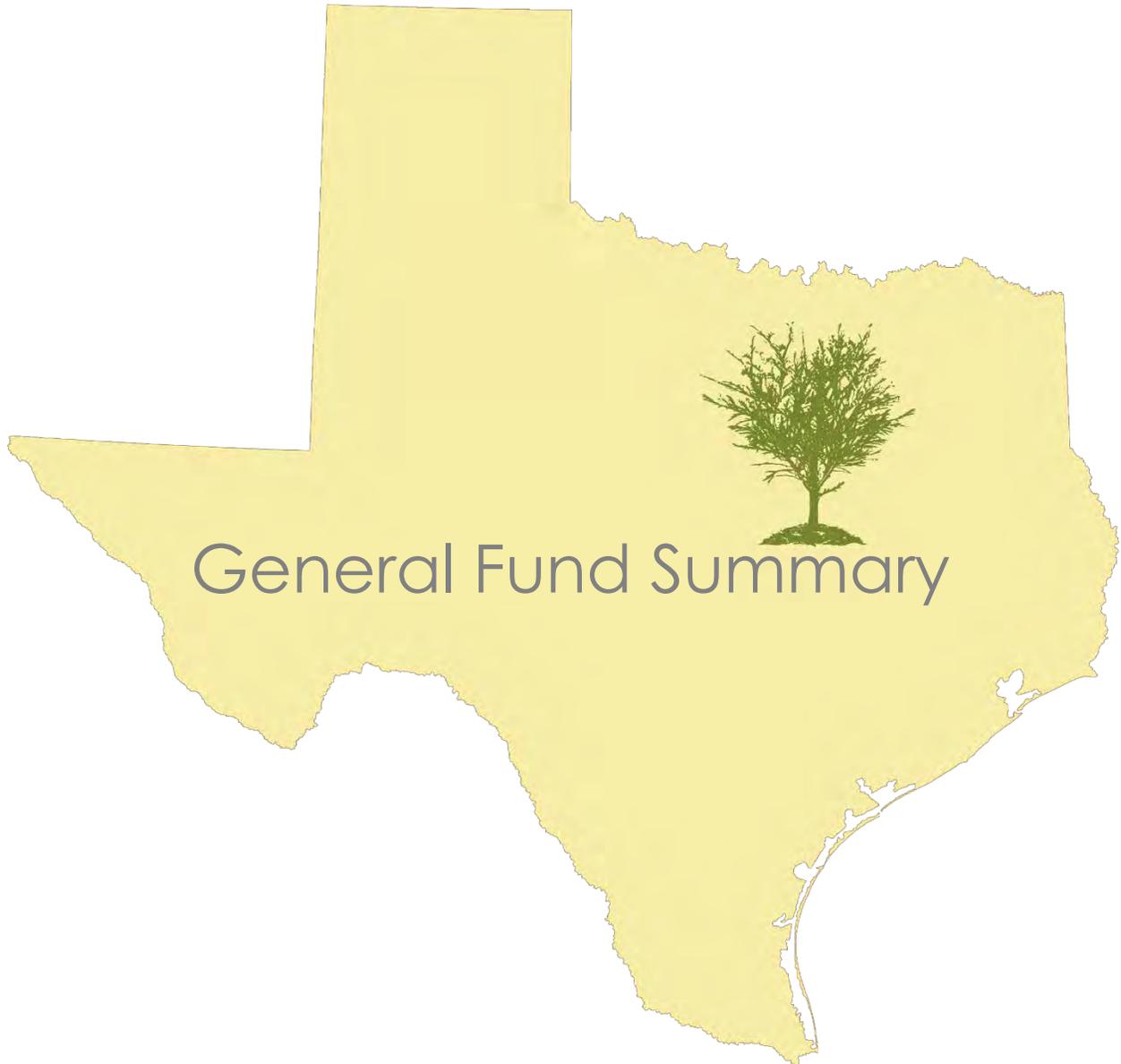
Every year the appraisal districts provide a certified tax roll in July which is used for budgeting prospective revenues that the government will use the following fiscal year. The table below shows historical changes in taxable values for the City of Cedar Hill, TX.



BUDGET FY2020-21

STABLE TAX RATE FOR OVER 8 YEARS





BUDGET FY2020-21

GENERAL FUND REVENUE SUMMARIES

Revenues By Category:	2019-2020 Budget	2019-2020 Estimate	2020-2021 Proposed	Variance (budget)	
Property Taxes	21,159,320	21,026,482	22,519,025	1,359,705	6.4%
Franchise Fees taxes	3,712,092	3,617,328	3,753,988	41,896	1.1%
Sales & Mixed Beverage Taxes	8,655,224	8,237,710	8,804,807	149,583	1.7%
Charges for Services	1,265,955	1,068,108	1,303,214	37,259	2.9%
Licenses & Permits	886,800	777,100	910,814	24,014	2.7%
Fines & Fees	1,082,600	899,300	1,106,800	24,200	2.2%
Miscellaneous	287,900	317,789	281,200	-6,700	-2.3%
Other Governments	530,998	486,753	537,011	6,013	1.1%
Intergovernmental Sources	246,500	394,870	206,500	-40,000	-16.2%
Transfers from Other Funds	584,750	584,750	594,793	10,043	1.7%
Total	38,412,139	37,410,190	40,018,152	1,606,013	4.2%

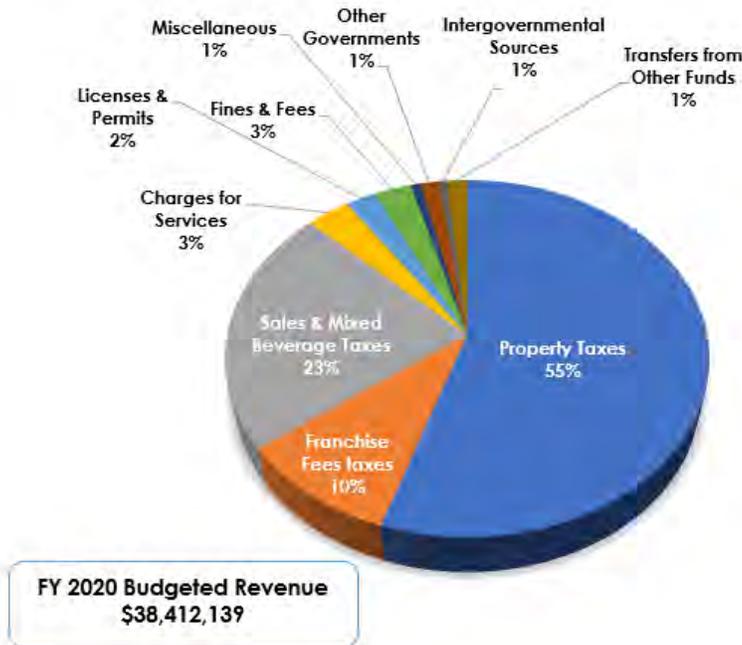
Revenues By Function:	2019-2020 Budget	2019-2020 Estimate	2020-2021 Proposed	Variance (budget)	
General Government	34,558,579	33,657,147	36,525,000	1,966,421	5.7%
Public Safety	2,670,110	2,600,462	2,600,000	(70,110)	-2.6%
Community Services	1,125,650	1,096,288	839,952	(285,698)	-25.4%
Public Works	57,800	56,292	53,200	(4,600)	-8.0%
Total	38,412,139	37,410,190	40,018,152	1,606,013	4.2%

BUDGET FY2020-21

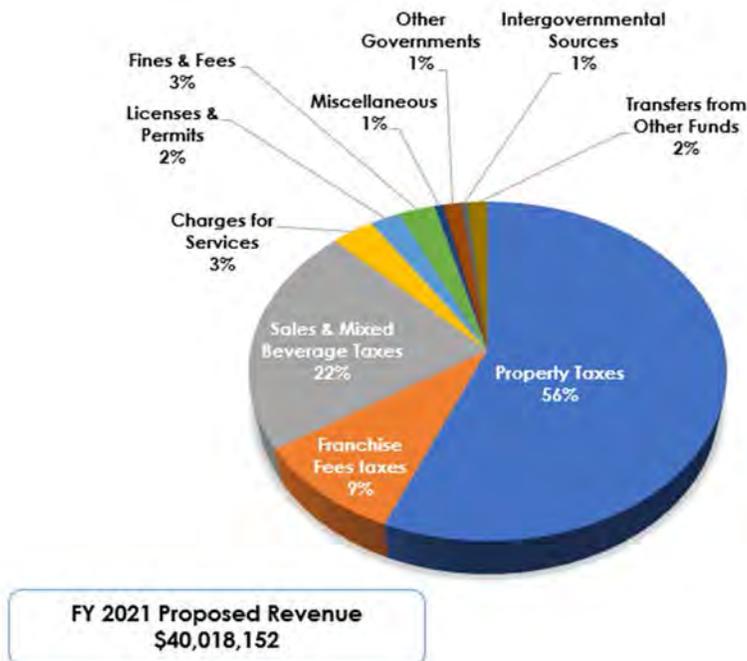
Summary Charts

GENERAL FUND REVENUE COMPARISON BY CATEGORY (to prior year)

GENERAL FUND REVENUE BY CATEGORY – FY19/20



GENERAL FUND REVENUE BYCATEGORY – FY20/21

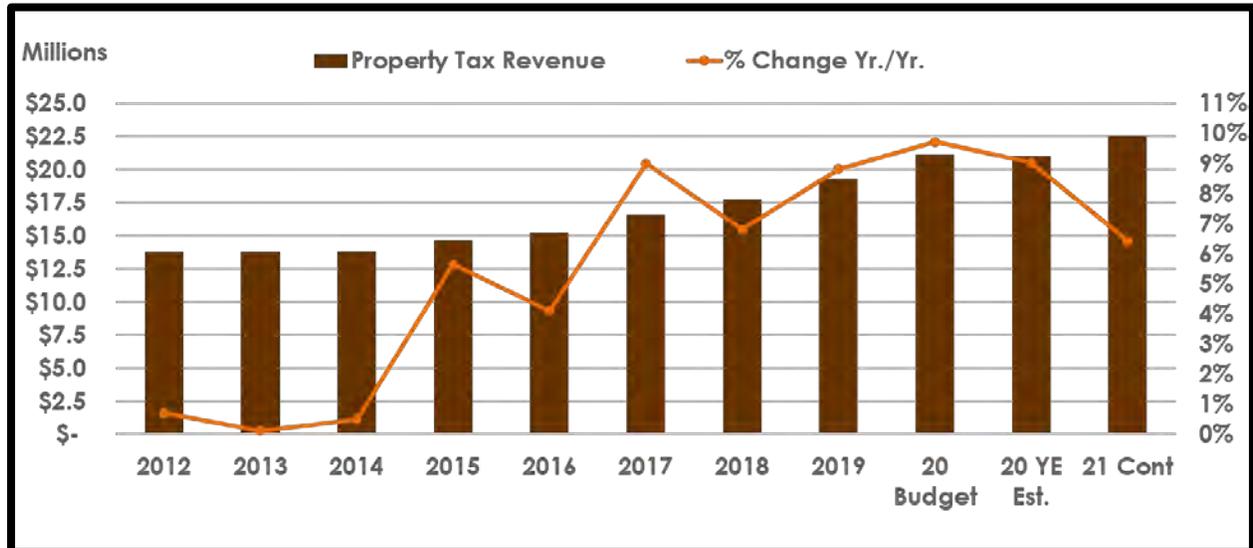


BUDGET FY2020-21

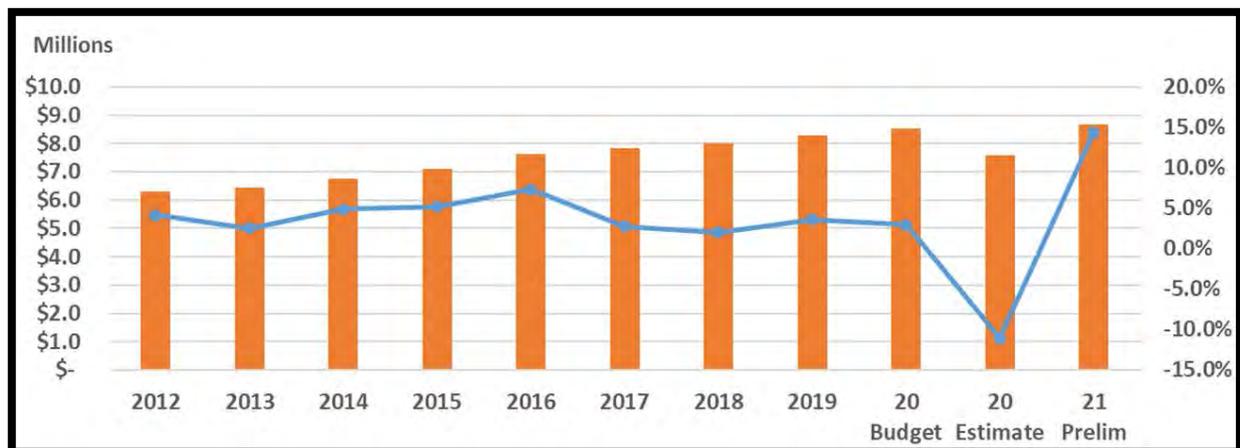
General Fund Major Revenue Sources - Charts

Property Tax Revenue

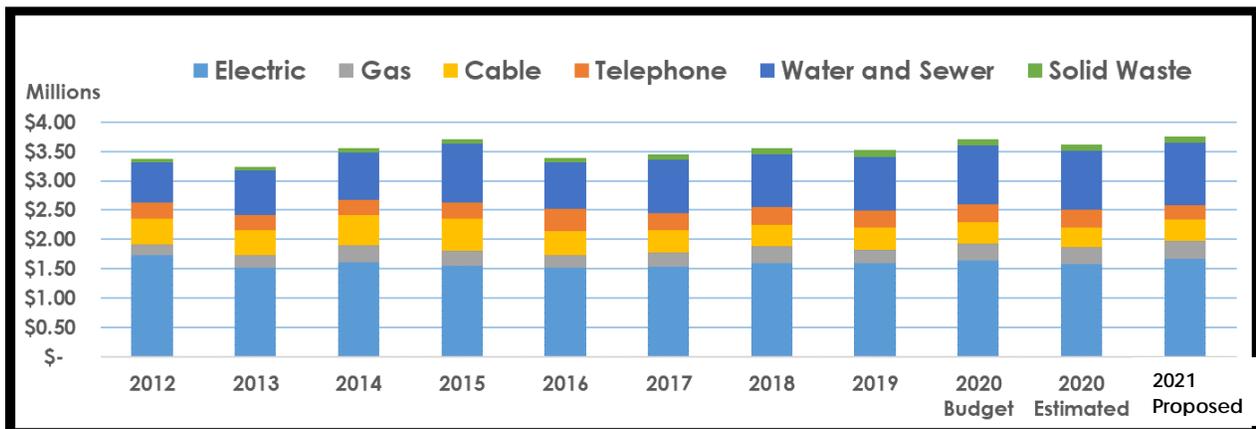
Tax Levy, Current, Delinquent and Penalties



Sales Tax & Mixed Beverage Tax Revenue



Franchise Fees Revenue

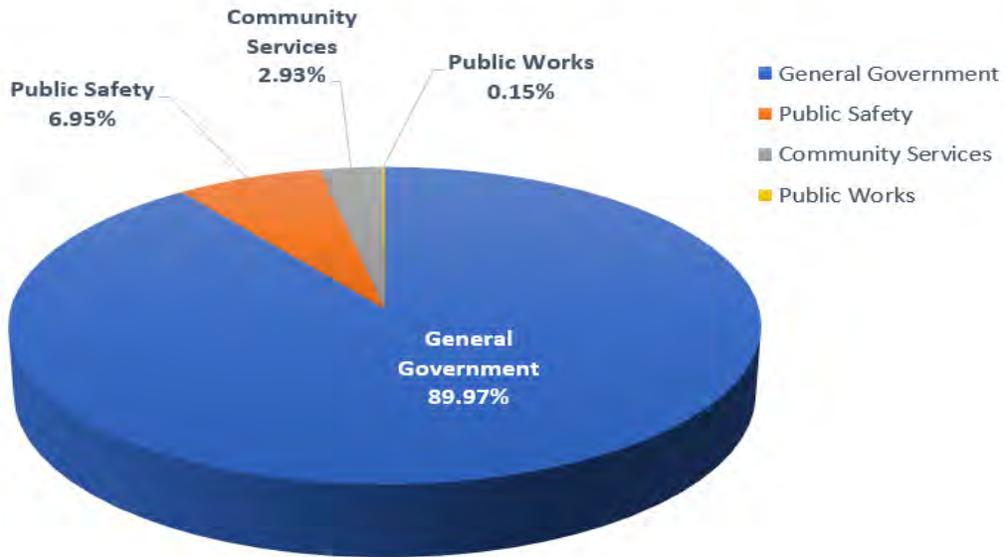


BUDGET FY2020-21

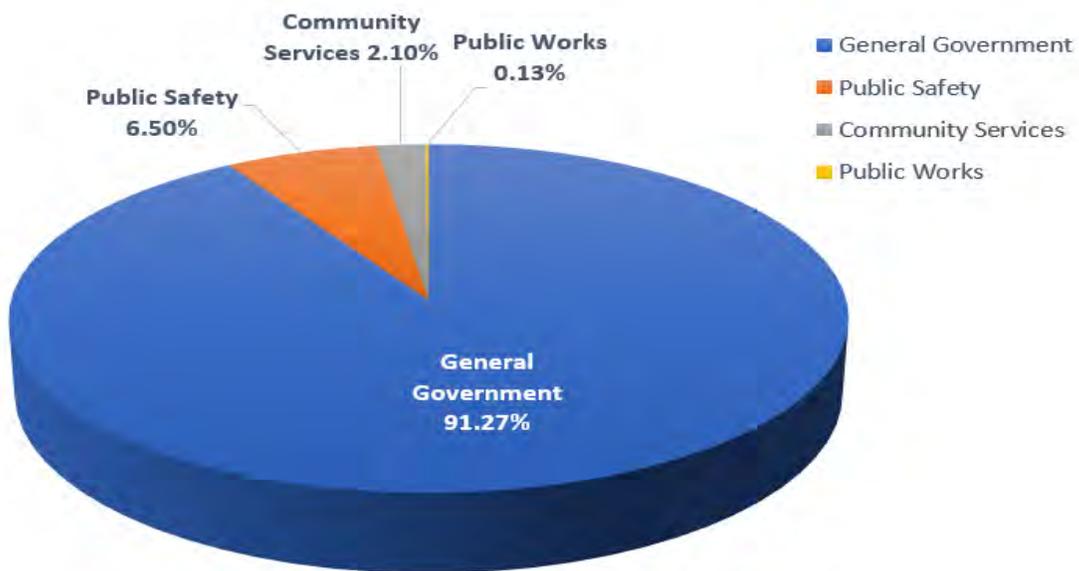
Summary Charts

GENERAL FUND REVENUE COMPARISON BY FUNCTION (to prior year)

FY20 Budgeted Revenues by Function



FY21 Proposed Revenues by Function



BUDGET FY2020-21

GENERAL FUND EXPENDITURE SUMMARIES

Expenditures: By Category	2019-2020 Budget	2019-2020 Estimate	2020-2021 Proposed	Variance (budget)	
Personnel	28,290,053	27,880,940	29,715,594	1,425,541	5.04%
Supplies	1,209,520	1,088,985	1,238,624	29,104	2.41%
Maintenance	1,551,036	1,573,003	1,562,225	11,189	0.72%
Services	3,234,675	3,030,042	3,271,536	36,861	1.14%
Utilities	1,259,790	1,161,899	1,286,318	26,528	2.11%
Miscellaneous	1,029,947	820,688	1,267,086	237,139	23.02%
Lease/Rentals	1,196,742	1,250,321	1,216,508	19,766	1.65%
Transfers	458,725	358,725	280,981	(177,744)	-38.75%
Capital Outlay	83,000	64,298	0	(83,000)	-100.00%
Total	38,313,488	37,228,902	39,838,871	1,525,383	3.98%

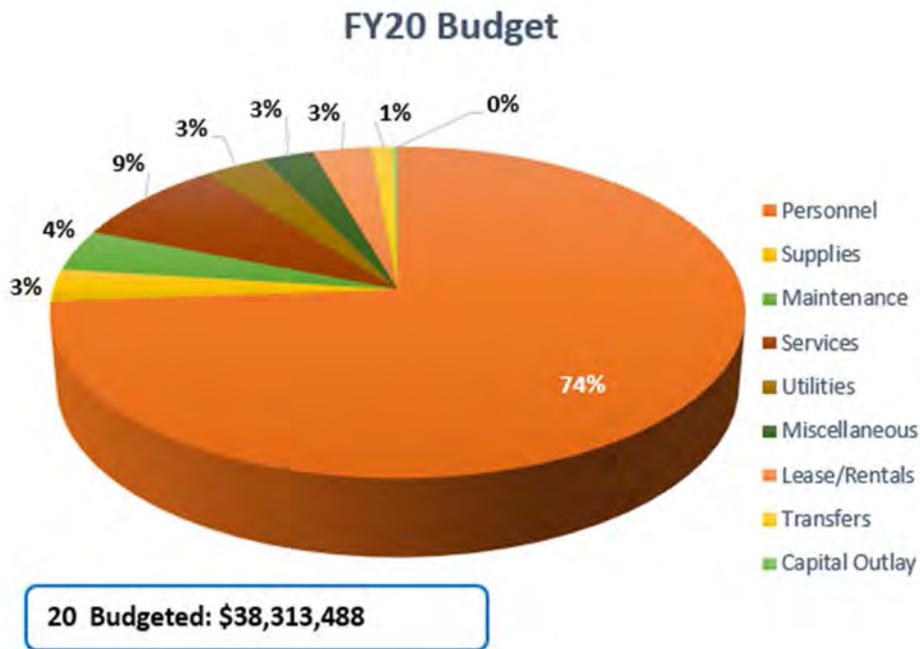
Expenditures: By Function	2019-2020 Budget	2019-2020 Estimate	2020-2021 Proposed	Variance (budget)	
General Government	6,089,782	5,763,111	6,386,528	296,746	4.87%
Public Safety	24,721,462	24,537,698	25,760,347	1,038,885	4.20%
Public Works	2,275,376	2,167,959	2,266,133	(9,243)	-0.41%
Community Services	5,226,868	4,760,133	5,425,864	198,996	3.81%
Total	\$38,313,488	\$37,228,901	\$39,838,871	\$1,525,383	3.98%

BUDGET FY2020-21

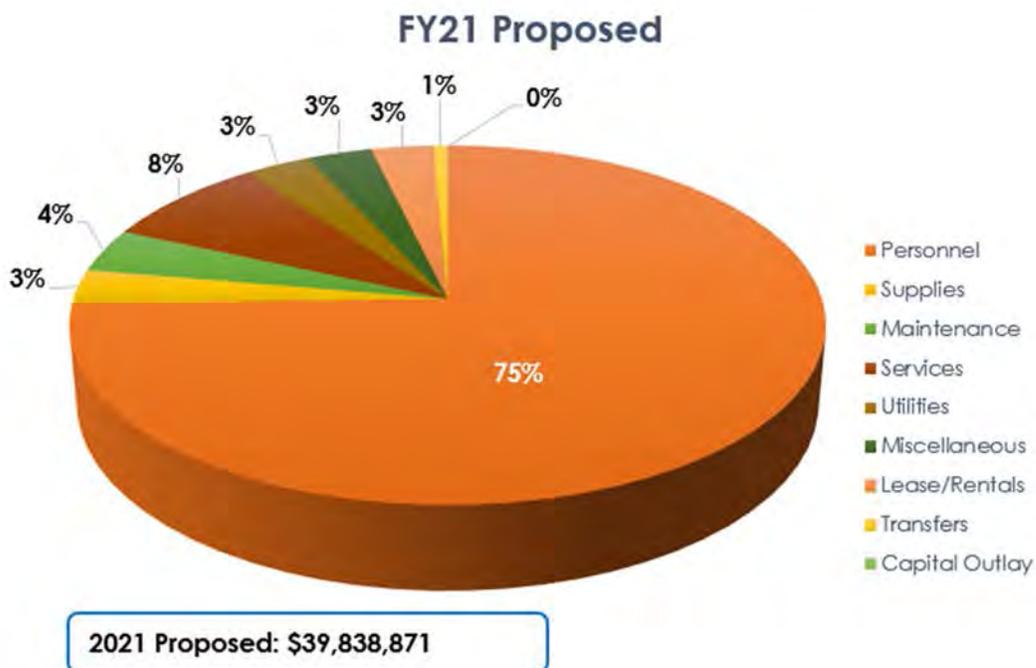
Summary Charts

GENERAL FUND EXPENDITURES COMPARISON BY CATEGORY (to prior year)

GENERAL FUND EXPENDITURES BY CATEGORY – FY19/20



GENERAL FUND EXPENDITURES BY CATEGORY – FY20/21

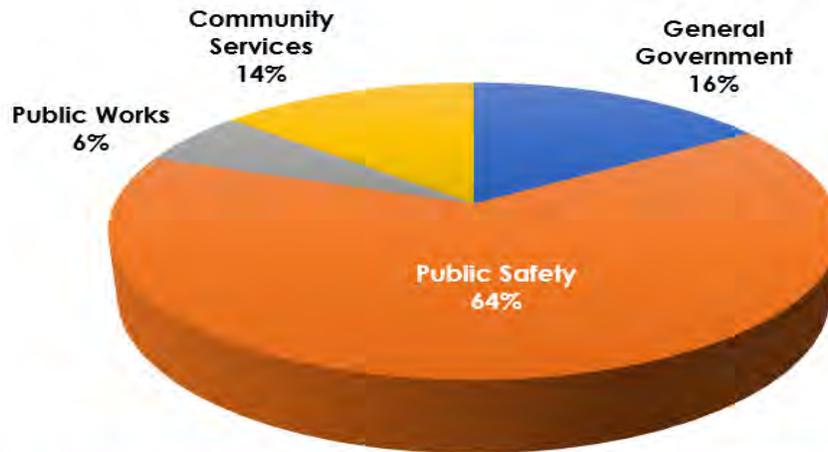


BUDGET FY2020-21

Summary Charts

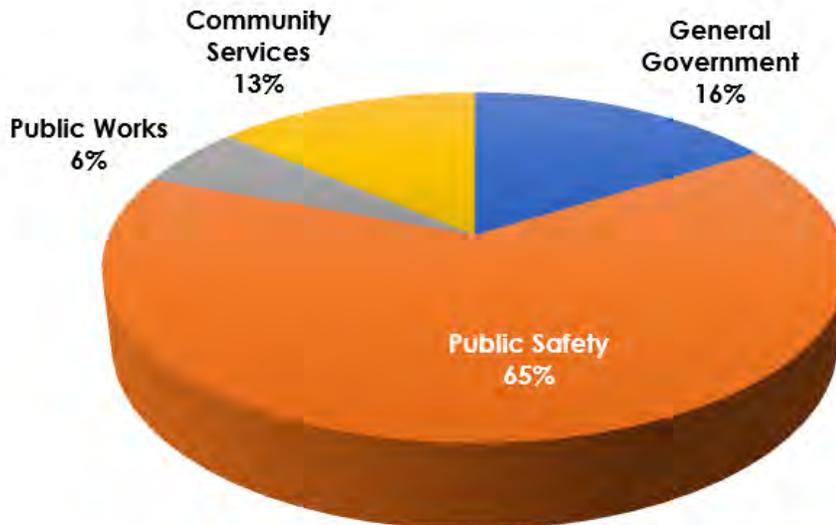
GENERAL FUND EXPENDITURES COMPARISON BY FUNCTION (to prior year)

2019-2020 Budget



Total 19-20 Budget: \$38,313,488

2019-2020 Proposed

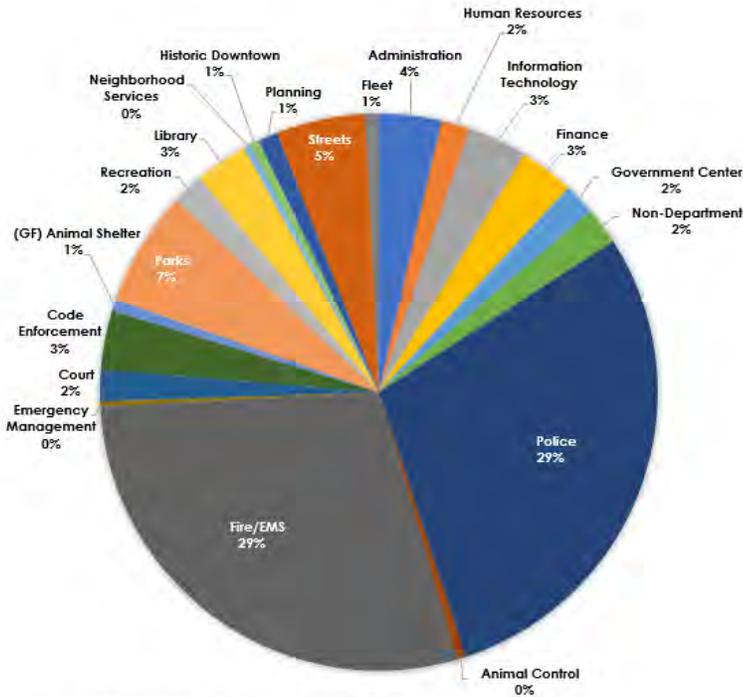


Total 20-21 Proposed: \$39,838,871

BUDGET FY2020-21

Summary Charts

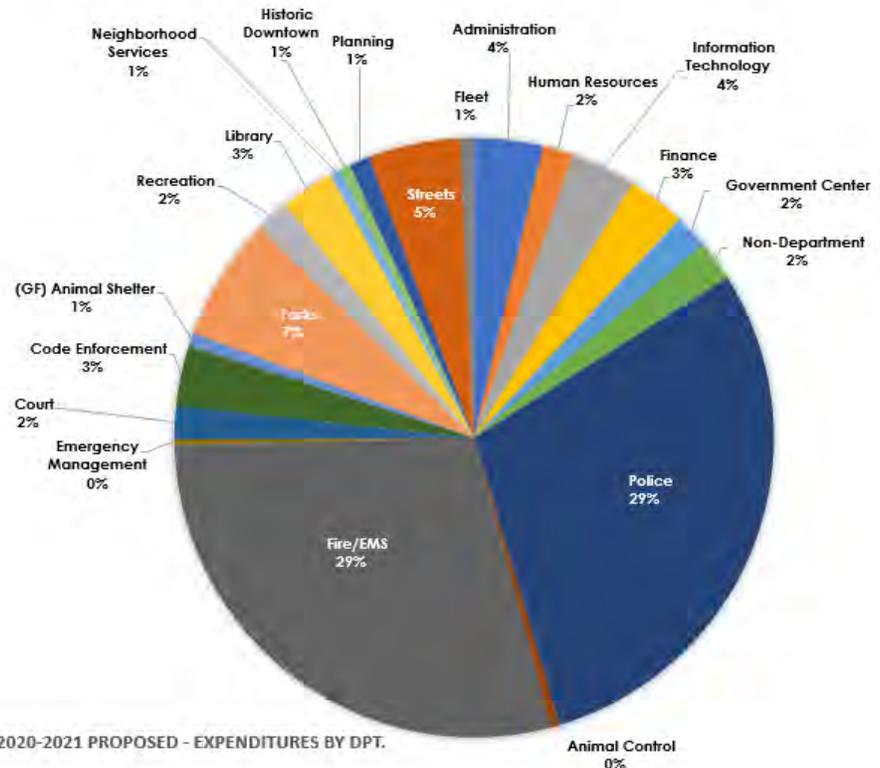
GENERAL FUND EXPENDITURES COMPARISON BY DEPARTMENT (to prior year)



Name	FY20 Budget	FY 21 Proposed
Administration	1,388,034	1,479,322
Human Resources	634,095	658,789
Information Technology	1,326,969	1,399,737
Finance	1,209,008	1,246,096
Government Center	708,000	732,567
Non-Department	823,676	870,016
Police	11,135,391	11,694,428
Animal Control	191,026	188,862
Fire/EMS	11,006,693	11,462,772
Emergency Management	112,752	109,555
Court	701,218	715,400
Code Enforcement	1,315,657	1,308,349
(GF) Animal Shelter	258,725	280,981
Parks	2,556,034	2,662,965
Recreation	697,965	707,177
Library	1,179,034	1,152,935
Neighborhood Services	147,656	232,397
Historic Downtown	211,819	226,791
Planning	434,360	443,599
Streets	1,987,363	1,974,780
Fleet	288,013	291,352
	38,313,488	39,838,871

please note 0% = less than 1% point

2019-2020 BUDGET - EXPENDITURES BY DPT.



2020-2021 PROPOSED - EXPENDITURES BY DPT.

GENERAL FUND - CONTINUATION BUDGET
(Revenues, Expenditures and Change in Fund Balance)
Fund 0001



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	2020-2021 Proposed	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 8,479,461	\$ 8,815,955	\$ 10,151,124	\$ 10,151,124	\$ 10,332,413		
REVENUES							
Property taxes	\$ 17,722,259	\$ 19,285,499	\$ 21,159,320	\$ 21,026,482	\$ 22,519,025	\$ 1,359,705	6.4%
Other taxes	11,664,966	11,927,603	12,367,316	11,855,038	12,558,795	191,479	1.5%
Permits and licenses	789,254	894,811	886,800	777,100	910,814	24,014	2.7%
Charges for services	1,172,437	1,264,271	1,265,955	1,068,108	1,303,214	37,259	2.9%
Fines	1,073,888	1,163,518	1,082,600	899,300	1,106,800	24,200	2.2%
Miscellaneous	345,576	328,913	287,900	317,789	281,200	(6,700)	-2.3%
Charges to other gov'ts	479,465	473,927	530,998	486,753	537,011	6,013	1.1%
Intergovernmental sources	416,091	260,274	246,500	394,870	206,500	(40,000)	-16.2%
Transfers In	470,000	578,000	584,750	584,750	594,792	10,042	1.7%
TOTAL OPERATING REVENUES	\$ 34,133,936	\$ 36,176,816	\$ 38,412,139	\$ 37,410,190	\$ 40,018,152	\$ 1,606,013	4.2%
EXPENDITURES							
Administration (100)	\$ 1,402,124	\$ 1,432,770	\$ 1,388,034	\$ 1,336,701	\$ 1,479,322	\$ 91,288	7%
Human Resources (110)	547,085	558,115	634,095	597,004	658,789	24,694	4%
Information Technology (130)	1,195,654	1,161,295	1,326,969	1,309,719	1,399,737	72,768	5%
Finance (150)	1,066,029	1,140,900	1,209,008	1,180,507	1,246,096	37,088	3%
Government Center (195)	666,739	597,571	708,000	661,617	732,567	24,567	3%
Police (310)	9,468,432	10,289,417	11,135,391	10,747,857	11,694,428	559,037	5%
Animal Control (330)	174,037	182,931	191,026	188,177	188,862	(2,164)	-1%
Code Enforcement (370)	1,126,322	1,099,828	1,315,657	1,225,446	1,308,349	(7,308)	-1%
Fire/EMS (340)	9,864,408	10,077,014	11,006,693	11,389,162	11,462,772	456,079	4%
Emergency Management (350)	84,792	112,525	112,752	110,234	109,555	(3,197)	-3%
Court (360)	577,343	565,836	701,218	618,097	715,400	14,182	2%
Animal Shelter (380)	206,630	224,978	258,725	258,725	280,981	22,256	9%
Parks(410)	2,331,442	2,392,095	2,556,034	2,473,951	2,662,965	106,931	4%
Recreation (430)	612,793	714,544	697,965	589,739	707,177	9,212	1%
Library (450)	1,053,361	945,370	1,179,034	950,859	1,152,935	(26,099)	-2%
Neighborhood Services (470)	104,033	111,392	147,656	135,016	232,397	84,741	57%
Historic Downtown(480)	196,213	181,405	211,819	189,851	226,792	14,973	7%
Planning (520)	359,023	429,008	434,360	420,717	443,599	9,239	2%
Streets (710)	1,856,078	1,805,785	1,987,363	1,888,647	1,974,780	(12,583)	-1%
Fleet (750)	269,098	277,583	288,013	279,312	291,352	3,339	1%
Non-Department (199)	635,808	541,285	823,676	677,563	870,016	46,340	6%
TOTAL OPERATING EXPENDITURES	\$ 33,797,442	\$ 34,841,646	\$ 38,313,488	\$ 37,228,902	\$ 39,838,871	\$ 1,525,383	4.0%
Net Change	\$ 336,494	\$ 1,335,169	\$ 98,651	\$ 181,288	\$ 179,280		
ENDING FUND BALANCE	\$ 8,815,955	\$ 10,151,124	\$ 10,249,775	\$ 10,332,413	\$ 10,511,693		
% of Operating Expenditures	26.1%	29.1%	26.8%	27.8%	26.4%		
Unassigned	\$ 366,594	\$ 1,440,713	\$ 671,403	\$ 1,025,187	\$ 551,975		
25% Fund Balance Requirement	8,449,361	8,710,412	9,578,372	9,307,225	9,959,718		
	\$ 8,815,955	\$ 10,151,124	\$ 10,249,775	\$ 10,332,413	\$ 10,511,693		

GENERAL FUND- FY20-21 PROGRAM REQUEST

#	FY20-21 PROGRAM REQUEST	DEPT/DIVISON	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUNDING OPTIONS/NOTES	# of Years Requested
1	Records Management Consultant	(100) Administration	-	52,000	20,800		Phase I = \$20,800 in Year 1 & Phase II = \$31,200 in Year 2	1
2	Conversion of PT IT Technician to FT	(130) Information Technology	36,517		36,517		The Program amount is the difference between PT and FT	4
3	FT Network Security Administrator	(130) Information Technology	93,264		93,264		Assumes Grade 618 (Base Pay \$62,238)	2
4	FT Senior Accountant	(150) Finance	90,735	-	90,735		Assumes Grade 618 (Base Pay \$62,238) Option #1 = \$80,210, Grade 617 Accountant	1
5	(4) FT Police Officers **	(310) Police	420,988	62,500	483,488		Program = 4 FT Officers - Grade 820 (Base Pay \$61,000) Option #1 = (2) FT Officers total \$210,494 Option #2 = (1) FT Officer total \$105,247	4
6	FT Executive Secretary (Patrol)/ Texas Recognition Program Coordinator	(310) Police	62,346		62,346		Assumes Grade 614 (Base Pay \$36,201) Option #1 = \$21,359 Part Time 20 hrs./wk.	1
7	Ammunition and Weapon Secure Storage	(310) Police		5,000	5,000			1
8	FT Fire Admin Assistant	(340) Fire	58,267		58,267		Assumes Grade 613 (Base Pay \$33,363) Option#1 = \$14,795 Part Time, 20 hrs/wk.	3
9	FT EMS Lieutenant	(340) Fire	152,352	600	152,952		Assumes starting salary of \$80,000/year Option #1 - \$73,181 Part Time 20 hrs./wk.	3
10	FT Fire Inspector	(340) Fire	109,580	-	109,580		Assumes Grade 619 (Base Pay of \$65,776) Option #1 - \$45,793 Part Time 20 hrs./wk.	3
11	FT Plan Reviewer/ Building Inspector	(370) Code	70,835		70,835		Assumes Grade 615 (Base Pay \$43,704) (no equipment) Option#1 - \$29,790 Part Time 20 hrs/wk. (no equipment)	2
12	New Vehicle - SUV **	(370) Code		26,000	26,000		To replace 2001 Ford F-150 which was grant funded. Option #1 - Participation in EQ Fund Lease Program with annual lease amount of \$8,158	2
13	Emergency Trail Markers & Trail Amenities **	(410) Parks		120,000	120,000		Option 2 = \$48K fund only the Emergency Markers	3
14	FT Parks Project Manager	(410) Parks	89,515	4,000	93,515		Assumes Grade 616 (Base Pay \$49,325)	2
15	Compact Utility Loader **	(410) Parks		50,000	50,000		Option #1 - Participation in EQ Fund Lease Program with annual lease amount of \$8,158	1
16	PT Custodian	(430) Recreation	16,398		16,398		Assumes 25 hrs. per wk., \$11 per hour, no benefits	4
17	Convert PT Administrative Assistant to FY Admin. Secretary	(430) Recreation	31,879		31,879		Assumes base of 613 , difference between PT and FY Option #1 - \$14,546 Add a PT Assistant 20 hrs/wk, no benefits	1
19	Convert PT Senior Center Assistant to Recreation Specialist	(430) Recreation	45,699		45,699		Assumes base of 613 , difference between PT and FT Option #1 - \$14,965 Add a PT Assistant 25 hrs/wk, no benefits	2
20	PT Adaptive Assistant	(430) Recreation	14,655		14,655		Assumes 25 hrs. per wk., \$10 per hour, no benefits	3
21	FT PID Administrator	(470) Neighborhood Services	83,067		83,067	83,067	Assumes Grade 617 (Base Pay \$52,685) Option#1 - \$37,472 PT assumes 20hrs/wk.	1
22	Signs and Signals Maintenance Crew **	(710) Streets	117,279	45,000	162,279		Assumes Grade 612 (Base Pay \$30,252) Option #1 - \$103,640 only 1 employee	6
GENERAL FUND TOTAL:			\$1,493,376	\$ 365,100	\$ 1,827,276	\$ 83,067		

* All Personnel request includes Equipment, Uniforms and Benefits unless otherwise stated

- All Part Time Personnel request under 30 hrs. per wk. do not include health, dental or TMRS benefits

** One-Time Cost for Equipment Listed - but amount could be eligible for City Equipment Replacement Fund (Annual recurring cost for life of item also presented as option)

BUDGET FY2020-21

General Fund – Departments by Function



General Fund
Fund 0001

General Government

- 100 Administration
- 110 Human Resources
- 130 Information Technology
- 150 Finance
- 195 Government Center
- 199 Non-Department

Public Safety

- 310 Police
- 330 Animal Control
- 340 Fire
- 350 Emergency Management
- 360 Municipal Court
- 370 Code Enforcement
- 380 GF Portion Animal Shelter

Community Services

- 410 Parks
- 430 Recreation
- 450 Library
- 470 Neighborhood Services
- 480 Historic Downtown
- 520 Planning & Zoning

Public Works

- 710 Streets & Drainage
- 750 Fleet Maintenance

DEPARTMENT DESCRIPTION

The Administration Department is responsible for the overall coordination and facilitation of all City services to the citizens of Cedar Hill. The department creates partnerships and maintains communication with citizens and elected officials in all branches of government. The department gives direction, sets administrative policy, and makes legal, budgetary and personnel decisions city-wide.

DEPARTMENT/DIVISION CORE FUNCTIONS

- The core functions of the department align to the City's Premier Statements
- Oversee Implementation of City Council's Strategic Plan and Premier Statements
 - Provide oversight to day to day operations
 - Respond to Citizens' questions and service requests
 - Manage Official Record Keeping of the City Council and the City of Cedar Hill, according to state law and records policies
 - Administer City Elections

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
# of open records request	742	726	832	779
Citizens Satisfaction Survey Overall % - (biennial)	84%	N/A Biennial	85%	N/A Biennial



EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	1,079,360	1,117,472	1,147,385	1,137,015	1,239,894	92,509
Supplies	35,568	32,756	23,396	28,800	27,800	4,404
Maintenance	10,816	11,190	11,965	11,605	12,100	135
Services	106,833	99,794	58,103	26,880	54,021	(4,082)
Utilities	5,406	6,052	4,195	9,869	9,862	5,667
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	164,143	165,506	142,990	122,533	135,645	(7,345)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,402,124	1,432,770	1,388,034	1,336,701	1,479,322	91,288

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Administrative Secretary	94	0.5	0.5	0.5	0.5	0.0
Assistant City Manager	623	2.0	1.0	1.0	1.0	0.0
Assistant City Secretary	617	0.0	0.0	0.0	1.0	1.0
Assistant to the City Manager	619	1.0	1.0	1.0	1.0	0.0
City Manager	624	1.0	1.0	1.0	1.0	0.0
City Secretary	620	1.0	1.0	1.0	1.0	0.0
Communications Director	621	1.0	1.0	1.0	1.0	0.0
Executive Assistant	615	2.0	2.0	1.0	0.0	-1.0
Executive Assistant to the City Manager	616	1.0	1.0	1.0	1.0	0.0
Executive Assistant /Special Projects Coordinator	615	0.0	0.0	1.0	1.0	0.0
Totals		9.5	8.5	8.5	8.5	0

- Reclassified the Executive Assistant to Assistant City Secretary

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Records Management/ Archiving Services	52,000	-	-	No

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for providing excellent customer service to current and potential employees by facilitating recruitment efforts, employee development programs, employee relations, benefits and compensation administration.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Recruitment Opportunities** - Devise strategies to attract, select and retain a diverse pool of highly knowledgeable, talented, and service-driven applicants
- **Compensation and Benefits** - Establish and maintain a fair and competitive compensation and benefits package
- **Performance Development and Management** - Formulate the direction that enables the organization to achieve its training, performance, change, and succession planning initiatives
- **Employee Incentives and Retention Strategies** - Ensure that the workforce has career opportunities, incentives, and a quality of work life balance that encourages employee retention
- **Employee Relations and Accountability Standards** - Provide expertise, guidance, and assistance on employee-related matters

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Offer a minimum of 10 Wellness programs annually.	12	15	15	15
Provide a minimum of 4 Customer Service Initiatives annually.	2	4	4	4
Provide at least 12 Recruitment and Retention Programs annually.	12	17	17	17

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	385,494	406,083	432,788	435,248	468,168	35,380
Supplies	37,720	29,192	31,900	29,000	31,200	(700)
Maintenance	29,086	34,604	37,200	30,200	30,865	(6,335)
Services	68,057	56,084	61,600	58,750	61,450	(150)
Utilities	680	651	681	681	681	-
Lease/Rentals	-	-	2,100	-	-	(2,100)
Miscellaneous	26,048	31,501	67,826	43,125	66,425	(1,401)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	547,085	558,115	634,095	597,004	658,789	24,694

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
HR Assistant	614	0.0	0.0	1.0	0.0	-1.0
Human Resources Analyst	615	0.0	0.0	0.0	1.0	1.0
Human Resources Director	621	1.0	1.0	1.0	1.0	0.0
Human Resources Generalist I	617	1.0	1.0	1.0	1.0	0.0
Human Resources Manager	619	1.0	1.0	1.0	1.0	0.0
Part-Time HR Assistant	92	0.8	0.5	0.0	0.0	0.0
Totals	-	3.8	3.5	4.0	4.0	0.0

- HR Assistant reclassified to HR Analyst

EQUIPMENT & PROGRAM REQUEST

N/A

DEPARTMENT DESCRIPTION

The Information Technology Department provides support, guidance and direction for all City information resources.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Systems management** - Coordinate and support the design, implementation, operation, training procedures and documentation for all purchased and/or developed information systems
- **Network and systems security** – Configure and maintain information security infrastructure for internal and external systems
- **Systems, equipment, and managed services procurement** – Assure procurement efficiency and effectiveness of all information systems and equipment
- **General direction and support** – Oversee the streamlined technical operation and support of all departments and ensure it aligns with the business objectives of the City

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
IT Service requests complete on a timely basis	90%	90%	85%	85%
IT Projects completed on schedule	75%	75%	50%	60%
Network security issues caught and extinguished	95%	95%	95%	95%

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	444,054	451,805	464,207	501,527	515,070	50,863
Supplies	38,497	72,757	53,062	51,668	57,261	4,199
Maintenance	214,729	209,374	367,614	339,724	334,484	(33,130)
Services	222,594	158,329	219,663	151,121	186,230	(33,433)
Utilities	9,501	7,274	5,584	7,096	6,576	992
Lease/Rentals	251,712	242,696	190,520	252,236	273,767	83,247
Miscellaneous	14,567	19,060	26,319	6,347	26,349	30
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,195,654	1,161,295	1,326,969	1,309,719	1,399,737	72,768

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Administrative Clerk	91	0.5	0.5	0.5	0.5	0.0
Information Systems Analyst I & II	617	2.0	2.0	2.0	2.0	0.0
Information Technology Director	621	1.0	1.0	1.0	1.0	0.0
IT Technician	94	0.7	0.7	0.7	0.7	0.0
Network Administrator	619	1.0	1.0	1.0	1.0	0.0
Totals		5.2	5.2	5.2	5.2	0.0

EQUIPMENT & PROGRAM REQUEST

Equipment	Actual Cost	Lease Cost	Funded
50-Personal Computers	45,000	9,909	Y- (0040) EQ Fund

- (0040) EQ Fund : Purchased via the Equipment Fund Lease Back Program

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Conversion of Part Time IT Tech to Full Time	36,517	-	-	No
Network Security Administrator	93,264	-	-	No



DEPARTMENT DESCRIPTION

The Finance Department provides professional and fiscally prudent management of all city assets by managing and recording, safeguarding, organizing, and planning for future financial needs.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Financial Accounting:** Maintain the City's general ledger, perform accounts payable functions, process employee payroll, collect and record revenues and expenditures and coordinate the City's annual audit. Administers financial programs and provide financial training and guidance to all departments.
- **Budgeting and Reporting:** Provide financial reports to the City's operating divisions, the City Council and other stakeholders, assist administration with implementation and monitoring the city's annual operating budget and capital improvement plan budgets.
- **Debt Management:** Coordinate the issuance of debt, prepare information required to obtain insurance and ratings for debt insurance and process maturities payments
- **Investment and Treasury Functions:** Manage City funds, determine appropriate investments according to the City's investment policy and provide quarterly reports to the City Council regarding investment performance. Safeguard all city funds while providing available cash according to the city's operational needs while leveraging opportunities to increase yields.
- **Purchasing and Procurement:** Provide the best method to acquire goods and services for the City with the best value by issuing purchase orders, RFPs/RFQs, conducting City-wide bids and contract administration and participate in Cooperative Purchasing Programs.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
% of AP Electronic Payments	44.40%	39.87%	42%	46%
% of months bank recon completed w/45 days	67%	50%	67%	75%
% of Purchase Card Expenditures to Total Expenditures	4.70%	2.78%	3.50%	3.09%
# of Purchase Orders	126	169	180	200
Bond Rating (Moody's/S&P)	Aa2/AA	Aa2/AA	Aa2/AA	Aa2/AA
# of Consecutive Years receiving GFOA CAFR award	27	28	29	30

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	764,359	791,802	832,994	842,305	865,283	32,289
Supplies	11,764	8,474	9,175	5,352	9,640	465
Maintenance	-	-	5,300	69	-	(5,300)
Services	279,110	319,441	326,764	309,793	346,655	19,891
Utilities	1,061	511	600	512	390	(210)
Lease/Rentals	-	12,105	12,105	12,105	12,105	-
Miscellaneous	9,735	8,567	22,070	10,371	12,023	(10,047)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,066,029	1,140,900	1,209,008	1,180,507	1,246,096	37,088

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Account Clerk	613	1.0	1.0	0.0	0.0	0.0
Accountant	617	1.0	1.0	1.0	1.0	0.0
Accounting Technician	614	0.0	0.0	1.0	1.0	0.0
Budget & Purchasing Analyst	616	1.0	1.0	1.0	0.0	-1.0
Controller	620	1.0	1.0	1.0	1.0	0.0
Finance Business Manager	621	1.0	1.0	1.0	1.0	0.0
Finance Director	622	1.0	1.0	1.0	1.0	0.0
Payroll Clerk	614	1.0	1.0	1.0	1.0	0.0
Purchasing Coordinator	616	0.0	0.0	0.0	1.0	1.0
Senior Accountant	618	1.0	1.0	1.0	1.0	0.0
Totals		8.0	8.0	8.0	8.0	0.0

- Budget & Purchasing Analyst Title Change

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Senior Accountant- FT	90,735	-	-	No

DEPARTMENT DESCRIPTION

The Government Center is charged with the maintenance and aesthetics of the Government Center.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Systems maintained	7	7	7	7
Service requests completed	755	820	900	819
Energy generated from solar panels	150,000 kWh	140,000 kWh	140,000 kWh	140,000 kWh

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	244,815	251,061	257,636	262,977	275,187	17,551
Supplies	34,257	36,174	35,200	38,272	37,650	2,450
Maintenance	84,363	88,983	117,000	130,495	128,430	11,430
Services	99,410	55,203	109,669	85,680	112,200	2,531
Utilities	198,474	163,794	177,630	135,786	168,120	(9,510)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	5,420	2,356	10,865	5,107	10,980	115
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	3,300	-	-
Capital Outlay	-	-	-	-	-	-
Total	666,739	597,571	708,000	661,617	732,567	24,567

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Building Maintenance Crew Chief	614	1.0	1.0	1.0	0.0	-1.0
Building Maintenance Crew Chief	615	0.0	0.0	0.0	1.0	1.0
Custodian	611	1.0	1.0	1.0	1.0	0.0
Facility Manager	619	1.0	1.0	1.0	1.0	0.0
Totals		3.0	3.0	3.0	3.0	0.0

- Building Maintenance Crew Chief Grade Change to 615

EQUIPMENT & PROGRAMS REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

DEPARTMENT DESCRIPTION

This budget group is used for items that span across several funds and departments related to custodial services, maintenance and shared equipment.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	111,342	112,049	114,658	114,199	121,709	7,051
Supplies	4,846	7,030	8,929	8,289	9,995	1,066
Maintenance	82,663	58,578	59,300	64,415	91,578	32,278
Services	293,431	187,882	236,162	271,747	230,700	(5,462)
Utilities	2,072	2,015	2,165	1,871	1,741	(424)
Lease/Rentals	19,444	57,403	63,062	63,227	53,663	(9,399)
Dev Incentives	75,000	75,000	-	-	-	-
Miscellaneous	47,010	41,328	139,400	53,815	360,630	221,230
Transfers/Debt	-	-	200,000	100,000	-	(200,000)
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	635,808	541,285	823,676	677,563	870,016	46,340

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Building Maintenance Technician	613	1.0	1.0	1.0	1.0	0.0
Part-Time Custodian	93	1.5	1.5	1.75	1.75	0.0
Totals		2.5	2.5	2.75	2.75	0.0

EQUIPMENT & PROGRAM REQUESTS

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

DEPARTMENT DESCRIPTION

The Cedar Hill Police Department is dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Patrol** - Provide timely response to calls for service and the protection of people and property; Develop problem-solving and crime prevention strategies with citizen and business groups; Provide safe flow of traffic throughout the City, enforce traffic laws and prevent accidents
- **Criminal Investigations** - Investigate reported crimes and alleged offenses; Gather, analyze and share intelligence information; Recover evidence and stolen property; File cases, arrest offenders and assist victims
- **Information and Technical Support** - Maintain and provide accurate police information; Safeguard property and evidence; Provide information and education on police service programs, crime trends, problem solving; Reporting and false alarm prevention to the community
- **Police Administration** - Provide overall direction and leadership for all police services utilizing "best practices" in law enforcement; Establish and review policy; Prepare and implement annual work plan and budget; Coordinate with other city departments and local governmental entities; Maintain accreditation status
- **Professional Standards** - Investigate complaints; Conduct internal affairs investigations; Recruit and train for excellence



SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Respond to all Emergency calls promptly	6.71 minutes	6.34 minutes	6.30 minutes	6.30 minutes
Perform state traffic safety initiatives per year	Goal: 2 Completed: 4	Goal: 2 Completed: 4	Goal: 2 Completed: 4	Goal: 2 Completed: 4
File appropriate charges and provide testimony at grand jury/court	97% accepted	90% acceptance - Per Dallas County case acceptance change	92% acceptance	92% acceptance
Contact victims, document and investigate all criminal activity and offense reports	Contacted w/in 5 days	Contacted w/in 5 days	Continue to contact w/in 5 days	Continue to contact w/in 5 days
Provide accurate and timely police information	Updated web page w/in 15 days w/changes	Updated web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes
Foster Synergy with other local agencies (CHISD Police & State Park Police)	Held monthly meetings & implement identified service enhancements	Held monthly meetings & implement identified service enhancements	Continue to hold monthly meetings	Continue to hold monthly meetings
Develop & implement succession strategy by expanding training opportunities	Attended 1 management leadership course	Attended 1 management leadership course	Attend 1 management leadership course	Attend 1 management leadership course
Investigate internal affair complaints and conduct administrative investigations	Completed w/in 30 days	Completed w/in 30 days	Continue to complete w/in 30 days	Continue to complete w/in 30 days

Please note seconds converted to minutes in response times stated above

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	8,102,619	8,754,339	9,411,388	9,115,402	9,956,481	545,093
Supplies	222,060	240,416	258,735	224,801	272,656	13,921
Maintenance	77,759	104,996	116,230	110,903	129,533	13,303
Services	649,290	684,547	735,233	727,615	742,340	7,107
Utilities	32,057	30,148	35,297	31,320	35,427	130
Lease/Rentals	233,644	309,383	334,125	327,930	361,608	27,483
Miscellaneous	131,492	165,588	181,383	159,588	187,383	6,000
Transfers/Debt	-	-	-	-	-	-
Grant Exp	19,511	-	8,000	8,000	9,000	1,000
Capital Outlay	-	-	55,000	42,298	-	(55,000)
Total	9,468,432	10,289,417	11,135,391	10,747,857	11,694,428	559,037



PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Alarm Billing Coordinator	614	1.0	1.0	1.0	1.0	0.0
Assistant Police Chief	850	2.0	2.0	2.0	2.0	0.0
Civilian Investigator	614	1.0	1.0	1.0	1.0	0.0
Community Service Officer	614	3.0	3.0	3.0	3.0	0.0
Crime Analyst	615	1.0	1.0	1.0	1.0	0.0
Digital Media Coordinator	614	0.0	1.0	1.0	1.0	0.0
Executive Assistant	615	1.0	1.0	1.0	1.0	0.0
Executive Secretary	614	1.0	1.0	1.0	0.0	-1.0
Fiscal/Grant Coordinator	615	0.0	0.0	0.0	1.0	1.0
Forensics Manager (Grant)	616	1.0	1.0	1.0	1.0	0.0
Investigative Aide	614	1.0	1.0	1.0	1.0	0.0
Police Chief	622	1.0	1.0	1.0	1.0	0.0
Police Corporal	825	7.0	7.0	7.0	7.0	0.0
Police Information Supervisor	617	1.0	1.0	1.0	1.0	0.0
Police Lieutenant	840	7.0	7.0	7.0	7.0	0.0
Police Officer	810	41.0	41.0	41.0	41.0	0.0
Police Records Clerk	613	2.5	3.0	2.0	2.0	0.0
Police Scanning Clerk	92	0.5	0.0	0.5	0.5	0.0
Police Sergeant	830	7.0	7.0	7.0	7.0	0.0
Property Room Coordinator	614	1.0	1.0	1.0	1.0	0.0
Public Service Officer	612	5.0	0.0	0.0	0.0	0.0
Public Service Officer	613	0.0	4.0	4.0	4.0	0.0
Senior Public Service Officer	614	1.0	1.0	1.0	1.0	0.0
Victim Assistance / Grant Coordinator	615	1.0	1.0	1.0	1.0	0.0
Totals		87.0	87.0	86.5	86.5	0.0

- Executive Secretary retitled to Fiscal/Grant Coordinator

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
PD-0665 Police Patrol Fleet Vehicle Unit 207	62,500	13,763	Y – (0040) EQ Fund
PD-1572 Police Patrol Fleet Vehicle Unit 215	62,500	13,763	Y – (0040) EQ Fund
PD-8587 Police Patrol Fleet Vehicle Unit 217	62,500	13,763	Y – (0040) EQ Fund
PD-0667 Police Patrol Fleet Vehicle Unit 209	62,500	13,763	Y – (0040) EQ Fund
PD-3310 Police Patrol Fleet Vehicle Unit 221	62,500	13,763	Y – (0040) EQ Fund
PD-7448 Police CID Fleet Unit 1008	41,000	6,690	Y – (0040) EQ Fund
PD-9663 Police CSO Fleet Vehicle Unit 901	41,000	6,690	Y – (0040) EQ Fund
Police CMVE Fleet Vehicle	62,500	13,763	-
Replace Technology in Patrol Conference Room	10,000	-	Y – (0320) FED Forfeiture Fund

- (0040) EQ Fund : Purchased via the Equipment Fund Lease Back Program

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
4 FT Police Officers	420,988	62,500	-	No
Executive Secretary for Patrol/Texas Recognition Program	62,346	-	-	No
Ammunition and Weapon Secure Storage	5,000	-	-	No



DEPARTMENT DESCRIPTION

The Animal Control department provides protection for the health, safety, and welfare of people and animals within the city by responding to emergency and non-emergency situations concerning animals and fowl within the city and enforcing related state and local statutes.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Animal Control** - Provide timely response to calls for service and enforce animal codes.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Respond to calls in a prompt manner	29 minutes	29 minutes	29 minutes	28 minutes
Attend neighborhood watch group meetings or City sponsored functions	Attended 8 meetings	5 neighborhood meetings, and 2 schools	5 neighborhood meetings, 2 walks, and 3 schools	5 neighborhood meetings, 4 walks, and 3 schools
Number of calls for service	4,227	3,954	3,500	4,000

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	143,676	148,510	152,766	153,967	160,810	8,044
Supplies	5,932	4,971	9,355	5,734	9,302	(53)
Maintenance	271	1,409	1,550	1,400	1,400	(150)
Services	1,934	1,701	2,720	2,976	4,250	1,530
Utilities	1,974	1,187	2,700	1,990	3,120	420
Lease/Rentals	18,057	18,057	17,315	17,316	3,820	(13,495)
Miscellaneous	2,193	7,096	4,620	4,794	6,160	1,540
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	174,037	182,931	191,026	188,177	188,862	(2,164)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Animal Control Officer	614	1.0	0.0	0.0	0.0	0.0
Senior Animal Control Officer	615	1.0	2.0	2.0	2.0	0.0
Totals		2.0	2.0	2.0	2.0	0.0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

DEPARTMENT DESCRIPTION

The Cedar Hill Fire Department provides protection of lives and property and emergency medical services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Emergency Response Services** - Deliver professional and state of the art fire and rescue services.
- **Non-Emergency Response Services** – Meet requests for non-emergency services in a professional and efficient manner.
- **Community Risk Reduction** – Improve the “Quality of Life” by identifying and mitigating community hazards.
- **Planning** - Provide leadership and visionary direction for the Cedar Hill Fire Department.

DEPARTMENT/DIVISION ACCOMPLISHMENTS

MEDICAL/EMS

- Awarded Heart Safe Community by NTRAC.
- Awarded 2018 Mission: Lifeline EMS Recognition Gold Plus Level.
- Emergency Medical Service for Children (EMSC) Gold Level.
- Completed Bleeding Control of Injured (BCON) training to all CHISD Nurses.
- Completed CPR and Bleeding Control of Injured (BCON) training for all Cedar Hill Police Officers.

FIRE OPERATIONS

- All Fire Officers & Driver/Engineers certified as Blue Card Incident Commanders.
- Purchased and implemented Public Safety unmanned aircraft program (DRONE) and certified four (4) fire personnel as pilots for the drone incident response.
- Deployed personnel throughout the State of Texas through TIFMAS, TEMAT, AMBUS, Texas Task Force 2 to assist with wildfires, natural disasters, conventions and participated in multiple regional exercises.

PUBLIC EDUCATION

- 2nd Annual Teen Fire Academy
- Annual Citizen's Fire Academy
- Worked in conjunction with CHISD, childcare facilities, charter schools, private schools and nursing homes to deliver Life and Fire Safety programs (LAFS) throughout the community.
- Initiated Fire Explorers program that has received community recognition for participation in various programs throughout the Metroplex.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY2020-21 Projection
Prompt Service % of calls with dispatch to arrival time of 6 minutes or less	64.80%	65.00%	70%	75%
TOTAL ACTIVITY	6,297	7,020	6,619	6,700
Emergency Responses	4,737	4,639	4,252	4,500
<i>Mutual Aid* Given</i>	36	30	33	30
<i>Mutual Aid * Received</i>	6	8	7	10
<i>Auto Aid* Given</i>	391	360	378	380
<i>Auto Aid* Received</i>	249	258	252	250
Non-Emergency Responses	1,560	1,725	1,697	1,700
* Mutual Aid Calls & Auto Aid calls included in Emergency Response Number				

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	8,336,486	8,527,045	9,382,258	9,709,716	9,773,691	391,433
Supplies	215,199	265,321	286,421	259,520	295,673	9,252
Maintenance	245,647	280,544	259,730	347,130	273,832	14,102
Services	420,758	494,165	558,266	543,987	601,120	42,854
Utilities	70,273	63,271	52,878	57,585	66,329	13,451
Lease/Rentals	341,385	231,440	221,035	221,032	175,155	(45,880)
Miscellaneous	225,884	215,228	246,105	207,475	276,972	30,867
Transfers/Debt	-	-	-	-	-	-
Grant Exp	8,776	-	-	42,717	-	-
Capital Outlay	-	-	-	-	-	-
Total	9,864,408	10,077,014	11,006,693	11,389,162	11,462,772	456,079

- Note Departments 340 (FIRE) & 341 (FIRE STATION #4) Combined in FY17

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 18 Actual	FY 19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Assistant Fire Chief	960	0.0	0.0	0.0	2.0	2.0
Battalion Chief	950	3.0	3.0	3.0	3.0	0.0
Deputy Fire Chief	960	1.0	1.0	1.0	0.0	-1.0
Driver/Engineer	930	12.0	12.0	12.0	12.0	0.0
EMS Division Chief	955	1.0	1.0	1.0	0.0	-1.0
Executive Secretary	614	1.0	1.0	1.0	1.0	0.0
Fire Captain	940	12.0	12.0	12.0	12.0	0.0
Fire Chief	622	1.0	1.0	1.0	1.0	0.0
Fire Inspector	930	1.0	1.0	0.0	0.0	0.0
Fire Inspector	935	0.0	0.0	1.0	1.0	0.0
Fire Marshal	955	1.0	1.0	1.0	1.0	0.0
Fire Training Officer	950	1.0	1.0	1.0	1.0	0.0
Firefighter/Paramedic	920	45.0	45.0	45.0	45.0	0.0
Totals		79.0	79.0	79.0	79.0	0.0

- Deputy Fire Chief and EMS Division Chief reclassified to Assistant Fire Chief

EQUIPMENT & PROGRAM REQUEST

Vehicles & Equipment	Estimated Cost	Lease Cost	Funded
(M211) Ambulance Replacement	265,152	-	Y – 2021 CO
Enclosed Cargo Trailer	9,200	1,108	Y – (0040) EQ Fund
Small Portable Storage Building	2,099	462	Y – (0040) EQ Fund
Rescue Truck	750,000	-	Y – 2021 CO
(4) Zero Turn Lawn Mower (one for each station)	24,000	5,285	Y – (0040) EQ Fund

- 2021 CO = 2021 Certificates of Obligation as a funding source for major equipment
- (0040) EQ Fund : Purchased via the Equipment Fund Lease Back Program

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Fire Administrative Assistant	58,267	-	-	No
EMS Lieutenant	152,952	-	-	No
Fire Inspector	109,580	-	-	No



DEPARTMENT DESCRIPTION

The Emergency Management Department provides coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- **Monitor and respond to dangerous weather conditions** – Monitor weather conditions to maintain a proper state of readiness
- **Respond to and recover from catastrophic incidents** - Maintain readiness to mitigate the effects of all hazards within our community/region.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
Develop and Update Emergency Management Plan	Plan distributed and training conducted	Debris management plan developed	Debris management plan developed	Debris management plan developed
Conduct Training and Exercises	3 annually	3 annually	3 annually	3 annually
Conduct monthly outdoor warning siren test	12	12	12	12
Activate spotters at appropriate times	Spotters activated as needed	Activate spotters as needed	Activate spotters as needed	Activate spotters as needed

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-		-
Supplies	1,592	342	2,400	2,400	2,400	-
Maintenance	27,711	29,293	28,250	27,750	27,750	(500)
Services	40,014	66,115	57,800	57,800	56,800	(1,000)
Utilities	1,626	2,390	2,972	2,204	2,525	(447)
Lease/Rentals	4,589	6,634	10,280	10,280	10,280	-
Miscellaneous	9,260	7,751	11,050	9,800	9,800	(1,250)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	84,792	112,525	112,752	110,234	109,555	(3,197)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
N/A	-	-	-	-	-
<ul style="list-style-type: none"> Regional emergency management cost is shared by the Best Southwest Cities (Cedar Hill, DeSoto, Duncanville and Lancaster.) The cost includes 1FTE, supplies, equipment and training. Cedar Hill's portion is reflected above in the services expenditure category. 					

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

DEPARTMENT DESCRIPTION

The Cedar Hill Municipal Court provides court information, case processing and judicial services for cases and offenses that have taken place in the jurisdiction.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Process Class-C Misdemeanor cases** – Document and maintain case activity
- **Prepare and maintain trial dockets** – Coordinate and schedule individual cases
- **Enforce compliance of court orders** – Issue and serve warrants, summons and subpoenas
- **Promote the highest standards of customer service** - Continuously strive to enhance customer service practices

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
#of Cases Filed	8,962	8,684	8,321	8,655
# of Cases Disposed	7,453	7,799	7,652	7,635
# of Warrants Processed/Issued	2,617	4,115	5,138	3,957
# of Warrants Cleared	3,430	3,565	3,837	3,611
# of Show Cause Hearings	2,509	3,919	3,854	3886

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	485,609	486,064	590,128	517,970	606,838	16,710
Supplies	14,152	21,395	18,485	15,531	16,300	(2,185)
Maintenance	4,998	317	6,093	6,093	6,093	-
Services	57,698	38,306	61,745	59,217	59,896	(1,849)
Utilities	2,964	3,238	4,080	3,427	4,260	180
Lease/Rentals	4,030	8,060	8,060	8,061	8,061	1
Miscellaneous	7,892	8,456	12,627	7,798	13,952	1,325
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	577,343	565,836	701,218	618,097	715,400	14,182

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Court Clerk	94	0.5	0.5	0.5	0.5	0.0
Court Clerk	613	2.0	2.0	2.0	2.0	0.0
Deputy Marshal	616	1.0	1.0	1.0	1.0	0.0
Marshal/Bailiff	94	0.7	0.5	0.5	0.5	0.0
Municipal Court Administrator	619	1.0	1.0	1.0	1.0	0.0
Senior Court Clerk/ Juvenile Case Manager	617	1.0	1.0	1.0	1.0	0.0
Senior Marshal	617	0.7	1.0	1.0	1.0	0.0
Totals		6.9	7.0	7.0	7.0	0.0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
2021 SUV	67,741	-	No

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Ticker Writers	10,158	66,106	66,106	Y- (0304) MC Fund

0304- (MC) Municipal Court Special Revenue Fund

DEPARTMENT DESCRIPTION

The Code Enforcement Department enforces adopted codes in order to protect and maintain public health and enhance property value in the City of Cedar Hill.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Enforce Property Maintenance Codes** - Encourage voluntary compliance of City codes
- **Impose Building Codes** - Ensure compliance of City building codes
- **Issue Building Permits** - Review building plans for compliance with City codes
- **Promote Community Aesthetics** - Encourage citizens to keep their properties violation free

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Initiate Code Violation Cases	4,450	4,425	4,500	4,500
Citizen Complaints Response	1,350	1,500	1,500	1,500
Initiate Code Cases (Operation Clean Sweep)	550	720	500	800
Inspect Multi-Family Units	180	250	350	350
Building Inspections	3,850	5,077	5,696	5,800
Single-Family (SF) Building Permits	60	72	80	90
Commercial Building Permits	86	107	85	80
Other Permits (MEP, storage building, fence and irrigation, etc.)	1,250	2,209	2,250	2,400
Sign Permits (attached, detached & special event)	140	165	85	100
Issue Certificates of Occupancy	183	266	120	130
Issue Multi-Family Licenses	16	18	19	20
Issue RRCO's	-	-	50	500
Register SF Rental Units	-	-	50	500
Inspect SF Rental Units	-	-	50	500

RRCO = Residential Rental Certificate of Occupancy

MEP = Mechanical, Electrical and Plumbing

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	843,645	846,712	995,807	944,243	1,017,004	21,197
Supplies	18,895	17,798	18,865	17,192	16,315	(2,550)
Maintenance	92,864	92,748	95,150	91,634	91,835	(3,315)
Services	113,485	91,285	110,380	91,432	117,565	7,185
Utilities	11,543	9,120	11,780	10,350	9,650	(2,130)
Lease/Rentals	22,749	23,937	30,655	30,654	30,000	(655)
Miscellaneous	23,141	18,228	25,020	17,941	25,980	960
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	28,000	22,000	-	(28,000)
Total	1,126,322	1,099,828	1,315,657	1,225,446	1,308,349	(7,308)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Assistant Building Official	617	1.0	0.0	0.0	0.0	0.0
Building Inspector	615	1.0	1.0	1.0	1.0	0.0
Building Official	620	1.0	1.0	1.0	1.0	0.0
Code Enforcement Officer	614	4.0	3.0	4.0	4.0	0.0
Code Enforcement Supervisor	617	0.0	0.0	1.0	1.0	0.0
Code Support Specialist	614	0.0	0.0	1.0	1.0	0.0
Neighborhood Services Director	621	1.0	1.0	1.0	1.0	0.0
Permit Technician/Executive Secretary	614	1.0	1.0	1.0	1.0	0.0
Senior Building Inspector	616	0.0	1.0	1.0	1.0	0.0
Senior Code Enforcement Officer	615	1.0	2.0	1.0	1.0	0.0
Totals		10.0	10.0	12.0	12.0	0.0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Plan Reviewer/Building Inspector	70,835	-	-	No
2021 SUV	26,000	-	-	No



DEPARTMENT DESCRIPTION

The Tri-City Animal Shelter's operational expenses are detailed in the Special Revenue Fund 0301 (Animal Shelter) however this budget section shows the City of Cedar Hill's contribution to the Tri-City Animal Shelter.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

To fund the City of Cedar Hill's Annual share of the Tri-City Animal Shelter

EXPENDITURE SUMMARY

**Note Operational Expenditures after FY15 moved to Fund 0301 (Animal Shelter Fund)

Expenditures By Category	FY 18 Actual	FY 19 Actual	FY20 Budget	FY20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Services	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Leases/Rentals	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Transfers/Debt	206,630	224,978	258,725	258,725	280,981	22,256
Total	206,630	224,978	258,725	258,725	280,981	22,256

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

N/A – SEE FUND 0301

EQUIPMENT & PROGRAM REQUEST

N/A – SEE FUND 0301

DEPARTMENT DESCRIPTION

The Parks Department is responsible for the maintenance of all City parks and responsible for coordinating programs and activities within the parks that maximize citizens' full enjoyment of Cedar Hill's parks.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements.

- **Grounds maintenance** – Ensure City grounds are safe and aesthetically pleasing, including mowing, weed and ant control, and litter abatement.
- **Athletic field preparation** – Ensure athletic fields are safe and aesthetically pleasing including preparation of ball fields for leagues, tournaments and special events.
- **Park facility maintenance and irrigation** – Ensure park amenities are safe and aesthetically pleasing and ensure irrigation systems maintained and operational. Maintain over 52 facilities including (parks, pavilions, playgrounds, amenities)
- **Special projects** – Provide support for special events and projects.
- **Administrative** – Provide a system of Premier parks and open space areas that are responsive to the needs of the citizens while maximizing conservation of natural and tangible resources.

SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPI's) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Grounds Maintenance (# of acres)	1,016	1,016	1,016	1,016
Athletic Fields Preparation	43 fields	43 fields	43 fields	43 fields
Irrigation Maintenance (# of valves)	1,030	1,030	1,030	1,030
Special Events (prepare facility, service event, clean grounds & breakdown staging)	75 events	75 events	30 events	75 events

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	1,274,034	1,333,014	1,410,439	1,378,222	1,476,805	66,366
Supplies	137,654	121,172	148,002	126,470	152,500	4,498
Maintenance	125,300	97,095	148,655	135,815	152,250	3,595
Services	226,563	278,449	307,991	297,502	307,540	(451)
Utilities	381,129	369,350	333,272	315,795	374,068	40,796
Lease/Rentals	167,874	174,659	179,265	179,262	174,767	(4,498)
Miscellaneous	18,888	18,356	28,410	15,885	25,035	(3,375)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	25,000	-	-
Capital Outlay	-	-	-	-	-	-
Total	2,331,442	2,392,095	2,556,034	2,473,951	2,662,965	106,931

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed	Budget Variance (#)
Administrative Assistant	94	0.5	0.6	0.6	0.6	0.0
Executive Secretary	614	1.0	1.0	1.0	1.0	0.0
Irrigation Technician	614	1.0	1.0	1.0	1.0	0.0
Parks and Recreation Director	621	1.0	1.0	1.0	1.0	0.0
Parks CIP & Facility Superintendent	620	1.0	0.0	0.0	0.0	0.0
Parks Maintenance Crew Chief	615	5.0	5.0	5.0	5.0	0.0
Parks Maintenance Superintendent	619	1.0	1.0	1.0	1.0	0.0
Parks Maintenance Worker	612	5.0	6.0	6.0	6.0	0.0
Parks Supervisor	618	1.0	1.0	1.0	1.0	0.0
Part-Time Workers	92	0.9	0.9	0.9	0.9	0.0
Totals		17.4	17.5	17.5	17.5	0.0

One Maintenance Crew = 1 Crew Chief, 1 Maintenance Worker & 2 Seasonal Maintenance Workers
 • Seasonal Employees are not included in the FTE calculation

EQUIPMENT & PROGRAMS REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
2021 Turf Utility Vehicle with Sprayer	45,000	6,541	Y – (0040) EQ Fund
2021 Utility Bed 4x4 Truck with Lift Gate	45,000	9,909	Y – (0040) EQ Fund
2021 Utility Service Truck with Dump Bed	45,000	-	-
2021 Supervisor Utility Truck with Lightbar & Toolbox	41,200	9,072	Y – (0040) EQ Fund
2021 Utility Bed 4x4 Truck with Crew Cab Bed ¾	40,000	-	-
2021 Tractor with Front Loader	26,000	3,132	Y – (0040) EQ Fund
2021 Sod Cutter	10,000	2,202	Y – (0040) EQ Fund

- (0040) EQ Fund : Purchased via the Equipment Fund Lease Back Program

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Emergency Trail Markers & Trail Amenities	-	120,000	-	No
Full Time Parks Project Manager	93,515	-	-	No
Compact Utility Loader	-	50,000	-	No



DEPARTMENT DESCRIPTION

The Recreation Department provides benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Athletic and Outdoor Programs** – Provide and coordinate athletic and outdoor programs to enhance the quality of life.
- **Active Adult (50 Plus) Facility and Activities** – Plan, organize, coordinate and execute a variety of programs and activities for the active adult (50 plus) community.
- **Marketing** - Design and share a variety of creative marketing materials to the community and surrounding areas.
- **Special Events** – Provide a diverse mixture of community-oriented special events in conjunction with community partners.
- **Aquatic Facility and Activities** – Operate the city pool and provide a variety of aquatic programs and classes.
- **City Sustainability Opportunities** – Provide and coordinate activities and programs promoting a sustainable community.

SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPIs) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
# of teams hosted at programs or tournaments	2,732	2,189	1,500	2,800
# of Participants (youth athletic leagues & programs)	3,900	4,304	2,300	4,500
# of participants for Active Adult (50 plus) programs and trips	20,853	20,480	17,180	21,000
# of Active Adult (50 Plus) residents receiving shuttle services	3,852	3,461	3,030	3,700
Average Annual Marketing Reach on Social Media Posts	1,700	1,828	2,000	2,300
Average Annual Marketing Reach on Social Media Event Listings	9,300	15,521	10,750	12,000
# of Attendees at Open/Senior/Lap Swim	7,651	7,047	7,285	7,330
# of Participants in aquatic programs	2,202	2,161	2,219	2,232
Maintain special sustainable certifications annually	2	2	2	2

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	409,720	423,467	431,164	341,010	446,790	15,626
Supplies	53,728	58,783	62,000	58,496	58,682	(3,318)
Maintenance	5,764	10,835	13,875	13,875	14,375	500
Services	93,117	163,750	128,129	118,084	128,484	355
Utilities	3,406	3,884	4,400	4,534	4,534	134
Lease/Rentals	13,919	23,235	22,525	22,525	22,525	-
Miscellaneous	25,989	30,590	35,872	28,715	31,787	(4,085)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	2,500	-	-
Capital Outlay	7,150	-	-	-	-	-
Total	612,793	714,544	697,965	589,739	707,177	9,212

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Bus Driver	94	0.625	0.625	0.625	0.625	0
Recreation Coordinator	615	1	1	1	1	0
Recreation Operations Supervisor	618	1	1	1	1	0
Recreation Superintendent	619	1	1	1	1	0
Senior Center Assistant	92	1.125	1.125	1.125	1.125	0
Senior Center Coordinator	615	1	1	0	0	0
Senior Center Supervisor	614	0	0	1	1	0
Totals		5.75	5.75	5.75	5.75	0

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Part-Time Custodian	16,398	-	-	No
Convert PT Admin Assistant to FT Admin Secretary	31,879	-	-	No
Conversion of PT Senior Center Assistant to FT Recreation Specialist	45,699	-	-	No
PT Adaptive Assistant	14,655	-	-	No



DEPARTMENT DESCRIPTION

The Zula B. Wylie Public Library provides a community place that acts as the Door to Discovery connecting our culturally rich and diverse community to resources and services which promote lifelong learning, personal growth and development, and awareness of the arts.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Create Young Readers** – offer programs, materials and services that prepare children for school and maintain reading skills
- **Enhance Student and Community Success** – provide resources and services that assist students of all levels to succeed
- **Promote Lifelong Learning** – offer programs and access to materials and resources to help adults be informed and educated about local, national and world affairs
- **Celebrate Cedar Hill History and Cultural Diversity** – offer programs and materials that promote appreciation and understanding of Cedar Hill's history and cultural diversity
- **Provide a Community Place** – offer programs, access to materials and services to engage citizens of all ages in group activities and individual pursuits
- **Advance and Support Awareness of the Arts** – offer programs and access to materials that spark imagination, creativity, and innovation

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Library Visitors	129,053	121,754	95,000	123,000*
Library Reference Transactions	26,054	27,000	25,000	29,000*
Library Items Checked Out	230,971	207,877	180,000	227,000*
Library Materials Accessed Electronically	10,443	17,737	10,000	12,000
Public Computer Sessions & Wi-Fi Access	35,093	33,254	29,000	40,000*
Library Programs/Classes Attendance	29,464	25,819	21,000	30,000*
Library Programs/Classes Conducted	700	658	600	800

* Estimates reflect COVID-19 closures to the public

EXPENDITURE SUMMARY



Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	767,734	654,609	866,130	664,023	835,936	(30,194)
Supplies	149,132	146,970	156,700	152,200	159,100	2,400
Maintenance	14,187	21,029	39,500	31,096	35,500	(4,000)
Services	79,026	82,726	80,005	74,337	80,105	100
Utilities	27,480	19,520	20,969	16,448	26,564	5,595
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	15,802	20,516	15,730	9,755	15,730	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	3,000	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,053,361	945,370	1,179,034	950,859	1,152,935	(26,099)



PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Administrative Secretary	613	1.0	1.0	1.0	0.0	-1.0
Children's Services Coordinator	616	1.0	1.0	1.0	1.0	0.0
Customer Technology Specialist	93	0.0	0.5	0.5	0.5	0.0
Electronic Resources Coordinator	615	1.0	1.0	1.0	1.0	0.0
Executive Secretary	614	0.0	0.0	0.0	1.0	1.0
Librarian	616	1.0	1.0	1.0	1.0	0.0
Library Adult Services Manager	617	1.0	0.0	0.0	0.0	0.0
Library Director	621	1.0	1.0	1.0	0.0	-1.0
Library Manager	618	0.0	1.0	1.0	1.0	0.0
Library Operations Coordinator	616	1.0	1.0	1.0	1.0	0.0
Part-Time Librarian	95	0.6	0.6	0.6	0.4	-0.2
Part-Time Library Assistant	94	0.6	0.6	0.6	0.0	-0.6
Part-Time Library Service Representative	93	2.6	2.6	2.6	2.6	0.0
Part-Time Technical Services Assistant	94	1.2	0.7	0.8	0.8	0.0
Special Events Coordinator	615	1.0	1.0	1.0	1.0	0.0
Totals		13.0	13.0	13.1	13.3	.2

- Library Director (end dated), FTE hours lowered (PT Librarian and PT Library Assistant), Administrative Secretary reclassified to Executive Secretary

EQUIPMENT & PROGRAM REQUEST

N/A

DEPARTMENT DESCRIPTION

Neighborhood Services improves and maintains neighborhood vitality through enhanced communication, facilitation and education.

DEPARTMENT/DIVISION CORE FUNCTIONS

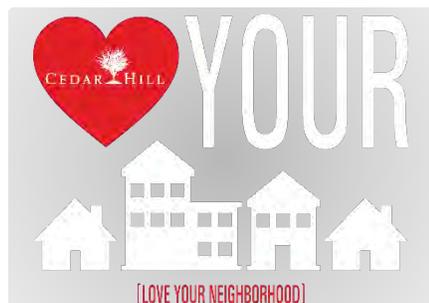
The core functions of the department align to the City's Premier Statements

- **Communication** – Serve as a liaison between the City and neighborhood organizations, Public Improvement Districts (PID) and Crime Watch groups; Relay issues and concerns to the appropriate City department(s) in a timely manner; Communicate City services and opportunities to neighborhood organizations
- **Facilitation** – Foster the development and support the activities of neighborhood organizations by providing assistance and guidance in creation of PIDs and new organizations
- **Education** – Communicate with neighborhood organizations regarding City services and opportunities; Develop and implement resident education programs that achieve positive neighborhood outcomes and build long-term stability in the community

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
Attend organized neighborhood meetings/events	33	40	36	37
Maintain registered neighborhood dashboard	39	40	48	50
Recognize citizens through Distinctive Character Program	9	6	11	12



EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	82,407	75,577	90,086	89,896	175,377	85,291
Supplies	5,085	9,132	11,300	9,300	11,800	500
Maintenance	2,319	1,026	100	100	-	(100)
Services	7,004	19,014	36,800	30,950	35,450	(1,350)
Utilities	429	378	390	390	390	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	6,789	6,265	8,980	4,380	9,380	400
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	104,033	111,392	147,656	135,016	232,397	84,741

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Neighborhood Services Coordinator	617	1	1	1	1	0
PID Administrator	617	0	0	0	1	1
Total		1	1	1	2	1

EQUIPMENT & PROGRAM REQUESTS

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
PID Administrator	83,067	1,500	Yes	Y- (0001) GF

- Proposed for funding – (0001- GF) General Fund

DEPARTMENT DESCRIPTION

The Historic Downtown department works to preserve and enhance the unique character and community of Historic Downtown through design, economic development, promotion and facilitation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Design** - Enhance the aesthetic appeal of Historic Downtown Cedar Hill
- **Promotion** - Increase public awareness of downtown business districts
- **Economic Development** - Encourage growth, retention, and recruitment of business
- **Facilitation** - Support the interests and development activities of downtown businesses, residents and supporters; Serve as liaison to Historic Downtown Advisory Board and the Cedar Hill Museum of History

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
Facilitate Historic Downtown Advisory Board meetings	10	18	17	12
Facilitate meetings concerning new development and adaptive reuse	8	8	4	8
Increase downtown event attendance	10%	10%	10%	10%



EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	174,840	162,852	167,114	168,885	176,922	9,808
Supplies	7,631	6,338	8,935	3,140	9,025	90
Maintenance	-	-	-	-	-	-
Services	3,755	3,150	20,265	9,358	24,165	3,900
Utilities	-	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	9,987	9,065	15,505	8,468	16,680	1,175
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	196,213	181,405	211,819	189,851	226,792	14,973

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Director of Visitor & Customer Experience	621	1	1	1	1	0
Tourism Assistant	613	0.5	0	0	0	0
Total		1.5	1	1	1	0



DEPARTMENT DESCRIPTION

The Planning Department facilitates the physical growth and development of the City in a sustainable manner that reflects its unique and vibrant character.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Development Review and Zoning Requests** – Facilitate inter-departmental review of development proposals and zoning requests to ensure consistency with city ordinances and long-range planning goals via an efficient process that provides quality customer service for all its users.
- **Code Amendments** – Prepare code amendments that have been recommended by the Comprehensive Plan and Small Area Plans or that have become necessary based upon current events or outdated practices.
- **Long Range Planning and Special Projects** – Develop and implement Small Area Plans and the Comprehensive Plan with its components to help the community realize its evolving vision.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
Provide departmental review comments to applicants within 10 business days	Achieved Goal 96% of the time	Achieve Goal 100% of the time	Achieved Goal 100% of the time	Achieved Goal 100% of the time
% of Downtown Code Amendments completed	N/A	20%	50%	100%
Completion Progress-Comprehensive Plan	N/A	N/A	60%	100%
Completion Progress-New Development Review Process Implementation	10%	10%	20%	90%

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	330,867	381,651	409,920	392,292	419,139	9,219
Supplies	3,151	4,249	2,850	7,150	2,870	20
Maintenance	2,355	877	-	-	-	-
Services	13,624	30,174	10,800	13,985	10,800	-
Utilities	-	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	9,026	12,057	10,790	7,290	10,790	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	359,023	429,008	434,360	420,717	443,599	9,239

PERSONNEL SUMMARY (full equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Director of Planning	621	1.0	1.0	1.0	1.0	0.0
Executive Secretary	614	1.0	1.0	1.0	1.0	0.0
Planner	616	1.0	1.0	1.0	1.0	0.0
Senior Planner	618	1.0	1.0	1.0	1.0	0.0
Totals		4.0	4.0	4.0	4.0	0.0

DEPARTMENT DESCRIPTION

Streets and Drainage maintains high-quality public transportation and drainage infrastructure to enhance safety and provide effective traffic circulation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Street repairs and maintenance** - Provide quality maintenance for streets, sidewalks and alleys.
- **Drainage channels** - Clean and maintain creeks and channels.
- **Signs, signals and markings** - Install and maintain traffic signs, signals and markings.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
Deploy sanding operations at onset of ice storm events	1 deployment	1	0	1
Maintain flow of water in creeks and channels by removing debris	100%	100%	100%	100%
Restripe 50% of thoroughfares annually	100%	100%	75%	100%
Routine inspection and maintenance of traffic signals annually	100%	100%	100%	100%

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	952,762	879,300	907,641	884,629	949,144	41,503
Supplies	34,321	28,432	49,655	35,184	46,149	(3,506)
Maintenance	142,877	197,695	230,500	221,000	224,000	(6,500)
Services	72,460	86,136	104,792	91,228	104,005	(787)
Utilities	557,707	526,008	590,525	553,659	562,172	(28,353)
Lease/Rentals	80,537	78,728	92,265	92,262	77,325	(14,940)
Miscellaneous	8,534	9,486	11,985	10,685	11,985	-
Transfers/Debt	6,880	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,856,078	1,805,785	1,987,363	1,888,647	1,974,780	(12,583)

PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Signs and Signals Maintenance Worker	612	1.0	1.0	1.0	1.0	0.0
Signs and Signals Supervisor	617	1.0	1.0	1.0	1.0	0.0
Sr. Drainage Crew Chief	615	0.0	0.0	0.0	1.0	1.0
Street Maintenance Crew Chief	614	3.0	3.0	3.0	3.0	0.0
Street Maintenance Drainage Crew Chief	614	1.0	1.0	1.0	0.0	-1.0
Street Maintenance Supervisor	617	1.0	1.0	1.0	1.0	0.0
Street Maintenance Worker	612	7.0	7.0	7.0	7.0	0.0
Totals		14.0	14.0	14.0	14.0	0.0

- Street Maintenance Drainage Chief reclassified to Senior Drainage Crew Chief

EQUIPMENT & PROGRAMS REQUEST

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Signs and Signals Maintenance Crew (2 members)	117,279	45,000	-	No



DEPARTMENT DESCRIPTION

Fleet Maintenance Division provides safe and dependable vehicles and equipment to all internal clients in the most time and cost-efficient manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Fleet services and repairs:** Perform maintenance services and repairs to approximately 500 pieces of light, medium and heavy-duty vehicles and construction equipment.
- **Manage computerized vehicle and equipment inventory records:** Manage and maintain accurate vehicle and equipment records for all current and newly acquired fleet vehicles and equipment.
- **Manage computerized service and repair records:** Manage and maintain accurate service and repair records for all City owned vehicles and equipment.
- **Manage computerized parts inventory records:** Manage and maintain accurate parts inventory for all City owned vehicles and equipment.
- **Manage computerized fuel records and inventory:** Manage and maintain database to ensure accurate fuel records; monitor and maintain adequate diesel and unleaded fuel levels for all City vehicles and equipment.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
% of routine maintenance performed w/ 1 business day	100%	100%	100%	100%
% of non-routine maintenance & repairs performed w/ 2 business days	90%	90%	90%	90%
# of vehicles & equipment maintained annually	258	259	260	262
# of gallons of fuel managed (procured, inventoried, stored and allocated to the City's Fleet annually)	151,502	152,890	145,000	150,000

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	210,064	217,748	225,544	227,414	233,845	8,301
Supplies	10,067	9,680	14,155	10,486	13,806	(349)
Maintenance	11,371	10,850	13,024	9,699	8,200	(4,824)
Services	7,257	6,111	7,788	7,600	7,760	(28)
Utilities	7,012	6,854	9,672	8,382	9,910	238
Lease/Rentals	21,131	23,689	13,430	13,431	13,431	1
Miscellaneous	2,196	2,651	4,400	2,300	4,400	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	269,098	277,583	288,013	279,312	291,352	3,339

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Fleet Maintenance Superintendent	617	1.0	1.0	1.0	1.0	0.0
Mechanic	614	1.0	1.0	1.0	1.0	0.0
Senior Mechanic	616	1.0	1.0	1.0	1.0	0.0
Totals		3.0	3.0	3.0	3.0	0.0

BUDGET FY2020-21

Debt Service Fund



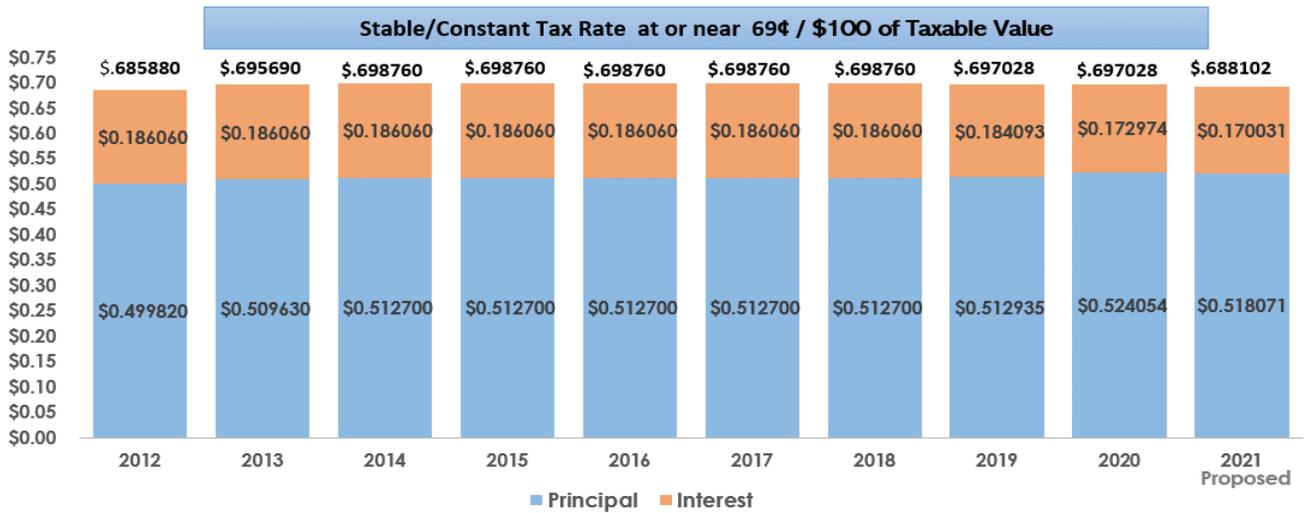
- 0030 Debt Service Fund

DEBT SERVICE FUND

(0030)

The purpose of this fund is to record property taxes levied and collected for the purpose of paying annual principal and interest payments on debt obligations with a legally binding pledge to repay with a commitment of an annual tax levy against property values certified by the Dallas and Ellis County Appraisal Districts. In addition to the property tax levy there are transfers in from other funds and entities for the payment of self-supporting debt obligations.

PROPOSED BUDGET FY 2020-2021

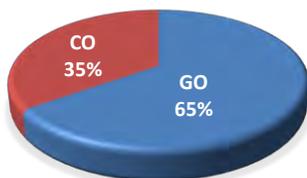


DEBT SERVICE FUND (Revenues, Expenditures and Change in Fund Balance)

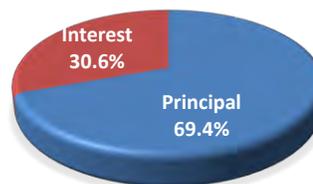


	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Chg	% Var.
BEGINNING FUND BALANCE	\$ 1,396,399	\$ 1,484,107	\$ 1,860,831	\$ 1,860,831	\$ 1,747,302		
REVENUES							
Property taxes	\$ 6,444,298	\$ 7,006,990	\$ 7,050,662	\$ 7,059,857	\$ 8,111,992	\$ 1,061,330	15.05%
Interest income	47,208	59,714	42,000	50,099	45,000	3,000	7.14%
Charges to other gov'ts	1,908,013	2,142,606	2,140,765	2,140,765	2,143,770	3,006	0.14%
Miscellaneous	-	-	-	-	-	-	
Debt Proceeds-refundings	-	-	-	-	-	-	
Transfers In	441,025	93,825	394,178	394,178	87,650	(306,528)	-77.76%
TOTAL REVENUES	\$ 8,840,544	\$ 9,303,135	\$ 9,627,605	\$ 9,644,899	\$ 10,388,412	\$ 760,808	7.90%
TOTAL FUNDS AVAILABLE	\$ 10,236,943	\$ 10,787,242	\$ 11,488,435	\$ 11,505,730	\$ 12,135,714	\$ 760,808	
EXPENDITURES							
Principal Payments	\$ 6,443,517	\$ 6,346,795	\$ 6,960,000	\$ 6,960,000	\$ 7,235,000	\$ 275,000	3.95%
Interest Payments	2,305,619	2,575,246	2,792,428	2,792,428	3,182,225	389,797	13.96%
Paying Agent Fees	3,700	4,370	5,000	6,000	6,000	1,000	20.00%
Escrow Agent Fees	-	-	-	-	-	-	
Other Expenditure	-	-	-	-	-	-	
TOTAL EXPENDITURES	\$ 8,752,836	\$ 8,926,411	\$ 9,757,428	\$ 9,758,428	\$ 10,423,225	\$ 665,797	\$ 0
NET CHANGE	\$ 87,708	\$ 376,724	\$ (129,824)	\$ (113,529)	\$ (34,813)	\$ 95,011	
ENDING FUND BALANCE	\$ 1,484,107	\$ 1,860,831	\$ 1,731,007	\$ 1,747,302	\$ 1,712,489	\$ 95,011	
15% Fund Balance Policy Goal	17%	21%	18%	18%	16%		

**2020 - 2021 CITY-WIDE
OUTSTANDING DEBT**



2021 PRINCIPAL AND INTEREST



**CITY -WIDE DEBT OUTSTANDING
BONDS SOLD, MATURITIES AND INTEREST RATES**

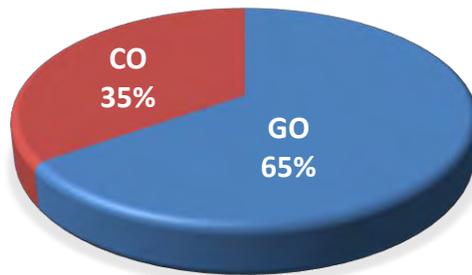
	<u>Interest Rates</u>	<u>Fiscal Period End 09/30/21</u>
GENERAL OBLIGATION BONDS:		
Governmental activities: (General Purpose)		
\$14,630,000; 2011 General Obligation Refunding Bonds, due February 15, 2028	3.00%-5.00%	6,190,000
\$9,040,000; 2012 General Obligation Refunding Bonds, due Feb.15,2029	.2%-3.00%	3,395,000
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2028 <i>(Split 79% to 21% between governmental and business-type activities)</i>	2.00%-4.00%	3,900,000
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 <i>(Split 93% to 7% between governmental and business-type activities)</i>	.5% - 3.51%	13,745,000
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 <i>(Split 82.4% to 17.6% between governmental and business-type activities)</i>	3.00%-5.00%	12,655,000
\$4,135,000; 2018 General Obligation Bonds, due February 15, 2038	3.00% -3.50%	3,865,000
\$8,965,000; 2019 General Obligation Bonds, due February 15, 2039	3.00%-5.00%	8,670,000
\$9,610,000; 2020 General Obligation Bonds, due February 15, 2040	2.50%-5.00%	9,610,000
Total governmental activities - general obligation bonds		\$ 62,030,000
Business-type activities: (Proprietary - Utility)		
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2024 <i>(Split 79% to 21% between governmental and business-type activities)</i>	2.00%-4.00%	760,000
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 <i>(Split 93% to 7% between governmental and business-type activities)</i>	.5% - 3.51%	1,090,000
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 <i>(Split 82.4% to 17.6% between governmental and business-type activities)</i>	3.00%-5.00%	2,460,000
Total business-type activities - general obligation bonds		\$ 4,310,000
TOTAL GENERAL OBLIGATION BONDS OUTSTANDING		\$ 66,340,000
CERTIFICATES OF OBLIGATION:		
Governmental activities: (General Purpose)		
\$2,065,000; 2013 Certificates of Obligation, due February 15, 2022	2.00%-3.00%	1,200,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 <i>(Split 54% to 46% between governmental and business-type activities)</i>	2.00%-4.00%	675,000
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 <i>(Split 58.72% to 41.28% between governmental and business-type activities)</i>	3.00%-4.00%	3,095,000
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2034 <i>(Split 32% to 68% between governmental and business-type activities)</i>	3.00%-5.00%	1,680,000
\$7,360,000; 2019 Tax Taxable Certificates of Obligation, due February 15, 2044	3.00%-4.00%	7,360,000
\$7,720,000; 2020 Certificates of Obligation, due February 15, 2040	2.50%-5.00%	7,720,000
Total governmental activities		\$ 21,730,000
Business-type activities: (Proprietary - Utility)		
\$6,235,000; 2014 Certificates of Obligation, due February 15, 2029	2.75%-3.75%	\$ 4,585,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 <i>(Split 54% to 46% between governmental and business-type activities)</i>	2.00%-4.00%	585,000
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 <i>(Split 58.72% to 41.28% between governmental and business-type activities)</i>	3.00%-4.00%	2,180,000
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2039 <i>(Split 32% to 68% between governmental and business-type activities)</i>	3.00%-5.00%	3,630,000
Total business-type activities		\$ 10,980,000
TOTAL CERTIFICATES OF OBLIGATION BONDS OUTSTANDING		\$ 32,710,000
TOTAL BONDED INDEBTEDNESS (PRINCIPAL)		\$ 99,050,000

CITY-WIDE DEBT OUTSTANDING Summary

SUMMARY OF DEBT OTSTDG:		Prin	Interest	Total
General Obligation Debt (GO)		66,340,000	16,422,242	82,762,242
Certificates of Obligation (CO)		32,710,000	11,514,850	44,224,850
Total		99,050,000	27,937,092	126,987,092

Detail by Obligation:				
Bond s	Years	Prin	Int	Total O/S
2020 GO	20	9,610,000	4,181,157	13,791,157
2019 GO	20	8,670,000	3,487,463	12,157,463
2018 GO	19	3,865,000	1,251,950	5,116,950
2016 GO	9	15,115,000	2,185,000	17,300,000
2015 GO	16	14,835,000	3,779,100	18,614,100
2013 GO	6	4,660,000	419,225	5,079,225
2012 GO	5	3,395,000	185,175	3,580,175
2011GO	9	6,190,000	933,172	7,123,172
2020 CO	20	7,720,000	3,145,023	10,865,023
2019 CO	20	5,310,000	1,928,484	7,238,484
2019 CO-Taxable	25	7,360,000	3,571,775	10,931,775
2018 CO	19	5,275,000	1,740,244	7,015,244
2015 CO	11	1,260,000	267,600	1,527,600
2014 CO	10	4,585,000	680,313	5,265,313
2013 CO	9	1,200,000	181,413	1,381,413
Total	xxx	99,050,000	27,937,092	126,987,092
Averages	14.5	6,603,333	1,862,473	8,465,806

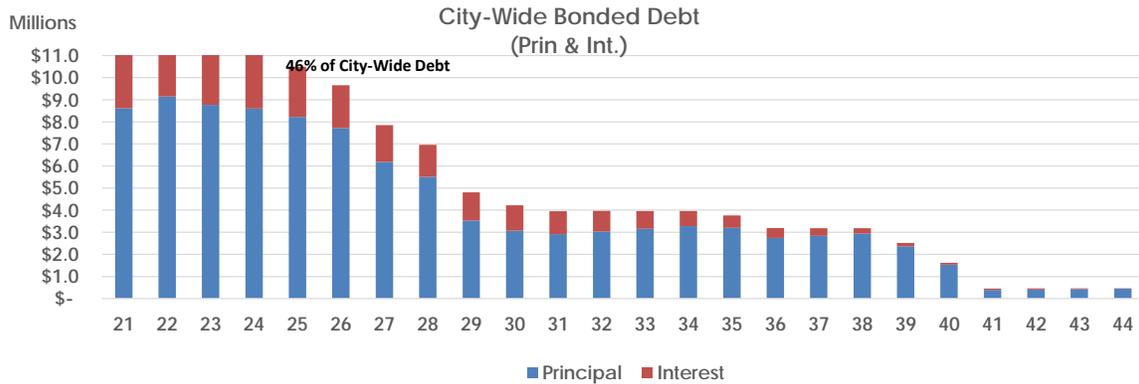
2020 - 2021 CITY-WIDE OUTSTANDING DEBT



City of Cedar Hill
Annual Requirements to amortize the long-term debt are as follows:
City Wide

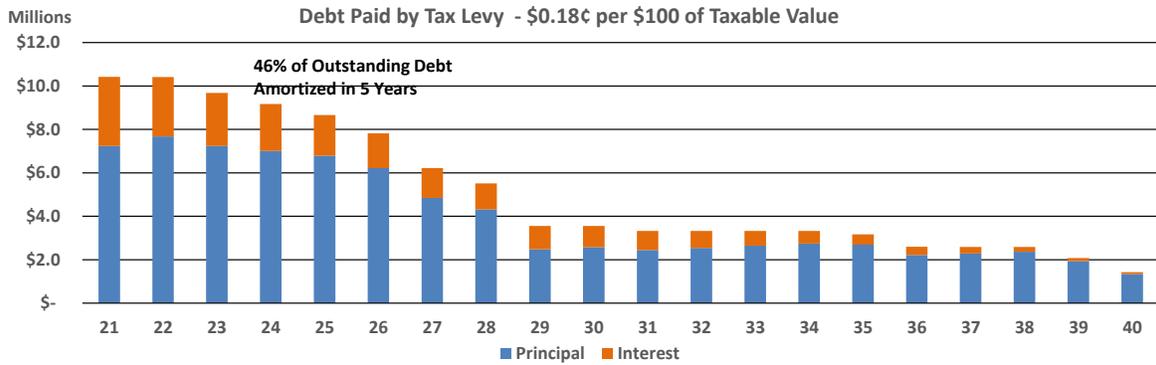
Year Ending 30-Sep	General Obligation Bonds			Certificates of Obligation Bonds (1)			Total - City Wide Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2021	7,075,000	2,600,639	9,675,639	1,545,000	1,241,645	2,786,645	8,620,000	3,842,284	12,462,284
2022	7,465,000	2,211,713	9,676,713	1,685,000	1,094,360	2,779,360	9,150,000	3,306,073	12,456,073
2023	7,010,000	1,930,494	8,940,494	1,760,000	1,028,360	2,788,360	8,770,000	2,958,854	11,728,854
2024	6,780,000	1,660,581	8,440,581	1,820,000	961,129	2,781,129	8,600,000	2,621,710	11,221,710
2025	6,330,000	1,382,719	7,712,719	1,895,000	889,260	2,784,260	8,225,000	2,271,979	10,496,979
2026	5,755,000	1,116,525	6,871,525	1,970,000	819,710	2,789,710	7,725,000	1,936,235	9,661,235
2027	4,145,000	915,481	5,060,481	2,040,000	749,548	2,789,548	6,185,000	1,665,029	7,850,029
2028	3,395,000	774,703	4,169,703	2,115,000	675,013	2,790,013	5,510,000	1,449,716	6,959,716
2029	1,520,000	679,125	2,199,125	2,010,000	600,251	2,610,251	3,530,000	1,279,376	4,809,376
2030	1,580,000	617,050	2,197,050	1,490,000	534,423	2,024,423	3,070,000	1,151,473	4,221,473
2031	1,640,000	554,525	2,194,525	1,275,000	483,348	1,758,348	2,915,000	1,037,873	3,952,873
2032	1,710,000	486,763	2,196,763	1,330,000	438,544	1,768,544	3,040,000	925,306	3,965,306
2033	1,780,000	413,725	2,193,725	1,375,000	393,251	1,768,251	3,155,000	806,976	3,961,976
2034	1,855,000	337,575	2,192,575	1,420,000	345,948	1,765,948	3,275,000	683,523	3,958,523
2035	1,935,000	260,181	2,195,181	1,265,000	299,405	1,564,405	3,200,000	559,586	3,759,586
2036	1,420,000	196,075	1,616,075	1,325,000	253,509	1,578,509	2,745,000	449,584	3,194,584
2037	1,470,000	143,938	1,613,938	1,365,000	205,393	1,570,393	2,835,000	349,330	3,184,330
2038	1,525,000	89,519	1,614,519	1,415,000	155,328	1,570,328	2,940,000	244,846	3,184,846
2039	1,280,000	40,863	1,320,863	1,080,000	112,429	1,192,429	2,360,000	153,291	2,513,291
2040	670,000	10,050	680,050	860,000	81,000	941,000	1,530,000	91,050	1,621,050
2041	-	-	-	395,000	60,120	455,120	395,000	60,120	455,120
2042	-	-	-	410,000	45,900	455,900	410,000	45,900	455,900
2043	-	-	-	425,000	31,140	456,140	425,000	31,140	456,140
2044	-	-	-	440,000	15,840	455,840	440,000	15,840	455,840
Total P&I	\$ 66,340,000	\$ 16,422,242	\$ 82,762,242	\$ 32,710,000	\$ 11,514,851	\$ 44,224,851	\$ 99,050,000	\$ 27,937,092	\$ 126,987,092

(1) Includes Taxable CO



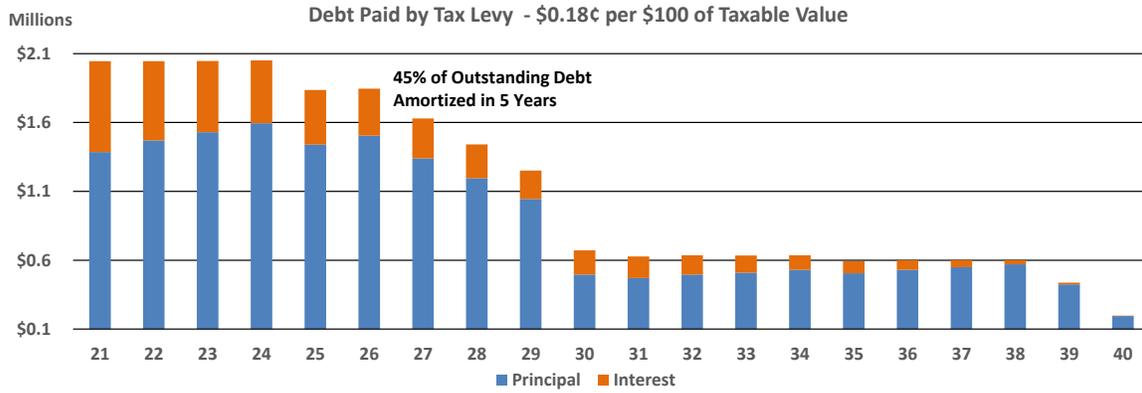
GENERAL GOVERNMENTAL DEBT - SUPPORTED BY CURRENT TAX LEVY

	General Obligation Bonds			Certificates of Obligation Bonds			Total - Gen Govt Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2021	6,450,000	2,437,839	8,887,839	785,000	744,386	1,529,386	7,235,000	3,182,225	10,417,225
2022	6,805,000	2,075,913	8,880,913	875,000	654,066	1,529,066	7,680,000	2,729,979	10,409,979
2023	6,335,000	1,822,719	8,157,719	905,000	619,641	1,524,641	7,240,000	2,442,360	9,682,360
2024	6,065,000	1,581,456	7,646,456	940,000	584,529	1,524,529	7,005,000	2,165,985	9,170,985
2025	5,800,000	1,330,394	7,130,394	985,000	544,766	1,529,766	6,785,000	1,875,160	8,660,160
2026	5,200,000	1,087,900	6,287,900	1,020,000	507,679	1,527,679	6,220,000	1,595,579	7,815,579
2027	3,780,000	904,456	4,684,456	1,065,000	470,891	1,535,891	4,845,000	1,375,348	6,220,348
2028	3,210,000	771,928	3,981,928	1,105,000	431,341	1,536,341	4,315,000	1,203,269	5,518,269
2029	1,520,000	679,125	2,199,125	965,000	393,891	1,358,891	2,485,000	1,073,016	3,558,016
2030	1,580,000	617,050	2,197,050	995,000	357,841	1,352,841	2,575,000	974,891	3,549,891
2031	1,640,000	554,525	2,194,525	805,000	325,866	1,130,866	2,445,000	880,391	3,325,391
2032	1,710,000	486,763	2,196,763	835,000	298,150	1,133,150	2,545,000	784,913	3,329,913
2033	1,780,000	413,725	2,193,725	865,000	269,739	1,134,739	2,645,000	683,464	3,328,464
2034	1,855,000	337,575	2,192,575	890,000	240,051	1,130,051	2,745,000	577,626	3,322,626
2035	1,935,000	260,181	2,195,181	740,000	211,485	971,485	2,695,000	471,666	3,166,666
2036	1,420,000	196,075	1,616,075	795,000	183,950	978,950	2,215,000	380,025	2,595,025
2037	1,470,000	143,938	1,613,938	815,000	155,190	970,190	2,285,000	299,128	2,584,128
2038	1,525,000	89,519	1,614,519	845,000	125,360	970,360	2,370,000	214,879	2,584,879
2039	1,280,000	40,863	1,320,863	655,000	99,675	754,675	1,935,000	140,538	2,075,538
2040	670,000	10,050	680,050	665,000	78,075	743,075	1,335,000	88,125	1,423,125
2041	-	-	-	395,000	60,120	455,120	395,000	60,120	455,120
2042	-	-	-	410,000	45,900	455,900	410,000	45,900	455,900
2043	-	-	-	425,000	31,140	456,140	425,000	31,140	456,140
2044	-	-	-	440,000	15,840	455,840	440,000	15,840	455,840
Total P&I	62,030,000	15,841,992	77,871,992	19,240,000	7,449,573	26,689,573	81,270,000	23,291,565	104,561,565



BUSINESS-TYPE DEBT

	General Obligation Bonds			Certificates of Obligation Bonds			Total - Business Type Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2021	625,000	162,800	787,800	760,000	497,259	1,257,259	1,385,000	660,059	2,045,059
2022	660,000	135,800	795,800	810,000	440,294	1,250,294	1,470,000	576,094	2,046,094
2023	675,000	107,775	782,775	855,000	408,719	1,263,719	1,530,000	516,494	2,046,494
2024	715,000	79,125	794,125	880,000	376,600	1,256,600	1,595,000	455,725	2,050,725
2025	530,000	52,325	582,325	910,000	344,494	1,254,494	1,440,000	396,819	1,836,819
2026	555,000	28,625	583,625	950,000	312,031	1,262,031	1,505,000	340,656	1,845,656
2027	365,000	11,025	376,025	975,000	278,656	1,253,656	1,340,000	289,681	1,629,681
2028	185,000	2,775	187,775	1,010,000	243,672	1,253,672	1,195,000	246,447	1,441,447
2029	-	-	-	1,045,000	206,359	1,251,359	1,045,000	206,359	1,251,359
2030	-	-	-	495,000	176,581	671,581	495,000	176,581	671,581
2031	-	-	-	470,000	157,481	627,481	470,000	157,481	627,481
2032	-	-	-	495,000	140,394	635,394	495,000	140,394	635,394
2033	-	-	-	510,000	123,513	633,513	510,000	123,513	633,513
2034	-	-	-	530,000	105,897	635,897	530,000	105,897	635,897
2035	-	-	-	505,000	87,920	592,920	505,000	87,920	592,920
2036	-	-	-	530,000	69,559	599,559	530,000	69,559	599,559
2037	-	-	-	550,000	50,203	600,203	550,000	50,203	600,203
2038	-	-	-	570,000	29,968	599,968	570,000	29,968	599,968
2039	-	-	-	425,000	12,754	437,754	425,000	12,754	437,754
2040	-	-	-	195,000	2,925	197,925	195,000	2,925	197,925
Total P&I	4,310,000	580,250	4,890,250	13,470,000	4,065,278	17,535,278	17,780,000	4,645,528	22,425,528



BUDGET FY2020-21

Legal Debt Margin Information

The proposed debt margin as of September 30, 2020

As a home rule city, the City of Cedar Hill is not limited by law in the amount of debt it may issue.

Article X, Section 2 of the City of Cedar Hill charter states in part:

The City Council shall have the power and it is hereby authorized and made its duty to levy annually for general purposes and for the purpose of paying interest and providing the sinking fund on the bonded indebtedness of the City of Cedar Hill now in existence or which may hereafter be created an ad valorem tax on all real, personal or mixed property within the territorial limits of said City and upon all franchises granted by the City to any individuals or corporations of not exceeding a total of Two Dollars and Fifty cents (\$2.50) on the One Hundred Dollars (\$100.00) assessed valuation of said property. If for any cause the City Council shall fail, neglect or refuse to pass a tax ordinance for any one year, levying taxes for that year, then and in that event the tax levying ordinance last passed shall and will be considered in force and effect as the tax levying ordinance for the year which the City Council failed, neglected or refused to pass such ordinance, and the failure so to pass such ordinance for any year shall in no wise invalidate the tax collections for that year.

The proposed tax rate at October 1, 2020 is \$0.688102 per \$100 of assessed valuation at 100% of market value. The tax rate is 27.52% of the legal limit.

BUDGET FY2020-21

Special Revenue Funds



Special
Revenue
Funds

- 0004 Public, Educational and Governmental (PEG)
- 0304 Municipal Court Special Revenue Fund
- 0306 Police Forfeiture Fund
- 0310 JPL Nature Corridor Permanent Fund
- 0311 JPL Nature Corridor Opportunity Fund
- 0312 Library Donation Fund
- 0316 Regional Fire Training Fund
- 0318 Traffic Safety Fund
- 0320 Police Federal Forfeiture Fund
- 0326 Economic Development Incentive Fund
- 0327 Tax Increment Financing (TIF) Fund

- **0301 Animal Shelter Fund**
- **0302 Hotel Occupancy Tax Fund**
- **0317 Landscape Beautification Fund**
- **0322 CCPD Fund**

- Public Improvement Districts (PIDS)**
- 0313 High Point PID Fund
- 0314 Waterford Oaks PID Fund
- 0325 Winding Hollow PID Fund
- 0328 Windsor Park PID Fund
- 0329 Cedar Crest PID Fund

Public, Educational and Governmental (PEG) Fund (0004)

TEX UT. CODE ANN. § 66.009 : Texas Statutes - Section 66.009: PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS CHANNELS

This is a governmental fund type and reported in the City's financial statements as a non-major special revenue fund. The City has to formally request that cable and video companies doing business in the city to collect and remit "PEG" fees as defined below.

Public-access television is a form of non-commercial mass media where ordinary people can create content television programming which is cablecast through cable TV specialty channels. Public-access television was created in the United States between 1969 and 1971 by the Federal Communications Commission (FCC). Public-access Television is often grouped with public, educational, and government access television channels, by the acronym PEG. Peg Channels are typically only available on cable television systems.

Cable and Video Companies doing business in a municipality and holding a state-issued certificate of franchise authority shall provide the municipality with capacity in its communications network to allow public, educational, and governmental (PEG) access channels for noncommercial programming.



PROPOSED BUDGET FY 2020-2021

**Public, Educational and Governmental (PEG) Fund
(Revenues, Expenditures and Change in Fund Balance)
0004**



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 513,352	\$ 428,521	\$ 526,027	\$ 526,027	\$ 557,427	-	-
REVENUES							
Interest Earnings	7,143	13,036	13,500	7,400	7,600	(5,900)	-43.70%
Peg Fees	85,846	87,403	80,000	73,000	75,000	(5,000)	-6.25%
Miscellaneous	-	-	-	-	-	-	0.00%
TOTAL REVENUES	92,989	100,439	93,500	80,400	82,600	(10,900)	-11.66%
EXPENDITURES							
Special Services	20,876	2,933	-	-	18,550	18,550	0.0%
Capital Items	156,944	-	50,000	49,000	-	(50,000)	-100.0%
TOTAL EXPENDITURES	\$ 177,821	\$ 2,933	\$ 50,000	\$ 49,000	\$ 18,550	\$ (31,450)	-62.9%
NET CHANGE	(84,831)	97,506	43,500	31,400	64,050	-	-
ENDING FUND BALANCE	\$ 428,521	\$ 526,027	\$ 569,527	\$ 557,427	\$ 621,477	-	-

MUNICIPAL COURT SPECIAL REVENUE (0304)

This is a Special Revenue Fund to account for fees collected through Cedar Hill Municipal Court. The **Municipal Court Technology Fee** is a \$4 assessment collected from defendants upon conviction for a misdemeanor offense and the fee(s) are to be used only to pay for technological enhancements for the Municipal Court including computer hardware, computer software, imaging systems, electronic ticket writers or docket management systems.

The **Municipal Court Security Fee** is a \$3 assessment collected on all convictions and is to be used for the purpose(s) of providing security for buildings housing a municipal court as well as for the City's bailiffs and marshalls who provide security services. These fees were tracked and recorded in the General Fund of the City through fiscal year ended September 30, 2019.



PROPOSED BUDGET FY 2020-2021

MUNICIPAL COURT SPECIAL REVENUE

Revenue, Expenses and Changes in Fund Balance

Fund 0304



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 7,655		
REVENUES							
Interest earnings	-		50	35	75	25	50.00%
Court Technology Fees	-		20,500	19,500	24,500	4,000	19.51%
Court Security Fees	-		14,200	15,720	16,250	2,050	14.44%
TOTAL OPERATING REVENUES	\$ -		\$ 34,750	\$ 35,255	\$ 40,825	\$ 6,075	17.48%
<hr/>							
TOTAL FUNDS AVAILABLE	\$ -		\$ 34,750	\$ 35,255	\$ 48,480	\$ 6,075	17.48%
<hr/>							
EXPENDITURES							
Court Technology Equipment	-		-	-	26,958	26,958	0.00%
Court Security Equipment	-		20,000	27,600	-	(20,000)	-100.00%
TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ 20,000	\$ 27,600	\$ 26,958	\$ 6,958	34.79%
<hr/>							
Excess (deficiency) of revenues over (under) expenditures	\$ -		\$ 14,750	\$ 7,655	\$ 13,867	\$ (883)	
<hr/>							
ENDING FUND BALANCE	\$ -		\$ 14,750	\$ 7,655	\$ 21,522	\$ 6,772	

POLICE FORFEITURE FUND (0306)

This is a Special Revenue Fund to account for assets that were seized or confiscated by the State, Federal Government or local authorities and by court order been forfeited to the City through the court; once assets are forfeited to the City they are utilized for public safety and crime prevention operations.



PROPOSED BUDGET FY 2020-2021

POLICE FORFEITURE FUND

Revenue, Expenses and Changes in Fund Balance

Fund 0306



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 54,944	\$ 60,614	\$ 78,496	\$ 80,664	\$ 56,556		
REVENUES							
Interest earnings	784	1,972	750	992	750	-	-
Forfeited assets	18,212	29,233	24,250	6,500	6,500	(17,750)	-73%
TOTAL REVENUES	\$ 18,996	\$ 31,204	\$ 25,000	\$ 7,492	\$ 7,250	\$ (17,750)	-73%
EXPENDITURES							
Miscellaneous	13,327	13,322	4,332	31,600	24,000	(4,200)	-15%
TOTAL EXPENDITURES	\$ 13,327	\$ 13,322	\$ 4,332	\$ 31,600	\$ 24,000	\$ (4,200)	-15%
NET CHANGE	\$ 5,669	\$ 17,882	\$ 20,668	\$ (24,108)	\$ (16,750)	\$ (13,550)	-58%
ENDING FUND BALANCE	\$ 60,614	\$ 78,496	\$ 99,164	\$ 56,556	\$ 39,806	\$ (13,550)	-58%

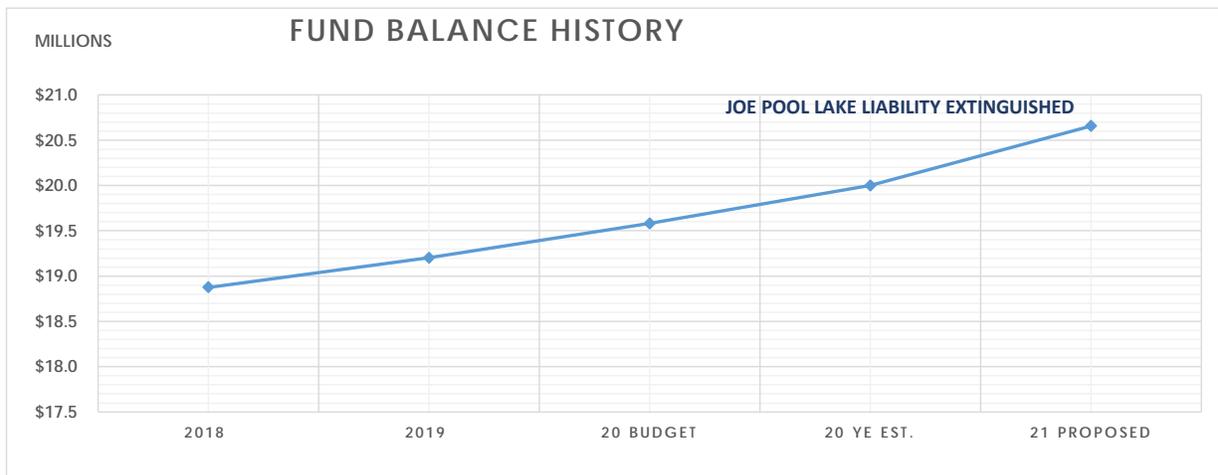
JPL Nature Corridor Permanent Fund Fund 0310

Purpose: The purpose of these funds is to provide a perpetual revenue stream for preservation and development of the JPL recreational and economic asset, and to fund initiatives that are consistent with the principles that formed the rationale for initial creation of the JPL asset and which benefit all citizens of Cedar Hill. **The Permanent Fund** is established to benefit all citizens of Cedar Hill through production of income in perpetuity from earnings and investments, and to be the repository for other lake related revenues that might be realized now and in the future. The floor value or "corpus" of the Permanent Fund was established at \$15,000,000. The corpus is defined as the fiscal component of the Permanent Fund designated to produce perpetual earnings and growth and which will not be distributed or expended for any other purpose. All JPL related revenue regardless of source will be initially appropriated into the Permanent Fund and eligible revenue produced in the Permanent Fund will be distributed annually to the Opportunity Fund. The goal of the Opportunity Fund is to be the source of funds for JPL and Nature Corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects. Up to 25% of the Permanent Fund's interest and earnings may be transferred annually to the Opportunity Fund, as well as up to 25% of any other revenue appropriated into the Permanent Fund during the year. The City Council may approve on a one-time basis the transfer of up to 25% of the Permanent Fund's value to the Opportunity Fund at any time so long as the indexed corpus remains fully funded.

Established by City Ordinance 2019-671



PROPOSED BUDGET FY 2020-2021



JPL Nature Corridor Permanent Fund
 (Revenues, Expenditures and Change in Fund Balance)
 Fund 0310



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 18,564,055	\$ 18,874,640	\$ 19,201,074	\$ 19,701,574	\$ 20,327,354		
REVENUES							
Interest Earnings	310,585	421,667	492,000	409,840	438,400	16,733	4%
Interfund Transfer in - Water and Sewer	-	-	-	-	-	-	0%
Interfund Transfer in - General Fund	-	-	-	-	-	-	0%
Miscellaneous	-	-	-	-	-	-	0%
TOTAL REVENUES	\$ 310,585	\$ 421,667	\$ 492,000	\$ 409,840	\$ 438,400	\$ 16,733	4%
EXPENDITURES							
Joe Pool Lake Water Rights Debt Payment	-	-	-	-	-	-	0%
Special Services	-	-	7,500	7,500	7,500	7,500	0%
Transfer to Opportunity Fund	-	95,234	105,000	105,000	102,460	7,226	8%
TOTAL EXPENDITURES	\$ -	\$ 95,234	\$ 112,500	\$ 112,500	\$ 109,960	\$ 14,726	15%
NET CHANGE	\$ 310,585	\$ 326,433	\$ 379,500	\$ 297,340	\$ 328,440	\$ 2,007	
ENDING FUND BALANCE	\$ 18,874,640	\$ 19,201,074	\$ 19,580,574	\$ 19,998,914	\$ 20,655,794	\$ 2,007	

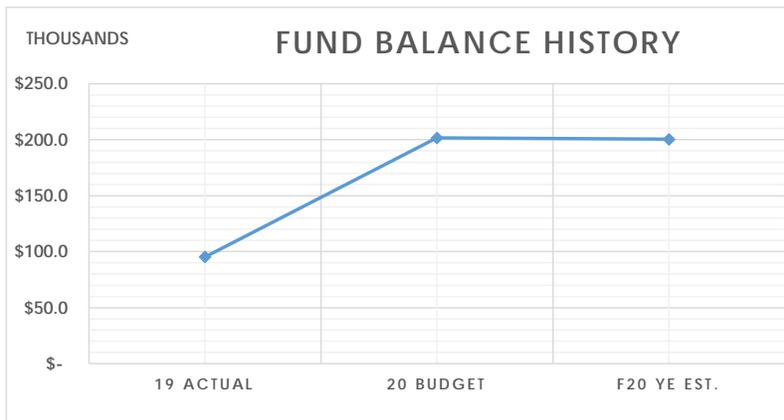
JPL Nature Corridor Opportunity Fund

Fund 0311

This fund is a Special Revenue Fund of the City . In March of 2019 the City Council established this fund by Ordinance 2019-671 with initial funding coming from the JPL Nature Corridor Permanent Fund. The goal of the **Opportunity Fund** is to be the source of funds for JPL and Nature Corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects and potential initiatives associated with the JPL Nature Corridor. Up to 25% of the Permanent Fund's interest and earnings may be transferred annually to the Opportunity Fund, as well as up to 25% of any other revenue appropriated into the Permanent Fund during the year. The City Council may approve on a one-time basis the transfer of up to 25% of the Permanent Fund's value to the Opportunity Fund at any time so long as the indexed corpus remains fully funded.



PROPOSED BUDGET FY 2020-2021



JPL Nature Corridor Opportunity Fund
 (Revenues, Expenditures and Change in Fund Balance)

Fund 0311



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2018-2019	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	-	-	\$ 95,234	\$ 95,234	\$ 200,444		
REVENUES							
Interest Earnings	-	-	1,440	211	268	(1,172)	-81.4%
Interfund Transfer in - JPL Perm. Fund	-	95,234	105,000	105,000	102,460	(2,540)	-2.4%
Miscellaneous		-	-	-	-	-	
TOTAL REVENUES	\$ -	\$ 95,234	\$ 106,440	\$ 105,211	\$ 102,728	\$ (3,712)	-3.5%
EXPENDITURES							
Joe Pool Lake Water Rights Debt Payment					-		
Special Services					-		
Administrative Fees					-		
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NET CHANGE	\$ -	\$ 95,234	\$ 106,440	\$ 105,211	\$ 102,728	\$ (3,712)	
ENDING FUND BALANCE	\$ -	\$ 95,234	\$ 201,674	\$ 200,444	\$ 303,172	\$ (3,712)	

Library Donation Fund (0312)

This is a Non-Major Special Revenue Fund established to tract donations and grants made to the Cedar Hill Public Library. The donations and grants made to the Library are typically specific in nature and are to be spent for Library programming, equipment or materials. These funds are restricted for purposes funding public Library programs.



PROPOSED BUDGET FY 2020-2021

Library Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0312



	ACTUAL 2018-2019	BUDGET 2019-2020	YTD ACTUAL	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 106,264	\$ 96,010	\$ 96,010	\$ 96,010	\$ 82,444		
REVENUES							
Interest Income	3,168	3,200	1,023	1,233	1,200	(2,000)	-63%
Donations	3,525	3,000	3,662	3,000	3,000	-	0%
Grants	-	-	-	-	-	-	0%
Miscellaneous	39,917	25,000	19,201	19,201	15,000	(10,000)	-40%
TOTAL REVENUES	46,610	31,200	23,886	23,434	19,200	(12,000)	-38%
EXPENDITURES							
Computer Supplies					-	-	0%
Subscription Services					-	-	0%
Special Services	56,864	45,000	31,579	37,000	15,000	(30,000)	-67%
Library History Collection	-	-	-	-	-	-	0%
Miscellaneous	-	-	-	-	-	-	0%
Transfer to Another Fund	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	56,864	45,000	31,579	37,000	15,000	(30,000)	-67%
NET CHANGE	(10,253)	(13,800)	(7,693)	(13,566)	4,200		
ENDING FUND BALANCE	\$ 96,010	\$ 82,210	\$ 88,318	\$ 82,444	\$ 86,644		

Regional Fire Training Program (0316)

This is a Special Revenue Fund to account for resources from the participating cities in the regional fire training program. The entities contribute to the training program once a year to support regional training efforts. The cities are Duncanville, Desoto, Lancaster and Cedar Hill.

This fund was established in FY 2019-2020 with contributions from all participating cities. The Training Officer's salary and benefits are paid out of the General Fund Fire Department Budget and are invoiced to each entity on a quarterly basis. The Training Program Budget will be invoiced annually on April 1 of each year.



PROPOSED BUDGET FY 2020-2021

Regional Fire Training Program
Revenue, Expenses and Changes in Fund Balance
Fund 0316



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ -		\$ -	\$ -	\$ 47,900		
REVENUES							
Interest earnings	-	-	-	50	100	100	0.0%
Lancaster Share	-	-	13,650	13,650	13,650	-	0.0%
DeSoto Share	-	-	13,650	13,650	13,650	-	0.0%
Duncanville Share	-	-	13,650	13,650	13,650	-	0.0%
Cedar Hill Share	-	-	13,650	13,650	13,650	-	0.0%
TOTAL OPERATING REVENUES	\$ -	\$ -	\$ 54,600	\$ 54,650	\$ 54,700	\$ 100	0.2%
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ 54,600	\$ 54,650	\$ 102,600		
EXPENDITURES							
Fire Training Officer	-	-	-	-	-	-	0.0%
Regional Fire Training		-	54,600	6,750	54,600	-	0.0%
Other		-	-	-	-	-	0.0%
TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ 54,600	\$ 6,750	\$ 54,600	\$ -	
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ -	\$ 47,900	\$ 100		
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 47,900	\$ 48,000		

FIRE TRAINING OFFICER: SHARED RESOURCES PROGRAM

Annual Training and Software Budget (0316- Regional Training Fund)		Annual Fire Training Officer Budget (0001- General Fund)	
Technology and Software	\$ 5,575	Wages	\$ 103,535
Regional Driver/Engineer Training	\$ 9,000	Benefits	\$ 44,820
Live Fire Training	\$ 2,000	Uniform Cost	\$ 500
Training Props	\$ 8,000	Cell Phone, Tablet, Data Plan	\$ 720
Command and Blue Card	\$ 4,800	Vehicle Lease - EQ Fund Program	\$ 8,038
Seminars Brought In	\$ 5,225	Vehicle Maintenance & Fuel	\$ 1,200
Leadership Series	\$ 10,000		
Conferences and Travel	\$ 10,000		
Total Training and Software	\$ 54,600	Total Personnel and Equipment	\$ 158,813
Cedar Hill	\$ 13,650	Cedar Hill	\$ 39,703
Duncanville	\$ 13,650	Duncanville	\$ 39,703
DeSoto	\$ 13,650	DeSoto	\$ 39,703
Lancaster	\$ 13,650	Lancaster	\$ 39,703
	\$ 54,600		\$ 158,813

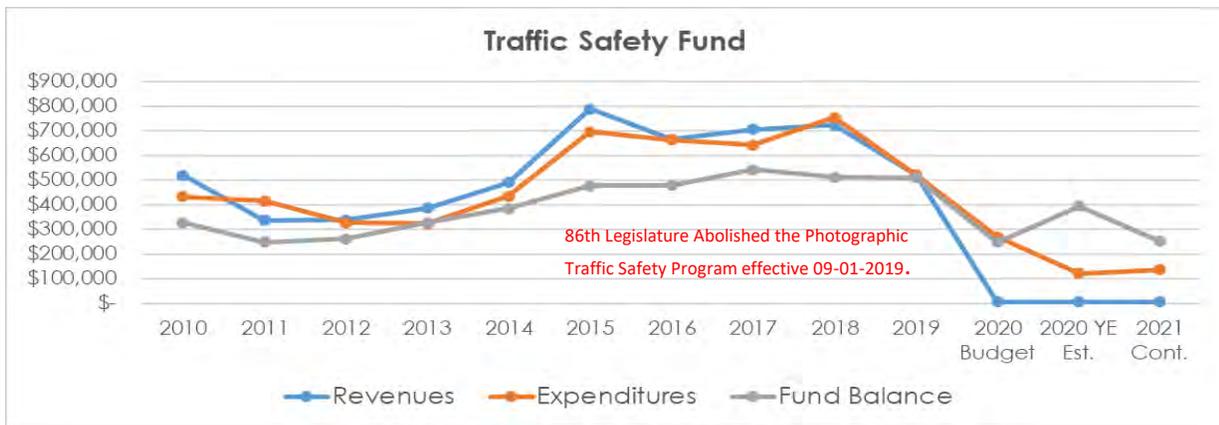
Total Shared Cost (all funding sources)

Cedar Hill	\$ 53,353
Duncanville	\$ 53,353
DeSoto	\$ 53,353
Lancaster	\$ 53,353
Total	\$ 213,413

Traffic Safety Fund

(0318)

This is a Non-Major Special Revenue Fund established by Ordinance 2006-306 and authorized by the State of Texas Transportation Code, Title 7, Chapter 707. The fund is formally called the "Photographic Traffic Signal Enforcement Program" but the most common name is the "Red Light Camera Fund". The 86th Legislature has expired this program and effective September 01, 2019, the City will not longer collect fees under this Code. The remaining balance in the fund as of October 1, 2019 was and is no longer subject to the provisions of the Texas Transportation Code. The funds are committed to Public Safety uses.



TRAFFIC SAFETY FUND
(Revenues, Expenditures and Change in Fund Balance)
FUND 0318



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 541,693	\$ 511,994	\$ 510,090	\$ 510,090	\$ 383,901		
REVENUES							
Interest	11,022	22,923	6,000	6,095	5,500	(500)	-8.33%
Red Light Camera Penalties ¹	712,387	495,451	-	-	-	-	0.00%
Miscellaneous	-	1,806	-	-	-	-	0.00%
TOTAL OPERATING REVENUES	\$ 723,408	\$ 520,180	\$ 6,000	\$ 6,095	\$ 5,500	\$ (500)	-8.3%
EXPENDITURES							
Personnel Costs	53,064	39,968	40,612	-	-	(40,612)	-100.0%
Services and Supplies	466,313	331,475	47,650	26,044	18,000	(29,650)	-62.22%
Miscellaneous	37,175	28,176	41,240	24,740	740	(40,500)	-98.21%
Capital/Transfers.	197,769	122,466	139,000	81,500	118,425	(20,575)	-14.80%
TOTAL OPERATING EXPENDITURES	\$ 754,322	\$ 522,085	\$ 268,502	\$ 132,284	\$ 137,165	\$ (131,337)	-48.91%
NET CHANGE	\$ (30,914)	\$ (1,905)	\$ (262,502)	\$ (126,189)	\$ (131,665)		
ENDING FUND BALANCE	\$ 510,779	\$ 510,089	\$ 247,588	\$ 383,901	\$ 252,236		
% of Operating Expenditures	67.7%	97.7%	92.2%	290.2%	183.9%	0.0%	0.0%

Police Federal Forfeiture Fund (0320)

This is a Special Revenue Fund to account for Federal Seized Funds established by the Crime Control Act of 1984 to receive proceeds of forfeiture. The City receives funds for participating in joint law enforcement operations in cooperation with Federal agents. This fund is to be used enhance public safety and security. This is accomplished by removing the proceeds if crime and other assets relied upon by criminals to perpetuate their criminal activity against our community. These funds are restricted for public safety use only.



PROPOSED BUDGET FY 2020-2021

POLICE FEDERAL FORFEITURE FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0320



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 60,884	\$ 79,983	\$ 119,806	\$ 119,806	\$ 122,423		
REVENUES							
Interest earnings	816	2,686	2,500	1,660	2,500	-	0%
Police Forfeiture/Seizures	26,197	46,250	15,000	23,957	20,000	5,000	33%
TOTAL REVENUES	\$ 27,014	\$ 48,935	\$ 17,500	\$ 25,617	\$ 22,500	\$ 5,000	
EXPENDITURES							
Miscellaneous	7,915	9,112	33,000	23,000	22,500	(10,500)	-32%
TOTAL EXPENDITURES	\$ 7,915	\$ 9,112	\$ 33,000	\$ 23,000	\$ 22,500	\$ (10,500)	
NET CHANGE	\$ 19,098	\$ 39,823	\$ (15,500)	\$ 2,617	\$ -	\$ 15,500	
ENDING FUND BALANCE	\$ 79,983	\$ 119,806	\$ 104,306	\$ 122,423	\$ 122,423	\$ 15,500	

Economic Development Incentive (EDI) Fund Fund 0326

This is a Special Revenue Fund. The Fund was established with a one-time appropriation from the General Fund in FY 2016-2017 for the purposes as allowed under Chapter 380 of the Texas Local Government Code. The Economic Development Incentive Fund will be utilized under policy initiatives as establish by City Council related to Economic Development programs and initiatives.



PROPOSED BUDGET FY 2020-2021

Economic Development Incentive (EDI) Fund

FUND 0326



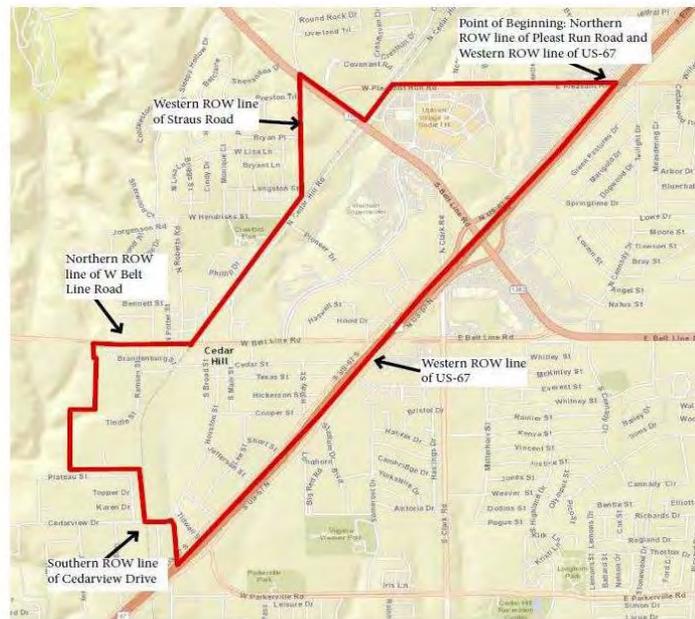
	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 100,000	\$ 101,305	\$ 104,337	\$ 104,337	\$ 105,718		
REVENUES							
Interest income	1,305	3,031	2,340	1,381	1,200	(1,140)	-49%
Transfer in from the General Fund	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	1,305	3,031	2,340	1,381	1,200	(1,140)	0%
EXPENDITURES							
Economic Development Incentives	-	-	-	-	-	-	
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	
NET CHANGE	1,305	3,031	2,340	1,381	1,200	(1,140)	
ENDING FUND BALANCE	\$ 101,305	\$ 104,337	\$ 106,677	\$ 105,718	\$ 106,918	\$ (1,140)	

Tax Increment Financing (TIF) FUND
Tax Increment Reinvestment Investment Zone NO.1
(0327)

A tax increment financing fund for the Zone (the "TIF Fund"), also may be referred to as a TIRZ, was established December 13, 2016 by Ordinance No. 2016-607 of the City Council in accordance with Section 311 of the Texas Tax Code.



The TIF Zone as presented below is know as the "City Center TIF".



Tax Increment Financing (TIF) FUND
(Revenues, Expenditures and Change in Fund Balance)
FUND 0327



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ -	\$ 38,975	\$ 200,827	\$ 200,827	\$ 447,512	\$ 246,685	
REVENUES							
Property tax (75% of Increment)	\$ 38,880	\$ 159,489	\$ 202,363	\$ 242,982	\$ 414,169	\$ 211,806	105%
Interest income	95	2,363	500	3,703	3,200	2,700	540%
Charges to other gov'ts	-	-	-	-	-	-	0%
Transfers In	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	38,975	161,852	202,863	246,685	417,369	214,506	106%
OPERATING EXPENDITURES							
TIF Administrative Expenses	-	-	-	-	-	-	
Other TIF Expenses	-	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	-	
Transfers Out	-	-	-	-	-	-	
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
NET CHANGE	38,975	161,852	202,863	246,685	417,369	214,506	106%
ENDING FUND BALANCE	\$ 38,975	\$ 200,827	\$ 403,690	\$ 447,512	\$ 864,882	\$ 461,191	106%

TIF ZONE	YEARS ELIGIBLE	BASE MARKET	MARKET VAL	BASE TAXABLE	TAXABLE VAL	CAPTURED VAL	NEW CONSTR VAL	TIF PCT	TIF INCREMENT VALUE
996	2017 - 2037	335,221,875	443,008,870	290,603,200	391,296,071	100,692,871	17,977,980	0.75	75,519,653
		335,221,875	443,008,870	290,603,200	391,296,071	100,692,871	17,977,980		75,519,653

**Animal Shelter Fund
(0301)**

This is an operating fund to account for the operation of the Tri-City Animal Shelter. The cost of operations is shared by Duncanville, Desoto and Cedar Hill.



**BUDGET
FY 2020-2021
(Proposed)**



ANIMAL SHELTER FUND
Revenue, Expenses and Changes in Fund Balance
Fund 301

	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var.	% Var.
BEGINNING FUND BALANCE	\$ 147,073	\$ 133,500	\$ 368,965	\$ 368,965	\$ 185,872		
REVENUES							
Interest earnings	2,413	5,716	4,200	5,120	3,700	(500)	-11.9%
Charges for services	106,252	90,057	109,500	54,540	93,400	(16,100)	-14.7%
Donations and miscellaneous	126,684	334,777	125,000	70,506	96,000	(29,000)	-23.2%
Other governments	520,512	543,792	884,075	884,075	950,843	66,768	7.6%
Transfers in from other funds	206,630	224,978	-	-	-	-	0.0%
TOTAL OPERATING REVENUES	\$ 962,492	\$ 1,199,320	\$ 1,122,775	\$ 1,014,241	\$ 1,143,943	\$ 21,168	1.9%
TOTAL FUNDS AVAILABLE	\$ 1,109,565	\$ 1,332,820	\$ 1,491,740	\$ 1,383,206	\$ 1,329,815	XXX	XXX
EXPENDITURES							
Personnel	575,094	590,928	649,973	644,347	667,598	17,625	2.7%
Supplies	89,060	86,269	106,850	95,821	111,562	4,712	4.4%
Maintenance	16,464	37,540	15,755	21,500	19,980	4,225	26.8%
Services	110,349	94,721	127,355	102,524	122,891	(4,464)	-3.5%
Utilities	35,173	29,820	33,850	31,155	40,245	6,395	18.9%
Leases/Rentals	20,055	19,461	18,095	18,094	19,760	1,665	9.2%
Miscellaneous	6,763	11,289	12,370	8,330	11,150	(1,220)	-9.9%
TOTAL OPERATING EXPENDITURES	\$ 852,958	\$ 870,030	\$ 964,248	\$ 921,771	\$ 993,186	\$ 28,938	3.0%
Capital Outlay	31,157	-	200,000	184,989	100,000	100,000	
Transfers to Debt Service Fund	91,950	93,825	90,575	90,575	87,650	(2,925)	-3.2%
TOTAL CAPITAL AND TRANSFERS	\$ 123,107	\$ 93,825	\$ 290,575	\$ 275,564	\$ 187,650	\$ 97,075	-3.2%
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ 976,065	\$ 963,855	\$ 1,254,823	\$ 1,197,335	\$ 1,180,836	\$ 126,013	10.0%
Excess (deficiency) of revenues over (under) expenditures	\$ (13,573)	\$ 235,465	\$ (132,048)	\$ (183,094)	\$ (36,893)		
ENDING FUND BALANCE	\$ 133,500	\$ 368,965	\$ 236,917	\$ 185,872	\$ 148,979		
Unreserved, undesignated				18.4%	13.8%		

New Tri City Debt Schedule After 2016 Refunding					
FY	Principal	Interest	Total	DeSoto	Duncanville
2021	65,000	22,650	87,650	43,825	43,825
2022	70,000	19,600	89,600	44,800	44,800
2023	75,000	16,350	91,350	45,675	45,675
2024	75,000	13,350	88,350	44,175	44,175
2025	80,000	10,250	90,250	45,125	45,125
2026	85,000	6,950	91,950	45,975	45,975
2027	85,000	3,975	88,975	44,488	44,488
2028	90,000	1,350	91,350	45,675	45,675
TOTAL	690,000	120,050	810,050	405,025	405,025

* Note: Cedar Hill Portion of the Tri City Animal Shelter Debt is reflected in the Debt Service Fund

ANIMAL SHELTER FUND- FY20-21 PROGRAM REQUEST							
#	FY20-21 PROGRAM REQUESTS	DEPT/DIVISON	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUNDING OPTIONS/NOTES
1	FT Tri-Cities Wildlife Officer or Additional Animal Control Officer	(380) Animal Shelter	63,387	-	63,387		Assumes Grade 614 (Base Pay \$36,062) Option #1 - \$17,901 PT assumes 20hrs/week
2	FT Administrative Assistant	(380) Animal Shelter	58,384		58,384		Assumes Grade 613 (Base Pay \$32,166) Option #1 - \$17,592 PT assumes 20hrs/week
ANIMAL SHELTER FUND TOTAL:			\$121,771	\$ -	\$ 121,771	\$ -	

* All Personnel request includes Equipment, Uniforms and Benefits unless otherwise stated



DEPARTMENT DESCRIPTION

The mission of the Tri-City Animal Shelter & Adoption Center is to provide exemplary care for impounded and surrendered animals and facilitate owner recovery, adoption and public education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Receive and provide exemplary care for stray, lost and unwanted animals** - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a safe, comfortable, and sanitary environment while providing the 5 Freedoms.
- **Reunite lost pets with their owners** - Use appropriate channels and information to locate pet owners and reunite them with their pets.
- **Adopt and Rescue available animals** – Safely place as many animals that come into our care into our adoption program or transfer to rescue groups or other animal welfare agencies when possible.
- **Promote responsible pet care and ownership** - Provide education, resources and information to the public on pet issues such as, retention options, training assistance, and veterinary resources.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projections
# of Animals Served <i>(includes wildlife and DOA animals)</i>	7,377	7,545	8,000	7,500
# of In-Person Citizens Inquires & Services <i>(In Shelter Only)</i>	17,560	181,004	17,000	18,200
#of Positive Outcomes <i>(adoption, foster or reclaims)</i>	4,556	4,907	4,500	4,800
# of returned Lost Animals	999	1,059	950	1,000
Medical Services Provided to Animals in Dollars	\$102,109	\$118,204	\$120,000	\$125,000

# of Wildlife Rescues	444	374	380	379
# of Volunteer Hours	11,381	12,697	13,222	12,000
# of in house spay/neuter	n/a	298	350	375

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Animal Services Manager	620	1.0	1.0	1.0	1.0	0.0
Assistant Animal Services Manager	618	1.0	1.0	1.0	1.0	0.0
Foster & Placement Partner	613	1.0	1.0	1.0	1.0	0.0
Shelter Attendant	612 & 93	7.3	7.3	7.5	7.5	0.0
Volunteer and Marketing Coordinator	613	1.0	1.0	1.0	1.0	0.0
Totals		11.3	11.3	11.5	11.5	0.0

EQUIPMENT & PROGRAM REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Commercial Washer & Dryer	30,029	6,612	Y - EQ Fund

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Full Time Administrative Assistant	58,384	-		-
Full Time Wildlife Officer Position	63,387	-		-



HOTEL OCCUPANCY TAX FUND (0302)

This fund is supported by a Hotel-Motel Occupancy Tax. The fund supports tourism and special events. There are 4 Hotels in operation in the City. The City utilizes a 3rd party vendor for reporting, auditing and tracking its hotel tourism tax. The current combined Hotel tax rate is 13%. The State portion is 6% while the City collects 7%. The City of Cedar Hill collects revenue in accordance with Chapter 21 / Article III / Section 21-41-46 of the City of Cedar Hill's Code of Ordinances for Hotel Occupancy Tax. Revenue is collected for occupied rooms based on the cost of a room in the City of Cedar Hill ordinarily used for sleeping, including bed and breakfasts, hotels, motels, tourists homes, houses or courts, lodging houses, trailer motels, railroad Pullman cars (not involving the transportation of travelers), dormitory space where bed space is rented to individuals or groups, and apartments not occupied by permanent residents. This authority is not applicable to hospitals, sanitariums or nursing homes.



PROPOSED BUDGET FY 2020-2021



HOTEL OCCUPANCY TAX FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0302



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 912,273	\$ 890,938	\$ 1,056,000	\$ 1,056,000	\$ 603,580	xxx	xxx
REVENUES							
Interest earnings	12,903	27,332	20,350	14,174	15,500	(4,850)	-23.8%
Charges for services	250,332	341,579	389,000	229,483	250,000	(139,000)	-35.7%
Miscellaneous income	2,444	421	-	-	-	-	0.0%
Transfer In	-	53,569	-	-	-	-	0.0%
TOTAL OPERATING REVENUES	265,680	422,900	409,350	243,657	265,500	(143,850)	-35.1%
TOTAL FUNDS AVAILABLE							
	\$ 1,177,953	\$ 1,313,838	\$ 1,465,350	\$ 1,299,658	\$ 869,080	\$ (596,271)	-40.7%
EXPENDITURES							
Personnel	120,172	156,320	167,625	226,472	183,436	15,811	9.4%
Supplies	12,235	7,721	27,870	21,250	29,820	1,950	7.0%
Services	90,766	80,323	170,865	125,338	170,725	(140)	-0.1%
Utilities	-	660	685	-	-	(685)	0.0%
Miscellaneous	10,160	12,815	15,250	19,415	16,975	1,725	11.3%
Capital/Transfers	53,682	-	15,000	303,603	15,000	-	0.0%
TOTAL OPERATING EXPENDITURES	287,015	257,838	397,295	696,078	415,956	18,661	4.7%
NET CHANGE							
	(21,335)	165,062	12,055	(452,421)	(150,456)		
ENDING FUND BALANCE							
	\$ 890,938	\$ 1,056,000	\$ 1,068,055	\$ 603,580	\$ 453,123		

Policy is 25% of revenues

DEPARTMENT DESCRIPTION

The Tourism Division stimulates an increase in visitors to the City of Cedar Hill for leisure travel, meetings, sports, recreation and social events and activities by promoting the quality of life and natural resources of the City.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Promotion** – Plan, develop and implement programs, projects and experiences to promote the City as a general leisure, tourist, meeting and sports market destination, both regionally and statewide.
- **Facilitation** – Establish and maintain productive working relationships with leaders from the local hospitality industry, regional and state tourism agencies.
- **Education** – Inform local businesses about the economic benefits of tourism and coordinate ways they can participate in local tourism opportunities to generate additional revenue.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projection
Blog (TWICH) subscribers	623	825	880	1,250
Visit calendar subscribers	1,108	913	913	950
Digital media reach	38,410 clicks	39,115 clicks	Replacing System	10,000
Print media reach	65,800	66,000	66,250	66,500
Tournaments hosted	35	35	10	10
Tournament participants	19,476	18,406	5,842	5,842
Tournament visitors	65,303	58,800	15,590	15,590
Events and conferences hosted	9	11	8	9
Event and conference visitors	9,950	10,560	9,000	9,125
% Change Hotel Room Night Occupancy	13.85%	14%	80%	80%

MEETINGS, EVENTS & SPONSORSHIPS

Item/Event	FY2019-20 Est.	FY2020-21 Budgeted
Lion's Charities Basketball	1,000	1,000
Lion's Club	3,000	3,000
Rotary Head for the Hills Bike Rally	5,000	4,500
Audubon (Great Horned Owl Sponsorship)	5,000	-
Cedar Hill Triathlon	4,000	3,000
Texas High School Cycling Festival	-	-
TTIA Travel Fair (Heritage Trails LLC)	890	890
Miscellaneous Sponsorships	3,000	6,000
Love Your City Theater	-	-
Total	\$21,890	\$18,390

HOTEL/MOTEL TAX – ARTS & EVENTS ACTIVITIES

Item/Event	FY2019-20 Est.	FY2020-21 Budgeted
Arts Cultural Sponsorships	4,500	4,500
Arts Presenting	-	6,000
Cedar Hill Arts Council	-	2,000
Creative Arts Festival	-	1,500
Love Your City Theater	2,500	3,000
Total	\$7,000	\$17,000



PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Administrative Secretary	613	0.0	1.0	0.0	0.0	0.0
Customer & Visitor Experience Coordinator	614	0.0	0.0	1.0	1.0	0.0
Destination Marketing Manager	618	0.0	0.0	0.0	1.0	1.0
Part Time Tourism Assistant	93	0.5	0.0	0.0	0.0	0.0
Tourism Marketing/Mainstreet Manager	618	1.0	1.0	1.0	0.0	-1.0
Totals		1.5	2.0	2.0	2.0	0.0

- Reclassified Tourism/Marketing & Mainstreet Manager to Destination Marketing Manager

EQUIPMENT AND PROGRAM REQUEST

Replacement Equipment	Lease Cost	Actual Cost	Funded
NA	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
NA				

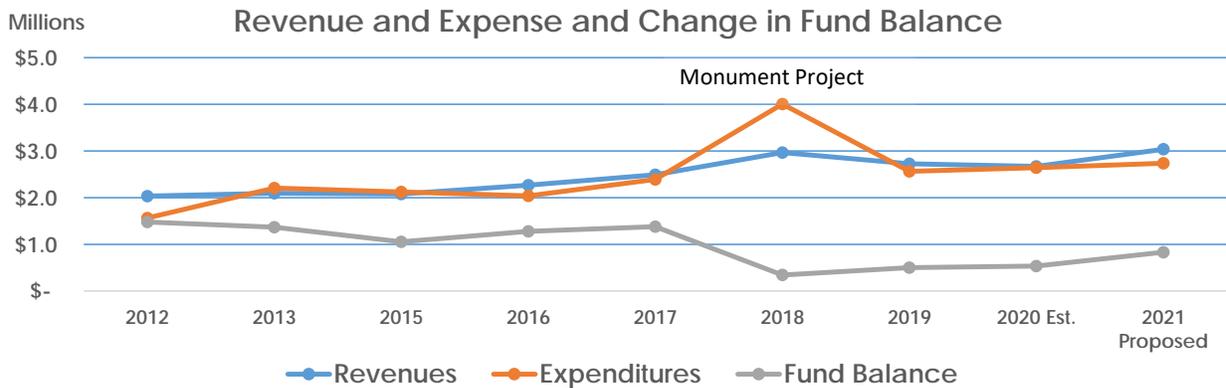
Landscape and Beautification Fund

(0317)

This is a non-major special revenue fund established to record solid waste collection revenues and expenditures. Revenues of the fund are from rates and charges established by City Ordinance. This fund also provides for landscaping and contract mowing. The City contracts with Waste Management (WM) of Dallas for curbside solid waste pickup. The original contract with Waste Management for trash and recycling collection services was dated in August 2006 and a five-year renewal was initiated in 2011 and another five-year renewal with amendment occurred in December 2016. The contract with WM includes language to consider an annual CPI adjustment based on fuel indexes. In January 2020 the contract was amended for bulky waste and resulted in a rate decrease. A portion of residential billed services is retained in this fund to support landscape and beautification projects.



PROPOSED BUDGET FY 2020-2021



Landscape and Beautification Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0317



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 1,377,018	\$ 340,229	\$ 500,427	\$ 500,427	\$ 530,678		xxx
REVENUES							
Solid Waste Charges	2,543,382	2,671,430	2,814,940	2,639,932	2,984,100	169,160	6%
Late Fee-Trash	47,768	44,451	45,675	14,000	45,000	(675)	-1%
Tree Mitigation Fees	7,350	-	-	6,000	-	-	0%
Interest Income	13,759	7,088	6,985	4,096	3,625	(3,360)	-48%
Miscellaneous	2,593	2,225	3,000	4,990	3,000	-	0%
Interfund Transfer In	353,472	-	-	-	-	-	0%
	2,968,324	2,725,193	2,870,600	2,669,018	3,035,725	165,125	6%
EXPENDITURES							
Trash/Recycle Services	2,217,282	2,309,018	2,434,500	2,382,316	2,405,865	(28,635)	-1%
Other Services	8,104	-	-	-	-	-	0%
Maintenance - Landscape	5,632	5,977	78,500	6,450	78,650	150	0%
Capital	1,624,096	-	-	-	-	-	0%
Transfers out - General Fund	150,000	250,000	250,000	250,000	250,000	-	0%
TOTAL OPERATING EXPENDITURES	4,005,114	2,564,995	2,763,000	2,638,766	2,734,515	(28,485)	-1%
NET CHANGE	(1,036,790)	160,198	107,600	30,252	301,210	xxx	n/a
ENDING FUND BALANCE	\$ 340,229	\$ 500,427	\$ 608,027	\$ 530,678	\$ 831,888	xxx	n/a
% Of Revenues	11%	18%	21%	20%	27%		

BUDGET FY 2020-2021

CURBSIDE & SOLID WASTE FEE SCHEDULE

RESIDENTIAL RATES FOR RECYCLING AND GARBAGE COLLECTION

The collection of household trash and recyclable items disposed of in contractor- provided 96- gallon carts from residential premises is one (1) time per week. The collection of loose brush and green waste from residential premises is one (1) time per month. The collection of bulky items is one (1) time per month. For the purpose of recycling and garbage collection, a " residential premises" means all single-family residential units, duplex units and trailer park units.

Residential Rates	Age 65+	Under 65 years
Rate per Calendar Month	\$12.33	\$15.92

COMMERCIAL, INSTITUTIONS AND INDUSTRIAL GARBAGE COLLECTION

The rate listed below includes administrative charges and environmental taxes, for commercial type containers provided by the City's disposal contract, for use by commercial, institutional, or industrial customers, and also for use of multi- family residential complexes such as apartment buildings shall be as provided as follows based on the frequency of pick up per week:

Commercial Rates (container Size/Type)	1x	2x	3x	4x	5x	6x	Extra P/U
Commercial Hand- PU 96-Gal Cart	n/a	\$24.06	n/a	n/a	n/a	n/a	n/a
Commercial Hand Cart- Extra Cart(each)	n/a	\$24.06	n/a	n/a	n/a	n/a	n/a
Commercial Replacement if Lost/Stolen	n/a	\$75.81	n/a	n/a	n/a	n/a	n/a
2 CY FEL Container	\$66.71	\$97.54	\$178.01	\$237.10	\$309.66	\$355.40	\$49.92
3 CY FEL Container	\$78.72	\$124.92	\$201.91	\$265.24	\$325.15	\$400.11	\$57.02
4 CY FEL Container	\$92.41	\$148.88	\$243.00	\$313.14	\$376.47	\$435.04	\$64.18
6 CY FEL Container	\$116.37	\$210.47	\$304.58	\$412.41	\$497.96	\$586.94	\$71.30
8 CY FEL Container	\$135.19	\$241.29	\$378.17	\$489.40	\$593.80	\$689.62	\$78.44

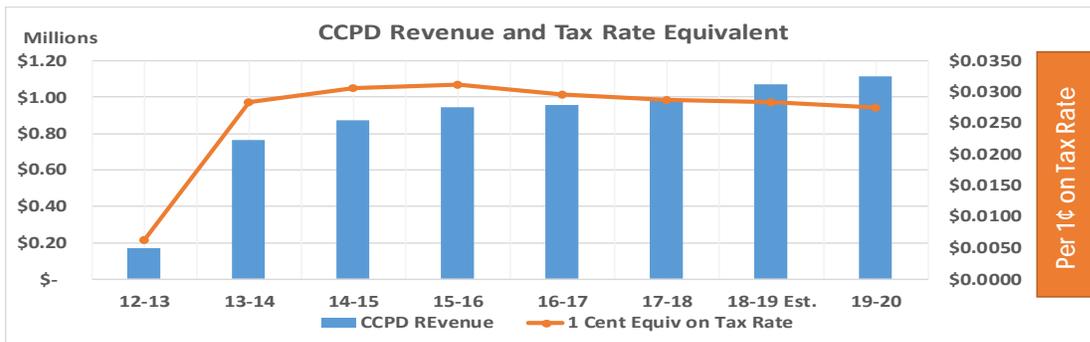
See City of Cedar Hill ORD#2020-695 for the complete pricing matrix for Commercial Collections (Front Load Recycle, Roll-Off and Compactor Rates), Multi-family recyclable rates and other miscellaneous rates.

Crime Control and Prevention District CCPD (0322)

This is a Non-Major Special Revenue Fund supported by a 1/8% sales tax collected in a Crime Control Prevention District (CCPD). The sales tax is collected for the purpose of crime control and prevention within the City. The special purpose sales tax was first approved by the voters in a general election held on November 06, 2013. The first distribution of sales tax was in July 2014. The sales tax was renewed by the votes on November 7, 2017 for a period of 15 years. The sales tax is restricted only to the operations of the CCPD as stipulated in the Local Government Code, Section 363.151.



PROPOSED BUDGET FY 2020-2021



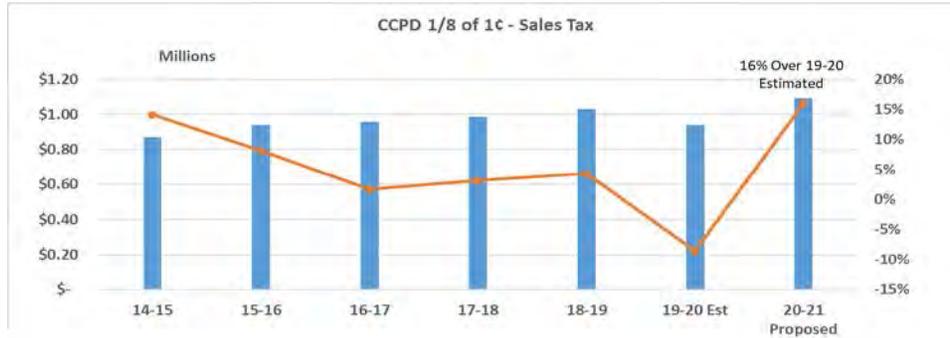
CRIME CONTROL DISTRICT SALES TAX FUND
(Revenues, Expenditures and Change in Fund Balance)
Fund 0322

	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 343,952	\$ 330,714	\$ 373,149	\$ 373,149	\$ 322,789		
REVENUES							
Sales Tax	986,361	1,028,634	1,053,945	971,988	1,071,862	17,917	1.70%
Interest	2,211	5,567	6,500	3,825	4,000	(2,500)	-38.46%
Child Safety Fees	-	42,626	51,520	48,350	50,000	(1,520)	-2.95%
Miscellaneous	900	1,279	-	-	-	-	0.00%
TOTAL OPERATING REVENUES	989,473	1,078,107	1,111,965	1,024,163	1,125,862	13,897	1.25%
EXPENDITURES							
Personnel	620,434	647,887	705,730	689,010	709,417	3,687	0.52%
Supplies	6,048	9,100	15,200	10,050	13,550	(1,650)	-10.86%
Maintenance	4,588	5,273	14,370	6,650	11,875	(2,495)	-17.36%
Partnership Agreements	257,432	295,748	307,340	294,323	300,273	(7,067)	-2.30%
Insurances	67,565	35,953	37,800	37,845	39,200	1,400	3.70%
Special services	12,218	7,293	8,735	4,550	9,850	1,115	12.76%
Utilities	20,722	16,313	19,750	14,096	16,185	(3,565)	-18.05%
Training	7,715	12,199	20,000	13,000	15,500	(4,500)	-22.50%
Uniforms	3,667	3,454	6,000	2,800	5,000	(1,000)	-16.67%
Lease & Rentals		129			840	840	0.00%
Miscellaneous	2,322	2,322	7,300	2,200	7,300	-	0.00%
TOTAL OPERATING EXPENDITURES	1,002,711	1,035,671	1,142,225	1,074,524	1,128,990	(13,235)	-1.16%
NET CHANGE	(13,238)	42,436	(30,260)	(50,361)	(3,128)		
ENDING FUND BALANCE	\$ 330,714	\$ 373,149	\$ 342,889	\$ 322,789	\$ 319,661	-	0.00%
% OF OPERATING EXPENDITUES	33%	36%	30%	30%	28%		

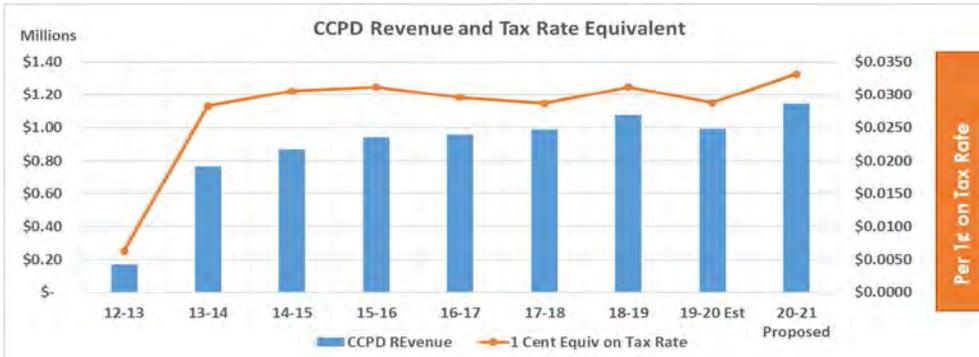
Crime Control and Prevention District (CCPD) (0322)

Comments:

- Sales tax is proposed to increase \$18K over FY 20 Budgeted or 1.68%; and, 14% or \$131.3K over FY 20 estimated due to an adjustment for COVID-19 impact.
 - ✓ This Budget is supported by a "voted" sales tax of 1/8th of 1 ¢; the sales tax went back to the voters on November 6, 2017; as a result of the successful election, the CCPD sales tax will continue until 2033. The first collections was in July 2013. The following chart is a look back as well as the proposed for FY 2020.

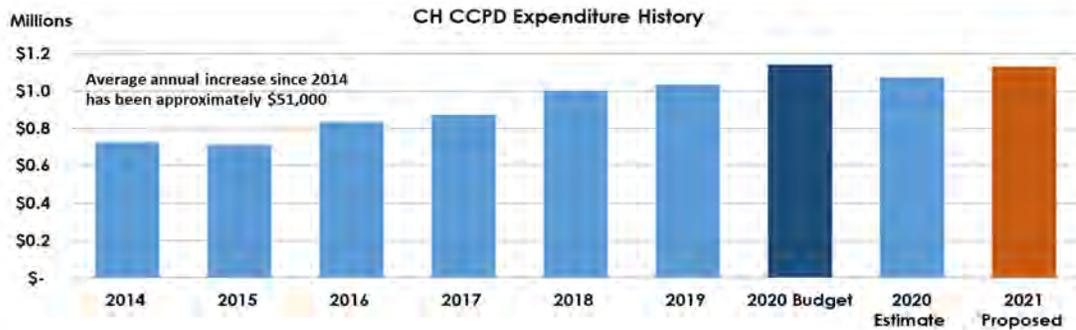
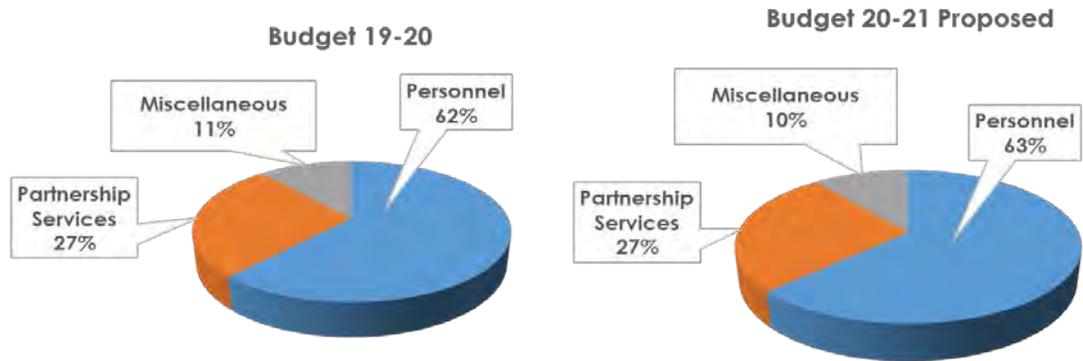


- COVID-19 Has impacted sales tax for part of fiscal year 2019-2020; the CCPD budget for sales tax was under budget by \$113,422 or 11%.
- Tax Rate Equivalent - the CCPD Sales tax is approaching an equivalent of 3¢ on the property tax rate.

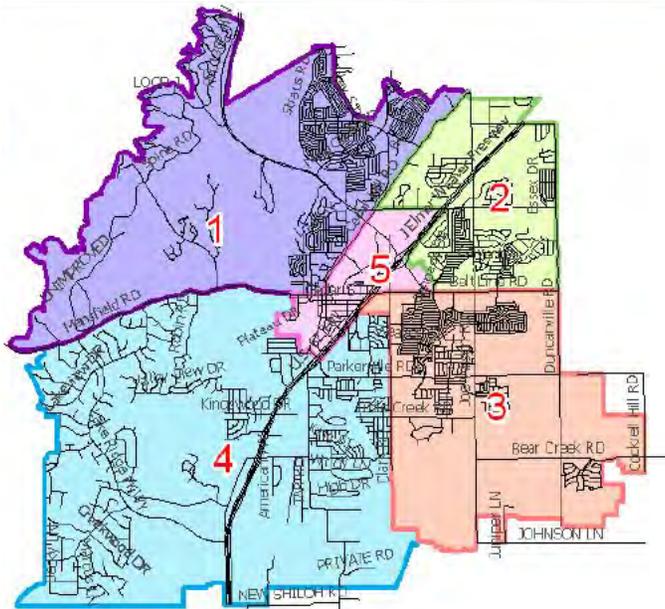


- No New Programs or Increases in staffing levels
- Budget Includes: 1% decrease or \$10,825 over fiscal year 2020 Budget
 - ✓ Funds PACT team of 6 officers
 - ✓ Police Market Adjustment (Same as General Fund Public Safety)
 - ✓ Continues same staffing levels as 2019-2020 (6 Officers) - P.A.C.T.
 - ✓ Continuation of Crossing Guard commitment to Cedar Hill ISD of \$50,000
 - ✓ Continuation of Jail Facility and Dispatch Partnerships; 1% decrease or \$5,600
 - ✓ Crime watch supplies and materials for neighborhoods
 - ✓ Supplies and materials for community outreach programs (i.e. National Night Out)
 - ✓ Maintenance of Grady Lamb Building
- Fund Balance
 - ✓ The CCPD fund balance at FYE 2020 will be at 27% of expenditures or \$292.3K
 - ✓ The CCPD fund balance at FYE 2021 is proposed to be drawn down to 27% or

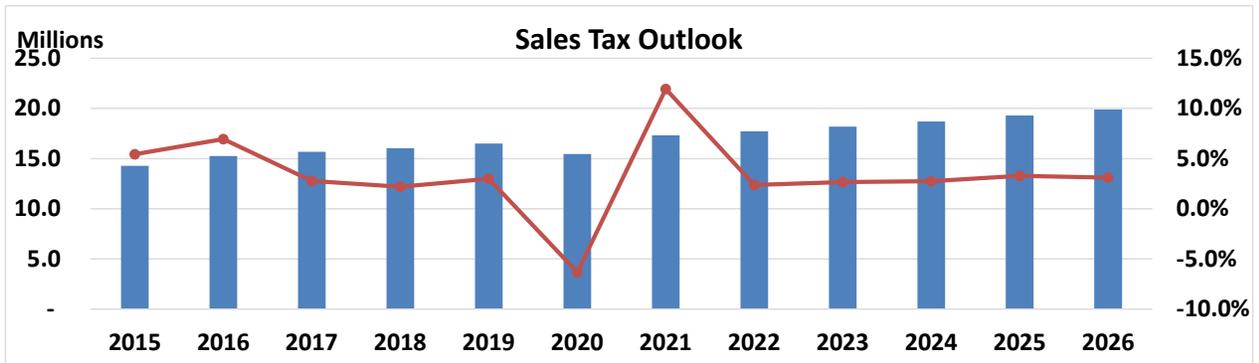
GRAPHS AND CHARTS



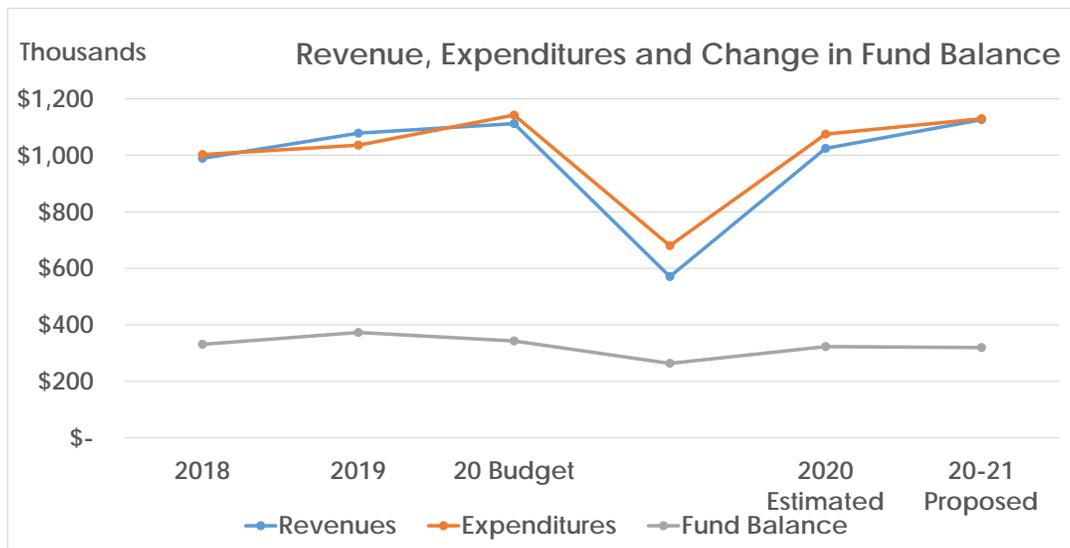
Police And Community Team — P.A.C.T FUNDED BY CRIME CONTROL AND PREVENTION DISTRICT



Sales Tax Forecast									
Fiscal Year	Sales Tax City-wide Budget	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCD	Total Distributed	% CHg Yr/Yr	% of Budget
2008	12,600,000	12,224,819	6,112,410	3,056,205	3,056,205	-	12,224,819	5.2%	97.02%
2009	13,077,500	11,772,591	5,886,296	2,943,148	2,943,148	-	11,772,591	-3.7%	90.02%
2010	12,600,000	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%	96.22%
2011	12,000,000	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%	100.76%
2012	12,350,000	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%	102.01%
2013	12,351,500	13,487,683	6,786,900	2,545,088	3,393,450	762,245	13,487,683	7.1%	109.20%
2014	13,695,000	13,535,927	6,755,253	2,533,220	3,377,627	869,827	13,535,927	0.4%	98.84%
2015	14,252,320	14,272,514	7,110,420	2,666,407	3,555,210	940,477	14,272,514	5.4%	100.14%
2016	14,563,065	15,262,221	7,629,897	2,861,211	3,814,948	956,165	15,262,221	6.9%	104.80%
2017	15,850,240	14,699,497	7,839,731	2,939,899	3,919,866	986,361	15,685,858	2.8%	98.96%
2018	16,684,990	15,001,775	8,000,947	3,000,355	4,000,473	1,028,634	16,030,409	2.2%	96.08%
2019	16,487,481	15,539,045	8,287,491	3,107,809	4,143,745	971,988	16,511,034	3.0%	100.14%
2020	17,063,565	14,538,931	7,754,096	2,907,786	3,803,243	1,001,148	15,466,274	-6.33%	90.64%
2021	17,312,514	16,281,332	8,683,377	3,256,266	4,341,688	1,031,183	17,312,514	11.94%	100.00%
2022	17,721,148	16,659,030	8,884,816	3,331,806	4,442,408	1,062,118	17,721,148	2.36%	100.00%
2023	18,192,521	17,098,539	9,119,221	3,419,708	4,559,610	1,093,982	18,192,521	2.66%	100.00%
2024	18,694,214	17,567,413	9,369,287	3,513,483	4,684,643	1,126,801	18,694,214	2.76%	100.00%
2025	19,306,441	18,145,836	9,677,779	3,629,167	4,838,890	1,160,605	19,306,441	3.27%	100.00%
2026	19,904,309	18,748,812	9,999,366	3,749,762	4,999,683	1,155,497	19,904,309	3.10%	100.00%



 CEDAR HILL WHERE OPPORTUNITIES GROW NATURALLY	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	YTD ACTUAL 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-21
Beginning Fund Balance	343,952	330,714	373,149	373,149	373,149	322,789
Revenues	989,473	1,078,107	1,111,965	570,707	1,024,163	1,125,862
Expenditures	1,002,711	1,035,671	1,142,225	680,184	1,074,524	1,128,990
Gain (loss)	(13,238)	42,436	(30,260)	(109,477)	(50,361)	(3,128)
Ending Fund Balance	330,714	373,149	342,889	263,672	322,789	319,661
% of Expenditures	33.0%	36.0%	30.0%	38.8%	30.0%	28.3%
% of Revenues	33.4%	34.6%	30.8%	46.2%	31.5%	28.4%



DEPARTMENT DESCRIPTION

The members of the Cedar Hill Crime Control and Prevention District are dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Engages in Community Oriented Policing (COP) to deliver the highest quality of police services in partnership with our community members.
- Promotes community, government and police partnerships; proactive problem solving and community engagement to address causes of crime, fear of crime, and community issues.
- Works directly with crime watch groups, other city departments, businesses, CHISD Police, community groups and citizens in providing information, crime prevention techniques and resolving community crime concerns.
- Demonstrates that proactive policing helps prevent crimes and engages citizens in keeping the city safe.
- Meets the requirements of a community-related crime prevention strategy for a police-community and school-police cooperation programs as outlined in Local Government Code.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projection
Meet and problem solve with neighborhood watch groups, businesses, and CHISD using SARA model (Scan, Analyze, Respond, Assess)	24	24	24	24
Conduct Citizens Training Police Academy Alumni Assoc. / Citizens On Patrol	1 (per year)	1 (per year)	1 (per year)	1 (per year)
# of Community Awareness Events	52	52	52	52
# of Community Walks	-	-	4	4

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Police Corporal	825	1.0	1.0	1.0	1.0	0.0
Police Officer	820	4.0	4.0	4.0	4.0	0.0
Police Sergeant	830	1.0	1.0	1.0	1.0	0.0
Totals		6.0	6.0	6.0	6.0	0.0



High Pointe Public Improvement District No.1

(0313)

The High Pointe PID was created October 13, 1998 and has a current assessment of \$0.10 per \$100 of taxable value as determined annually by the Dallas County Appraisal District. There are 2,591 property parcels. The PID is governed by five to seven at-large directors appointed to serve for two year terms in accordance with the by-laws of the PID. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.



Proposed Budget FY 2020-2021

Board of Directors

Delores Shaw, President

Kavin Brown, Vice President

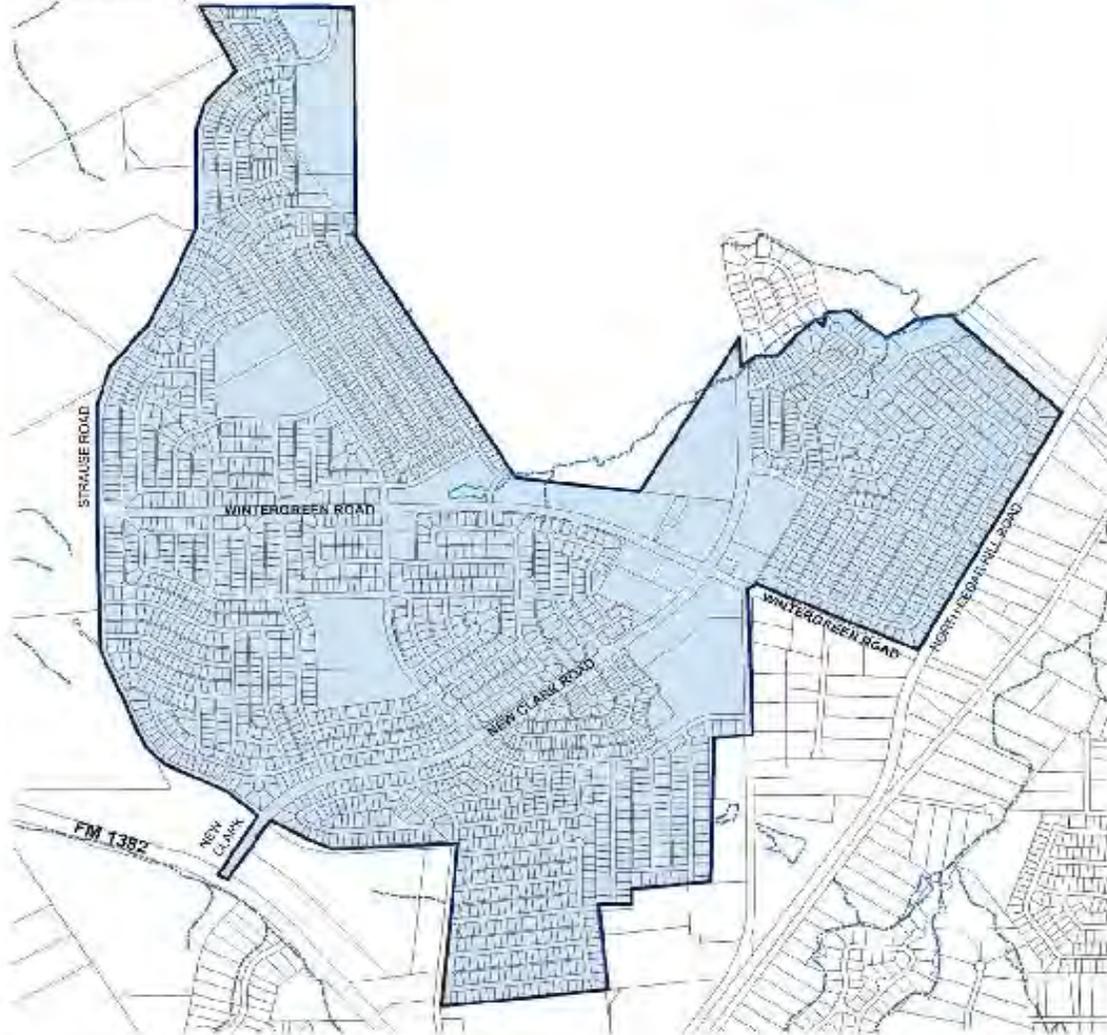
Ruby Martin, Treasurer

J.D. Hemphill-McDonald, Secretary

High Pointe Subdivision



City of Dallas Planning Department



High Pointe Public Improvement District No. 1
(Revenues, Expenditures and Change in Fund Balance)
Fund 0313



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 113,565	\$ 189,342	\$ 159,835	\$ 159,835	\$ 249,462		
REVENUES							
Property Tax	\$ 406,701	\$ 486,020	\$ 508,000	\$ 525,922	\$ 580,000	72,000	14%
Interest	2,540	5,420	2,500	3,487	3,000	500	20%
Other	26,228	26,762	21,000	22,896	21,000	-	0%
TOTAL OPERATING REVENUES	435,470	518,202	531,500	552,305	604,000	72,500	14%
EXPENDITURES							
Supplies	\$ 711	\$ 961	\$ 2,550	\$ 2,200	\$ 600	(1,950)	-76%
Maintenance	152,118	268,924	194,000	182,000	199,590	5,590	3%
Services	99,716	102,630	112,530	101,574	108,070	(4,460)	-4%
Insurances	142	326	1,000	974	1,000	-	0%
Utilities	41,892	42,574	26,000	43,100	62,000	36,000	138%
Leases/Rentals	-	-	-	-	-	-	0%
Miscellaneous	700	-	-	-	2,000	2,000	0%
Capital	64,413	132,294	190,000	132,830	107,000	(83,000)	-44%
TOTAL OPERATING EXPENDITURES	359,692	547,709	526,080	462,678	480,260	(45,820)	-9%
NET CHANGE	75,778	(29,508)	5,420	89,627	123,740	118,320	
ENDING FUND BALANCE	\$ 189,342	\$ 159,835	\$ 165,255	\$ 249,462	\$ 373,202	\$ 118,320	

Waterford Oaks Public Improvement District No. 2 (0314)

In 2002 the residents of Waterford Oaks subdivision petitioned to become the city's second public improvement district, or PID. The Waterford Oaks PID, created December 10, 2002, has a current assessment of 0.10¢ per \$100 valuation. There are 795 property parcels. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.



PROPOSED BUDGET FY 2020-2021

Board of Directors

Leonard E. Howza, President

Roland Fuller, Vice President

Randy Dark, Treasurer

Bertha Walker

Jerry Reed

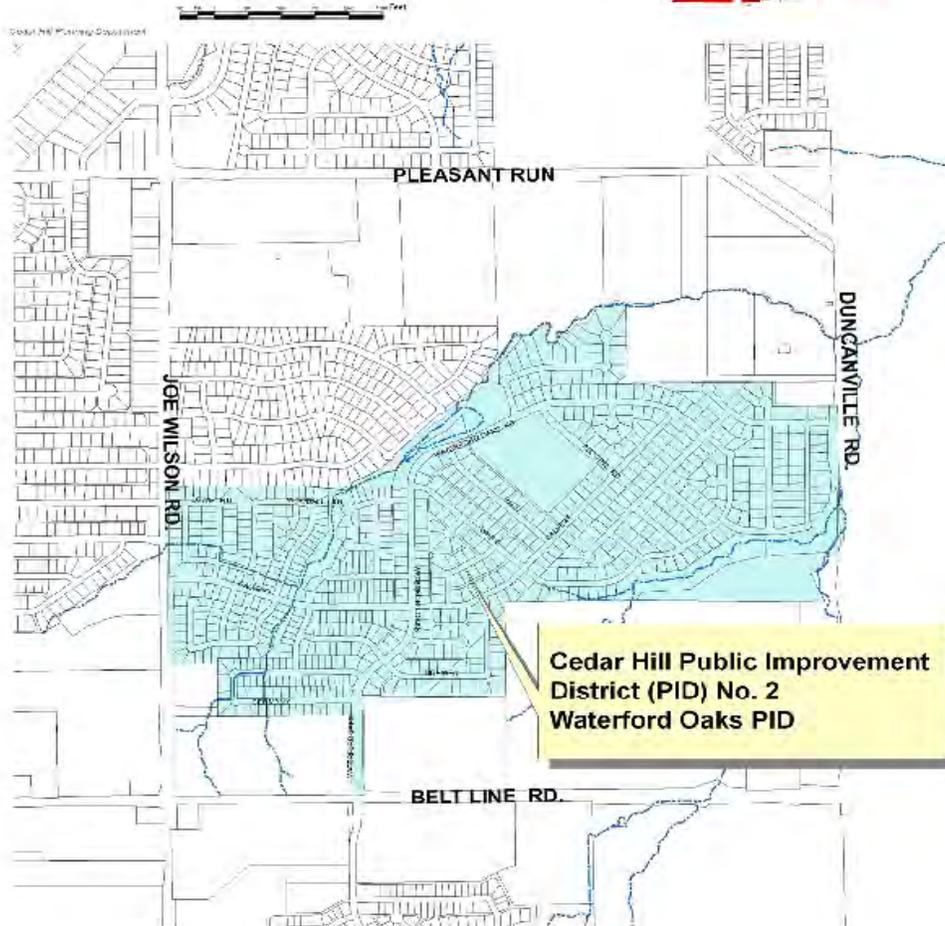
Clodette Turner

Pam Williams

The PID is governed by seven, at-large directors elected by residents and appointed by the Cedar Hill City Council to serve staggered terms of two years, subject to the terms and conditions of the City Council approved by-laws established for the district.

Cedar Hill Public Improvement District (PID) #2

Waterford Oaks PID



Waterford Oaks Public Improvement District No. 2
(Revenues, Expenditures and Change in Fund Balance)
Fund 0314



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 227,978	\$ 281,839	\$ 327,649	\$ 327,649	\$ 382,393		
REVENUES							
Property Tax	\$ 143,053	\$ 156,611	\$ 165,850	\$ 160,601	\$ 166,800	\$ 950	1%
Interest	3,590	8,718	2,300	4,855	4,000	1,700	74%
Other	3,492	3,300	3,300	4,288	3,300	-	0%
TOTAL OPERATING REVENUES	150,135	168,629	171,450	169,745	174,100	2,650	2%
EXPENDITURES							
Supplies	\$ 639	\$ 629	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
Maintenance	38,878	34,576	50,000	40,604	50,000	-	0%
Services	26,012	56,985	64,300	54,348	64,300	-	0%
Utilities	7,961	6,150	10,000	10,157	10,000	-	0%
Lease/Rentals	-	-	-	-	1,600	1,600	0%
Miscellaneous	21,633	-	5,000	1,000	5,000	-	0%
Capital	1,150	24,480	40,000	7,891	40,000	-	0%
TOTAL OPERATING EXPENDITURES	96,274	122,819	170,300	115,000	171,900	1,600	0%
NET CHANGE	53,861	45,810	1,150	54,744	2,200		
ENDING FUND BALANCE	\$ 281,839	\$ 327,649	\$ 328,799	\$ 382,393	\$ 384,593		

Winding Hollow Public Improvement District No. 3

(Fund 0325)

In 2015, the residents of Winding Hollow subdivision petitioned to become the City's third public improvement district, or PID. East of Joe Wilson Road along Bee Branch Creek is the quiet Winding Hollow neighborhood. This friendly community was developed in 2000 and is now home to over 230 households. Residents enjoy beautiful views of Waterford Oaks Park with access to the east and secluded living with the convenience of nearby shopping and schools. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them.

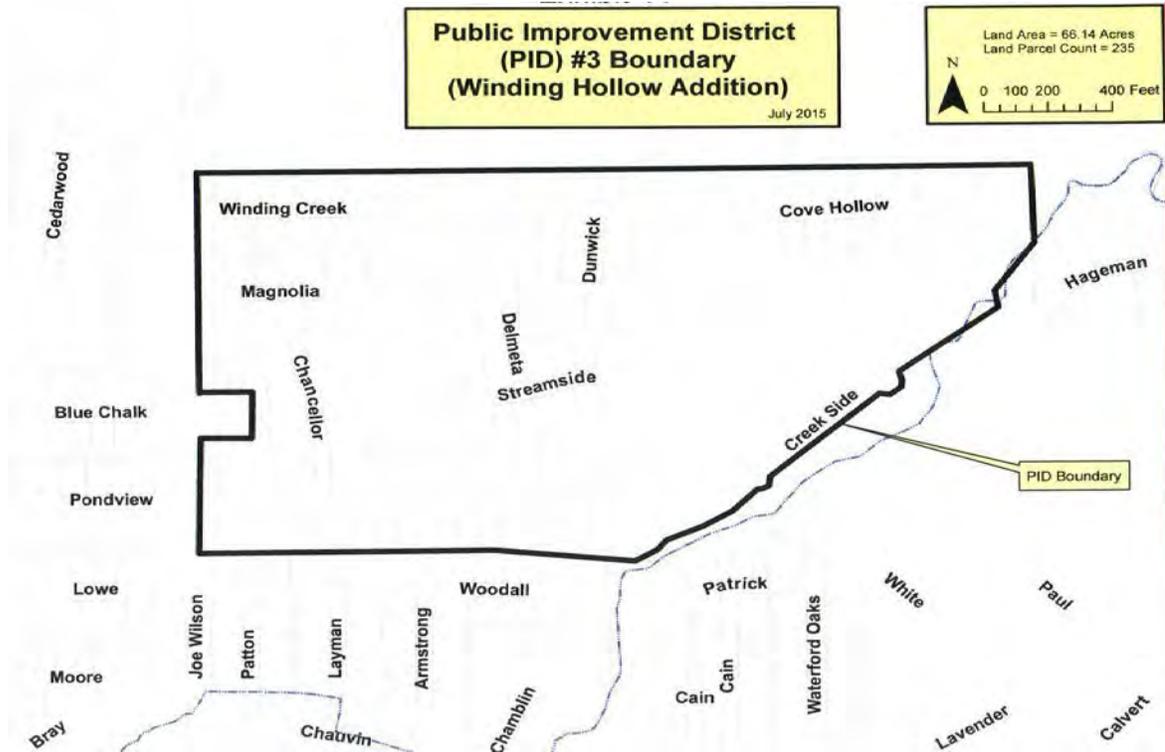


PROPOSED BUDGET FY 2020-2021

Board of Directors
Jennifer Hutchinson, President
Gina Guillory, Treasurer
Toby Gentry

Winding Hollow Public Improvement District No. 3

Map



Winding Hollow Public Improvement District No. 3
(Revenues, Expenditures and Change in Fund Balance)
Fund 0325



BEGINNING FUND BALANCE

	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
	\$ 27,307	\$ 62,116	\$ 88,582	\$ 88,582	\$ 89,737		

REVENUES

Property assessments	\$ 42,291	\$ 47,243	\$ 46,000	\$ 46,686	\$ 49,500	\$ 3,500	7.6%
City contribution	-	-	-	-	-	-	0.0%
Miscellaneous	561	2,138	1,500	1,568	1,250	(250)	-16.7%

TOTAL OPERATING REVENUES

	\$ 42,851	\$ 49,381	\$ 47,500	\$ 48,254	\$ 50,750	\$ 3,250	6.8%
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EXPENDITURES

Supplies	272	272	700	17	850	150	21.4%
Maintenance	-	-	1,000	20,000	8,000	7,000	700.0%
Services	2,682	2,439	8,500	2,200	7,050	(1,450)	-17.1%
Utilities	-	63	2,000	381	1,500	(500)	-25.0%
Leases/Rentals	-	20,000	24,500	24,500	24,500	0	0.0%
Miscellaneous	-	142	700	-	400	(300)	-42.9%
PID Enhancements	5,089	-	10,000	-	48,000	38,000	380.0%

TOTAL OPERATING EXPENDITURES

	\$ 8,043	\$ 22,915	\$ 47,400	\$ 47,098	\$ 90,300	\$ 42,900	90.5%
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Excess (deficiency) of revenues over (under) expenditures

	\$ 34,809	\$ 26,466	\$ 100	\$ 1,156	\$ (39,550)		
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ENDING FUND BALANCE

	\$ 62,116	\$ 88,582	\$ 88,682	\$ 89,737	\$ 50,187		
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Windsor Park Public Improvement District No. 4

(0328)

The Windsor Park Public Improvement District No. 4 was created by Ordinance of the City Council in December 2017. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The Windsor Park Neighborhood was established in 1988 and currently has 520 residential properties.



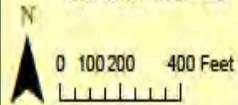
PROPOSED BUDGET FY 2020-2021

Board of Directors

Emelda Martin, President
Denise Ortiz, Vice President
Dorothy Gillenwater
Carolyn Walker

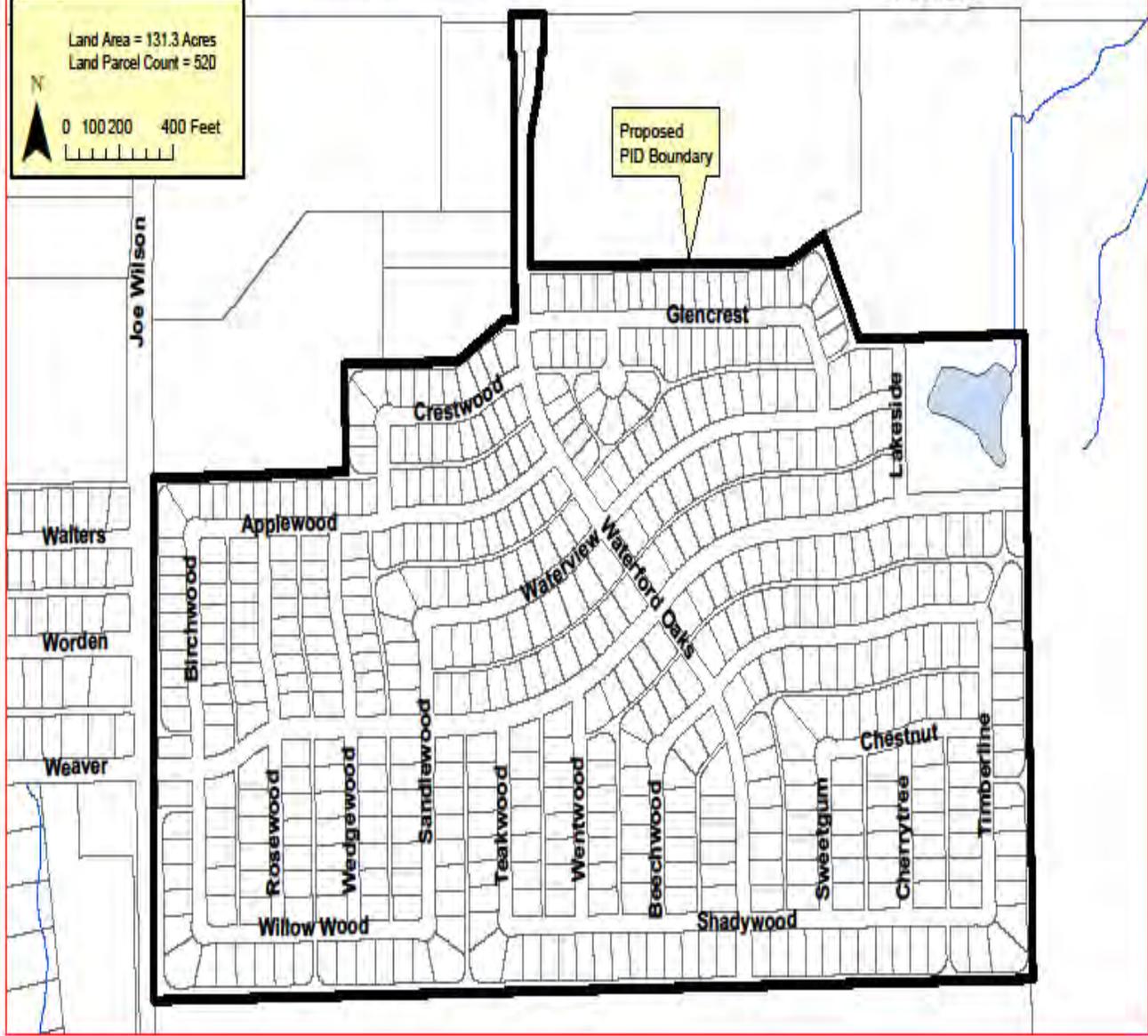
**Public Improvement District (PID) #4
Boundary
(Windsor Park Addition)** July 2017

Land Area = 131.3 Acres
Land Parcel Count = 520



BELT LINE

Proposed
PID Boundary



Windsor Park Public Improvement District No. 4
 (Revenues, Expenditures and Change in Fund Balance)
 Fund 0328



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	- \$	-	\$ 29,818	\$ 29,818	\$ 104,766		
REVENUES							
Property Taxes	- \$	90,965	\$ 96,250	\$ 97,559	\$ 104,216	7,966	8%
Investment Income	-	851	450	727	800	350	78%
Miscellaneous	-	-	-	-	-	-	0%
City Contributions	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES		\$ 91,815	\$ 96,700	\$ 98,286	\$ 105,016	8,316	9%
EXPENDITURES							
Supplies	- \$	564	\$ 600	\$ 46	\$ 750	150	25%
Maintenance	-	-	7,000	4,196	12,000	5,000	71%
Services	-	5,180	25,630	10,375	28,650	3,020	12%
Utilities	-	-	5,800	48	5,500	(300)	-5%
Miscellaneous	-	-	1,500	250	1,150	(350)	-23%
PID Improvements	-	56,254	50,000	8,423	56,000	6,000	12%
TOTAL OPERATING EXPENDITURES		- \$ 61,998	\$ 90,530	\$ 23,338	\$ 104,050	13,520	15%
NET CHANGE		- \$ 29,818	\$ 6,170	\$ 74,948	\$ 966	(5,204)	-84%
ENDING FUND BALANCE		- \$ 29,818	\$ 35,988	\$ 104,766	\$ 105,732	69,744	194%

Cedar Crest Public Improvement District No. 5

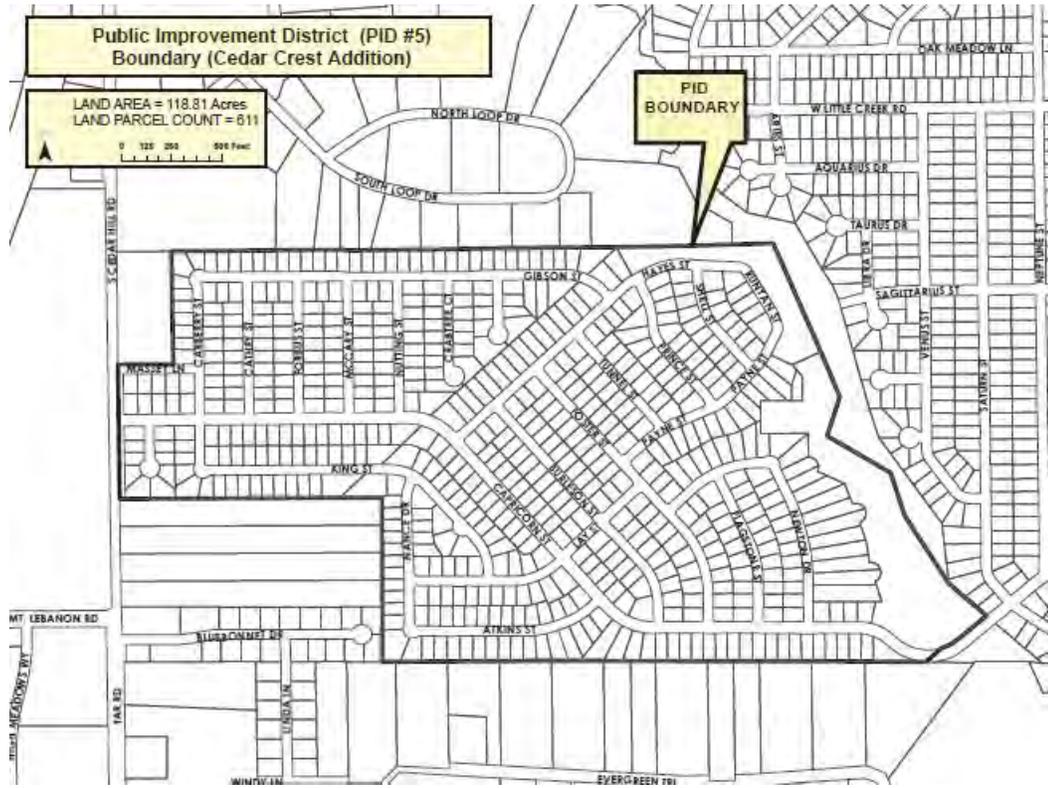
(0329)

The Cedar Crest Public Improvement District No. 4 was created by Ordinance of the City Council in February 2020. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The Cedar Crest Neighborhood was established in 1998 and currently has 611 residential properties.



Board of Directors (To be Appointed):

Bertha Brooks
Jackie Ivy
Janel McCurtis
Lakeysa Townsend
Terrence Nobles



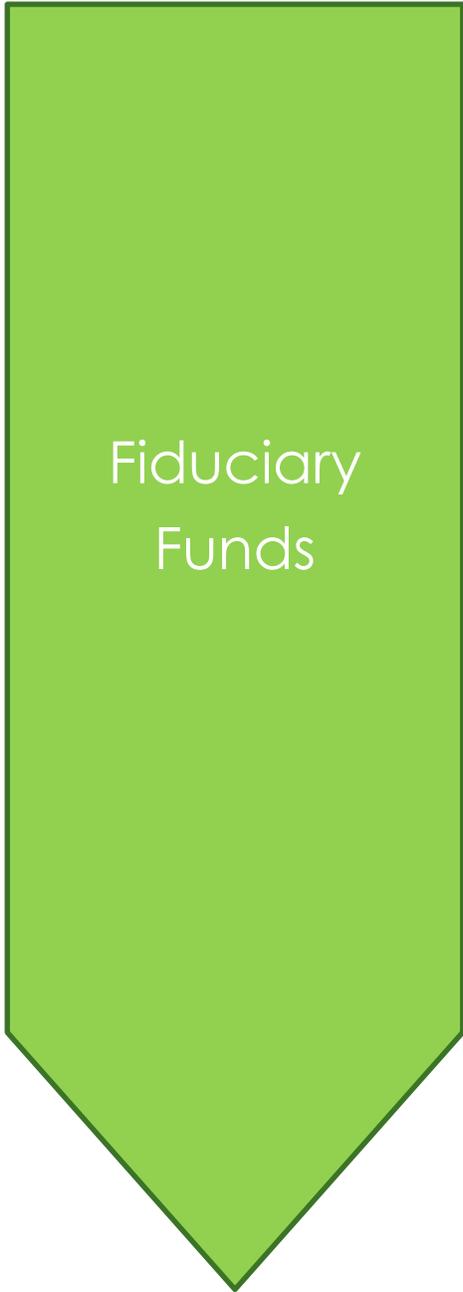
Cedar Crest Public Improvement District No. 5
 (Revenues, Expenditures and Change in Fund Balance)
 Fund 0329



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE					\$ -		
REVENUES							
Property Taxes	-	-			\$ 120,806	120,806	0%
Investment Income	-	-			1,694	1,694	0%
Miscellaneous	-	-			-	-	0%
City Contributions	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES			\$ -	\$ -	\$ 122,500	\$ 122,500	0%
EXPENDITURES							
Supplies	-	-	\$ -	\$ -	2,400	2,400	0%
Maintenance	-	-	-	-	50,000	50,000	0%
Services	-	-	-	-	8,200	8,200	0%
Utilities	-	-	-	-	5,700	5,700	0%
Miscellaneous	-	-	-	-	900	900	0%
PID Improvements	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES			\$ -	\$ -	\$ 67,200	\$ 67,200	0%
NET CHANGE	-	-	\$ -	\$ -	\$ 55,300		
ENDING FUND BALANCE	-	-	\$ -	\$ -	\$ 55,300		

BUDGET FY2020-21

Fiduciary Funds



- 0060 Police Pension Fund

**Police Pension Reserve Fund
Fiduciary Fund**

(0060)

This is non-contributory defined benefit pension plan covering reserve officers for the City of Cedar Hill. The City makes contributions from time to time to maintain the plans funding status at desired levels. An actuarial study is completed every two years. The Reserve Fund is managed by Prosperity Bank Trust Department effective January 1, 2020. There are currently 6 annuitants in the Police Pension Program.



**PROPOSED BUDGET
2020-2021**

Police Pension Reserve Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0060



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 118,325	\$ 117,246	\$ 106,487	\$ 106,487	\$ 103,312		
REVENUES							
Interest	8,294	4,671	9,500	10,420	8,500	(1,000)	-10.5%
Contributions	-	-	-	-	-	-	0.0%
Transfer in	-	-	-	-	-	-	0.0%
TOTAL OPERATING REVENUES	8,294	4,671	9,500	10,420	8,500	(1,000)	-10.5%
EXPENDITURES							
Pension payments	8,640	13,968	13,824	12,096	12,096	(1,728)	-12.5%
Administrative costs	734	1,463	1,600	1,500	1,800	200	12.5%
TOTAL OPERATING EXPENDITURES	9,374	15,431	15,424	13,596	13,896	(1,528)	-9.9%
NET CHANGE	(1,080)	(10,759)	(5,924)	(3,176)	(5,396)		
ENDING FUND BALANCE ¹	\$ 117,246	\$ 106,487	\$ 100,563	\$ 103,312	\$ 97,916	\$ -	

¹ The Reserve Portfolio is invested in equities and managed by Prosperity Bank. There is a small portion in demand deposits for 1 day liquidity. The reserve fund is sufficiently funded without a need for the City to make contributions at this time.

BUDGET FY2020-21

Component Units



Component
Units

- 0308 Community Development Fund
- 0309 Economic Development Fund

Community Development Corporation

(0308)

The Cedar Hill Community Development Corporation is tasked with bringing much needed recreational, facility development and tourism opportunities to the City of Cedar Hill. The mission of the CDC is to plan the growth and development of the Cedar Hill Park & Recreation system by administering the City's quarter-cent sales tax and apply it towards capital projects benefiting town parks and related projects. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development and an additional one-half of one percent (1/2 of 1%) for community development. Collection for each additional tax went into effect on July 1, 1994.

PROPOSED BUDGET FY 2020-2021



Board of Directors

Ruth Ann Bechdol, President

Warren J. Goss, Jr., Vice President

Steven Cook

Dr. Remelle Edwards

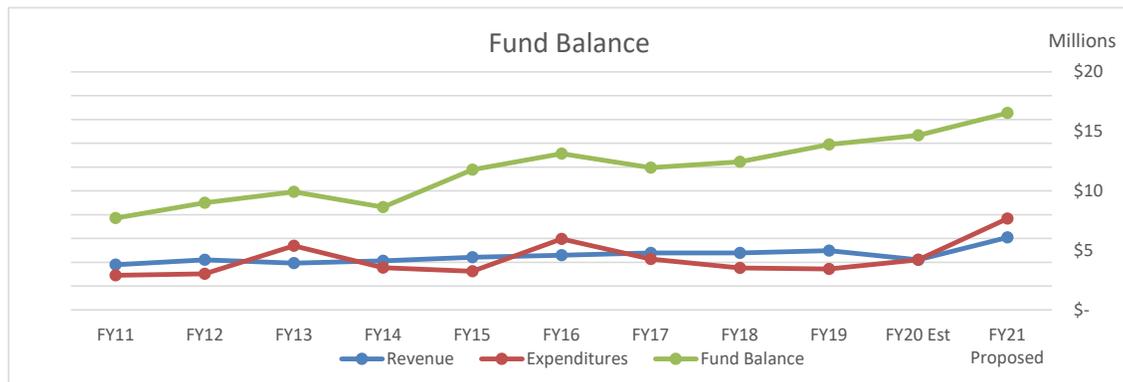
Joseph Graves, Jr.

Melissa Medina

Dwight Pinnix

David Bushart - ex-officio

Gayle Sims - ex-officio



Highlights: Proposed Budget

- Sales Tax is conservatively estimated for FY21 at 1.7% over 2019 budgeted; and 16.5% over FY20 estimated actual or \$617K; this amount is skewed due to the loss as a result of COVID-19
- Valley Ridge and Alan E. Sims Recreation Center Fees are proposed to decrease by \$105,000 or 15.4% for FY 20-21. The reduction is adjusting to trends.
- The budget includes federal grant participation on South Clark Road Trail of \$1,053,000 approved by Council in January 2020.
- Personnel Costs: Preliminarily budgeted with 3% increase in wages and benefits
- Operations: Before CDC Board Add-ons the Operations budget is proposed to increase by 5.1% or \$131,000. Utility costs are the main driver at \$120,000 (driven by trail utility additions and Valley Ridge Estimates)
- Debt: Scheduled Principal and Interest Payments are included.
- Capital: Trail Systems - THE CDC Board approved \$770,000 in FY 19; the design work is 95% complete for South Clark Trail; South Clark will be carried forwarded into FY 21 at \$1.8M which includes \$35K for construction administration; Includes continuation of the Straus Road feasibility Study of \$125,000 in FY 21. Soccer Goal replacement for \$12,000 and Year-1 Valley Ridge Playground replacement for \$125,000 is proposed.

❖ Debt: Current principal and interest payment in 2020 =	\$973,019
-----------------------------------------------------------------	------------------

● **Other Operations Budgeted Items**

- Valley Ridge Park Staffing - 6 Full-time equivalents (Maintenance Crews)
- Alan E. Sims Rec Center - 23 Full-time equivalents (Admin, Custodial, Events and Recreation)
- Personnel Costs make up about 58% of the CDC Operations Budget.

❖ Operations Budgets:	\$ 2,685,452
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● **CDC Board Approved Capital Projects: (SEE CDC PROJECTS SUMMARY)**

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|----|-----------|
| ● <u>Alan E. Sims Recreation Center Projects:</u> (prior budget commitment -locker rooms) | \$ | 185,000 |
| ● <u>Valley Ridge Park:</u> Soccer Goals, Playground Replacment | \$ | 137,000 |
| ● <u>Trail System Enhancements and Improvements:</u> South Clark Road (revised estimate) | \$ | 1,017,877 |
| ● <u>Includes Federal Grant Participation - \$1,053,000</u> | | \$0 |
| ● <u>Trail System Enhancements and Improvements:</u> Prior Budget commitments for trail improvements (Balcones, Strauss & S.Clark) | \$ | 2,664,804 |

❖ Capital Budget (Continuation and Growth)	\$ 4,004,681
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❖ Total Proposed 20-21 Budget (Includes Carry Forward of Prior Year Commitments)	\$ 7,663,152
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❖ Fund Balance: 09/30/2020	\$ 10,476,258
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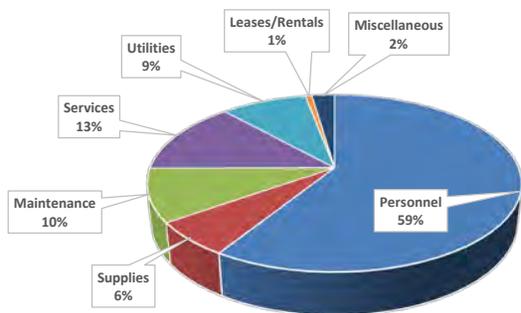
❖ Fund Balance: 09/30/2021	\$ 8,895,796
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- Projected at FYE 2020, \$10,453,320; Net draw down of \$4,264
- 25% Fund Balance Goal for FYE21 = \$1,257,385 (25% of Revenue- less grant funds)
- Committed Funds = (\$4,250,000)
- Available for appropriation: \$3,291,668

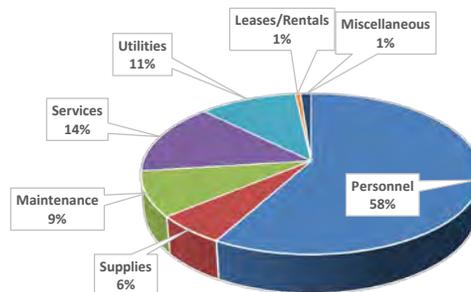
COMMUNITY DEVELOPMENT CORPORATION
Revenue, Expenses and Changes in Fund Balance
Fund 0308

	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 7,674,412	\$ 8,924,906	\$ 10,457,584	\$ 10,457,584	\$ 10,457,758		
REVENUES							
Sales tax	\$ 4,000,473	\$ 4,143,745	\$ 4,269,232	\$ 3,729,438	\$ 4,341,688	\$ 72,456	1.70%
Interest income	149,114	254,914	205,000	206,311	109,500	(95,500)	-46.59%
Charges for services	602,800	555,137	680,350	259,758	575,350	(105,000)	-15.43%
Intergovernmental	-	-	-	-	1,053,151	1,053,151	0.00%
Miscellaneous	25,516	22,978	12,000	7,401	3,000	(9,000)	-75.00%
TOTAL OPERATING REVENUES	\$ 4,777,904	\$ 4,976,774	\$ 5,166,582	\$ 4,202,908	\$ 6,082,689	\$ 916,107	17.73%
EXPENDITURES							
Personnel	\$ 1,408,198	\$ 1,286,117	\$ 1,544,485	\$ 1,422,869	\$ 1,558,539	14,054	0.91%
Supplies	123,741	120,741	162,479	152,334	\$ 159,665	(2,814)	-1.73%
Maintenance	192,206	367,729	244,720	234,020	\$ 242,520	(2,200)	-0.90%
Services	264,256	316,541	371,554	321,942	\$ 387,068	15,514	4.18%
Utilities	310,317	259,854	170,457	211,422	\$ 290,451	119,994	70.40%
Leases/Rentals	39,939	19,328	23,628	16,301	\$ 15,975	(7,653)	-32.39%
Miscellaneous	24,575	29,852	37,107	55,658	\$ 31,235	(5,872)	-15.82%
Total Operating Expenditures	\$ 2,363,232	\$ 2,400,162	\$ 2,554,430	\$ 2,414,546	\$ 2,685,452	\$ 131,022	5.13%
Capital Outlays	\$ 422,590	\$ 68,282	\$ 1,309,381	\$ 814,375	\$ 4,004,681	\$ 2,695,300	205.85%
Debt	741,588	975,653	973,813	973,813	973,019	(794)	-0.08%
Total Capital and Debt	\$ 1,164,178	\$ 1,043,935	\$ 2,283,194	\$ 1,788,188	\$ 4,977,699	\$ 2,694,505	118.01%
TOTAL EXPENDITURES	\$ 3,527,410	\$ 3,444,097	\$ 4,837,624	\$ 4,202,734	\$ 7,663,152	\$ 2,825,528	58.41%
NET CHANGE	\$ 1,250,494	\$ 1,532,679	\$ 328,960	\$ 175	\$ (1,580,462)		
ENDING FUND BALANCE	\$ 8,924,906	\$ 10,457,584	\$ 10,786,544	\$ 10,457,758	\$ 8,877,296	\$ -	

**2019-2020 Estimated Actual
Operating Expenditures by Category**



**2020-2021 Proposed Budget
Operating Expenditures by Category**



COMMUNITY DEVELOPMENT CORPORATION - FY20-21 PROGRAM REQUEST								
#	FY20-21 PROGRAM REQUEST	DEPT/DIVISON	REOCCURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	BOARD PROPOSED	FUNDING OPTIONS/NOTES	# of Years Requested
1	Athletic Field Lighting (additions & conversions)	(415) Valley Ridge	6,300	453,000	459,300	No	O&M Cost is for electricity	1
2	Replacement Equipment - Valley Ridge Playground	(415) Valley Ridge		125,000	125,000	YES	Year 1 of 4 Year Plan	3
3	Soccer Goals ^	(415) Valley Ridge		12,000	12,000	YES		1
CDC FUND TOTAL:			\$6,300	\$ 590,000	\$ 596,300	\$ 137,000		
<p>* All Personnel request includes Equipment, Uniforms and Benefits unless otherwise stated</p> <p>** Programs listing based on priority of needs</p> <p>^ Program Submitted to the CDC by the Community</p>								

STAFFING SCHEDULE

BY DEPARTMENT, FUNCTION and POSITION (Full Time Equivalency- FTE)
** Includes Budgeted Positions (Filled & Vacant)*
Full Time & Part-Time Budgeted Positions
Full Time = 2,080 Hours/Year Non-Sworn Personnel

FUND	DEPARTMENT	FUNCTION	Actual	Actual		Budgeted	Proposed	Compare 20/21
			FY17	FY18	FY19	FY20	FY 21	Diff PY (#)
CDC	Dpt. 415 - Valley Ridge Park	Community Services	9	5	5	6	6	0
CDC	Dpt. 435 - Recreation Center	Community Services	23	23	23	23	23	0
Total			32	28	28	29	29	0



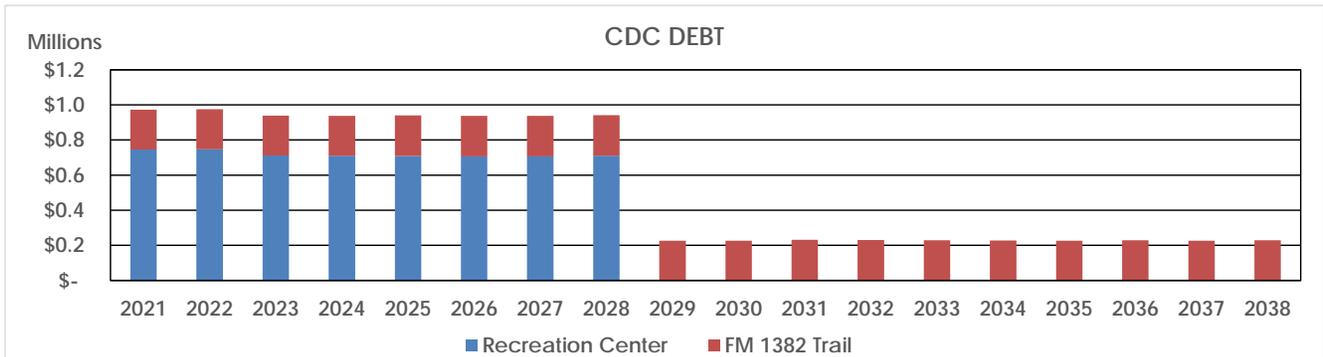
FY 2021 PROJECT SUMMARY REVIEW

FY 2021 CDC Projects (Equipment Replacement, Growth & Projects)

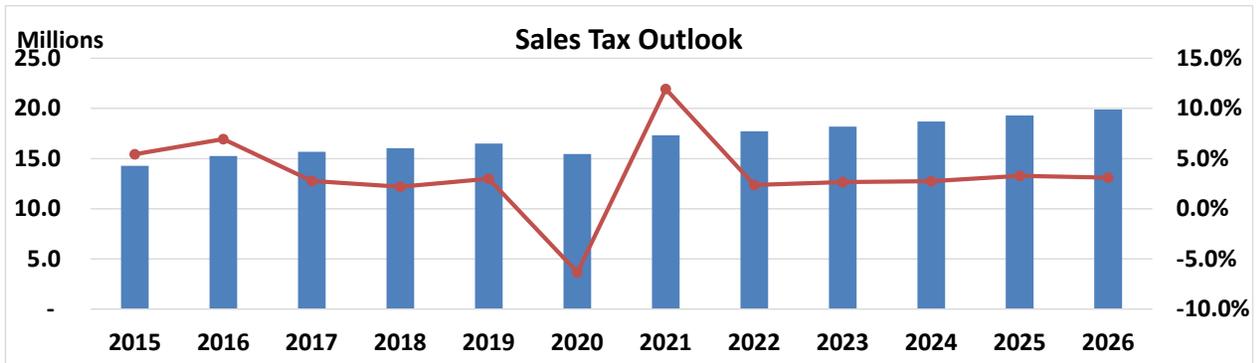
Requesting Department	Project Name	CONT'N 2020-2021	Growth 2020-2021	Proposed 2020-2021	Notes
(405) Trails Ops & Maint.	Balcones Trail PH 2: Trail Construction (State Park to JPL Overlook)	\$ 1,354,054	\$ -	\$ 1,354,054	Approved in FY 15 and FY 17
(405) Trails Ops & Maint.	S. Clark Road Trail Construction	\$ 755,000	\$ 1,017,877	\$ 1,772,877	Grant offset of \$1,053,000 (Net cost \$719,877)
(405) Trails Ops & Maint.	S. Clark Road Trail Design	\$ 77,000	\$ -	\$ 77,000	Approved in FY 18-19 Budget
(405) Trails Ops & Maint.	Straus Road Trail Feasibility Study	\$ 125,000	\$ -	\$ 125,000	Approved in FY 19-20 Budget
(435) AESCHRC	Locker Room Rehab	\$ 185,000	\$ -	\$ 185,000	Approved in FY 18-19 Budget
(405) Trails Ops & Maint.	FM 1382 Signage: Signage and Amenit	\$ 353,750	\$ -	\$ 353,750	Signage aproved in FY 2018- 2019 Budget
(415) Valley Ridge Park	Field Lighting	\$ -	\$ -	\$ -	New Program - deferred
(415) Valley Ridge Park	Playground Replacement	\$ -	\$ 125,000	\$ 125,000	New Program -year 1 of 4 year program
(415) Valley Ridge Park	Soccer Goals		\$ 12,000	\$ 12,000	New Program
TOTALS		\$ 2,849,804	\$ 1,154,877	\$ 4,004,681	
Capital By Department					
CDC Admin. (400)		\$ -			
Trails Ops & Maint. (405)		\$ 3,682,681			
Valley Ridge Park (415)		\$ 137,000			
AESCHRC (435)		\$ 185,000			
		\$ 4,004,681			

**Community Development Corporation
DEBT SCHEDULE**

FISCAL YEAR	Alan E. Sims Recreation Center REFUNDING AND IMPROVEMENT BONDS			F.M. 1382 Hike and Bike Trail CERTIFICATES OF OBLIGATION BONDS			ANNUAL TOTAL
	SERIES 2011			SERIES 2018			
	Principal	Interest	Total	Principal	Interest	Total	
2021	550,000	195,819	745,819	125,000	102,200	227,200	973,019
2022	570,000	177,097	747,097	130,000	97,725	227,725	974,822
2023	560,000	151,894	711,894	135,000	92,425	227,425	939,319
2024	580,000	130,519	710,519	140,000	86,925	226,925	937,444
2025	605,000	104,519	709,519	150,000	81,125	231,125	940,644
2026	630,000	76,400	706,400	155,000	75,800	230,800	937,200
2027	660,000	46,906	706,906	160,000	71,075	231,075	937,981
2028	695,000	15,203	710,203	165,000	66,200	231,200	941,403
2029	-	-	-	165,000	61,250	226,250	226,250
2030	-	-	-	170,000	56,225	226,225	226,225
2031	-	-	-	180,000	50,975	230,975	230,975
2032	-	-	-	185,000	45,269	230,269	230,269
2033	-	-	-	190,000	39,175	229,175	229,175
2034	-	-	-	195,000	32,919	227,919	227,919
2035	-	-	-	200,000	26,250	226,250	226,250
2036	-	-	-	210,000	19,075	229,075	229,075
2037	-	-	-	215,000	11,638	226,638	226,638
2038	-	-	-	225,000	3,938	228,938	228,938
Total	5,385,000	\$1,106,219	\$6,491,219	\$3,220,000	\$1,126,138	\$4,346,138	10,837,356



Sales Tax Forecast									
Fiscal Year	Sales Tax City-wide Budget	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCD	Total Distributed	% CHg Yr/Yr	% of Budget
2008	12,600,000	12,224,819	6,112,410	3,056,205	3,056,205	-	12,224,819	5.2%	97.02%
2009	13,077,500	11,772,591	5,886,296	2,943,148	2,943,148	-	11,772,591	-3.7%	90.02%
2010	12,600,000	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%	96.22%
2011	12,000,000	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%	100.76%
2012	12,350,000	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%	102.01%
2013	12,351,500	13,487,683	6,786,900	2,545,088	3,393,450	762,245	13,487,683	7.1%	109.20%
2014	13,695,000	13,535,927	6,755,253	2,533,220	3,377,627	869,827	13,535,927	0.4%	98.84%
2015	14,252,320	14,272,514	7,110,420	2,666,407	3,555,210	940,477	14,272,514	5.4%	100.14%
2016	14,563,065	15,262,221	7,629,897	2,861,211	3,814,948	956,165	15,262,221	6.9%	104.80%
2017	15,850,240	14,699,497	7,839,731	2,939,899	3,919,866	986,361	15,685,858	2.8%	98.96%
2018	16,684,990	15,001,775	8,000,947	3,000,355	4,000,473	1,028,634	16,030,409	2.2%	96.08%
2019	16,487,481	15,539,045	8,287,491	3,107,809	4,143,745	971,988	16,511,034	3.0%	100.14%
2020	17,063,565	14,538,931	7,754,096	2,907,786	3,803,243	1,001,148	15,466,274	-6.33%	90.64%
2021	17,312,514	16,281,332	8,683,377	3,256,266	4,341,688	1,031,183	17,312,514	11.94%	100.00%
2022	17,721,148	16,659,030	8,884,816	3,331,806	4,442,408	1,062,118	17,721,148	2.36%	100.00%
2023	18,192,521	17,098,539	9,119,221	3,419,708	4,559,610	1,093,982	18,192,521	2.66%	100.00%
2024	18,694,214	17,567,413	9,369,287	3,513,483	4,684,643	1,126,801	18,694,214	2.76%	100.00%
2025	19,306,441	18,145,836	9,677,779	3,629,167	4,838,890	1,160,605	19,306,441	3.27%	100.00%
2026	19,904,309	18,748,812	9,999,366	3,749,762	4,999,683	1,155,497	19,904,309	3.10%	100.00%



BUDGET FY2020-21

Community
Development
Corporation

Departments

- 400 CDC Administration
- 405 Trails Operation & Maintenance
- 415 Valley Ridge
- 435 Recreation Center

DEPARTMENT DESCRIPTION

The Community Development Corporation Administration is responsible for coordinating and managing projects and initiatives funded by the CDC including developing and overseeing the budget, managing upkeep of the facilities, and providing administrative support to the CDC Board of Directors.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate administrative functions of the Community Development Corporation Activities such as:**

Meeting coordination, Debt Service, Marketing & Promotions, Grant & Project Management

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projection
# of Community Meetings Facilitated per year	7	8	7	9

EXPENDITURE SUMMARY

Expenditures By Category	FY 18 Actual	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	9,049	22,840	-	-	-	-
Services	50,254	56,019	55,972	60,604	57,700	1,726
Utilities	-	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	5,538	77	2,500	2,500	2,500	(794)
Transfers/Debt	741,588	975,653	973,813	973,813	973,019	-
Capital Outlay	41,146	-	-	-	-	-
Total	847,575	1,054,589	1,032,285	1,036,917	1,033,219	934

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
N/A	-	-	-	-	-
Total	-	-	-	-	-

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-



DEPARTMENT DESCRIPTION

The Trails Operations & Maintenance department is designed to maintain all Citywide trails.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Sustain the beauty and functionality of City Trails** – This budget supports operation of three miles of hike and bike trail annually.

EXPENDITURE SUMMARY

- *Note all prior year expenditures were recorded in the CDC Administration Department*

Expenditures By Category	FY 18 Actual	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	9,793	11,900	11,900	12,400	500
Services	-	74,769	23,220	1,000	33,000	9,780
Utilities	-	3,030	2,700	4,478	9,593	6,893
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	1,005,000	864,480	3,682,681	2,677,681
Total	-	87,592	1,042,820	881,858	3,737,674	2,694,854

NO PERSONNEL

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
N/A	-	-	-	-

DEPARTMENT DESCRIPTION

The mission of the Cedar Hill Parks and Recreation Department is to maximize the benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Maintain grounds for Valley Ridge Park** – Mow, treat and fertilize Valley Ridge Park
- **Athletic field preparation** - Ensure athletic fields are safe and aesthetically pleasing
- **Provide general park facility maintenance and repair** – Ensure Valley Ridge buildings, equipment and structures are safe
- **Control litter and remove debris** - Remove litter and debris from Valley Ridge Park

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services.

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2018-2019 Estimate	FY2019-20 Projection
Valley Ridge Park Grounds Maintenance # of acres	164	164	164	164
Athletic Fields Preparation	32 fields	32 fields	32 fields	32 fields
Park Facility maintenance	5 buildings, 4 playgrounds 1 amphitheater			
Irrigation	630 valves One well Three irrigation pump motors			

EXPENDITURE SUMMARY

Expenditures By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	340,616	337,474	434,610	409,969	431,336	(3,274)
Supplies	42,707	44,593	70,274	67,505	68,038	(2,236)
Maintenance	111,820	211,231	111,500	111,500	111,500	-
Services	7,571	5,467	5,000	5,000	5,000	-
Utilities	162,814	137,319	86,160	158,503	152,562	66,402
Lease/Rentals	8,644	1,490	3,990	840	840	(3,150)
Miscellaneous	4,659	15,083	11,365	6,340	6,340	(5,025)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	100,311	-	176,226	174,813	137,000	(39,226)
Total	779,142	752,657	899,125	934,469	912,616	13,491

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Irrigation Worker I	613	0.0	0.0	0.0	1.0	1.0
Parks Maintenance Crew Chief	615	1.0	1.0	1.0	1.0	0.0
Parks Maintenance Worker	612	4.0	4.0	5.0	4.0	-1.0
Totals		5.0	5.0	6.0	6.0	0.0

- Parks Maintenance Worker reclassified to Irrigation Worker I

EQUIPMENT & PROGRAM REQUEST

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
Athletic Field Lighting Additions and Conversions	6,300	453,000	No	-
Replacement Equipment-Valley Ridge Playground		125,000	Y	Y – (0308)CDC
Soccer Goals		12,000	Y	Y – (0308)CDC

DEPARTMENT DESCRIPTION

The Alan E. Sims Recreation Center is a premier facility for fitness, fun, and friendship.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Provide, promote and increase Alan E. Sims Recreation Center utilization to the public** – Administer, supervise, implement and improve efficiency in memberships, programs, leagues, special events, rentals and all building uses
- **Marketing** - Design and share a variety of creative marketing materials to the community and surrounding areas.
- **Retain Current Customers and Attract New Customers** – Exceed expectations through providing premier customer service to existing members and patrons and secure new customers
- **Encourage and Develop Internal Relations of Alan E. Sims Recreation Center Staff, Personal Trainers, and Contract Instructors to Provide Exemplary Service to the Public** – Continue to build relationships amongst staff, personal trainers, contract instructors and management to efficiently work together.
- **Provide Building Maintenance** – Maintain a clean, safe and operable facility for public use

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Memberships & Day Passes Sold	22,000	21,731	20,100	23,500
# of Participants Programs/Leagues	3,025	2,418	2,185	2,360
# of Rentals Annually	258	277	220	265
Youth Development Opportunities (Camps, Teen Programs, After-School Programs, CHAT Squad)	479	690	610	640
Total Scans (Attendance)	106,826	25,122	23,115	27,035
Average Annual Marketing Reach on Social Media Posts	1,557	1,668	5,000	4,500
Average Annual Marketing Reach on Social Media Event Listings	1,700	1,071	6,230	6,500

EXPENDITURE SUMMARY

Expenditures By Category	FY 18 Actual	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	1,067,582	948,646	1,109,875	1,043,113	1,127,203	17,328
Supplies	81,034	76,149	92,205	91,477	91,627	(578)
Maintenance	188,091	146,708	121,320	118,620	118,620	(2,700)
Services	206,431	180,319	287,362	287,338	291,368	4,006
Utilities	147,502	119,506	81,597	125,780	128,296	46,699
Lease/Rentals	31,295	17,837	19,638	15,461	15,135	(4,503)
Miscellaneous	14,378	14,659	23,242	21,410	22,395	(847)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	164,383	45,442	128,155	18,357	185,000	56,845
Total	1,900,696	1,549,266	1,863,394	2,016,888	1,97,644	116,251



PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Administrative Secretary	613	1.0	1.0	1.0	1.0	0.0
Building & Custodial Attendant	611	2.0	2.0	2.0	2.0	0.0
Building Maintenance Crew Chief	615	1.0	1.0	1.0	1.0	0.0
Event Coordinator	615	1.0	1.0	1.0	1.0	0.0
Health & Wellness Services Lead	611	1.0	1.0	1.0	1.0	0.0
Health and Wellness Coordinator	615	1.0	1.0	1.0	1.0	0.0
Marketing Coordinator	615	1.0	1.0	1.0	1.0	0.0
Member Services Lead	611	2.0	2.0	2.0	2.0	0.0
Membership Services Coordinator	615	1.0	1.0	0.0	0.0	0.0
Part-Time Attendant (Childcare, Gym, Front Desk, & Fitness Attendants)	92	8.5	8.5	8.5	8.5	0.0
Part-Time Building & Custodial Attendant	91	1.5	1.5	1.5	1.5	0.0
Recreation Center Assistant Manager	617	0.0	0.0	1.0	1.0	0.0
Recreation Center Manager	618	1.0	1.0	1.0	1.0	0.0
Recreation Specialist	613	1.0	1.0	1.0	1.0	0.0
Totals		23.0	23.0	23.0	23.0	0.0

EQUIPMENT & PROGRAM REQUEST

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
N/A	-	-	-	-

ECONOMIC DEVELOPMENT CORPORATION

(0309)

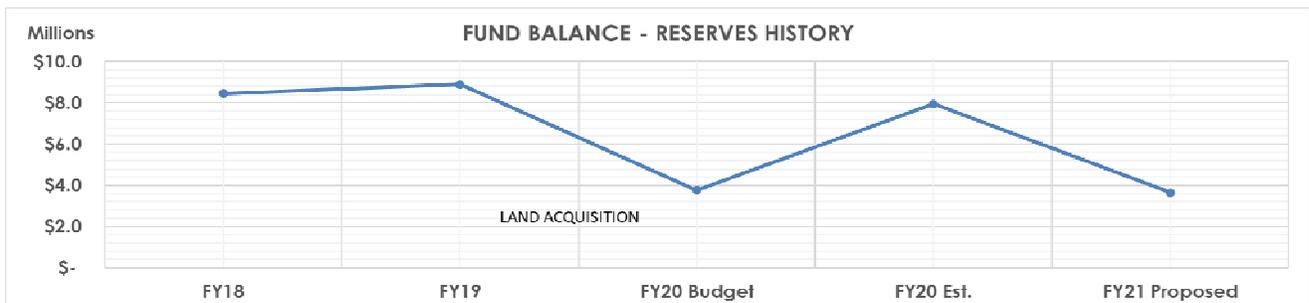
The Cedar Hill Economic Development Corporation (EDC) is tasked with bringing much needed commercial, industrial opportunities to the City of Cedar Hill. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development. Collection effect on July 1, 1994. A portion of the EDC's sales tax (1/8 of 1%) was reallocated to the City's Crime Control District effective July 1, 2013. The first reduction was in September 2013.

PROPOSED BUDGET FY 2020-2021



Board of Directors

Michael Lemmon, President
Shawn Quidon, Vice President
Jan Blake
Duane Dankesreiter
James Mauldin
Randall Chase, ex-officio
Andrew LeGrand, ex-officio
Jeff Powers, ex-officio
Angela Berry-Roberson, ex-officio
Johnny Wallace, ex-officio



Economic Development Corporation

Highlights: Proposed Budget FY20/21

BUDGET NOTES

- Sales Tax Budgeted at 1.70% over 2020 Budget
- Salaries and Benefits budgeted consistent city-wide; 3% COL increase
- Debt Costs budgeted per scheduled amortization
- Incentives budgeted to cover outstanding incentives plus additional amounts resulting in a place holder for business incentives totaling \$4,900,000
- Advertising budget consistent with State Law maximum
- No changes in administrative charges
- No changes in audit fees
- No changes in lease cost paid to City
- Services include other EDC activities as approved by the Board which increased the budget line by 3% such as :
Red Oak Creek Sewer Study, Strategic Plan, Loan to the CH Chamber, Market Analysis and other Special Services
- Operational Expenditures: 3.11% increase in operational costs
- Other Expenditures: 12.85% decrease in incentives, capital and debt category
- Summary: overall a decrease of 9.93% for all expenditures
- Fund Balance Policy Objective of 15% (of revenues) = \$505,690 has been met

Projected Fund Balance at FYE 2021 is \$3,579,039

ECONOMIC DEVELOPMENT CORPORATION
Revenue, Expenses and Changes in Fund Balance
Fund 0309



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 7,688,749	\$ 8,454,071	\$ 8,896,097	\$ 8,896,097	\$ 7,949,850		
REVENUES							
Sales tax	\$ 3,000,355	\$ 3,107,809	\$ 3,201,924	\$ 2,907,786	\$ 3,256,266	54,342	1.70%
Interest income	146,288	188,032	200,000	125,704	115,000	(85,000)	-42.50%
Charges for services	-	-	-	-	-	-	0.00%
Miscellaneous	-	108,896	-	-	-	-	0.00%
Intergovernmental	-	-	-	-	-	-	0.00%
Sale of assets	-	-	-	-	-	-	0.00%
TOTAL REVENUES	\$ 3,146,643	\$ 3,404,737	\$ 3,401,924	\$ 3,033,490	\$ 3,371,266	\$ (30,658)	-0.90%
OPERATING EXPENDITURES							
Personnel	\$ 371,019	\$ 411,041	\$ 457,136	\$ 292,223	\$ 474,337	\$ 17,201	3.76%
Supplies	1,356	3,852	18,405	19,800	\$ 19,800	\$ 1,395	7.58%
Maintenance	12,227	12,800	52,245	40,745	\$ 52,245	\$ -	0.00%
Services	483,885	859,415	930,110	951,946	\$ 958,024	\$ 27,914	3.00%
Utilities	7,738	4,009	1,560	3,115	\$ 3,382	\$ 1,822	116.79%
Leases/Rentals	29,156	28,907	28,990	29,200	\$ 29,200	\$ 210	0.72%
Miscellaneous	51,515	69,641	74,255	53,555	\$ 74,255	\$ -	0.00%
TOTAL OPERATING EXPENDITURES	\$ 956,896	\$ 1,389,664	\$ 1,562,701	\$ 1,390,584	\$ 1,611,243	\$ 48,542	3.11%
OTHER EXPENDITURES							
Incentives	\$ 258,000	\$ 386,000	\$ 5,800,000	\$ 1,297,485	\$ 4,900,000	\$ (900,000)	-15.52%
Capital Outlay	-	20,095	-	125,500	-	\$ -	0.00%
Debt	1,166,425	1,166,953	1,167,570	1,166,168	1,172,152	\$ 4,582	0.39%
TOTAL OTHER EXPENDITURES	\$ 1,424,425	\$ 1,573,048	\$ 6,967,570	\$ 2,589,153	\$ 6,072,152	\$ (895,418)	-12.85%
TOTAL EXPENDITURES	\$ 2,381,321	\$ 2,962,713	\$ 8,530,271	\$ 3,979,737	\$ 7,683,395	\$ (846,876)	-9.93%
NET CHANGE	\$ 765,322	\$ 442,024	\$ (5,128,347)	\$ (946,247)	\$ (4,312,129)	<i>n/a</i>	<i>n/a</i>
ENDING FUND BALANCE	\$ 8,454,071	\$ 8,896,097	\$ 3,767,750	\$ 7,949,850	\$ 3,637,722	<i>n/a</i>	<i>n/a</i>

EDC Supported Debt				
\$12,890,000 Certificates of Obligation,				
Series 2006				
Fiscal Year	Rate	Principal	Interest	Total
2021	5.000%	890,000	280,750	1,170,750
2022	5.000%	935,000	235,125	1,170,125
2023	5.000%	980,000	187,250	1,167,250
2024	5.000%	1,030,000	137,000	1,167,000
2025	5.000%	1,085,000	84,125	1,169,125
2026	5.000%	1,140,000	28,500	1,168,500
Totals		6,060,000	952,750	7,012,750

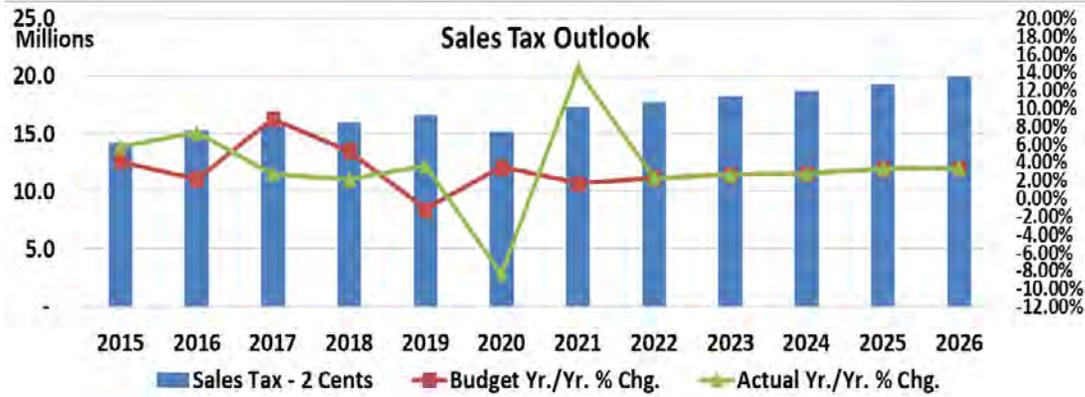
Debt Outstanding: 2006 CO Series

Principal	6,060,000
Interest	<u>952,750</u>
	<u>7,012,750</u>

Amortizing on avg 16.7% per year



Economic Development Corporation									
Sales Tax Forecast									
Fiscal Year	Sales Tax City-wide Budget	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCPD	Total Distributed	% CHg Yr/Yr	% of Budget
2010	12,600,000	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%	96.22%
2011	12,000,000	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%	100.76%
2012	12,350,000	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%	102.01%
2013	12,351,500	12,896,112	6,786,900	2,545,088	3,393,450	170,674	12,896,112	2.4%	104.41%
2014	13,695,000	13,428,345	6,755,253	2,533,220	3,377,627	762,245	13,428,345	4.1%	98.05%
2015	14,252,320	14,201,864	7,110,420	2,666,407	3,555,210	869,827	14,201,864	5.8%	99.65%
2016	14,563,065	15,246,533	7,629,897	2,861,211	3,814,948	940,477	15,246,533	7.4%	104.69%
2017	15,850,240	14,699,497	7,839,731	2,939,899	3,919,866	956,165	15,655,661	2.7%	98.77%
2018	16,684,990	15,001,775	8,000,947	3,000,355	4,000,473	986,361	15,988,136	2.1%	95.82%
2019	16,487,481	15,539,045	8,287,491	3,107,809	4,143,745	1,028,634	16,567,680	3.6%	100.49%
2020	17,063,565	14,538,931	7,754,096	2,907,786	3,877,048	971,988	15,510,919	-6.4%	90.90%
2021	17,353,194	16,281,332	8,683,377	3,256,266	4,341,688	1,071,862	17,353,194	11.9%	100.00%
2022	17,749,650	16,659,030	8,884,816	3,331,806	4,442,408	1,090,620	17,749,650	2.3%	100.00%
2023	18,218,169	17,098,539	9,119,221	3,419,708	4,559,610	1,119,630	18,218,169	2.6%	100.00%
2024	18,717,945	17,567,413	9,369,287	3,513,483	4,684,643	1,150,532	18,717,945	2.7%	100.00%
2025	19,334,106	18,145,836	9,677,779	3,629,167	4,838,890	1,188,269	19,334,106	3.3%	100.00%
2026	19,976,057	18,748,812	9,999,366	3,749,762	4,999,683	1,227,245	19,976,057	3.3%	100.00%



CITY OF CEDAR HILL
 ECONOMIC DEVELOPMENT CORPORATION
 INCENTIVE STATUS REPORT (ACTIVE ONLY)
 Incentives Paid YTD 2020, as of 05/31/20
 updated 5/31/20

	CASH INCENTIVE (Per Contract)	INCENTIVE PAID FY 2020	INCENTIVES PAID PRIOR YEARS	TOTAL AMOUNTS PAID	INCENTIVE BALANCE
JPS Legacy, LLC					
- Reimbursement incentive for completion of infrastructure	1,000,000	44,800		44,800	955,200
- Infrastructure incentive upon issuance of CO and proof of exp.				-	-
- Construction has to be completed 5 years				-	-
- Agreement dated October 3, 2016				-	-
Total Incentives	\$ 1,000,000	\$ 44,800	\$ -	\$ 44,800	\$ 955,200
Lake Moreno Partners, LLC					
- Reimbursement incentive for infrastructure	1,000,000	-		-	1,000,000
- Agreement dated June 13, 2018				-	-
Total Incentives	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Fuel City Cedar Hill, LLC					
- Reimbursement incentive for infrastructure	400,000	400,000		400,000	-
- Agreement dated Aug 19, 2018				-	-
Total Incentives	\$ 400,000	\$ 400,000	\$ -	\$ 400,000	\$ -
1179 W. Belt Line Ltd. Co. (The Ruiz Group)					
- Reimbursement incentive for office bldg & related infrastructure	140,000	140,000		140,000	-
- Agreement dated 10/08/2018				-	-
Total Incentives	\$ 140,000	\$ 140,000	\$ -	\$ 140,000	\$ -
API Precision Machining, LLC					
- Reimbursement incentive for land - Business Park Lot 14 2.5 acres	107,485	-		-	107,485
- Agreement dated Oct 26, 2018				-	-
Total Incentives	\$ 107,485	\$ -	\$ -	\$ -	\$ 107,485
TOTAL (ACTIVE INCENTIVES)	\$ 2,647,485	\$ 584,800	\$ -	\$ 584,800	\$ 2,062,685

DEPARTMENT DESCRIPTION

The Economic Development Department's mission is to attract desirable industry while fostering a business-friendly environment, retain and expand existing business through a proactive retention and expansion program, and aggressively market Cedar Hill utilizing a multi-faceted approach.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Attract desirable businesses and facilitate a pro-business environment**
- **Support, retain, and/or expand existing businesses**
- **Strategically and aggressively market Cedar Hill**

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY17-18 Actual	FY18-19 Actual	FY19-20 Estimate	FY20-21 Projection
New Business Development				
-membership in key organizations	12	12	12	12
-prospect development & lead responses	22	22	22	22
-development assistance meetings	52	52	52	52
Business Retention and Expansion				
-expansion assistance	10	10	10	10
-business visits	48	41	48	48
-workforce development meetings	12	12	12	12
-community engagement	33	33	33	33
-chamber meetings	12	12	12	12

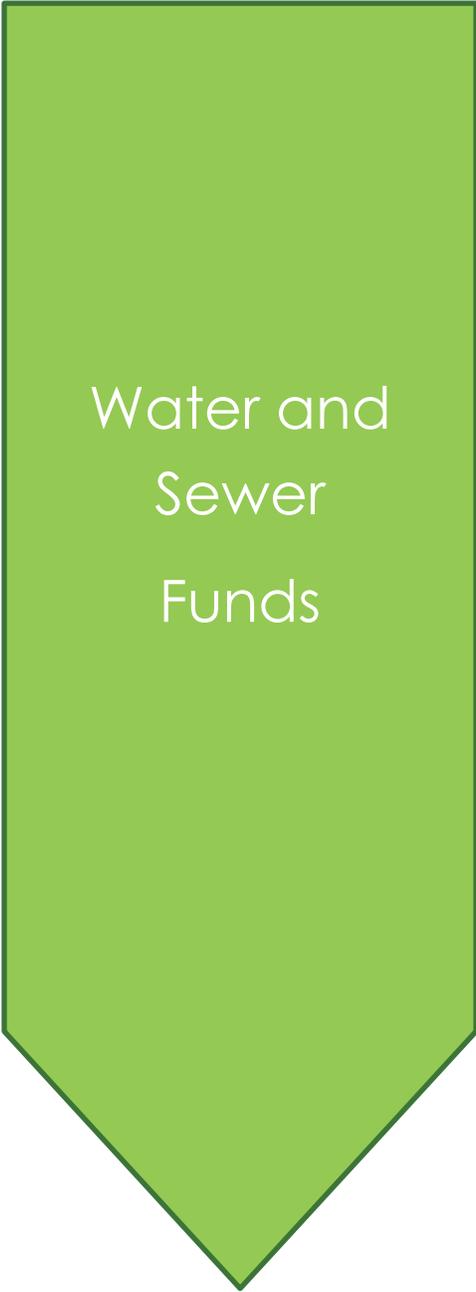
PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY20-21 Proposed Budget	Budget Variance (#)
Business Marketing & Research Manager	618	1.0	1.0	1.0	1.0	0.0
Business Retention Manager	618	1.0	1.0	1.0	1.0	0.0
Economic Development Director	621	1.0	1.0	1.0	1.0	0.0
Economic Development Specialist	616	0.0	0.0	1.0	1.0	0.0
Executive Assistant & Special Projects Coordinator	615	1.0	1.0	0.0	0.0	0.0
Totals		4.0	4.0	4.0	4.0	0.0

- Business Retention Manager - Vacant

BUDGET FY2020-21

Water and Sewer Funds



Water and
Sewer
Funds

Operations

- 0100 Water & Sewer Operations Fund

Departments

- 190 Utility Services
- 700 Public Works Administration
- 760 Water & Sewer Operations

BUDGET FY 2020-2021

WATER AND SEWER FUND AND SYSTEM OVERVIEW

The Water and Sewer Fund is an Enterprise Type Fund in which utility rates charged to customers are used to finance water and wastewater operations. The fund is not subsidized from tax dollars. The Water and Sewer Fund is a complete and separate entity and is self-supporting from rates and charges to customers (residential, industrial and commercial) connected to the systems (water and sewer). As an Enterprise Fund, it accounts for operations that are financed and operated in a manner like a private business enterprise. Rates and charges are established to maintain the solvency of the fund as well as covering operational, capital and debt costs. The targeted goal of the Water and Sewer Fund is to maintain working capital (Fund Balance) equivalent to 60-90 days or 30% of operating expenses. This ratio is necessary for cash flow requirements during periods of low usage/consumption (sales).

Customer water accounts are monitored through an automated meter infrastructure system or Advanced Metering Infrastructure better known as AMI. This smart meter system is a fixed-based radio frequency network system that sends meter readings and alarms from customer meters to a third-party data base system for billing, collection and data analysis. The City maintains over 16,400 metered connections. The City's core infrastructure includes 318 miles of water mains and 246 miles of sewer lines with 18 sewer lift station facilities. The water distribution system includes 2 active elevated storage tanks and 3 ground storage tanks for a total storage capacity of 17.75 million gallons of water.

There are two major cost components associated with the Utility Fund. These costs are maintenance of the water and wastewater distribution system and the cost of acquiring potable water and the cost of wastewater treatment. The City has contracted with the Trinity River Authority (TRA) for wastewater treatment and Dallas Water Utilities (DWU) for water supply. The City does not operate a water or sewer treatment facility but must maintain more than 240 miles of sewer lines and more than 300 miles of water lines with more than 16,000 connections. The City's costs for these contractual obligations, other maintenance costs and annual debt requirements are supported by rates and charges of the City's Utility System as adopted by ordinance. The goal and objectives are for the Water and Sewer Fund revenues to equal and/or exceed its operating expenditures, and most importantly, continue to provide clean, safe water and protect the environment.

WATER AND SEWER RATE ENVIRONMENT AND CONSIDERATIONS

The Cedar Hill City Council recognized the changing fiscal and behavioral environment in 2017 which was the primary reason for their strategic direction to staff that year to begin formal rate studies, and to provide formal updates annually to stay closely tuned in to fiscal impacts related to water and wastewater service delivery. On June 16th the City's consultant presented and explained that because of the higher trending cost of service and the lower trending customer consumption, the volumetric (consumption) component of the rate structure was becoming less and less able to recapture the cost of service since so much of cost was fixed. The base rate component of the total rate exists to recover as much of the fixed cost as possible and in Cedar Hill, the base rate is disproportionately low. And further the consultant explained that the uniform rate structure in use in Cedar Hill is no longer adequate for recovering cost of service, maintaining a required fund balance and meeting debt ratio requirements. A tiered rate structure was presented and recommended which increases the cost recovery contribution of the base rate component of the rate. A tiered rate design provides more rate equity between user groups, minimizes the impact of recommended rate adjustments on low consumption users and

BUDGET FY 2020-2021

introduces a discounted rate for seniors. After implementation of the recommended rate structure, the City of Cedar Hill will remain highly competitive with respect to rates in our benchmark cities. Most of the cities that Cedar Hill benchmarks with have existing tiered rate structures. For the future, the City will continue to examine cost saving and revenue enhancement initiatives such as Multi-Family rate designs. The consultants and staff's base rate and tiered rate design recommendation is in the budget herein presented. The rate design and changes are as follows:

Residential Water	Current	FY 21	\$ Change
Senior Base Rate	\$9.20	\$9.25	\$.05
All other residential	\$9.20	\$10.25	\$1.05
Volumetric Rates:			
1,001 to 3,000 gals.	\$6.10	\$5.60	(\$0.50)
3,001 to 10,000 gals.	\$6.10	\$6.30	\$0.20
10,001 to 20,000 gals.	\$6.10	\$6.35	\$0.25
20,000 + gals.	\$6.10	\$6.40	\$0.30
Non-Residential Water			
Base Rate	\$9.20	\$10.25	\$1.05
Volumetric Rate	\$6.10	\$6.34	\$0.24
Wastewater Rates (residential Sewer charges are capped at 10,000 gals.)			
Senior Base Rate	\$9.48	\$9.50	\$0.02
All other customers	\$9.48	\$10.50	\$1.02
Volumetric Rate/1,000 gals.	\$8.20	\$8.40	\$0.20

The following chart is intended to show the impacts for the rate categories above to customers on a monthly basis within sample consumption categories:

Residential Standard Monthly Bill – 1" Meter (Water and Wastewater)				
Category	Current	FY 21	\$ Chg	% Chg.
Senior Usage 3,000 gals	\$47.28	\$46.75	(\$0.53)	-1.1%
5,000 gal.	\$75.88	\$78.15	\$2.27	3.0%
7,000 gal.	\$88.08	\$90.75	\$2.67	3.0%
15,000 gal.	\$177.88	\$183.40	\$5.52	3.1%
22,000 gal.	\$220.58	\$227.58	\$7.37	3.3%

As can be seen in the chart above, Cedar Hill seniors will see a reduction in monthly costs in the low consumption category of 3,000 gallons by 1.1%. For all other consumer groups and tiered rate designs above 3,000 gallons, the average percentage increase in a monthly bill is 3%.

In recognition of the increasing service delivery costs, the rate consultant and City staff recommended the proposed rate design with a base fixed adjustment to be effective in the 2nd quarter of the Fiscal Year. The proposed rate increase will sustain and keep the water and sewer fund healthy in order to meet ongoing operational, debt and capital costs.

BUDGET FY 2020-2021

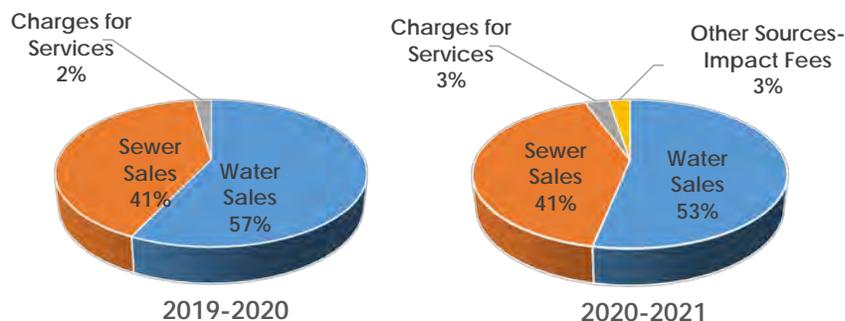
REVENUES

Revenue from rates and charges of the system are estimated to be \$19,653,522 before other sources/impact fees. Water and Sewer Impact Fees are being utilized as a financing source to offset debt costs associated with impact fee eligible infrastructure projects. With impact fees, the variance to FY 20 year-end estimated is \$1,465,597 or 7.8% for total revenue sources of \$20,184,697 supporting operations, maintenance, debt costs and to maintain a healthy utility system.

The following table is the City's FY 2020-2021 budget of revenue with variances presented for comparison to fiscal year-end estimates and the City's prior year budget:

Major Sources of Revenues:	FY 20 Budget	FY 20 Estimated	FY21 Proposed	\$ Var to FY 20 Bud	%Var to FY 20 Bud
Water Sales	\$ 10,760,485	\$ 10,688,788	10,729,051	\$ (31,434)	-0.29%
Sewer Sales	8,305,835	7,631,043	8,336,995	31,160	0.38%
Charges for Services	695,475	393,095	587,475	-108,000	-15.53%
Other Sources-Impact Fees	-	-	525,000	525,000	0.00%
Total	\$ 19,761,795	\$ 18,712,926	\$ 20,178,522	\$ 416,727	2.11%

The distribution of sales per services are as follows for Fiscal Years 2020 and 2021 budgeted sources:



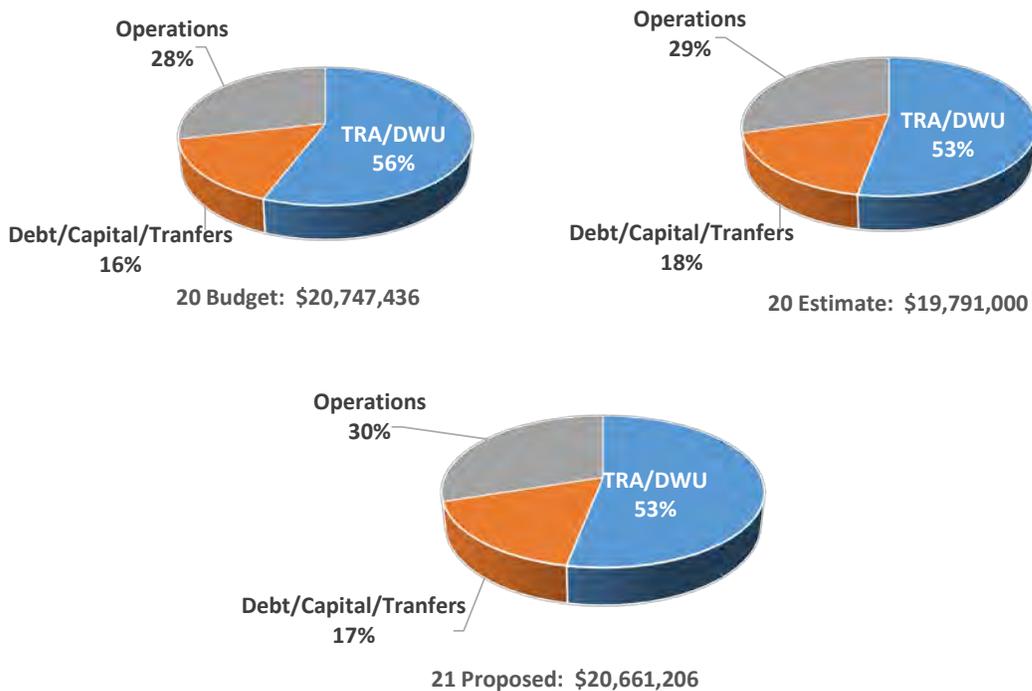
COVID-19 Consideration: It is important to note that the impact of COVID-19 on revenue collection is a leading factor in analyzing rate and revenues based on FY 19-20 adjusted estimates which become the FY 19-20 Budget of Revenues. The estimated loss of revenue as result of COVID-19 is \$987,500. Therefore, the variances to fiscal year-end estimates for 2019-2020 are presented to align with the rate consultants Water and Sewer Rate Model (COVID-19 adjusted) in relation to the proposed rate design across all user groups as to capture service costs for both fixed and variable amounts.

EXPENDITURES

As discussed above, the City's wholesale water purchased, and cost of sewer treatment are over 50% of the cost of operating its enterprise system (Water and Wastewater Fund) as depicted in the pie-charts below. Total Utility Fund expenditures for FY 19-20 were budgeted at \$20,747,436

BUDGET FY 2020-2021

with contract cost of water and sewer being 56% of the budget and other expenditures including operations, debt and capital being 44% of budget. After adjustments for actual effluent (sewer flows) from Trinity River Authority (TRA) and the final settlement distribution from Dallas Water Utility, those same costs for FY 19-20 fiscal year-end estimated (amended) are 53% of total costs or \$19,791,000. For FY 2020-2021, the City's contract water and sewer costs are increasing 4.7% or \$492,000 over fiscal year-end estimated. When compared to budget these same costs are decreasing by 5.35% or \$619,000.



The City continues to be proactive in monitoring the cost of water and sewer services through TRA and DWU and is sensitive to the upward pressure of these costs on the rates of the City's utility. The City is aware that both service providers (TRA and DWU) have operational and capital models reflecting rate increases to their customer cities. These costs are passed on to area cities and become a major factor in setting rates and charges. The City of Cedar Hill is proud to offer the lowest water and sewer rate in the Dallas County southwest region. The current rate structure encourages conservation and remains low for most single-family residential customers who have a low-to-average consumption history.

The following table reflects the City's Water and Sewer Fund Budget for FY 2021 which is increasing 4.4% or \$724,706 over FY 19-20 fiscal year estimated costs. When compared to the FY 2020 Budget, the Proposed 2021 Budget is decreasing \$86,230 or -0.42%. The reduction is due to one-time costs that are not recurring in FY 2021.

BUDGET FY 2020-2021

Major Cost Categories	FY 19 Actual	FY 20 Budget	FYE 20 Est	FY 21 Budget	\$ Var to FYE Est.	% Var to FY Est.	\$ Var to PY Bud.	% Var to PY Bud
TRA/DWU Costs	\$ 9,968,121	\$ 11,571,076	\$ 10,459,883	\$ 10,952,000	492,117	4.70%	\$ (619,076)	-5.35%
Operations	5,519,788	5,931,368	5,805,524	6,202,896	397,372	6.84%	271,528	4.58%
Debt/Capital/Transfers	3,000,122	3,244,992	3,525,593	3,506,309	(19,284)	-0.55%	261,317	8.05%
Total	\$ 18,488,031	\$ 20,747,436	\$ 19,791,000	\$ 20,661,206	870,205	4.40%	\$ (86,230)	-0.42%

Provider services for water and sewer are 53% or \$10,952,000 of the total Water and Sewer Fund FY 21 Proposed Budget. These same services when compared to fiscal year-end estimates are increasing \$492,117 or 4.7% while other operational costs which includes personnel, maintenance costs and supplies are increasing 6.84% or \$397,372. Personnel services of the Water and Sewer Fund are 17% of total cost of operations or \$3,490,469. Debt costs, Capital costs and transfers to other funds are decreasing \$19,284 and when compared to prior year estimates and these same costs are increasing 8% or \$261,317 when compared to prior year budget. Debt costs are increasing \$306,000 and transfers to the General Fund will increase by \$143,000 while one-time capital costs for equipment will decrease by \$188,500.

The Water and Sewer FY 2021 Budget of expenses is estimated to exceed system generated revenues by \$759,225. This amount is a planned drawdown of fund balance for capital, debt and operational costs and does not diminish the sustainability of the fund.

WORKING CAPITAL/FUND BALANCE

The Water and Sewer System Fund has excellent cash flow and has maintained reserve levels to meet its finance policy objective of 30% of operating expenses. This equates to 60-90 days of working capital.

DEBT SERVICE

It is the policy of the City to establish utility rates and charges enough to cover its annual debt requirements and to maintain its self-supporting status. Debt for the Water and Sewer Fund is issued solely for capital requirements to finance water and sewer infrastructure projects. The current average annual debt requirements of the City's Water and Sewer System is \$1,122,000. The City's policy is to maintain a ratio of working capital (fund balance) to its annual water and sewer fund average annual debt requirements at a minimum 1.25 times. The current coverage is 1.9 times.

BUDGET FY 2020-2021

The following table reflects the Water and Sewer Fund total outstanding indebtedness:

FY	General Obligation Bonds			Certificates of Obligation			Total Outstanding Debt Requirements		
	Prin	Int	Total	Prin	Int	Total	Prin	Int	Total
2021	\$ 625,000	\$ 162,800	\$ 787,800	\$ 760,000	\$ 497,259	\$ 1,257,259	\$ 1,385,000	\$ 660,059	\$ 2,045,059
2022	660,000	135,800	795,800	810,000	440,294	1,250,294	1,470,000	576,094	2,046,094
2023	675,000	107,775	782,775	855,000	408,719	1,263,719	1,530,000	516,494	2,046,494
2024	715,000	79,125	794,125	880,000	376,600	1,256,600	1,595,000	455,725	2,050,725
2025	530,000	52,325	582,325	910,000	344,494	1,254,494	1,440,000	396,819	1,836,819
2026-2030	1,105,000	42,425	1,147,425	4,475,000	1,217,300	5,692,300	5,580,000	1,259,725	6,839,725
2031-2035	-	-	-	2,510,000	615,204	3,125,204	2,510,000	615,204	3,125,204
2036-2040	-	-	-	2,270,000	165,408	2,435,408	2,270,000	165,408	2,435,408
Total	\$ 4,310,000	\$ 580,250	\$ 4,890,250	\$ 13,470,000	\$ 4,065,278	\$ 17,535,278	\$ 17,780,000	\$ 4,645,528	\$ 22,425,528

In the table above the Water and Sewer System will have amortized 45% of its current debt at the end of 5 years (2025).

CAPITAL PROJECTS AND EQUIPMENT

The City's Capital Improvement Plan for Water and Sewer includes capital funding of \$3,250,000 for system improvements in Fiscal Year 2021. It is anticipated that these bonds will be sold in 2021 with debt payments beginning in fiscal year 2022. Of the \$3,467,000 planned capital outlays, \$217,000 will be paid from other operating sources. The planned CIP projects and equipment are as follows:

Water and Sewer System Infrastructure Projects:	Project Costs:
Cedar Hill Road Water Line Replacement Ph.1&2	\$ 1,900,000
Parkerville Elevated Storage Tank Repair	300,000
Sewer Main Extension -Red Oak No. 7 Basin	750,000
Lift Station Rehabilitation Programming	300,000
Hickerson Sanitary Sewer cont'd	161,000
Office Reconfiguration of Cubicles	10,000
Replacement Truck (Operations)	46,000
Total Infrastructure (CIP):	\$ 3,467,000

Cedar Hill's Water and Sewer (Utility) has a very strong credit rating of Aa2, which exceeds the median rating of Aa3 for similar utilities nationwide. The notable credit factors include a health financial position and enhances the Utility's ability to access financial markets to raise capital for future infrastructure projects.

BUDGET FY 2020-2021

IN SUMMARY

The City's Utility Fund capital and operating budget provides a framework to deliver on its mission "to provide safe, reliable, competitively priced utility services in an environmentally responsible manner to enhance the quality of life in our community. Reserve balances continue to meet the funds' reserve requirements of 30% or greater. The following budget statements demonstrate that the City's rate structure will continue to provide stability into Fiscal Year 2020-2021 and forward.

Water and Sewer Fund

(Fund 0100)

This fund is a business-enterprise fund accounting for the City's water and sewer utilities including water distribution, sewer plan operations and treatment, water billing and meter reading. The system is self-supporting with rates and charges determined by an annual rate analysis to determine the adequacy of revenue to support operations, capital improvements and debt commitments.



PROPOSED BUDGET

FY 2020-2021

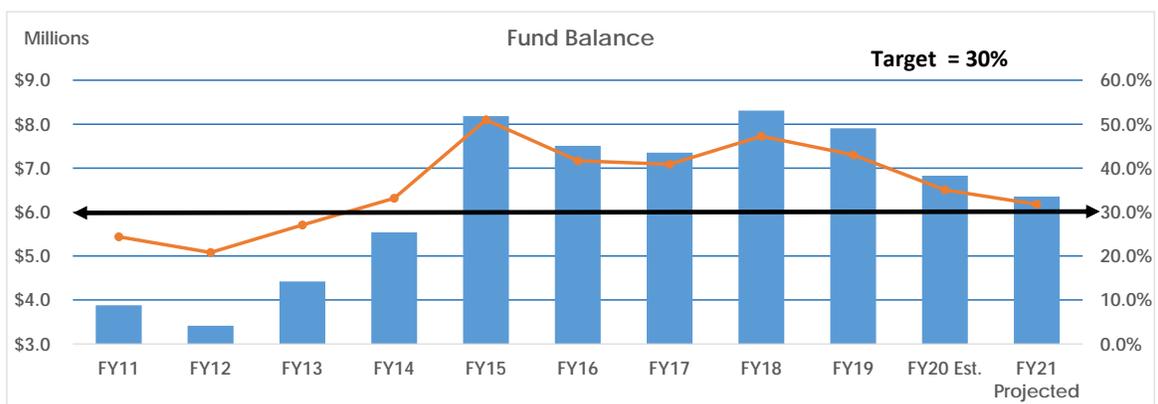
(Meter Connects)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Sewer	14,989	14,991	14,976	14,925	14,879	14,798	14,342
Water	16,575	16,453	16,404	16,335	16,262	16,125	15,522
	0.7%	0.3%	0.4%	0.4%	0.8%	3.9%	3.0%
	6/30/2020	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014



WATER & SEWER (Revenues, Expenditures and Change in Fund Balance) Fund 0100

	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 7,353,594	\$ 8,307,550	\$ 7,906,055	\$ 7,906,055	\$ 6,827,981		
REVENUES							
Water Sales	\$ 10,482,895	\$ 9,676,708	\$ 10,760,485	\$ 10,688,788	\$ 10,729,051	\$ (31,434)	-0.3%
Sewer Sales	7,313,108	7,465,561	8,305,835	7,631,043	8,336,995	31,160	0.4%
Charges for Services	795,208	725,085	509,875	190,056	458,875	(51,000)	-10.0%
Miscellaneous Income	106,737	219,182	185,600	203,039	134,775	(50,825)	-27.4%
Transfers in (impact fees)	-	-	-	-	525,000	525,000	0.0%
TOTAL REVENUES	\$ 18,697,948	\$ 18,086,536	\$ 19,761,795	\$ 18,712,926	\$ 20,184,697	\$ 422,902	2.1%
TOTAL FUNDS AVAILABLE	\$ 26,051,543	\$ 26,394,086	\$ 27,667,850	\$ 26,618,981	\$ 27,012,677		
EXPENDITURES							
Utility Services	1,926,268	1,999,286	2,354,510	2,526,785	2,530,980	176,470	7.5%
Public Works Administration	1,188,326	1,245,819	1,413,196	1,309,412	1,546,364	133,168	9.4%
Water & Sewer Operations	11,643,928	12,242,804	13,734,738	12,429,210	13,077,553	(657,185)	-4.8%
Debt Related Costs	1,604,340	1,641,844	1,738,742	1,876,945	2,045,059	306,317	17.6%
Franchise/Transfers	1,220,000	1,246,000	1,261,750	1,339,750	1,405,250	143,500	11.4%
Capital outlay	161,131	112,278	244,500	308,898	56,000	(188,500)	-77.1%
TOTAL EXPENDITURES	\$ 17,743,993	\$ 18,488,031	\$ 20,747,436	\$ 19,791,000	\$ 20,661,206	\$ (86,230)	-0.42%
Excess (deficiency) of revenues over (under) expenditures	\$ 953,955	\$ (401,495)	\$ (985,641)	\$ (1,078,074)	\$ (476,509)	n/a	n/a
ENDING FUND BALANCE	\$ 8,307,550	\$ 7,906,055	\$ 6,920,414	\$ 6,827,981	\$ 6,351,472	n/a	n/a
% of Fund Balance to Expenses	47.25%	43.02%	33.75%	35%	31%	n/a	n/a



REVENUES

18-19 Actual Revenue



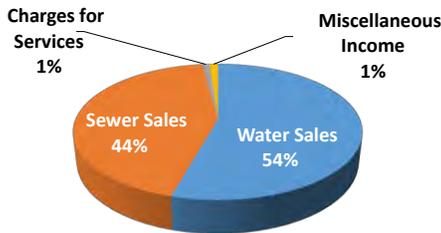
Budget: \$18,086,536

19-20 Revenue Budget



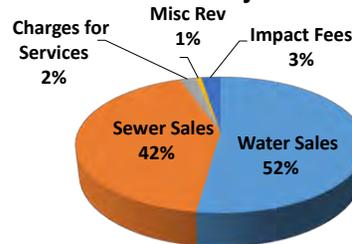
Budget: \$19,761,795

19-20 FYE Revenue Estimate



Budget: \$18,774,269

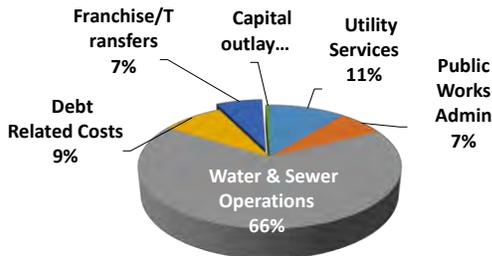
20-21 Revenue Projected



Budget: \$20,282,481

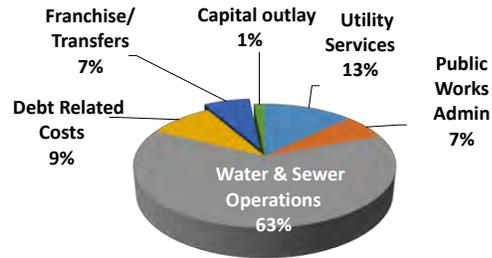
EXPENSES

18-19 Actual Expense



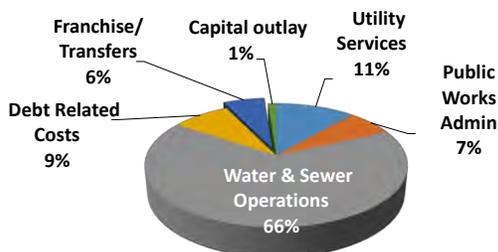
Actual: \$18,488,031

19-20 Estimated Expense



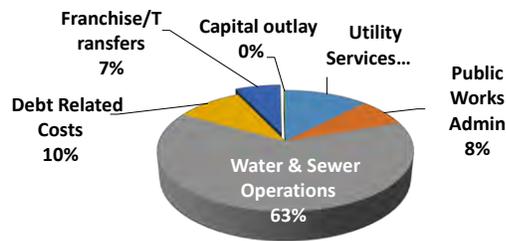
Estimated: \$19,791,000

19-20 Budgeted Expense



Budget: \$20,747,436

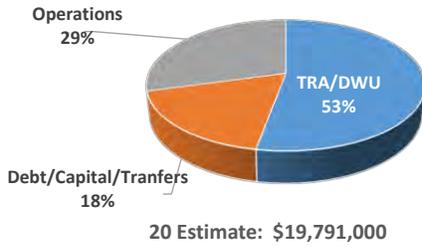
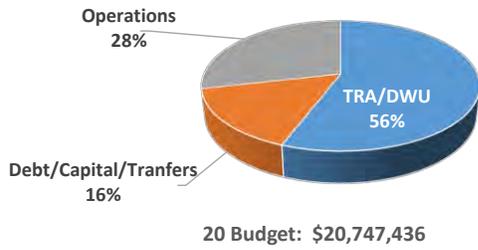
20-21 Proposed Expense



Budget: \$20,661,206

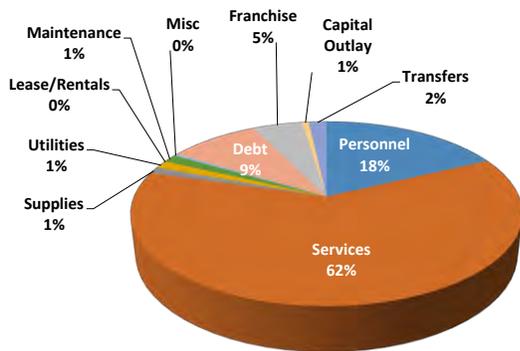
Major Cost Categories	FY 19 Actual	FY 20 Budget	FYE 20 Est	FY 21 Budget	\$ Var to FYE Est.	% Var to FY Est.	\$ Var to PY Bud.	% Var to PY Bud
TRA/DWU Costs	\$ 9,968,121	\$ 11,571,076	\$ 10,459,883	\$ 10,952,000	492,117	4.70%	\$ (619,076)	-5.35%
Operations	5,519,788	5,931,368	5,805,524	6,202,896	397,372	6.84%	271,528	4.58%
Debt/Capital/Tranfers	3,000,122	3,244,992	3,525,593	3,506,309	(19,284)	-0.55%	261,317	8.05%
Total	\$ 18,488,031	\$ 20,747,436	\$ 19,791,000	\$ 20,661,206	870,205	4.40%	\$ (86,230)	-0.42%

¹ variance is compared to FY 19-20 fiscal year-ended estimated

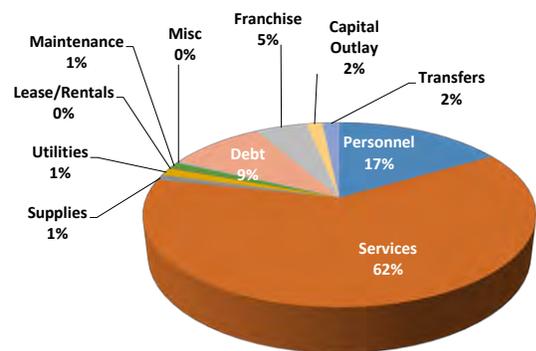


WATER & SEWER FUND EXPENDITURES BY CATEGORY

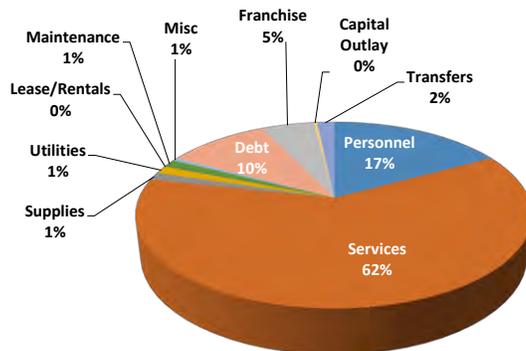
Category Descriptions	Actual 2017-2018	Actual 2018-2019	2019-2020 Budget	2019-2020 YTD	2019-2020 Estimate	2020-2021 Continuation	2020-2021 Growth	2020-2021 Proposed	\$ Var to Budget	% Var to Budget
Personnel	2,936,233	3,305,350	3,396,843	2,507,914	3,281,727	3,490,469	-	3,490,469	93,626	2.76%
Services	10,929,369	11,389,980	13,149,106	9,153,986	12,222,251	12,600,280	140,500	12,740,780	(548,826)	-4.17%
Supplies	264,814	212,396	285,465	102,475	195,900	261,672	5,000	266,672	(23,793)	-8.33%
Utilities	291,439	255,148	283,390	180,026	274,505	285,650	-	285,650	2,260	0.80%
Lease/Rentals	6,052	4,047	14,100	9,488	13,253	13,500	-	13,500	(600)	-4.26%
Maintenance	262,431	249,053	271,975	192,660	228,125	261,010	-	261,010	(10,965)	-4.03%
Miscellaneous	68,184	71,935	101,565	39,659	49,646	96,815	-	96,815	(4,750)	-4.68%
Debt	1,604,340	1,641,844	1,738,742	1,593,472	1,876,945	2,045,059	-	2,045,059	306,317	17.62%
Franchise	900,000	918,000	927,000	753,750	1,005,000	1,055,250	-	1,055,250	128,250	13.83%
Capital Outlay	161,131	112,278	244,500	271,965	308,898	56,000	-	56,000	(188,500)	-77.10%
Transfers	320,000	328,000	334,750	2,976,063	334,750	350,000	-	350,000	15,250	4.56%
Total	17,743,993	18,488,031	20,747,436	17,781,459	19,791,000	20,515,706	145,500	20,661,206	(231,730)	-1.1%



FY 19 Actual Expense by Category

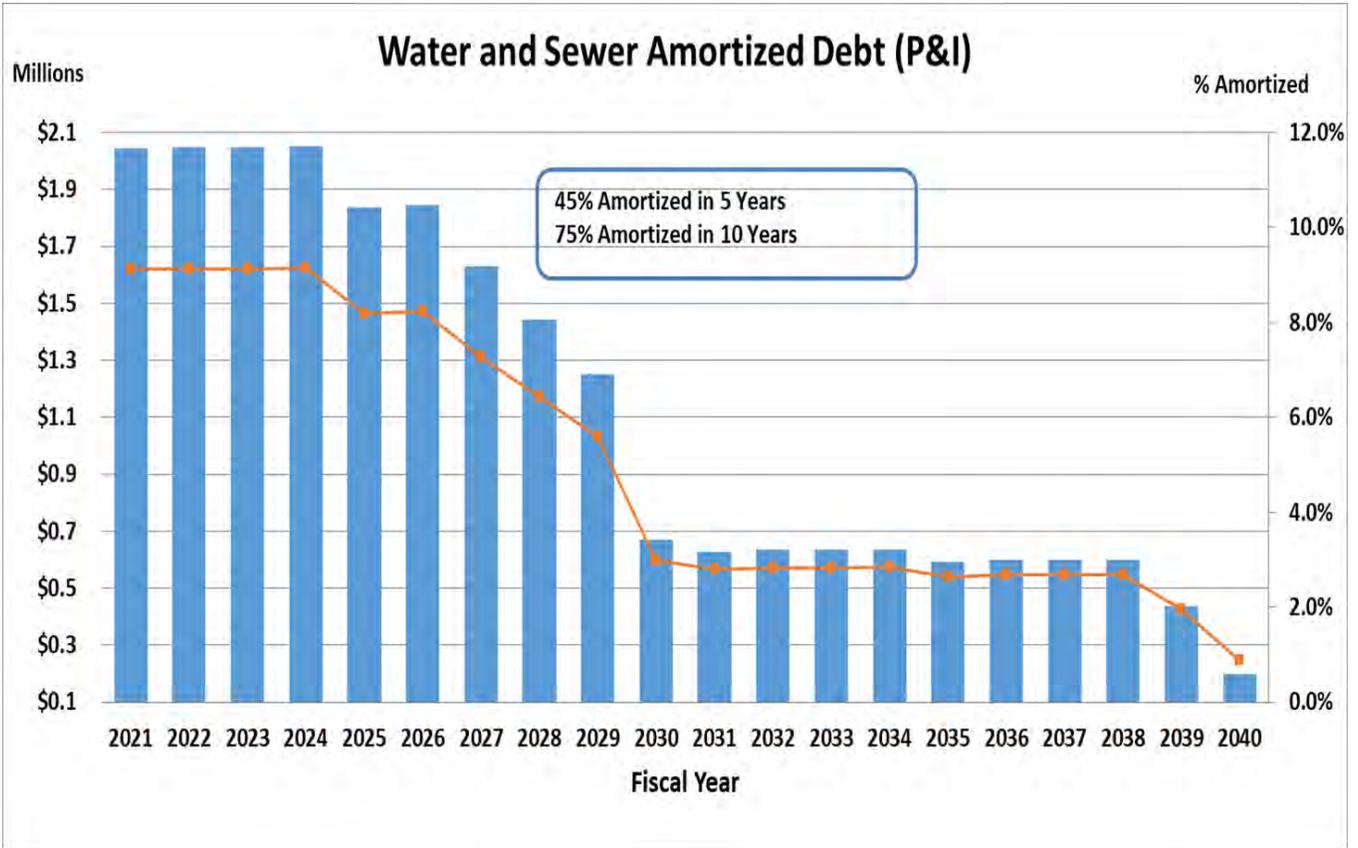


FY 20 Estimated Expense by Category



FY 21 Proposed Expenses by Category

WATER AND SEWER FUND DEBT SCHEDULE



Presented in Thousands (000)

FY	General Obligation Bonds			Certificates of Obligation			Total Outstanding Debt Requirements		
	Prin	Int	Total	Prin	Int	Total	Prin	Int	Total
2021	\$625	\$163	\$788	\$760	\$497	\$1,257	\$1,385	\$660	\$2,045
2022	660	136	796	810	440	1,250	1,470	576	2,046
2023	675	108	783	855	409	1,264	1,530	516	2,046
2024	715	79	794	880	377	1,257	1,595	456	2,051
2025	530	52	582	910	344	1,254	1,440	397	1,837
2026-2030	1,105	42	1,147	4,475	1,217	5,692	5,580	1,260	6,840
2031-2035	-	-	-	2,510	615	3,125	2,510	615	3,125
2036-2040	-	-	-	2,270	165	2,435	2,270	165	2,435
Total	\$4,310	\$580	\$4,890	\$13,470	\$4,065	\$17,535	\$17,780	\$4,646	\$22,426

BUDGET FY 2020-2021

WATER AND SEWER FUND - FY20-21 PROGRAM REQUEST

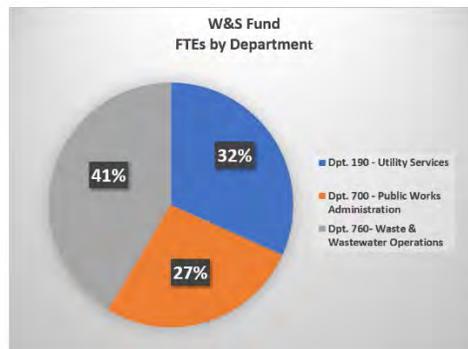
#	FY20-21 PROGRAM REQUESTS	DEPT/DIVISION	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND OPTIONS/NOTES
1	Risk & Resilience Assessment	(700) PW Administration		80,000	80,000	80,000	
2	Emergency Response Plan	(700) PW Administration		25,000	25,000	25,000	
3	Sustainability Plan Update	(700) PW Administration		50,000	50,000	-	
4	Traffic Signal Box Art	(700) PW Administration		32,000	32,000	-	Y1 = Pilot , Stagger the project over 4 years completing a total of 16 boxes
5	Adopt Cedar Hill	(700) PW Administration	5,000		5,000	5,000	Funding for 25-30 Community Clean Ups
6	Fire Hydrant Painting	(700) PW Administration	177,500		35,500	35,500	5- year Program addressing all fire hydrants
WATER & SEWER FUND TOTAL:			\$182,500	\$187,000	\$227,500	\$145,500	

WATER & SEWER FUND STAFFING SCHEDULE

BY DEPARTMENT, FUNCTION and POSITION
(Full Time Equivalency- FTE)

* Includes Budgeted Positions (Filled & Vacant)
Full Time & Part-Time Budgeted Positions
Full Time = 2,080 Hours/Year

FUND	DEPARTMENT	FUNCTION	Actual	Actual	Actual	Budgeted	Proposed	Compare
			FY17	FY18	FY19	FY20	FY 21	Diff PY (#)
WATER & SEWER	Dpt. 190 - Utility Services	Public Works	10	11	11	12	13	1
WATER & SEWER	Dpt. 700 - Public Works Administration	Public Works	13	13	12	11	11	0
WATER & SEWER	Dpt. 760- Waste & Wastewater Operations	Public Works	16	16	16	17	17	0
Total			39	40	39	40	41	1



DEPARTMENT DESCRIPTION

The Cedar Hill Utility Services Department is responsible for delivering responsive, accurate and high-quality utility support services, including customer contact and support (telephone, walk-in and field operations); meter installations, programming and maintenance, payment processing/cashiering for water, sewer, solid waste, recycling and ambulance subscription services, and Government Center welcome/reception services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Contract Administration** – Ensure that the utility billing and AMI infrastructure support contractor (Fathom) and the trash/recycle collection contractor (Waste Management) are performing in accordance with their approved City contracts. Act as the City liaison for contract related issues, pay invoices, track financial and operational performance, including annual budget development, and produce related reports as required.
- **Customer Services** – Respond to and assist customers on the telephone or in-person with questions or concerns regarding utility issues, assist customers with routine utility services functions (payments, service start/stop service, etc.). Interact with the City's billing and IVR software to provide utility related research and analysis and optimize billing services.
- **Field Services** – Provide services related to maintaining and repairing water meters, setting and programming new meters, ensuring system communications connectivity, performing disconnect and reconnect services, obtaining manual meter reads when/if required and assisting customers in the field with questions on infrastructure and billing related issues.
- **Operations Analysis** – Ensure the department's operational and business processes, including software functionality, are operating at peak efficiency. Use technical assessment, system reports and other diagnostic tools to continuously evaluate systems and processes to optimize performance, identify deficiencies and suggest improvements.
- **Visitor/Reception Center** – Serve as first point of contact for Government Center visitors, respond to customer inquiries and concerns, serve as the City's contract customer service representative on trash/recycling issues and act as the customer contact spokesperson for City messaging.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
Customer Service: Less than .1% calling customers in wait queue or on hold longer than 5 minutes	< .1%	<.1%	<.1%	<.1%
Customer Service: 75% of customers registered on customer portal	25%	50%	70%	75%
System Performance: Missed AMI reads per cycle less than 1% (85)	1%	10%	15%	5%

EXPENDITURE SUMMARY

Expenditures by Category	FY 18 Actual	FY 19 Actual	FY20 Budget	FY20 Estimate	FY20-21 Proposed Budget	Budget Variance (\$)
Personnel	741,250	768,472	947,525	926,369	1,030,933	83,408
Supplies	101,361	47,673	76,020	75,397	75,397	(623)
Maintenance	2,931	1,523	4,000	5,185	7,170	3,170
Services	1,062,946	1,164,114	1,297,125	1,506,346	1,380,130	83,005
Utilities	4,392	4,899	5,890	15,150	14,150	8,260
Lease/Rentals	-	129	8,100	8,000	8,000	(100)
Miscellaneous	13,388	12,476	15,850	7,380	15,200	(650)
Capital	-	-	22,000	22,188	10,000	(12,000)
TOTAL	1,926,268	1,999,286	2,376,510	2,548,973	2,540,980	164,470

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Customer Service Representatives	612	3.0	3.0	2.0	2.0	0.0
Customer Service Representatives - Lead	613	0.0	0.0	1.0	1.0	0.0
Customer Service Specialist	615	1.0	1.0	1.0	1.0	0.0
Customer Service Supervisor	617	0.0	0.0	0.0	1.0	1.0
Field Operations Supervisor	617	0.0	0.0	0.0	1.0	1.0
Operations Analyst	617	1.0	1.0	1.0	1.0	0.0
Senior Customer Service Representative	614	2.0	2.0	2.0	1.0	-1.0
Senior Utility Billing Field Technician	613	1.0	1.0	2.0	2.0	0.0
Utilities Manager	619	1.0	1.0	1.0	1.0	0.0
Utility Services Field Technician	612	2.0	2.0	2.0	2.0	0.0
Totals		11.0	11.0	12.0	13.0	1.0

- Reclassification of Senior Customer Service Representative to Customer Service Supervisor



CEDAR HILL UTILITY SERVICES

DEPARTMENT DESCRIPTION

Public Works Administration, Engineering, Geographic Information Systems (GIS) and Environmental are all functions of this department. Together they plan, design, build and maintain the public infrastructure in a manner that is consistent with Professional Engineering Principles and to preserve and enhance the resources of our built and natural environment.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Administer departmental operations** - Provide engineering, environmental and technical staff support for Public Works functions including Operations (Fleet Maintenance, Water and Sewer and Streets and Drainage Divisions).
- **Geographic Information Systems (GIS)** – Provide services utilizing GIS to Public Works, City Planners, Emergency Services, Neighborhood & Tourism, Economic Development and the Public at large.
- **Environmental & Sustainability** – Manage and monitor beautification programs, backflow prevention devices, mosquito control, grease abatement, and MS4 program.
- **Review development plans and plats (DRC Cases)** - Review plans to assure conformance to City design standards, ordinances and accepted engineering practices and provide inspection services to assure compliance with plans and specifications.
- **Manage Capital Projects** - Coordinate and manage the design and construction of water, sewer, drainage and streets Capital Improvement Projects (CIP), and provide inspection services to assure compliance with plans and specifications.
- **Provide citizen assistance** - Inform citizens and offer advice pertaining to traffic, drainage and various related issues.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
% of CIP projects implemented per budgeted CIP plan year	100%	100	100	100
% of Right-of-Way Work Permits approved/ reviewed w/in 5 days	97%	98	98	98
% of record drawings and plats to GIS w/in 10 days	90%	50	70	90
GIS requests prompt response %	80%	80	85	85
Compliance % to MS4 Permit	100%	100%	100%	100%
Compliance % to Cross Connection Program	98%	98%	98%	98%
% of Initial Plan Review w/in 5 days	N/A	85	85	90
Collection % w/in 10 days for Developer Fees	95%	95	96	96
# of Citywide Community Outreach Events	5 events	4 events	6 events	7 events

EXPENDITURE SUMMARY

Expenditures by Category	FY 18 Actual	FY 19 Actual	FY20 Budget	FY20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	1,047,333	1,058,175	1,158,871	1,122,964	1,175,624	16,753
Supplies	17,474	26,079	39,895	24,020	36,125	(3,770)
Maintenance	10,834	13,700	13,150	9,172	5,340	(7,810)
Services	53,328	63,362	63,975	66,717	264,125	200,150
Utilities	5,473	5,856	6,500	5,590	6,150	(350)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	32,391	38,085	63,100	30,159	59,000	(4,100)
Capital	56,245	-	30,500	25,875	-	(30,500)
TOTAL	1,223,078	1,205,256	1,375,991	1,281,496	1,546,364	170,373

PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Administrative Secretary	613	2.0	2.0	2.0	2.0	0.0
Assistant Public Works Director	621	1.0	0.0	0.0	0.0	0.0
City Engineer	620	1.0	1.0	1.0	1.0	0.0
Civil Engineer	619	1.0	1.0	1.0	1.0	0.0
Construction Inspector	616	1.0	1.0	1.0	1.0	0.0
Environmental Manager	618	1.0	1.0	1.0	1.0	0.0
Environmental Specialist	617	1.0	1.0	1.0	1.0	0.0
Executive Assistant	615	1.0	1.0	1.0	0.0	-1.0
Executive Assistant	616	0.0	0.0	0.0	1.0	1.0
GIS Coordinator	617	1.0	1.0	1.0	1.0	0.0
GIS Technician	614	1.0	1.0	0.0	0.0	0.0
Public Works Director	622	1.0	1.0	1.0	1.0	0.0
Senior Construction Inspector	617	1.0	1.0	1.0	1.0	0.0
Totals		13.0	12.0	11.0	11.0	0.0

- Executive Assistant reclassified to pay grade 616

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	City Manager Proposed	Funded
N/A	-	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Risk & Resilience Assessment	-	80,000	80,000	Y – (0100) W/S
Emergency Response Plan	-	25,000	25,000	Y – (0100) W/S
Sustainability Plan Update	-	50,000	-	-
Traffic Signal Box Art	-	32,000	-	-
Adopt Cedar Hill	5,000	-	5,000	Y – (0100) W/S
Fire Hydrant Painting (recurring every 5 years)	177,500	-	35,500	Y – (0100) W/S

DEPARTMENT DESCRIPTION

The Water and Sewer Department provides superior customer service through a well-maintained water distribution and wastewater collection infrastructure for Cedar Hill citizens and businesses.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Maintain water distribution system** - Ensure that water mains, valves and fire hydrants function properly and that adequate water pressure is consistently maintained.
- **Maintain wastewater collection system** - Minimize service interruptions due to blockages.
- **Maintain water pump stations** - Ensure that pump stations function properly.
- **Respond to customer requests** - Resolve all water and sewer complaints.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimate	FY2020-21 Projections
# of test performed (bacteriological and chemical) to monitor water quality)	624	723	675	650
# of sanitary sewer lines televised (feet)	12,660	3,125	4,500	5,500
# dead-end mains flushed annually	800	1,910	1,920	1,900
# of water system repairs annually	51	21	25	20
# of wastewater system repairs annually	75	12	15	20

EXPENDITURE SUMMARY

Expenditures by Category	FY 18 Actual	FY 19 Actual	FY20 Budget	FY20 Estimate	FY2020-21 Proposed Budget	Budget Variance (\$)
Personnel	1,147,650	1,478,703	1,290,447	1,232,394	1,283,913	(6,534)
Supplies	145,979	138,644	169,550	113,526	155,150	(14,400)
Maintenance	248,666	233,831	254,825	213,768	248,500	(15,825)
Services	101,074	153,821	149,225	157,312	159,200	9,975
Wholesale Water	3,917,730	3,321,558	3,496,076	3,446,500	3,350,000	(146,076)
Sewer Treatment	5,772,798	6,646,564	8,075,000	7,013,383	7,602,000	(473,000)
Utilities	281,574	244,393	271,000	253,765	265,350	(5,650)
Lease/Rentals	6,052	3,918	6,000	5,253	5,500	(500)
Miscellaneous	22,405	21,373	22,615	12,108	22,615	-
Capital	104,886	112,278	192,000	260,835	46,000	(146,000)
Total	11,748,814	12,355,082	13,926,738	12,690,045	13,123,553	(803,185)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY18 Actual	FY19 Actual	FY20 Budget	FY2020-21 Proposed Budget	Budget Variance (#)
Mechanic	614	1.0	1.0	1.0	1.0	0.0
Public Works Operations Manager	620	1.0	1.0	1.0	1.0	0.0
Sr. Utilities Technician	616	0.0	0.0	0.0	1.0	1.0
Utilities Maintenance Crew Chief	615	4.0	4.0	4.0	4.0	0.0
Utilities Maintenance Worker	613	7.0	7.0	7.0	7.0	0.0
Utilities Supervisor	617	1.0	1.0	1.0	1.0	0.0
Utilities Technician	615	2.0	2.0	3.0	2.0	-1.0
Totals		16.0	16.0	17.0	17.0	0.0

- (1) Utilities Technician reclassified to Senior Utilities Technician

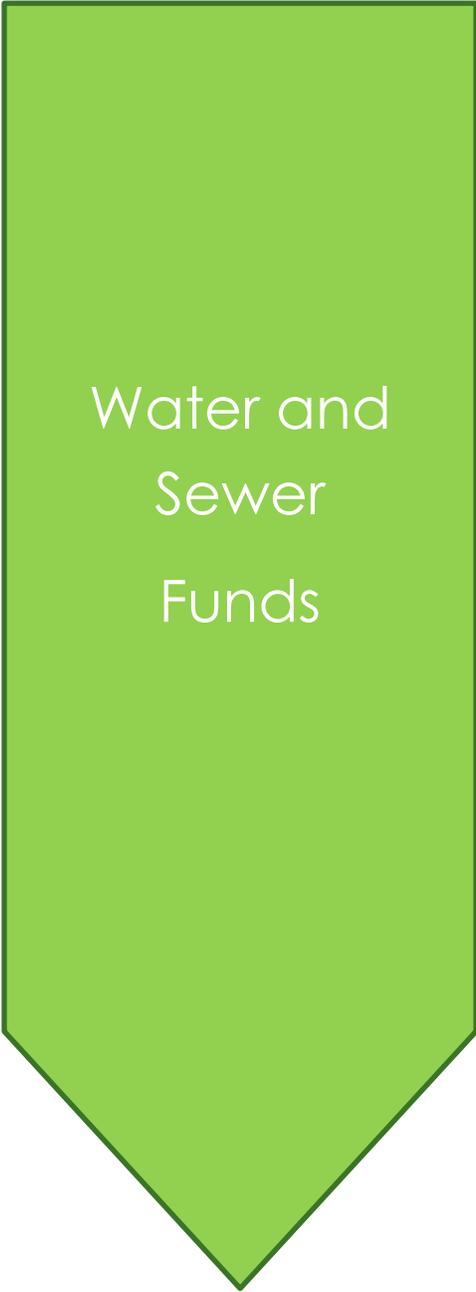
EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
2021 Utility Truck with 4/4 Bed Vehicle R (WA-3660)	46,000	-	Y – (0100) WS Fund

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
NA	-	-	-	-

BUDGET FY2020-21

Water and Sewer Capital Funds



Water and Sewer Funds

Capital Funds

- 5000 Water Impact Fees
- 5001 Sewer Impact Fees
- 5002 Water & Sewer Special Projects
- 5003 Prorata Fund

- Water & Sewer Capital Funds Summary
- Water & Sewer 5 Year Capital Improvement Plan (CIP)

Water Impact Fees

(Fund 5000)

Water Impact Fees are reporting in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's impact fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appointed Advisory Committee.



Water Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5000



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2019-2020	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 351,363	\$ 610,614	\$ 967,723	\$ 967,723	\$ 1,206,177		
REVENUES							
Interest income	5,377	21,124	22,300	10,037	12,500	(9,800)	-44%
Water Impact Fees	253,875	335,985	250,000	228,417	250,000	-	0%
TOTAL OPERATING REVENUES	259,252	357,109	272,300	238,454	262,500	(9,800)	-4%
EXPENDITURES							
Transfer to Another Fund ⁽¹⁾	-	-	-	-	325,000	-	0%
Eligible Water Impact Fee Projects	-	-	-	-	-	-	0%
Water Impact Fee Study	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	325,000	-	
NET CHANGE	259,252	357,109	272,300	238,454	(62,500)	(9,800)	-4%
ENDING FUND BALANCE	\$ 610,614	\$ 967,723	\$ 1,240,023	\$ 1,206,177	\$ 1,143,677	\$ (9,800)	

⁽¹⁾ Transfer of funds to (0100) Water & Sewer fund to support debt cost

Sewer Impact Fees

(Fund 5001)

Sewer Impact Fees are reported in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appoint Advisory Committee.



**Sewer Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5001**



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 271,127	\$ 352,020	\$ 477,023	\$ 477,023	\$ 566,166		
REVENUES							
Interest income	3,960	11,510	12,000	6,267	8,200	(3,800)	-32%
Sewer Impact Fees	76,933	113,493	75,000	82,877	94,500	19,500	26%
TOTAL OPERATING REVENUES	80,893	125,003	87,000	89,143	102,700	15,700	18%
EXPENDITURES							
Transfer to Another Fund ⁽¹⁾	-	-	-	-	200,000	-	0%
Eligible Sewer Impact Fee Projects	-	-	-	-	-	-	0%
Sewer Impact Fee Study	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	200,000	-	0%
NET CHANGE	80,893	125,003	87,000	89,143	(97,300)		
ENDING FUND BALANCE	\$ 352,020	\$ 477,023	\$ 564,023	\$ 566,166	\$ 468,866		

⁽¹⁾ Transfer of funds to (0100) Water & Sewer fund to support debt cost

Water and Sewer Special Projects Fund

Fund 5002

This is an unrestricted fund established with funds from the Water and Sewer Fund from a settlement with Grand Prairie for water loss. The funds are restricted to the following specific uses: Rate Stabilization Downtown Infrastructure and Water Quality:



**Water and Sewer Special Projects Fund
(Revenue, Expenses and Changes in Fund Balance)**

Fund 5002



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 2,197,905	\$ 1,309,779	\$ 1,350,813	\$ 1,350,813	\$ 1,367,736		
REVENUES							
Interest income	24,756	41,034	12,000	16,923	9,500	(2,500)	-21%
Other sources-GP Settlement	-	-	-	-	-		
Transfers in	-	-	-	-	-		
TOTAL OPERATING REVENUES	\$ 24,756	\$ 41,034	\$ 12,000	\$ 16,923	\$ 9,500	\$ (2,500)	-21%
EXPENDITURES							
Special Services	-	-	-	-	-	-	-
Projects	-	-	-	-	-	-	-
Transfer out ⁽¹⁾	912,882	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	912,882	-	-	-	-	-	-
NET INCOME	(888,126)	41,034	12,000	16,923	9,500		
ENDING FUND BALANCE	\$ 1,309,779	\$ 1,350,813	\$ 1,362,813	\$ 1,367,736	\$ 1,377,236		

⁽¹⁾In 2018 funds were transferred out to establish a general capital project fund - Fund (2602) Downtown/City Center Fund. The transfer was the result of directives from the City Council to allocate a portion of the one-time Grand Prairie Settlement funds for general governmental purposes. All funds remaining in fund 5001 are to be used for Water & Sewer purposes.

Prorata Fund

(Fund 5003)

This is the Water and Sewer Prorata Fee Fund. The fees are codified in Section 18-38 of the City's Code of Ordinances; when a property owner is benefited by water or sewer services made available where the lot or tract benefits by the value enhanced value due to the extension.



PROPOSED BUDGET FY 2020-2021

Prorata Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5003



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 8,766	\$ 35,204	\$ 67,217	\$ 67,217	\$ 84,525		
REVENUES							
Interest income	145	1,335	1,000	1,076	750	(250)	-25%
Prorata Fees	26,293	30,678	10,000	16,232	10,000	0	-
TOTAL OPERATING REVENUES	26,438	32,013	11,000	17,308	10,750	(250)	
EXPENDITURES							
Transfer to Another Fund	-	-	-	-	-	-	-
Prorata Expenses	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
NET CHANGE	26,438	32,013	11,000	17,308	10,750	(250)	-
ENDING FUND BALANCE	\$ 35,204	\$ 67,217	\$ 78,217	\$ 84,525	\$ 95,275		

Water & Sewer Capital Improvement Program 2021 Summary

Projects Approved For Funding in the 2021 Budget

The following table summarizes the funding sources for each 2021 project. The CIP Workshop file provided in the appendix provides more detailed cost and other information for each project. The Debt section of this budget document describes individual debt issuances by issue, maturity dates, amortization schedules, and projects financed.

(See the Appendix For Project Details: FY2021 Water and Sewer CIP Document)

Project Name	Category	Explanation	Capital Project cost in (000's)		
			Funding Source Allocations	FY201 Budget	Future Operating Budget Impact
Cedar Hill Road Water Line Replacement, Phase 1 , Continued	Water	Water Line replacement - Phase 1: Joe Wilson Road to Wintergreen Road	\$1,500 - 2021 COs	1,500	None
Parkerville EST Repair & Painting, Continued	Water	Parkerville elevated storage tank repair and painting	\$300 - 2021 COs	300	None
Cedar Hill Road Water Line Replacement, Phase 2	Water	Water Line replacement - Phase 2: Wintergreen Road to Pleasant Run Road	\$400 - 2021 COs	400	None
Lift Station Rehab Program	Sewer	Ongoing schedule to rehab all 18 Lift Stations which include installation of coating in wet well, upgrade electrical panels, install new pumps, motors and entry hatsch, etc.	\$300 - 2021 COs	300	None
Hickerson Sanitary Sewer Main Replacement	Sewer	Install 8-inch PVC sanitary sewer mains and corresponding street reconstruction and drainage improvements	CDBG Reimbursement Funds	161	None
Sewer Main Extension (RO-7 Basin to Hwy 67)	Sewer	Sewer Main design and construction to provide sanitary sewer to Industrial properties along Hwy 67	\$750 - 2021 COs	750	None
Total FY 21 Budget				3,411	

Key Acromymns:

GST - Ground Storage Tank

EST - Elevated Storage Tank

SCADA - Supervisory Control And Data Acquisition

I&I - Inflow and Infiltration

RO - Red Oak Branch

BUDGET FY2020-21

Internal Service Funds



Internal
Service
Funds

- 0040 Equipment Fund
- 0092 Self-Insurance Fund

Equipment Replacement Fund (0040)

This is an Internal Service Fund and serves all governmental funds of the City. The Fund is established to fund capital items of \$5,000 or greater in value. The equipment is purchased through this fund and each fund budgets a contribution (lease) back to the Equipment Fund on an amortized schedule based on the useful life of the equipment being purchased. The City Manager makes an annual recommendation to the City Council on what equipment is to be replaced. Funds are appropriated by City Council at the Department level as an equipment lease amount.



PROPOSED BUDGET FY 2020-2021



Equipment Replacement Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0040



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var.	% Var.
BEGINNING FUND BALANCE	\$ 1,564,811	\$ 1,253,290	\$ 1,263,156	\$ 1,263,156	\$ 1,224,243	\$ -	
OPERATING REVENUES							
Interest Income	25,058	29,816	28,000	17,500	16,000	(12,000)	-42.86%
Lease Revenue	1,007,976	1,002,966	1,015,175	1,024,138	1,056,700	41,525	4.09%
Gain/Loss on sale of fixed assets	104,414	54,182	40,000	36,460	40,000	-	0.00%
Miscellaneous	15,480	6,000	5,000	9,020	3,000	(2,000)	-40.00%
Other Sources - Bonds	-	-	-	-	2,420,000	2,420,000	0.00%
TOTAL OPERATING REVENUES	\$ 1,152,927	\$ 1,092,964	\$ 1,088,175	\$ 1,087,118	\$ 3,535,700	2,447,525	224.92%
EXPENDITURES							
Minor Apparatus	196,361	-	-	16,358	-	-	0.00%
Motor Vehicles	653,660	716,264	968,500	845,000	525,700	(442,800)	-45.72%
Safety Equipment	253,178	90,960	120,600	102,800	2,355,152	2,234,552	1852.86%
Office Equipment	34,445	76,201	45,000	33,527	45,000	-	0.00%
Miscellaneous	326,803	199,673	64,600	128,347	169,018	104,418	161.64%
TOTAL OPERATING EXPENDITURES	\$ 1,464,448	\$ 1,083,099	\$ 1,198,700	\$ 1,126,031	\$ 3,094,870	\$ 1,896,170	158.19%
NET CHANGE	\$ (311,521)	\$ 9,866	\$ (110,525)	\$ (38,913)	\$ 440,830	\$ 551,355	-498.85%
ENDING FUND BALANCE	\$ 1,253,290	\$ 1,263,156	\$ 1,152,631	\$ 1,224,243	\$ 1,665,073		

EQUIPMENT FUND (0040) - PROPOSED NEW & REPLACEMENT EQUIPMENT

FY 2020/2021 BUDGET

	New (N) Replacement (R)	EST. COST	EST. LIFE	RECOMMENDED:	NOT RECOMMENDED:	ANNUAL LEASE AMOUNT
EQUIPMENT REQUESTED						
[130] Information Systems		\$ 45,000				\$ 9,909
50 Personal Computers	R	45,000	5	X		9,909
[310] Police Department:		\$ 457,000				\$ 82,192
CMV Vehicle	N	62,500	7		X	-
2021 Patrol Vehicle	R (PD-0665)	62,500	5	X		13,763
2021 Patrol Vehicle	R (PD-1572)	62,500	5	X		13,763
2021 Patrol Vehicle	R (PD-8587)	62,500	5	X		13,763
2021 Patrol Vehicle	R (PD-0667)	62,500	5	X		13,763
2021 Patrol Vehicle	R (PD-3310)	62,500	5	X		13,763
2021 Admin Vehicle	R (PD-7448)	41,000	7	X		6,690
2021 CSO Vehicle	R (PD-9663)	41,000	7	X		6,690
[340] Fire Department:		\$ 1,050,451				\$ 6,855
2021 Ambulance Replacement *	R (M211)	265,152	5		X	-
Enclosed Cargo Trailer	N	9,200	10	X		1,108
Small Portable Storage Building	N	2,099	5	X		462
Rescue Truck *	R (FD-9194)	750,000	20		X	-
(4) Zero Turn Lawn Mowers	R	24,000	5	X		5,285
[360] Municipal Court:		\$ 135,431				\$ 16,800
2021 SUV	R (CE-9875)	67,741	10		X	-
Ticket Writers	N	67,690	5	X		16,800
[370] Code Department		\$ 26,000				\$ -
2021 SUV	N	26,000	7		X	-
[380] Animal Shelter		\$ 30,029				\$ 6,612
Commercial Washer & Dryer	R	30,029	5	X		6,612
[410] Parks Department:		\$ 252,200				\$ 30,857
2021 Turf Utility Vehicle with Sprayer	R (PA-0706)	45,000	8	X		6,541
2021 Utility Bed 4X4 Truck with Lift Gate	R (PA-7536)	45,000	5	X		9,909
2021 Utility Service Truck with Dump Bed	R (PA-3121)	45,000	5		X	-
2021 Supervisor Utility Truck with Lightbar & Toolbox	R (PA-0791)	41,200	5	X		9,072
2021 Utility Bed 4X4 Truck with Crew Cab Bed 3/4	R (PA-7694)	40,000	5		X	-
2021 Tractor with Front Loader	R (PA-8452)	26,000	10	X		3,132
2021 Sod Cutter	R (PA-3288)	10,000	5	X		2,202
Total Equipment Requested =		\$ 1,996,111				
Total Proposed For EQ Fund =		\$ 739,718			Total Annual Lease Amount =	\$ 153,226
* Items will be purchased via private debt placement not a participant in the Equipment Fund lease back program The Annual Lease amount is the amount paid by each fund with interest for participation in the equipment fund lease back program.						

**Self -Insurance Fund
(Internal Service Fund)
(0092)**

This is an Internal Service Fund which is a fund-type designed to account for goods or services provided by one city department for another. Charges are billed to departments to recover costs that are incurred (premiums etc.) Therefore, the City has established a self-insurance plan for city employees and their covered dependents for medical benefits. A commercial insurance company re-insures the city for individual claims in excess of \$100,000 currently. The City will maintain a minimum reserve of \$400,000 to cover unexpected costs relating to health insurance claims as well as if the City were to transition back to a fully insured plan. Self-Insurance funding means that the City takes on the risk and responsibility of paying all of its covered health claims, instead of paying an insurance company to accept that risk. The City has engaged a third party administrator (TPA) to manage the City's plan but the City is solely responsible for managing the plan and payment of all covered claims. To minimize the risk of "shock claims", the City has purchased stop-loss insurance.



**PROPOSED BUDGET
2020-2021**

Self-Insurance Fund
(Revenues, Expenditures and Change in Fund Balance)
(0092)



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Chg over Est.
BEGINNING FUND BALANCE	\$ 86,930	\$ 712,153	\$ 1,236,896	\$ 1,314,597	\$ 1,425,885	xx	xx
REVENUES							
Interest	\$ 4,456	\$ 28,800	\$ 28,000	22,675	24,000	(4,000)	-14.29%
Employee contributions	677,684	661,023	714,000	715,000	738,000	24,000	3.36%
City contributions	3,297,929	2,941,250	3,175,000	3,138,320	3,309,100	134,100	4.22%
Retiree/Cobra contributions	66,855	55,405	70,000	55,000	56,000	(14,000)	-20.00%
Miscellaneous income	82,099	59,679	65,000	43,000	45,000	(20,000)	-30.77%
Transfer in	-	-	-	-	-	-	0.00%
TOTAL REVENUES	\$ 4,129,023	\$ 3,746,157	\$ 4,052,000	\$ 3,973,995	\$ 4,172,100	\$ 120,100	2.96%
TOTAL FUNDS AVAILABLE							
	\$ 4,215,954	\$ 4,458,310	\$ 5,288,896	\$ 5,288,592	\$ 5,597,985	xx	xx
EXPENDITURES							
Benefit Administration	\$ 141,901	\$ 144,896	\$ 112,500	151,229	95,000	(17,500)	-15.56%
Benefit Stop Loss	671,458	676,548	715,000	744,100	841,500	126,500	17.69%
Benefit Claim Payments	2,688,225	2,358,267	2,955,000	2,916,545	2,955,000	-	0.00%
Other Contractual Services	2,216	41,702	40,000	50,833	50,000	10,000	25.00%
Miscellaneous	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 3,503,801	\$ 3,221,414	\$ 3,822,500	\$ 3,862,707	\$ 3,941,500	\$ 119,000	3.11%
NET CHANGE							
	\$ 625,223	\$ 524,743	\$ 229,500	\$ 111,288	\$ 230,600	xx	xx
ENDING FUND BALANCE							
	\$ 712,153	\$ 1,236,896	\$ 1,466,396	\$ 1,425,885	\$ 1,656,485	xx	xx

BUDGET FY2020-21

General Governmental Capital Funds



General
Governmental
Capital
Funds

Capital Project Funds

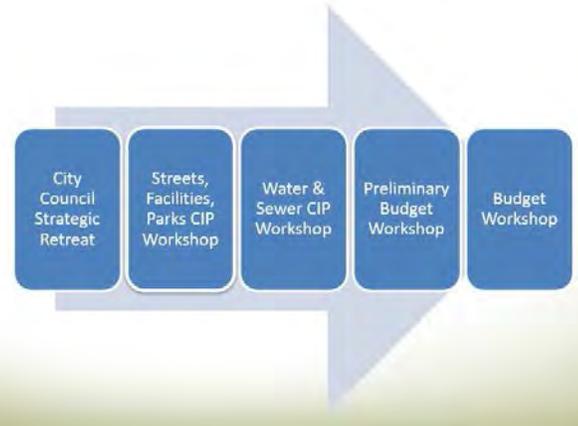
- Capital Budget Plan Narrative
- Capital Funds Summary
- General Government 5 year (CIP)
 - Public Facilities
 - Parks
 - Streets
 - Drainage
 - 1000 Building Capital Maintenance
 - 2500's Street Impact Fees Fund
 - 2600 Street Construction Fund
 - 2601 Restricted Streets Fund
 - 2602 Downtown/City Center Fund
 - 2700 Drainage Capital Fund
 - 2701 Drainage Detention Fund
 - 3000 Park Development Fee Fund

BUDGET FY2020-21

CAPITAL BUDGET NARRATIVE

BUDGET DEVELOPMENT CAPITAL IMPROVEMENT PLAN (CIP)

Capital Improvement Planning begins with evaluating projects identified in long-range master plans, the comprehensive plan, and prior year CIPs. In the fall, during the City Council's annual planning retreat, 5-10-year initiatives are developed. Then the staff works to develop a CIP that takes into consideration prior year planning documents, Council direction, and current needs. The capital needs are presented to the Council in a series of workshops which are then reviewed and modified by the City Council as needed.



PURPOSE OF THE CAPITAL IMPROVEMENT PLAN (CIP)

The CIP establishes a five-year funding schedule for the purchase, construction or replacement of physical assets of the City. Capital Improvements typically have a useful life of over 10 years and a value greater than \$5,000. The City of Cedar Hill develops its Capital Improvement Plan based on assessed needs, cash and financing required, and project or construction load. Each year projects are reviewed, and the CIP is adjusted to reflect new projects; projects that have been completed; or postponed for future years. Each project is approved and appropriated on a project budget basis. The total estimated expenditures for all active projects and new projects within the upcoming fiscal year are combined to create the annual **Capital Budget**. The **Capital Budget** is appropriated in the same manner as the annual operating budget. Funds for projects are appropriated on an annual basis. Projects approved for subsequent years are approved for planning purposes only and do not receive authority until they are included in the annual **Capital Budget**. The five-year CIP includes projects deemed highest priority and necessary to meet the demands of growth as well as to properly maintain the infrastructure of the City.

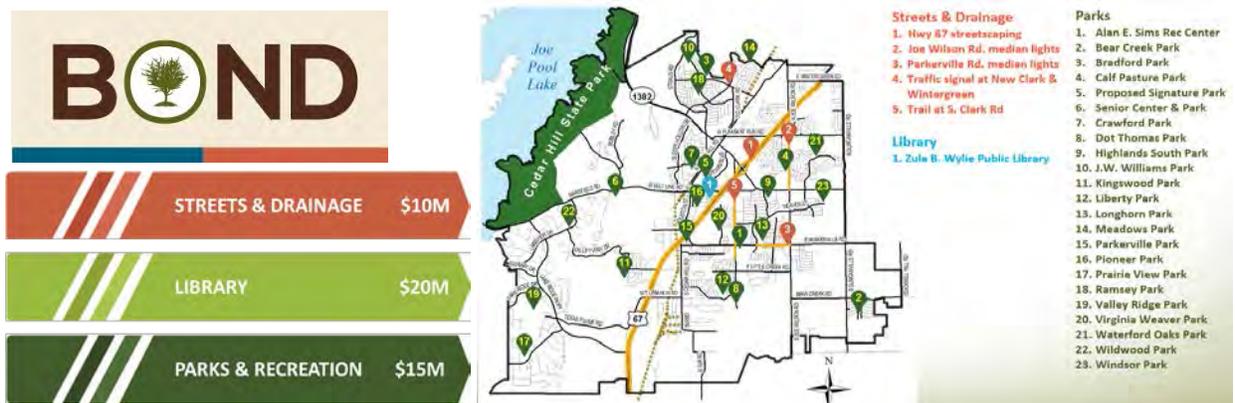
CIP Projects are separated into various funds based on the type of project to be constructed. However, many projects span several funds and may be included in both the General Governmental Capital Projects Funds and the Water and Sewer Capital Projects Funds. For instance, a street reconstruction project may also require drainage, water, and wastewater improvements and may also have a cooperative state grant component. Therefore, the same project could be listed in the General Governmental CIP listing and the Water & Sewer CIP listing.

BUDGET FY2020-21

The City of Cedar Hill's primary funding source for the Capital Improvement Program is the issuance of long-term debt. Many of the **General Governmental Capital Projects** are funded by General Obligation Bonds (GO's). These bonds are approved by voters and are backed by the full faith and credit of the City. For Water and Sewer capital projects, the City issues bonds that are supported by the revenues generated solely by operations of those funds and are only used for improvements to the corresponding systems.

The City may also elect to use Certificates of Obligations (CO's) which are financial instruments that pledge **specific revenues** to repay debt. These instruments have been issued for both water and sewer capital projects and general government capital projects. The fiscal year 2021 budget includes proposed use of CO's for vital Public Safety equipment (SWRCC Radio System, Fire Rescue Truck and Ambulance.)

The funding for the majority of **General Governmental Capital Projects** is the result of several bond programs authorized and approved by the voters dating back to 2008 with the most recent bond program approved in November of 2017. The newest bond issuance authorized \$45 million to finance the construction of projects identified by a task force appointed by the City Council to evaluate the city's needs. Thru a series of public meetings, citizen surveys and planning studies, the task force identified three propositions that all passed. The allocation included: **proposition A** - \$10 million for streets and drainage, **proposition B** - \$20 million for a new library and **proposition C** - \$15 million for parks and recreation. The bond program authorized \$45 million in total with a six-year plan to sell a specific amount per year. September 30, 2020 marks the third year of the bond implementation and several projects have been either completed, in the design phase or in the construction phase. Thus far \$23 million has been sold and a planned \$12 million to be sold during fiscal year 2021 resulting in a remainder of \$10 million of unsold bonds at the end of fiscal year 2021.



BUDGET FY2020-21

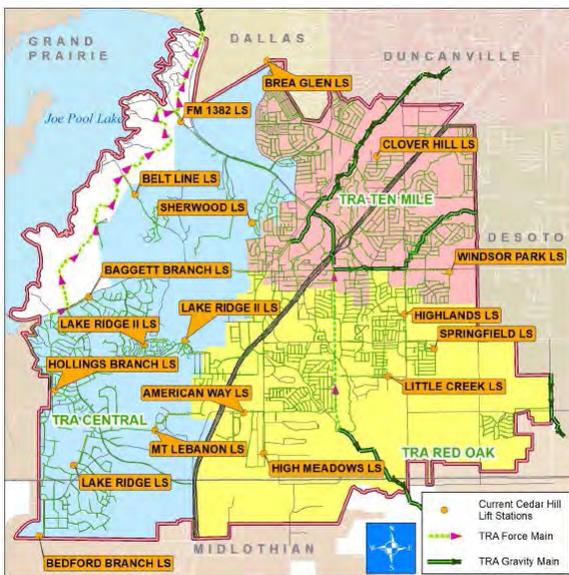
General Governmental CIP

The general governmental projects include street infrastructure, drainage projects, facility improvements, street lighting and illumination as well as parks and trails improvements.

A portion of the authorized, unissued bonds will be sold in future years according to the five-year CIP plan. This plan is maintained and managed by the City Manager and staff but is reviewed and updated annually by the City Council. Annually projects are reprioritized within the plan based on council request, citizen input, maintenance schedules and anticipated growth due to development projects. Other factors may affect the plan such as the capacity to sell debt, cash-flows and project or construction load.

Water & Sewer CIP

Important updates to the City's water and wastewater system have been identified and prioritized in a comprehensive plan that upholds the City's premier statements for being safe, clean, having excellent, safe and efficient infrastructure which supports efforts in becoming a strong and diverse economy.



The water distribution system - supplies, pumps, stores and distributes water to homes, businesses and other community sites within Cedar Hill. The system is comprised of a complex matrix of 318 miles of water lines, pumping stations, supply points, elevated tanks, ground storage tanks and a sophisticated monitoring system – Supervisory Control and Data Acquisition (SCADA).

The sewer system is critical in keeping the city safe and clean by providing the infrastructure to support a growing population. It consists of 246 miles of sewer lines, 3 regional treatment systems and 18 lift stations.

The *Fiscal Year FY20/21 Capital Budget* and five-year CIP addresses needs of maintenance, compliance, and growth of the water and wastewater systems. The capital budget dedicates \$3.4 million to water and sewer projects in FY21. Included in this funding is \$3.2 million in new self-supported Certificates of Obligations which are scheduled to be issued in February 2021.

UNDERSTANDING CAPITAL PROJECTS

What constitutes either a Capital Improvement Project or
a Maintenance Project or Expenditure

Asset Category	Capital Improvement Project Examples	Maintenance Project & Expenditure Examples
Public Facilities	New Facility Construction	Major replacement or upgrading of the design of existing major building components (roof replacement, major air conditioning or heating system improvements)
	Major remodeling and structural alterations to improve space; utilization or increase capacity	Preventative maintenance repairs that do not significantly upgrade the structure or increase its previously estimated useful life; for example minor roof patching or gutter repair work.
	Program to make energy-related or physical improvements	
	Program to make handicapped accessibility or physical improvements	
	Program to make technology security or technology accessibility or physical improvements	
Parks & Recreation Facilities	Development of a new park, public plaza or trail	Repair or replacement of furnishings, equipment or landscape plantings that do not substantially upgrade the park, plaza or trail
	New park buildings, field or major new recreation facility within an existing park	General maintenance and repair of parks, park structures, park facilities and buildings
	Major remodeling and structural alterations to improve space; utilization or increase capacity such as new parks; playgrounds; shade structure; pool or water feature; landscaping or irrigation	Preventative maintenance repairs that do not significantly upgrade the structure or increase its previously estimated useful life; for example repair of playground equipment
Streets	New streets and roadways	Routine repair/patching/sealing or resurfacing and other methods to extend pavement life / Lane marking and delineation
	Physical alteration of street capacity or design including the addition of bicycle lanes, medians, sidewalk configurations, and street landscaping	Equipment repair or replacement to maintain system operations or extend life
	New or upgraded signal equipment or other physical improvements that enhance safety or systems capabilities	Repair or replacement of signal components
	Paving where none existed previously or new sidewalks, curbs or gutters	Repair or replacement even if increasing width of existing sidewalks
	Addition of street lights or conversion of street lights to new fixtures	Replacement or repair of damaged lights
Drainage	Install new or replacement of existing storm drainage in order to increase drainage capacity	Repair of existing storm drainage infrastructure when it deteriorates or cannot handle increases in stormwater

General Government Capital Improvement Plan 2021 Summary

Projects Approved For Funding in the 2021 Budget

The following table summarizes the funding sources for each 2021 project. The CIP Workshop file provided in the appendix provides more detailed cost and other information for each project. The Debt section of this budget document describes individual debt issuances by issue, maturity dates, amortization schedules, and projects financed.

(See the Appendix For Project Details: FY2021 Streets, Drainage, Parks and Facilities CIP Document)

Project Name	Category	Explanation	Funding Source Allocations	Capital Project cost in (000's)	
				FY21 Budget	Future Operating Budget Impact
Roberts Drainage Improvements, Phase I	Drainage	Reconstruct the alley between N. Roberts Road and Daniel Lane and up-size the existing drainage infrastructure from the alley, across 436/440 N. Roberts Road to the creek.	\$125 - Drainage Capital Fund (2700)	125	There is no additional associated O&M cost with this project; the project would simply improve the existing drainage.
Library	Public Facilities	Design and Construct a new Library	\$5,000 - GO Bonds - 2021	5,000	The O&M cost associated with this project is estimated to be reflected in the Library Department (450) Budget for staffing, utilities and supplies; IT Department (130) for technology cost; Non-Departmental (199) for copy machine leasing and other services
Neighborhood Parks	Parks	Redesign and Upgrade 12 neighborhood parks	\$450 - GO Bonds - 2021	450	There is no additional associated O&M cost as the parks are already maintained in the Parks Department (410) Budget.
Community Parks	Parks	Redesign and Upgrade 5 Community parks	\$500 - GO Bonds - 2021	500	There is no additional associated O&M cost as the parks are already maintained in the Parks Department (410) Budget.
Pool	Parks	New Outdoor Aquatic facility with added slides and amenities	\$3,100 - GO Bonds - 2021	3100	The O&M cost associated with this project is estimated to be reflected in the Recreation Department (430) Budget for personnel cost, chemicals, utilities and other maintenance cost.
Signature Park	Parks	Develop and construct the first phase of community park near the Government Center	\$2,000 - GO Bonds - 2021	2,000	The O&M cost associated with this project is estimated to be reflected in the Parks Department (410) for mowing, landscape maintenance and electricity.
Signal/Mobility Master Plan update	Streets	Masterplan to develop future signal needs	\$250 - GO Bonds - 2021	250	There is no additional associated O&M cost with this project; this is a planning tool to develop future needs. This project will help determine future O&M cost for Signals.
Total				11,425	

CITY OF CEDAR HILL
Capital Improvement Program

5 Year
FY 2021 - 2025

Public Facilities Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted	FY	FY	FY	FY	FY	Total Estimated Cost
	Amount	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
HVAC System Replacements	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ 10
Elevator Control Replacement	\$ -	\$ -	\$ 15	\$ 15	\$ -	\$ -	\$ 30
Courtroom FF&E Replacment			\$ 10				\$ 10
Mairdoor Hardware replacment			\$ 20				\$ 20
Energy Management Software Replacement				\$ 80			\$ 80
Electrical System Replacments				\$ 60			\$ 60
Door Hardware replacements				\$ 10			\$ 10
Water softening system replacement					\$ 35		\$ 35
Council Chmber FF&E Replacement					\$ 20		\$ 20
Pumping Pump Replacments					\$ 45		\$ 45
Generator/ Transfer switch/ Battery Backup						\$ 400	\$ 400
Carryover from Previous Years:							
1. Library	\$ 6,250	\$ 5,000	\$ 8,750	\$ -	\$ -	\$ -	\$ 20,000
2. Access System Replacement	\$ 300						\$ 300
3. Old City Hall Roof Replacement	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
4. Carpet Replacement	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
5. Boiler Replacement	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
6. Technology	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
7. Hotel & Conference Center *	\$ 7,500						\$ 7,500
Total:	\$ 15,500	\$ 5,000	\$ 8,805	\$ 165	\$ 100	\$ 400	\$ 29,970

Funding Sources *Estimated Amount (000's)*

General Obligation Bonds - 2018	\$ 500						\$ 500
General Obligation Bonds - 2019	\$ 1,750						\$ 1,750
Certificates of Obligations - 2019	\$ 300						\$ 300
General Obligation Bonds - 2020	\$ 4,000						\$ 4,000
Certificates of Obligations - 2020	\$ 1,450						\$ 1,450
Future G.O. Funding	\$ -	\$ 5,000	\$ 8,750				\$ 13,750
Taxable Bonds - (Fund 2035)*	\$ 7,500						\$ 7,500
Unfunded	\$ 7,500		\$ 55	\$ 165	\$ 100	\$ 400	\$ 8,220
Total:	\$ 23,000	\$ 5,000	\$ 8,805	\$ 165	\$ 100	\$ 400	\$ 37,470

* Debt Serviced by Hotel Tax Revenue and is supported through a private/public partnership. The funding above represents the City's portion of the project (Conference Center). The hotel will be funded by a private developer.

CITY OF CEDAR HILL
Capital Improvement Program

5 Year
FY 2021-2025

Parks Capital Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
1. Trails			\$ 1,500				\$ 1,500
Subtotal:	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500

FUTURE FUNDING (TBD):							
2. Dog Park				\$ 500			\$ 500
3. Future Trails				\$ 3,000	\$ 3,000		\$ 6,000
4. Park Improvements				\$ 200			\$ 200
5. David Rush Park Design				\$ 75			\$ 75
6. 2022 Parks Master Plan			\$ 200	\$ -			\$ 200
7. Parkland Acquisition				\$ 350			\$ 350
Subtotal:	\$ -	\$ -	\$ 200	\$ 4,125	\$ 3,000	\$ -	\$ 7,325

Carryover from Previous Years:							
8. Preston Trail	\$ 22						\$ 22
9. Neighborhood Parks	\$ 1,425	\$ 450	\$ 300	\$ 780	\$ -	\$ -	\$ 2,955
10. Community Parks	\$ 1,325	\$ 500	\$ 220	\$ -	\$ -	\$ -	\$ 2,045
11. Pool	\$ 3,500	\$ 3,100	\$ -	\$ -	\$ -	\$ -	\$ 6,600
12. Senior Building Upgrades	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
13. Signature Park	\$ 2,500	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Total:	\$ 9,272	\$ 6,050	\$ 2,220	\$ 4,905	\$ 3,000	\$ -	\$ 25,447

Funding Sources

Estimated Amount (000's)

Beautification Fund (0317)	\$ 22						\$ 22
General Obligation Bonds - 2018	\$ 1,475						\$ 1,475
General Obligation Bonds - 2019	\$ 4,700						\$ 4,700
General Obligation Bonds - 2020	\$ 3,075						\$ 3,075
Unfunded Project	\$ -	\$ 3,100	\$ 200	\$ 4,125	\$ 3,000		\$ 10,425
Future Funding (G.O. Bonds)	\$ -	\$ 2,950	\$ 2,020	\$ 780			\$ 5,750
Total:	\$ 9,272	\$ 6,050	\$ 2,220	\$ 4,905	\$ 3,000	\$ -	\$ 25,447

**CITY OF CEDAR HILL
Capital Improvement Program**

**5 Year
FY 2021-2025**

Streets Capital Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
1. Asphalt & Concrete Street Repair Program	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ 1,250
2. US Hwy-67 Landscaping, Phase 2	\$ -	\$ -	\$ 500		\$ -	\$ -	\$ 500
Subtotal:	\$ -	\$ -	\$ 1,750	\$ -	\$ -	\$ -	\$ 1,750

FUTURE FUNDING: (TBD)							
3. Asphalt & Concrete Street Repair Program	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250
4. Downtown Infrastructure	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 4,000
5. Major Concrete Street Reconstruction	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 1,000
6. Selected MCIP Project (7th Call-for-Projects)	\$ -	\$ -	\$ -	\$ 1,000	\$ 3,000	\$ 1,000	\$ 5,000
Subtotal:	\$ -	\$ -	\$ -	\$ 3,500	\$ 4,250	\$ 3,500	\$ 11,250

Carryovers from Previous Year:							
7. Asphalt & Concrete Street Repair Program (PW-Unassigned)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8. Downtown Street Reconstruction, Phase 1 & 2 (PW-Unassigned)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
9. Street Lighting Improvements (Minor Streets) (PW19-0005)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
10. Signal/Mobility Master Plan (PW18-0016)	\$ 150	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 650
11. Signal @ Wintergreen Rd & New Clark Rd (PW09-0043)	\$ 406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406
11. Signal @ Joe Wilson & Weaver St. (PW19-0009)	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
12. US Hwy-67 Landscape Project (PW17-0008)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
12. Bear Creek Rd Reconstruction (PW19-0012)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
13. Safe Routes to School (PW18-0004)	\$ 678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 678
14. Wintergreen Rd & Duncanville Rd Intersection (PW10-0009)	\$ 464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464
15. Illuminated Street Name Signs (PW17-0011) (TXDOT Intersections)	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
16. Joe Wilson Rd. Improvements at Hwy 67 (PW18-0020)(Fuel City)	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Total:	\$ 11,398	\$ 250	\$ 2,000	\$ 3,500	\$ 4,250	\$ 3,500	\$ 24,898

Funding Sources Estimated Amount (000's)

Future Approved General Obligation Bonds	\$ -	\$ 250	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,250
General Obligation Bonds - 2018* (\$2,025)	\$ 837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 837
General Obligation Bonds- 2019 (\$1,700)	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700
General Obligation Bonds- 2020 (\$3,500 Total): (2,500 Nov 2017/1,000 Previous Approval)	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500
Cert. of Obligation Bonds- 2020 (\$4,000)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
NCTCOG Funding-CMAQ/STBG Grant-Signal Project at Wintergreen and New Clark	\$ 297	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 297
Fund 2027 (2008 G.O. Fund Balance)-\$464,000 Wintergreen & Duncanville Intersection & \$600,000 Illuminated Street Name Signs	\$ 1,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,064
Unfunded Project	\$ -	\$ -	\$ -	\$ 3,500	\$ 4,250	\$ 3,500	\$ 11,250
Total:	\$ 11,398	\$ 250	\$ 2,000	\$ 3,500	\$ 4,250	\$ 3,500	\$ 24,898

*Original Funding Source for projects listed above that are not completed

CITY OF CEDAR HILL
Capital Improvement Program

5 Year
FY 2021-2025

Drainage Capital Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted	FY	FY	FY	FY	FY	Total Estimated Cost
	Amount	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
1. Roberts Drainage Improv. Phase I	\$ -	\$ 125	\$ 700	\$ -	\$ -	\$ -	\$ 825
2. Downtown Reg. Detention	\$ -	\$ -	\$ -	\$ 500	\$ 700	\$ -	\$ 1,200
Carryover from Previous Years:							
3. Texas/Hardy Drng Project (PW18-0010)	\$ 1,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,573
4. Middleton Drng Project (PW19-0008)	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75
Total:	\$ 1,648	\$ 125	\$ 700	\$ 500	\$ 700	\$ -	\$ 3,673
Funding Sources							
	Estimated Amount (000's)						
Fund Balance 2029	\$ 73						\$ 73
General Obligation Bonds - 2018	\$ 150						\$ 150
General Obligation Bonds - 2019	\$ 1,350						\$ 1,350
Future Funding	\$ 75	\$ 125	\$ 700	\$ 500	\$ 700		\$ 2,100
Total:	\$ 1,648	\$ 125	\$ 700	\$ 500	\$ 700	\$ -	\$ 3,673

Building Capital Maintenance Fund

(1000)

This is a General Governmental Fund and classified as a non-major governmental fund and grouped with non-major capital projects. The fund was established in FY 2004 with intentional transfers from the General Fund for the purpose of creating a fund for emergency and unforeseen repairs to City buildings such as HVAC systems and roofs.



Building Capital Maintenance Fund
Revenue, Expenses and Changes in Fund Balance

Fund 1000



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 177,445	\$ 180,095	\$ 184,438	\$ 184,438	\$ 187,836		
REVENUES							
Interest income	2,650	4,343	4,350	3,398	1,800	(2,550)	-59%
Interfund transfer in	-	-	100,000	100,000	-	(100,000)	-100%
TOTAL OPERATING REVENUES	2,650	4,343	104,350	103,398	1,800	(102,550)	-98%
EXPENDITURES							
Capital	-	-	-	100,000	-	-	0%
Transfer to Another Fund	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	100,000	-	-	0%
NET CHANGE	2,650	4,343	104,350	3,398	1,800		
ENDING FUND BALANCE	\$ 180,095	\$ 184,438	\$ 288,788	\$ 187,836	\$ 189,636		

Street Impact Fees
(Funds 2511 - 2514)
(all zones)

This a non-major governmental fund. Impact Fees are authorized by Chapter 395 of the Texas Local Government Code. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appointed Advisory Committee. The committee meet semi-annually. Historically the City has utilized Impact Fees to offset debt service costs on impact fee eligible capital projects in accordance with the Capital Improvement Plan adopted as part of the Impact Fee Ordinance.



PROPOSED BUDGET
FY 2020-2021

Street Impact Fees
Revenue, Expenses and Changes in Fund Balance

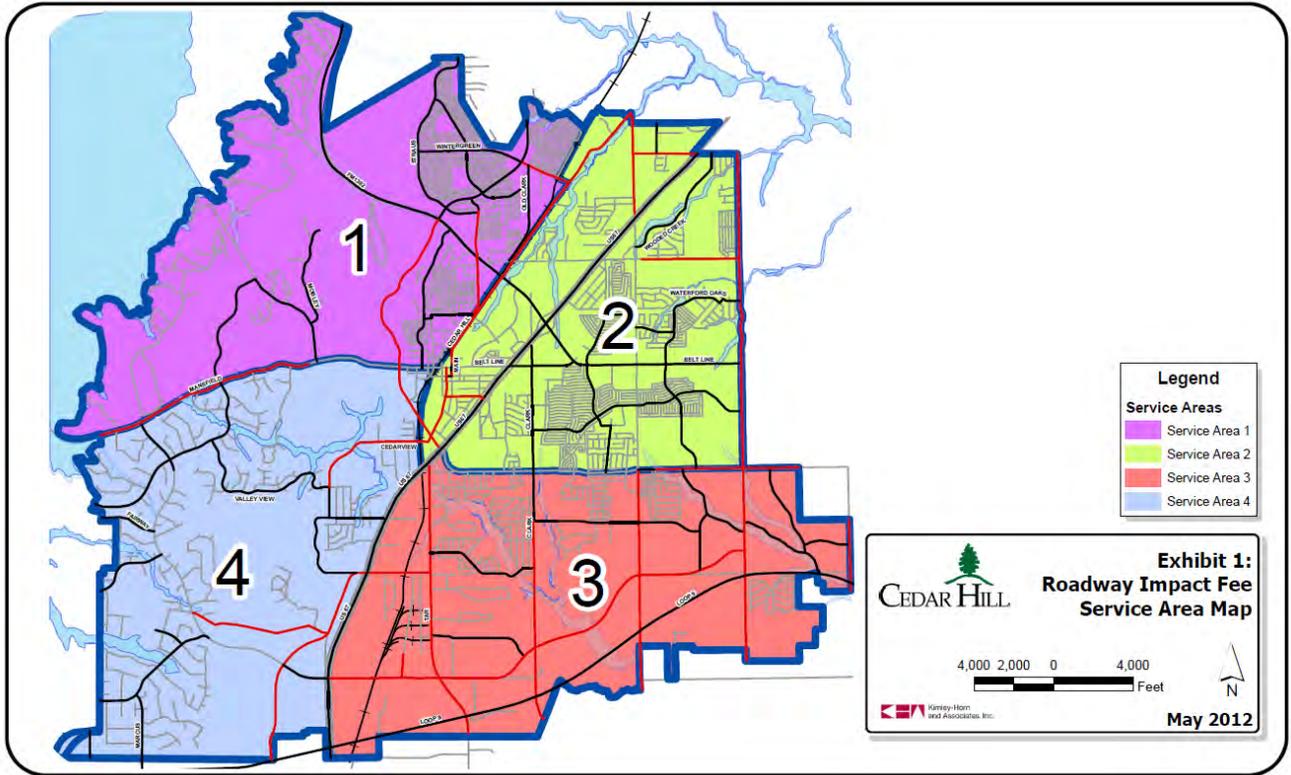
Summary of Funds (2511 - 2514) - All Zones



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 3,811,817	\$ 4,122,739	\$ 4,609,571	\$ 4,609,571	\$ 4,943,904		
REVENUES							
Interest income	84,371	86,750	75,475	48,696	39,200	(36,275)	-48%
Street Impact Fees	575,627	400,081	375,000	285,637	261,550	(113,450)	-30%
Transfer from another fund	-	-	-	-	-		
TOTAL OPERATING REVENUES	659,998	486,831	450,475	334,333	300,750	(149,725)	
EXPENDITURES							
Transfer to Debt Service Fund	349,075	-	-	-	339,000	-	-
Street Impact Fee Study	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	349,075	-	-	-	339,000	-	
NET CHANGE	310,923	486,831	450,475	334,333	(38,250)	(149,725)	-
ENDING FUND BALANCE	\$ 4,122,739	\$ 4,609,571	\$ 5,060,046	\$ 4,943,904	\$ 4,905,654	\$ (149,725)	\$ -

BUDGET FY2020-21

STREET IMPACT FEES MAP



Street Construction Fund

(2600)

This is a non-major capital project fund. The fund was established designating funds for street maintenance and construction and special projects for the improvements throughout the community. Transfers are made from the General Fund when reserves are sufficient. The funds are committed by policy of the City Council and authorization of spending of funds can only be by City Council. The City Council can authorize these funds to be transferred back to the General Fund.



PROPOSED BUDGET FY 2020-2021

Street Construction Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2600



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 1,990,348	\$ 2,044,080	\$ 1,747,005	\$ 1,747,005	\$ 1,904,170		
REVENUES							
Interest income	53,732	39,614	59,100	32,665	27,250	(31,850)	-54%
Miscellaneous income	-	20,000	24,500	24,500	24,500	-	0%
Transfer in from the General Fund	-	-	100,000	100,000	-	(100,000)	-100%
TOTAL OPERATING REVENUES	\$ 53,732	\$ 59,614	\$ 183,600	\$ 157,165	\$ 51,750	\$ (131,850)	-72%
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-	-	-
PID Project	-	356,689	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	356,689	-	-	-	-	-
NET CHANGE	53,732	(297,075)	183,600	157,165	51,750	(131,850)	
ENDING FUND BALANCE	\$ 2,044,080	\$ 1,747,005	\$ 1,930,605	\$ 1,904,170	\$ 1,955,920	\$ (131,850)	

In Budget Year 2018-2019, the City entered into a participation agreement with Winding Hollow PID to construct a screening wall. The screening was completed at a cost of \$356,389. The Winding Hollow PID further agreed to reimburse the City in equal annual amounts over a period of 15 years. The PID will budget the reimbursement and reflect the reimbursement in their 5-year service plan.

Restricted Streets Fund

(2601)

This is a non-major capital project fund . The funds are restricted for street construction and maintenance in specified segments of streets. This fund is the City's former Street Prorata Fund.



Restricted Streets Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2601



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 368,370	\$ 374,139	\$ 382,713	\$ 382,713	\$ 390,646		
REVENUES							
Interest income	5,769	8,574	9,130	7,933	6,300	(2,830)	-31%
Transfer in from the General Fund	-	-	-	-	-		
TOTAL OPERATING REVENUES	5,769	8,574	9,130	7,933	6,300	(2,830)	-31%
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-		
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	
NET CHANGE	5,769	8,574	9,130	7,933	6,300		
ENDING FUND BALANCE	\$ 374,139	\$ 382,713	\$ 391,843	\$ 390,646	\$ 396,946	\$ -	

Downtown/City Center Fund

(2602)

This is a non-major capital project fund . The Funds are restricted for projects related to City Center and Downtown. The funds were allocated to Downtown/City Center projects from a settlement with Grand Prairie. The funds were transferred from Fund 5002 in fiscal year 2018.



**PROPOSED BUDGET
2020-2021**

Downtown/City Center Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2602



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ -	\$ 925,161	\$ 946,461	\$ 946,461	\$ 717,696		
REVENUES							
Interest income	12,279	21,300	7,000	16,235	10,200	\$ 3,200	45.71%
Transfer in	912,882	-	-	-	-	-	
TOTAL OPERATING REVENUES	925,161	21,300	7,000	16,235	10,200	3,200	45.71%
EXPENDITURES							
Special Services	-	-	150,000	245,000	75,000	(75,000)	-50%
Transfer to the General Fund	-	-	-	-	-	-	
TOTAL OPERATING EXPENDITURES	-	-	150,000	245,000	75,000	(75,000)	-50%
NET CHANGE	925,161	21,300	(143,000)	(228,765)	(64,800)		
ENDING FUND BALANCE	\$ 925,161	\$ 946,461	\$ 803,461	\$ 717,696	\$ 652,896		

Drainage Capital Fund

(2700)

This is a non-major capital project fund. The fund was established designating funds for drainage maintenance and construction. Transfers are made from the General Fund of the City per council policy and only as reserves in the General Fund will allow. The funds are restricted for drainage and retention infrastructure.



**PROPOSED BUDGET
FY 2020-2021**

Drainage Capital Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2700



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 554,678	\$ 563,893	\$ 574,706	\$ 574,706	\$ 586,760		
REVENUES							
Interest income	9,215	10,813	11,450	12,054	9,700	(1,750)	-15.3%
Transfer in from the General Fund	-	-	-	-	-		
TOTAL OPERATING REVENUES	<u>\$ 9,215</u>	<u>\$ 10,813</u>	<u>\$ 11,450</u>	<u>\$ 12,054</u>	<u>\$ 9,700</u>	<u>\$ (1,750)</u>	<u>-15.3%</u>
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-		
Capital	-	-	-	-	-		
TOTAL OPERATING EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE	<u>9,215</u>	<u>10,813</u>	<u>11,450</u>	<u>12,054</u>	<u>9,700</u>	<u>(1,750)</u>	
ENDING FUND BALANCE	<u><u>\$ 563,893</u></u>	<u><u>\$ 574,706</u></u>	<u><u>\$ 586,156</u></u>	<u><u>\$ 586,760</u></u>	<u><u>\$ 596,460</u></u>	<u><u>\$ (1,750)</u></u>	

Drainage Detention Fund

Fund 2701

This is a non-major capital project fund. The fund was established from developer contributions for maintenance and upkeep of the Uptown Regional Detention Facility. The funds are restricted.



PROPOSED BUDGET FY 2020-2021

Drainage Detention Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2701



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
	\$ 91,051	\$ 92,584	\$ 94,413	\$ 94,413	\$ 95,709		
REVENUES							
Interest income	1,533	1,829	1,440	1,296	800	(640)	-44%
Developer Contributions	-	-	-	-	-		
Transfer in from the General Fund	-	-	-	-	-		
TOTAL OPERATING REVENUES	1,533	1,829	1,440	1,296	800	(640)	-44%
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-		
Comp Plan Studies	-	-	-	-	-		
TOTAL OPERATING EXPENDITURES	-	-	-	-	-		
NET CHANGE	1,533	1,829	1,440	1,296	800		
ENDING FUND BALANCE	\$ 92,584	\$ 94,413	\$ 95,853	\$ 95,709	\$ 96,509		

**Park Development Fee Fund
East and West
(Fund 3000)
(All Cells)**

This is a non-major special revenue fund. The funds include donations and park development fees. Park Development Fees are dedicated at the time of development or platting.



**PROPOSED BUDGET
FY 2019-2020**

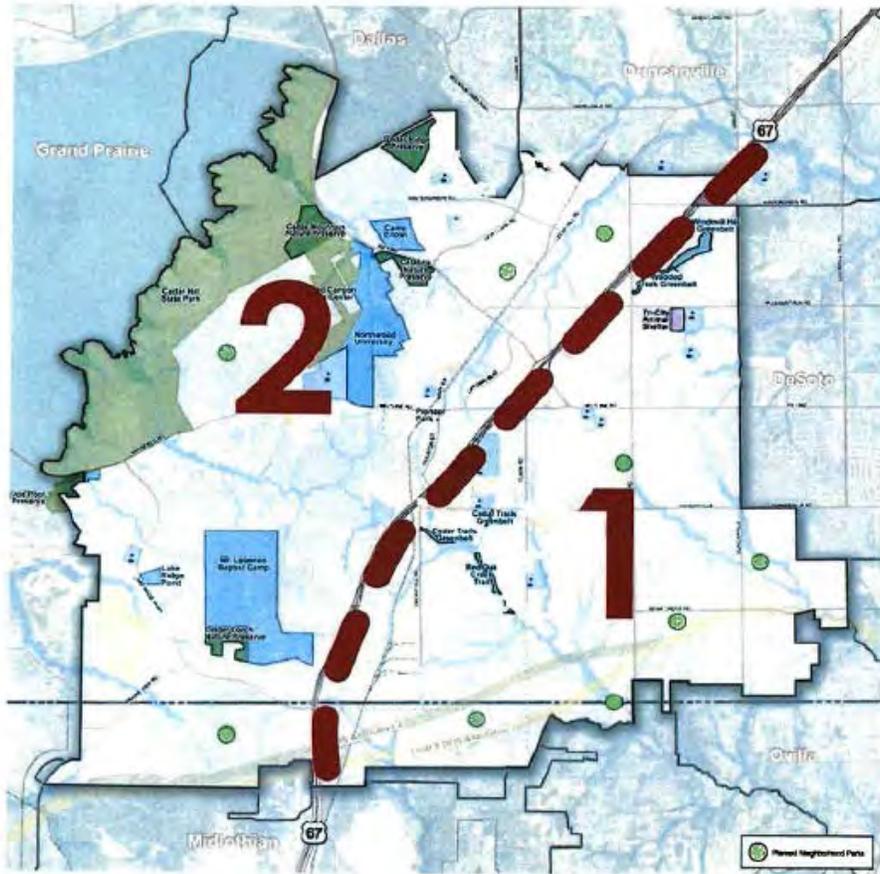
Park Development Fee Fund
Revenue, Expenses and Changes in Fund Balance
Fund 3000
East and West



	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	ESTIMATED 2019-2020	PROPOSED 2020-2021	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 342,290	\$ 116,119	\$ 141,841	\$ 141,841	\$ 41,483		
REVENUES							
Interest income	4,769	3,612	3,530	1,425	1,100	(2,430)	-69%
Fees	4,000	22,110	6,500	21,043	10,000	3,500	54%
Miscellaneous Income	1,300	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	10,069	25,722	10,030	22,468	11,100	1,070	11%
EXPENDITURES							
Playground Improvements	8,768	-	10,000	122,826	10,000	-	0%
Buildings and other Improvements	-	-	-	-	-	-	0%
Transfers to Another Fund	227,472	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	236,240	-	10,000	122,826	10,000	-	0%
NET CHANGE	(226,171)	25,722	30	(100,358)	1,100		
ENDING FUND BALANCE	\$ 116,119	\$ 141,841	\$ 141,871	\$ 41,483	\$ 42,583		

BUDGET FY2020-21

PARKS DEVELOPMENT FEES MAP



Ordinance No.2019-694

Parks Development Fees Zones adjusted from (4) zones to (2) zones as pictured above

Park Zone 1 = The area of land within the city limits of the City of Cedar Hill to the **East** of Highway 67

Park Zone 2 = The area of land within the city limits of the City of Cedar Hill to the **West** of Highway 67

Other Information

Other
Information

- Statistical Information
- Fund Balance Policy
- Investment Policy
- Detailed Tax Calculation
- Glossary



STATISTICAL INFORMATION

FORM OF GOVERNMENTHome Rule Charter, Council/Manager
 YEAR OF INCORPORATION 1938
 YEAR CITY CHARTER ADOPTED..... 1975
 LAND AREA36 square miles
 (with approximately 50% undeveloped)

PUBLIC SAFETY

POLICE STATIONS 2
 FIRE STATIONS 4

PUBLIC WORKS

STREETS and ALLEYS (maintained by City).....261 miles
 NUMBER of STREET LIGHTS 2,665
 STORM SEWERS MILES.....77

WATER & SEWER

- Number of Consumers 16,492
- Average Daily Consumption5.2 mgd
- Water Mains279 miles
- Sanitary Sewer Mains214 miles
- Lift Stations 18

LIBRARY

- Card Holders 23,144
- Circulation 208,384
- Library Outreach Programs 658

PARKS & RECREATION

- Number of City Parks..... 32
- Acres of Public Park Land..... 3,729
- Lighted Ball Diamonds 23
- Lightning Detectors 6

Sources: City Departments – YE FY 2019

EDUCATION (Public Schools): CEDAR HILL INDEPENDENT SCHOOL DISTRICT - CHISD

- Number of Schools 13
- Number of Teachers..... 468
- Number of Students Enrolled 7,794
- Number of District Employees (FTE) 902
- Average Daily Attendance 7,292
- CHISD Total Tax Rate \$1.376 per \$100 Valuation

Source: Cedar Hill Independent School District, CAFR YE 6/30/2019

ECONOMIC DEVELOPMENT

Principal Employers	Est. # Employees	Rank	Workforce%
Wal-Mart Supercenter	250	1	0.89%
Total Highway Maintenance	250	2	0.89%
JC Penney, Distribution Center	240	3	0.86%
Super Target	220	4	0.79%
Dillard's	144	5	0.51%
JC Penney, Department Store	135	6	0.48%
DMI Corporation	130	7	0.46%
Home Depot	130	8	0.46%
MJB Wood Group/Precision Wood	125	9	0.45%
P&W Quality Machine, Inc	115	10	0.41%
Total	1,739		6.20%

BOND RAITING

Moody's : Aa2

Standards and Poor (S&P): AA

City of Cedar Hill, Texas

Fund Balance and Fiscal Management Policy

1. Purpose

The purpose of this policy is to establish key elements for the financial stability of the City by setting guidelines for fund balances and other fiscal management policies. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuation, unanticipated expenditures and similar circumstances. Advantages of a fund balance policy are as follows:

- Enhances the quality of decisions by imposing order and discipline
- Promotes consistency and continuity in decision making
- Demonstrates a commitment to long term financial planning objectives
- Provides cash flow liquidity for the City's general operations.

2. Definitions

Fund Equity – the difference between a fund's assets and its liabilities

Fund Balance – fund equity that is available for spending. The fund balance is classified depending on the relative strength of the spending constraints placed on the purposes for which resources can be used (spendable and nonspendable. Fund balance is separated into five categories:

1. Nonspendable Fund Balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid expenditures.
2. Restricted Fund Balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation.
3. Committed Fund Balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance or resolution prior to the end of the fiscal year, commit fund balance.
4. Assigned Fund Balance – amounts that are intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund,

assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

5. Unassigned Fund Balance – the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

3. Policy Statements

Committed Fund Balance

The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance or resolution approved by the City Council. The ordinance or resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

- The City Council commits the Joe Pool Lake Fund's Equity and resources for any financial obligation(s) regarding maintenance, operation and administration of the Joe Pool Lake asset.
- The City Council commits the resources of the Street Construction Fund to street construction except for the amounts budgeted for transfer to the General Fund in the next fiscal year.
- The City Council commits the resources of the Building Maintenance Fund to building maintenance projects.
- The City Council commits the resources of the Drainage Fund to drainage projects.
- The City Council commits the resources of the Economic Development Incentive Fund for economic development incentives.

Assigned Fund Balance

The City Manager or the Finance Director, as authorized by the City Council, will assign fund balances to a specific purpose as approved by this fund balance policy.

Unassigned Fund Balance

The unassigned fund balance for the General Fund of the City of Cedar Hill will be maintained at a level sufficient to provide the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, and to permit orderly adjustment to changes resulting from fluctuation of revenue sources.

- It is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund equal to 25% of expenditures.

4. Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds, unless directed by the City Council to utilize funds in a different order.

5. Funding Levels

The City establishes the following funding levels concerning fund balances in the various funds used by the City of Cedar Hill:

- The annual budget shall be presented to City Council, with each of the following funds reflecting minimum ending fund balance goals:

General Fund: It is the goal of the City to achieve maintain a fund balance equal to 25% of budgeted expenditures.

Water and Sewer Fund: It is the goal of the City to achieve and maintain a working capital balance equal to 30% of budgeted operation expenses.

Debt Service Fund: It is the goal of the City to achieve and maintain a fund balance equal to 15% of budgeted expenditures.

Landscape and Beautification Fund: It is the goal of the to achieve and maintain a fund balance of 25% of budgeted operating revenues

Community Development Corporation: It is the goal of the City to achieve and maintain a fund balance equal to 25% of budgeted expenditures.

Economic Development Corporation: It is the goal of the City to achieve and maintain a fund balance equal to 15% of budgeted revenues.

Crime Control and Prevention District Fund: It is the goal of the City to achieve and maintain a fund balance of 25% of budgeted expenditures.

Health Insurance Fund: It is the goal of the City to achieve and maintain an equity reserve (fund balance) of the sum of the six (6) largest months of claims for the most recent 24-month period or six (6) months of average monthly claims since inception, whichever results in the lower balance.

Animal Shelter Fund: It is the goal of the City and its participating cities to achieve and maintain a fund balance of 25% of budgeted expenditures for the next year.

Hotel Occupancy Tax Fund: It is the goal of the City to achieve and maintain a fund balance of 25% of revenues budgeted for the next year.

- Fund Balances, which exceed the minimum levels established for each of the funds, may be appropriated by authority of City Council in the annual budget.
- Fund Balances, which exceed the minimum levels established for each of the funds, may be appropriated for non-recurring capital projects or programs. The City Council recognizes that any such funds should be appropriated for non-recurring expenditures (expenses) as they represent prior year surpluses that may or may not materialize in subsequent fiscal years.
- The City of Cedar Hill will exercise diligence in avoiding the appropriation of fund balance for recurring operating expenditures (expenses). In the event fund balance is appropriated for recurring operating expenditures to meet the needs of the community, the budget document shall include an explanation of the circumstances requiring the appropriation and the methods to be used to fund this operating expenditure (expense) in the future.

6. Monitoring and Reporting

The City Manager and Finance Director shall annually prepare a report documenting the status of the fund balances with this policy and present to the City Council in conjunction with the presentation of the Comprehensive Annual Financial Report (CAFR) and in conjunction with the development of the annual budget.

7. Replenishment

Should the fund balances fall below targeted levels, the following are the replenishment plans for the City's major operating funds:

- **General Fund:** The City considers a fund balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the minimum goal or has a deficiency, the City will consider taking action, including reducing operational expenditures, transfers from unassigned funds or restoring fund balance incrementally as necessary in subsequent budget years by increasing revenues through taxation or fees and charges.
- **Water and Sewer Fund:** The City considers working capital of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If working capital falls below the minimum goal or has a deficiency, the City will consider taking action, including reducing operational expenditures, transfers to other funds and rate adjustments,

8. Other Policies

In further recognition of financial prudence and planning, the City Council will maintain the following in its budgeting and planning:

- **Franchise and other fees:** The City will charge the Water and Sewer Fund a franchise fee based upon a percentage of gross receipts . The percentage will be established annually by the City Council during the annual budget deliberations. The minimum franchise fee to be established is four (4) percent and the maximum fee to be established is five (5) percent of gross receipts based on the last audited financial statements of the City. This fee is to compensate the General Fund for franchise taxes in the same manner that privately-owned utility companies compensate the City of Cedar Hill.
- **Equipment Replacement and Annual Lease Contributions:** The City Manager will present to the City Council in the annual budget a list of vehicles and equipment to be replaced through the City's Equipment Replacement Fund. The list of equipment will include the estimated replacement cost and the annual lease contribution that the operating fund/department or division will pay back to the Equipment Replacement Fund. The program and policy goal of the City's Equipment Replacement Fund is to minimize the impact on the property tax rate and accumulate funds for an efficient means of ongoing replacement equipment.
- **Long-term Debt Financing:** The City will continue to use twenty (20) year long-term financing to allow growth to absorb the debt.
- **Annual Debt Payments:** The City's general obligation debt service payments will not exceed fifty (50) percent of total General Fund expenditures.
- **Property Tax Exemptions:** Property tax exemptions presently allowed by the City will be continued with no allowance for additional exemptions.
- **Bond Covenants:** The City will maintain a coverage rate of 1.25 times in the Water and Sewer Utility Fund although only 1.2 is required by the bond covenants. The City Council, after reviewing the annual Capital Improvement Plan, may direct a higher coverage rate in anticipation of the issuance of additional bonds.

9. Adopting and Amending the Policy

The Fund Balance Policy shall be adopted by resolution of the City Council. The policy will be managed and monitored by the Finance Department. During the budget process, an annual review of appropriate fund balances shall be undertaken to determine if modifications to the fund balance policy are necessary and appropriate. The Finance Director will present recommendations for any amendments, deletions, additions, improvements, or clarification prior to the end of the fiscal year.

2019

INVESTMENT POLICY

Chapter 2256, Government Code Public Funds Investment Act (PFIA)

[These policies address the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.]

Alan Dickerson, Finance Director
City of Cedar Hill
10/10/2019



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INVESTMENT POLICY

I. POLICY

It is the policy of the City of Cedar Hill, Texas ("City") that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of the investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to the City's funds. The City's investment portfolio shall be designed and managed in a manner to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal,
- Maintenance of sufficient **liquidity** to meet operating needs,
- **Public trust** from prudent investment activities, and
- Optimization of **interest earnings** on the portfolio.

II. PURPOSE

The purpose of this investment policy is to comply with Chapter 2256 of the Government Code ("Public Funds Investment Act", or "Act", or "PFIA") which requires each city to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. SCOPE

The Investment Policy shall govern the investment of all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund,
- Special Revenue Funds,
- Capital Project Funds,
- Debt Service Funds,
- Enterprise Funds,
- 4A Development Corporation Sales Tax Fund,
- 4B Development Corporation Sales Tax Fund,
- Crime Control and Prevention District Sales Tax Fund
- Internal Service Funds
- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately, and

- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

When advantageous, the City will consolidate cash balances to optimize investment strategy implementation. Investment income will be allocated to the consolidated funds based on their respective participation in the consolidated balances and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this Policy does not apply to the assets administered for the benefit of the City by outside agencies under pension plans or deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The City shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings**. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Effective cash management is the process of managing monies in order to ensure adequate cash availability and maximum earnings opportunity on the short-term investment of idle cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk and Concentration of Credit Risk - The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
 - Limiting investments to the safest types of issuers;
 - Pre-qualifying the financial institutions and brokers/dealers with which the City will do business; and
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized, as appropriate.
- Interest Rate Risk - The City will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates. The City will:

- Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity;
- Invest funds primarily in certificates of deposit, shorter-term securities, financial institution deposits, or money market mutual funds and local government investment pools whose investment objectives include maintaining a stable \$1.0000 net share value; and
- Diversify maturities and stagger purchase dates to minimize the impact of market movements over time.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in cash-equivalent options that offer same-day liquidity. In addition, any security positions will consist of securities with active secondary or resale markets.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with the Public Funds Investment Act, the City Council designates the Finance Director as the City's Investment Officer, and the Finance Business Manager and Controller will serve as the Junior Investment Officers. The Director may, when necessary, designate additional, subordinate investment officials. An Investment Officer is authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City funds except as provided under the terms of this Investment Policy as approved by the City Council. The investment authority granted to the Investment Officers is effective until rescinded by the City Council.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

The City shall provide periodic training in investments for the designated Investment Officers and other investment personnel through courses and seminars offered by approved professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirements [PFIA 2256.008-Local Governments]

In accordance with the Public Funds Investment Act, designated Investment Officers shall attend investment training no less often than once every two year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and accumulate not less than 8 hours of instruction relating to investment responsibilities and requirements of the PFIA. A newly appointed Investment Officer must attend training accumulating at least 10 hours of instruction within twelve months of the date the Officer took office or assumed the Officer's duties. The investment training session(s) shall be provided by an independent source approved at least annually by the Investment Committee. For purposes of this Policy, an "independent source" from which investment training shall be obtained, shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls [Best Practice]

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The internal controls shall address the following points:

- Control of collusion,
- Separation of transactions authority from accounting and record keeping,
- Custodial safekeeping,
- Avoidance of physical delivery securities,
- Clear delegation of authority of subordinate staff members, and
- Written confirmation for transactions for investments and wire transfers.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officers shall be the “prudent person” rule. This rule states that “Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.” In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment, and
- Whether the investment decision was consistent with the written approved Investment Policy of the City.

Indemnification [Best Practice]

The Investment Officers, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(i)]

Investment Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and Investment Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

Investment Committee [Best Practice]

There shall be established an Investment Committee to oversee the implementation of investment strategies and other cash and investment management-related activities. Members of this Committee include the Finance Director (as chairman), the City

Manager, the Assistant City Manager(s), the Finance Business Manager, and the Controller. Additional members may be appointed by the Committee as appropriate. The Committee shall meet at such times as necessary or requested by an Investment Officer.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated or redeemed prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal, or
- Cash flow needs of the City require that the investment be liquidated.

Investments [PFIA 2256.005(b)(4)(A)]

City funds governed by this Policy may be invested in the instruments described below, all of which are authorized by the Public Funds Investment Act. Investment of City funds in any instrument or security not authorized for investment under the Act is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

- Obligations of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks.
- Direct obligations of the State of Texas or its agencies and instrumentalities rated AA- or better.
- Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- Financial institution deposits that, are issued by a state or national bank that a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law and this Policy for

deposits of the City, or c) is placed in a manner that meets the requirements of the PFIA.

- Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United State or its agencies and instrumentalities. These shall be pledged to the City, held in the City's account, and deposited at the time the investment is made with the City or with a third party selected and approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Repurchase Agreement must be signed by the counterparty prior to investment in a repurchase agreement. All repurchase agreement transactions must have a market value of purchased securities greater than or equal to 102 percent of the total balance of the agreement.
- Money Market Mutual funds that: (1) are registered and regulated by the Securities and Exchange Commission, (2) seek to maintain a net asset value of \$1.0000 per share, and (3) are rated AAA by at least one nationally recognized rating service.
- Local government investment pools, which (1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, (2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and (3) are authorized by resolution or ordinance by the City Council.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. (PFIA 2256.021)

II. Not Authorized [PFIA 2256.009(b)(1-4)]

- Collateralized mortgage obligations.
- Commercial paper.
- Banker's acceptances.
- Reverse repurchase agreements.
- No-load mutual funds other than no-load money market mutual funds.
- Guaranteed investment contracts not structured as flexible repurchase agreements.
- Securities lending programs.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b) (4)(B)] and Investment Strategies [PFIA 2256.005(d)]

General

The City's basic investment strategy is to utilize investment options that represent suitable risk/return alternatives based on the overall objectives of safety of principal and maintenance of liquidity.

All financial assets shall seek to preserve principal by restricting the authorized investment instruments to those investments with suitable and limited credit and market risk.

The City may utilize fund-type investment groups. These groups will reflect similar needs as to maturity limits, diversity, and liquidity.

The objective of liquidity stems from the need of the City to maintain available cash balances sufficient to cover financial outlays. Since the timing and amount of some financial disbursements are not predictable, fund-type strategies shall adjust for the certainty of projected cash flows.

Security marketability will be maintained based on the fund-type strategies to sufficiently and reasonably assure that investments could be liquidated prior to the maturity, if circumstances dictate.

Investments shall be diversified to minimize the risk of loss resulting from concentration of assets in a specific maturity, a specific issuer, or a specific class of investment, as necessary.

City funds shall seek to achieve a competitive yield appropriate for each strategy. A comparably structured U.S. Treasury security portfolio shall represent the minimum yield objective. Weighted average yield to maturity shall be the portfolio's performance measurement standard. Yield objectives shall at all times be subordinate to the objectives of safety and liquidity. Tax-exempt debt proceeds shall be invested to maximize the interest earnings retained by the City, while at the same time fully complying with all applicable State laws and federal regulations, including the arbitrage rebate regulations.

All investment-specific restrictions shall be measured at the time of purchase and based on portfolio book value.

The City maintains the following fund-type portfolios which will utilize the following specific investment considerations designed to address the unique characteristics of the pooled fund groups or separately held investment assets represented in the portfolios:

(1) Debt Service Fund

The City will maintain a debt service fund. This fund may be operated as separately invested assets, with the exception that, for administrative purposes, funds may be commingled with the Consolidated Cash Fund (described in (4) below). Investment strategies for the debt service fund shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required

payment date. Investments purchased shall not have a stated final maturity date that exceeds the corresponding debt service payment date.

(2) Reserve Funds

As needed, the City will maintain reserve funds as required by ordinance, resolution, indenture or law. Investment strategies for debt service reserve funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligations not funded by debt service funds on the required payment date. Investment of reserve funds is controlled by their ordinance, resolution or indenture, and Federal and State law. Bond documents must be examined for each issue, for potential differences with this Policy concerning investment instruments, maximum maturity or average life restrictions, call dates or sinking fund redemptions, and applicable arbitrage yields and rebate liability. Provisions contained in the bond documents will supersede provisions of this Policy.

Reserve funds will be invested using a more conservative approach than the current standard investment strategy when arbitrage rebate rules require refunding excess earnings. All excess earnings received will be segregated to allow a proper determination of interest income to be used in the arbitrage calculation.

Maturity limitations for single issue reserve funds shall not exceed the final maturity of that bond issue. The maximum stated final maturity for investments shall be five years. Funds not invested in individual investments may participate in the Consolidated Cash Fund.

(3) JPL Nature Corridor Funds

The investment strategy for the JPL Nature Corridor Funds (JPL Nature Corridor Permanent Fund and JPL Nature Corridor Opportunity Fund) will have as their primary objective the accumulation of resources to provide long-term enhancement to the City and its citizens. Maintaining appropriate cash-equivalent and laddered proportions will position the Funds for potential distribution requirements. The maximum stated final maturity for JPL Nature Corridor Permanent Fund investments shall be the shorter of anticipated cash outflows or five years. A minimum of 15% of the JPL Nature Corridor Permanent Fund shall remain in cash equivalent balances or maturities of one year or less. Funds not invested in individual investments may participate in the Consolidated Cash Fund.

(4) Consolidated Cash Fund

The Consolidated Cash Fund shall operate as a pooled fund group and consist of all City funds not designated as another fund. The investment strategies for the Consolidated Cash Fund have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure that will experience minimal volatility during economic cycles. This may be accomplished by purchasing investments that will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of the 365 days or less will be calculated using the stated

final maturity dates of each investment. The maximum maturity date using the stated final maturity date for an individual investment is three years.

Diversification [PFIA 2256.005(b)(3)]

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid overconcentration in investments from a specific issuer or business sector, when appropriate,
- Limiting investment in higher credit risk issuers,
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as financial institution deposits, local government investment pools (LGIPs), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

VIII. SELECTION OF BANKS AND DEALERS

Primary Depository [Local Government Code Chapter 105]

At least every five years a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). The selection of a primary depository will be determined by evaluation of the "best value" criteria during the RFA process, and may include the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law,
- The ability to provide requested information or financial statements for the periods specified,
- The ability to meet the minimum required items in the banking RFA,
- Complete response to all required items on the RFA form, and
- Competitive net banking service cost, consistent with the ability to provide an appropriate level of service.

Authorized Brokers/Dealers [PFIA 2256.025]

The Investment Committee shall, at least annually, review, revise and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City. Those firms that become qualified may be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

Investment Policy Certification [PFIA 2256.005 (k)]

All local government investment pools and discretionary investment management firms must sign a certification acknowledging that the organization has received and reviewed the City's Investment Policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's Policy and in accordance with the Act.

Competitive Environment [Best Practice]

It is the policy of the City to require a competitive environment for all individual security purchases and sales, financial institution time deposit placements and financial institution transaction accounts, and money market mutual fund and local government investment pool selections. The Finance Director shall develop and maintain procedures for ensuring a competitive environment in the investment of the City's funds.

Delivery versus Payment [PFIA 2256.005(b)(4)(E)]

All security transactions shall be settled on a **delivery versus payment** basis.

IX. CUSTODIAL CREDIT RISK MANAGEMENT

Safekeeping and Custodial Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's account as evidenced by safekeeping receipts of the institution holding the securities.

Collateral Policy [PFCA 2257.023]

The City has established a collateral policy in compliance with Government Code Chapter 2257, Collateral for Public Funds. With the exception of deposits secured with irrevocable letters of credit at 100% of principal plus accrued interest, the collateral policy requires that deposits be secured with pledged collateral with a market value equal to no less than 102% of the principal plus accrued interest of the deposit, less any amount insured by the FDIC. All depository deposits shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as City Depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated

committee of the Depository and a copy of the meeting minutes must be delivered to the City; and

- The agreement must be part of the Depository's "official record" continuously since its execution.

Collateral Defined

Acceptable forms of collateral are limited to those authorized in the Public Funds Collateral Act. Any collateral other than U.S. Treasury Securities which has a maturity of over three (3) years must be approved by an Investment Officer in writing before the transaction is initiated.

Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

X. REPORTING [PFIA 2256.023]

Methods

Each quarter, the Investment Officers shall prepare and submit to the City Council a written report of all investment transactions. The investment report will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council and include the following:

- A listing of individual investments held at the end of the reporting period,
- Unrealized gains or losses resulting from appreciation or depreciation, by listing the beginning and ending book and market value of investments for the period,
- Additions and changes to the market value during the period,
- Average weighted yield to maturity of the portfolio,
- Listing of investment by maturity date,
- Fully accrued interest for the reporting period,
- The percentage of the total portfolio that each type of investment represents, and
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the City Council.

This report must be prepared jointly and signed by all Investment Officers of the City.

In conjunction with the investment report preparation, the Investment Officers will obtain from a reliable source the current credit rating for each held investment that has a PFIA-required minimum rating.

Compliance Audits

The City, in conjunction with its annual financial audit, will require the audit firm to conduct a compliance audit of the management controls on investments and adherence to investment policies.

Also in conjunction with the annual audit, the quarterly reports shall be formally reviewed by the City's independent auditor, and the result of the review shall be reported to the City Council by that auditor. Said results may be included in the full annual audit report.

Monitoring Market Value [PFIA 2256.005(b)(4)(D)]

Market value of all securities in the portfolio will be determined on a monthly basis. Market valuations obtained by the City shall be from independent sources believed to be accurate and representative of each security's fair value.

XI. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]

The City's Investment Policy shall be adopted by resolution of the City Council. It is the City's intent to comply with State laws and regulations. The City's Investment Policy shall be subject to revisions consistent with changing laws, regulations, and the needs of the City. The City Council shall adopt a resolution stating that it has reviewed the policy and investments strategies annually, approving any changes or modifications.

2020 Tax Rate Calculation Worksheet

Date: 08/25/2020 11:54 AM

Taxing Units Other Than School Districts or Water Districts

City of Cedar Hill

972.291.5100

Taxing Unit Name

Phone (area code and number)

285 Uptown Blvd Bldg 100, Cedar Hill, TX, 75104

www.cedarhilltx.com

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

City of Cedar Hill Summary

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$4,019,763,908
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	Preliminary 2019 adjusted taxable value. Subtract Line 2 from Line 1.	\$4,019,763,908
4.	2019 total adopted tax rate.	\$.697028
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.	
	A. Original 2019 ARB values:	\$170,923,820
	B. 2019 values resulting from final court decisions:	\$151,229,080
	C. 2019 value loss. Subtract B from A.[3]	\$19,694,740

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	55,258,850
	B. 2019 disputed value:	26,366,075
	C. 2019 undisputed value Subtract B from A.[4]	28,892,775
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	48,587,515
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$4,068,351,423
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$58,600
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$5,392,440
	C. Value loss. Add A and B.[6]	\$5,451,040
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$476,680
	B. 2020 productivity or special appraised value:	\$1,252
	C. Value loss. Subtract B from A.[7]	\$475,428
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$5,926,468
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$4,062,424,955
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$28,316,239
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$69,857
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$242,982
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$28,143,114
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$4,150,755,923
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$68,258,574

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	E. Total 2020 value Add A and B, then subtract C and D	\$4,082,497,349
19.	Total value of properties under protest or not included on certified appraisal roll. [13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$205,982,320
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	C. Total value under protest or not certified. Add A and B.	\$205,982,320
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.[17]	\$4,288,479,669
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$0
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$55,388,243
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$55,388,243
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$4,233,091,426
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.664835 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

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[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.524054
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	4,068,351,423
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	21,320,358
31.	Adjusted 2019 levy for calculating NNR M&O rate.	
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	0
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	51,387
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	182,684
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	-131,297
	F. Add Line 30 to 31E.	21,189,061
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	4,233,091,426
33.	2020 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100.	0.500557
34.	Rate adjustment for state criminal justice mandate. [23]	
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
35.	Rate adjustment for indigent health care expenditures[24]	
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
36.	Rate adjustment for county indigent defense compensation.[25]	
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
37.	Rate adjustment for county hospital expenditures.	
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E.	0.500557
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.540601

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	12,462,284
	B. Subtract unencumbered fund amount used to reduce total debt.	284,800
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resources	4,762,602
	E. Adjusted debt Subtract B, C and D from A	7,414,882
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	93,227
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	7,321,655
43.	2020 anticipated collection rate.	
	A. Enter the 2020 anticipated collection rate certified by the collector	100.41
	B. Enter the 2019 actual collection rate	101.67
	C. Enter the 2018 actual collection rate	100.41
	D. Enter the 2017 actual collection rate	100.79
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	100.41
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43E.	7,291,758
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	4,288,479,669
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.170031
47.	2020 voter-approval tax rate. Add Line 39 and 46.	0.710632
48.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	4,288,479,669
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.000000
53.	2020 NNR tax rate, unadjusted for sales tax [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.664835
54.	2020 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.664835
55.	2020 voter-approval tax rate, unadjusted for sales tax. [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.710632
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	0.710632

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$4,288,479,669
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.710632

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.000000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.500557
67.	2020 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	4,288,479,669
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.011659
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter- Approval Tax Rate Worksheet</i>	0.170031
70.	De minimis rate Add Lines 66, 68 and 69.	0.682247

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate	0.664835
Voter-Approval Tax Rate	0.710632
De minimis rate	0.682247

STEP 8: Taxing Unit Representative Name and Signature

print here Alan Dickerson, Finance Director
 Printed Name of Taxing Unit Representative

Alan R. Dickerson
 Taxing Unit Representative

08/25/2020
 Date

GLOSSARY

Accrue - To increase, grow or accumulate over time.

Accrual Basis of Accounting: A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

Account Number - An expenditure category such as salaries, supplies or vehicles

Ad Valorem Tax: A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

Adopted Budget: The proposed budget as initially formally approved by the City Council

Amended Budget: The adopted budget as formally adjusted by the City Council (revised budget).

Amortization: The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value - An estimate of value for the purpose of taxation (Note: Property Values are established by the Dallas and Ellis County Appraisal Districts.)

Appropriation (Budget) Ordinance- The official authorization made by the City Council which gives legal authority for City officials City to incur obligations and expend resources. The City's appropriation level is set at the fund level.

ARB - Appraisal Review Board

Assessed Valuation - A value that is established for real or personal property to be used as a basis for levying property taxes (Note: Property values are established by the Dallas and Ellis County Appraisal Districts.)

Assets: Resources owned or held by the City that have monetary value

Assigned Fund Balance: Represents resources set aside ("earmarked") by the City for a particular purpose.

Balanced Budget - A budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances.

Bond - A written promise to pay a specific sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and bridges.

Bonded Debt - That portion of indebtedness represented by outstanding bonds

Budget - A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services

Budget Calendar - The schedule of key dates or milestones which the City departments follow in the preparation, adoption and administration of the Budget.

GLOSSARY

Budget Document - The instrument used by City staff to formulate a comprehensive financial program for the City Council

Budget Ordinance (see Appropriation Ordinance)

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved Budget for the purpose of keeping expenditures within the limits of available appropriations and revenues.

Capital Expenditures - Resources used for the acquisition of construction and/or large purchases.

Capital Improvement Project (CIP)- An expenditure plan that provides long-lasting physical improvements to the City. Expenditures are incurred over a fixed period of several years.

Capital Outlay Expenditure- Expenditure category that result in the acquisition of or addition to fixed assets or an expenditure to extend the useful life of a fixed asset. (see fixed asset)

CDC - Community Development Corporation

Cell - A planning term used to define 36 specific areas in the Parks Master Plan. Cells are areas where neighborhood park facilities must be placed. Cells vary in size, depending on projected housing density, population and topography.

Certificate of Obligation - A debt instrument that may or may not involve an election; Following a published notice of intent to issue C.O. debt, voters may petition the City Council to conduct an election. If no election is called, the City Council may issue C.O. debt.

Certified Appraisal Roll – The final property appraisals roll, as calculated by Dallas and Ellis County Appraisal Districts. The certified roll is required to be prepared by the districts by July 25th of each year.

CHISD - Cedar Hill Independent School District

Current Taxes - Taxes that are levied and due within one year.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Funds - Funds used to account for the accumulation of resources, for the payment of principal and interest on debt instruments issued by the City.

Deferred (Unearned) Revenue- Cash received from customers in advance of services received. Recorded as a liability under general accepted accounting principles. Used primarily for operations of the Alan E. Simms Recreation Center where annual memberships are recorded as deferred (unearned) revenue.

Delinquent Taxes - Taxes that remain unpaid after the tax due date. A penalty for non- payment of taxes is attached to the assessment.

Department - A subdivision of the City government organization responsible for specific services. All departments are singular units grouped by category under one of four divisions. An example would be the Parks Department under the Community Services Division.

Depreciation - The loss of value, as a result of time and/or usage

GLOSSARY

EEOC - Equal Employment Opportunity Commission

Effective Tax Rate (ETR): *Prior to fiscal year 2021 the Effective Tax Rate was used to describe tax calculations.* The ETR is defined by State Law as the tax rate that will raise the same amount of property tax revenue as the previous year, based on properties taxed in both years for a levying entity. The new terminology is the NNR (see NNR)

EMS - Emergency Medical Services

Encumbrance - The commitment of appropriated funds to purchase an item or service; To encumber funds means to set aside or commit monies for future expenditures. (Note: an encumbrance is not an expenditure.)

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. An example of an Enterprise Fund is the Water and Sewer Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the City Council.

Executive Summary - The opening section of the Budget which provides the City Council and the public with a general summary of the most important aspects of the Budget, changes from the current and previous fiscal years and the views and recommendations of the City Manager

Expenditure - Outflow of funds paid for an asset or goods and services. This term applies to all funds.

Financial Depository - The banking institution where the City deposits its funds

Fiscal Policy - The City's policies with respect to taxes, spending and debt management as they relate to government services, programs and capital investment; reflects a set of principles for the planning and programming of government budgets

Fiscal Year (FY) – A period of 12 consecutive months designated as the beginning and ending period for recording financial transactions. Cedar Hill has specified October 1st to September 30th as its fiscal year. The budget year is synonymous with the FY.

FY2020/21 – The fiscal year beginning October 1, 2020 – September 30, 2021

Fixed Assets - Assets of long-term character intended to be held or used, such as land, buildings, machinery, furniture and other equipment

Franchise Fee (Taxes) - A fee (tax) levied by the City Council on businesses (usually a public utility) that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full-Time Equivalent (FTE) – Describes a position for an employee working a 40 hr. work week for 52 weeks a year (or 2,080 annual hours). The FTE for firefighters is 2,912 annual hours. *1 FTE = 2,080 annual hours or 1 FTE firefighter = 2,912 annual hours. FTE ≠ the number of staff members.*

Fund – A set of self-balancing accounts that has the recordings of all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Enterprise Fund, Trust and Agency Funds, Internal Service Fund and Special Assessment Fund.

GLOSSARY

Fund Balance - The excess of assets over liabilities, also known as working capital in enterprise funds. Negative fund balances are referred to as a deficit.

Full-Accrual Accounting Basis - Accounting method where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred

GAAP (Generally Accepted Accounting Principles): Conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

General Fund - The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges and other types of revenue. This fund usually includes most of the basic operating services such as fire and police protection, finance, data processing, parks and recreation, libraries, public works and general administration.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from the General Fund and these bonds are backed by the full faith and credit of the issuing government.

GIS - Geographic Information System is a computerized database system utilizing maps, aerial photos and blueprints that are scanned into the system. The database allow more precise pinpointing of water mains, sewer lines, etc.

Grants - Contributions from another government to be used or expended for a specific purpose, activity or facility.

I & I - Inflow and Infiltration is ground water that enters the City's wastewater system. I and I occur at cracks and bad joints in the sewer lines and manholes.

Another source of I and I is missing clean outs on service lines. A large amount of I and I leads to Sanitary Sewer Overflows (SSOs).

I & S - Interest and Sinking is the portion of the tax rate that is dedicated to the payment of outstanding debt.

Impact Fees - A fee charged to new development to help defray the cost of expanding or building infrastructure to support the new development.

Inter-Fund Transfers - Amounts transferred from one City fund to another City fund for purposes such as reimbursement of expenditures, general administrative services, debt service or payments-in-lieu of taxes.

Internal Service Funds - A fund that is used to account for the purchases of equipment that costs in excess of \$5,000 per unit. The equipment is leased to the City's operating department which is equal to the City's yield on investments.

ITB - Invitation to Bid is extended by the City to vendors for the purchase of goods and/or services over \$25,000. State law requires that the bid be awarded to the most responsible vendor producing the lowest price.

LAN - Local Area Network is a computer software program that connects several computers in one building.

Lease/Rental Expenditures - Expenditure category for use of equipment/facility or land owned by another party for a specified term such as equipment rentals, annual software user fees, and departmental payments to the Equipment Replacement Fund for items purchased via that fund on a lease back arrangement.

Levy - To impose taxes, a special assessments or service charges for the support of city activities

GLOSSARY

Liability- Debt or other legal obligations arising out of transactions or contractual obligations in the past they must be liquidated, paid, renewed, or refunded at some future date.

Line-Item Budget - A budget that lists each expenditure category (salary, materials, telephone service travel, etc.) separately, along with the dollar amount budgeted for each specified category

Long-Term Debt - Debt with a maturity of more than once a year after the date of issuance

Maintenance Expenditures – Expenditure category that includes the upkeep, servicing and care of vehicles, machinery, computers, water systems, software, radios and other items.

Mgd - Millions of gallons of water per day

M.I.C.U. - Mobile Intensive Care Unit

Miscellaneous Expenditures – Expenditure category that includes publications and dues, training, uniforms, meetings and luncheons, travel/mileage and other expenditures that are not captured in another expenditure category.

Modified Accrual Basis of Accounting - Accounting method where revenues are recognized when they are available, and expenditures are recognized at the time they are paid

Municipal - Pertaining to a city or its government.

M&O – Acronym for “maintenance and operations.” For operational budgets, M&O is the recurring costs associated with operational activity. M&O as used in tax rate discussions, is the portion of the tax rate that is applied to the General Fund.

MUTCD - Manual on Uniform Traffic Control Devices

NCTCOG - North Central Texas Council of Governments

NNR - New Revenue Rate (NNR). The NNR tax rate is a calculation used to compare the last year's revenue and the current year's property values. The NNR is the tax rate needed to effectively raise the same amount of tax revenue the City had in the previous fiscal year. (see ETR)

Non-Departmental- Referring to activities, revenues and expenditures that are not assigned to a particular Department.

O & M (Operations and maintenance) – Expenditures for routine supplies and maintenance which are necessary for the daily operation of a department or division.

Operating Budget - The portion of the Budget which pertains to daily operations that provide basic governmental services. The operating Budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Ordinance – a formal legislative enactment of the City Council

PACT – Police and Community Team

Per capita - A common measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

Personnel Expenditures – Expenditure category that includes salaries, wages, and related fringe benefits including (taxes, health benefits, other benefits)

Position (see Full-Time Equivalent)

GLOSSARY

Proposed Budget- The financial plan initially developed by departments and the City Manager which is then presented to the City Council for approval.

Property Tax - Ad-valorem taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds - Funds that must conform to existing conditions and/or restrictions

PSO - Public Safety Officer is a civilian City employee who helps with administrative duties at the Police Department.

Reserve - An account used to indicate that a portion of a fund balance is restricted for a specific purpose and is, therefore, not available for general appropriations.

Revenue - Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds - Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

RFP - Request for Proposal (s) from vendors. This procurement method differs from a bid procedure in that it is typically used to procure professional services. This method allows for negotiation of price and a term before a contract for goods and/or services is signed.

ROFC - Rate of Flow Controller is the rate of water the City of Dallas (the City's potable water supplier) will deliver in one day. The City's current ROFC setting is 8.4 mgd. When the City's ground storage is full, the valve closes until the tank is four feet below the top, and then the valve will reopen. When more water is needed, the City may request an increase to the ROFC from the City of Dallas.

Restricted - Represents resources subject to externally enforceable constraints.

Retained Earnings- The accumulated earnings of an Enterprise fund or Internal Service Fund which have been retained in the fund and which are not reserved for any specified purpose.

SCADA - Supervisory Control and Data Acquisition is a water and sewer monitoring and control device that alerts the main computer via radio frequency that monitors the water level in the water tanks and reports any problem with the sewer lift stations located within the City

Services Expenditures – Expenditure category used for mostly contractual or outsourced activity such as professional services from attorneys, engineers, accountants, printing services, insurance firms, subscription services, IT Network Charges, third party providers and other consultants.

Special Revenue Funds - Funds that account for proceeds of specific revenue sources that are restricted to expenditures for specific purposes

Supplies Expenditures – Expenditure category that includes expendable materials needed for operations such as office supplies, items to run programs, computer supplies, postage, minor equipment, fuel and oils, chemicals, etc.

GLOSSARY

Tax Levy - The total revenues to be raised by ad-valorem taxes for expenditures as authorized by the City Council

Tax Base- The total value of all real and personal property in the City as of January 1st of each year, as certified by the Dallas and Ellis County Appraisal Districts. The tax base represents the net taxable value after exemptions.

Tax Increment Financing (TIF) - A financing tool used to finance certain types of development costs primarily for the redevelopment of blighted areas and for construction of low- and moderate-income housing. With a TIF, the taxing entity "captures" the additional property taxes generated by the development over and above the pre-development tax revenue and uses the resultant "tax increments" to finance the development costs.

Tax Ordinance - The official enactment by the City Council to establish legal authority for city officials to levy property taxes.

Tax Rate - The amount to multiply by the tax levy to determine the revenue to be collected. The amount of tax levied for each \$100 of valuation. The tax rate is comprised of two components: the debt service rate (I&S), and the maintenance and operations (M&O) rate.

Tax Roll (see tax base)

TRA - Trinity River Authority

Transfers Expenditure Category (see Inter-Fund Transfers)

Unencumbered Balance - Available funds for future purchases

Utilities Expenditures – Expenditure category that includes services for electricity, telephone, cable, internet, cell phones, water, gas, etc.

Unassigned Fund Balance: The difference between total fund balance and non-spendable, restricted, committed and assigned components.

Voter Approval Tax Rate (VATR) – The legal maximum (3.5%) over the M&O portion of the NNR allowed by law without voter approval.

WAN - Wide Area Network is a computer software program that connects computers between buildings.

Water and Sewer Fund - A fund established to account for operations of the water and sewer system. It is operated similarly to private business enterprises, focusing on cost recovery.

Water/Wastewater Ordinance - The official enactment by the City Council to establish the legal authority for City officials to adjust the water rate and wastewater services.

Working Capital (see retained earnings) – The current assets less the current liabilities of a fund. Working capital does not include long-term assets or liabilities. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of enterprise funds.

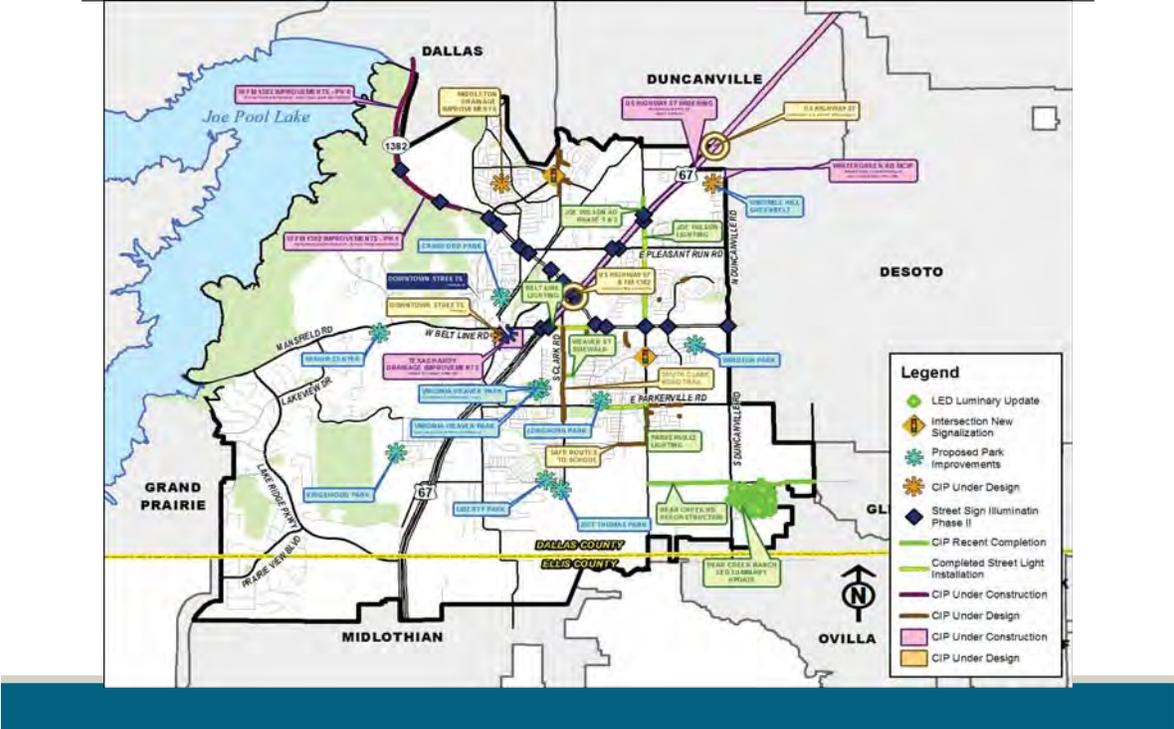
ZTR - A lawn mower that is able to turn in zero degrees.

**CAPITAL IMPROVEMENT
PLANS (CIP) WORKSHOPS
PRESENTATIONS**





Citywide Projects – Snapshot!



VISION

We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.

MISSION

The Mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

VALUES



PEOPLE & RELATIONSHIPS



STEWARDSHIP



HIGHEST ETHICAL STANDARDS, BEHAVIOR & INTEGRITY



SERVANT LEADERSHIP

Pursuing Premier



CEDAR HILL HAS AN ENGAGED COMMUNITY



CEDAR HILL HAS TEXAS SCHOOLS OF CHOICE



Tonight's Agenda

Update on Active Projects

- Street Improvements
 - Presentation of the Signal Intelligent Transportation System (ITS) Strategic Plan
- Drainage Projects
- Parks and Trails Improvements
 - Community pool
- Facilities

Finance Overview

Bond Program Implementation Schedule

5-yr CIP Horizon

City Council Direction

Street Improvements and Drainage Projects



Signal Intelligent Transportation System (ITS)

Strategic Plan



Cedar Hill

ITS Strategic Plan Update

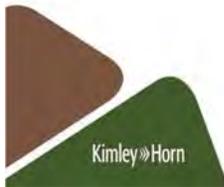
5/19/2020



Kimley»Horn

Agenda for Today

1. Existing Traffic Signal System
2. TxDOT Signal System Takeover
3. Intelligent Transportation System (ITS) Strategic Plan
4. ITS Implementation Plan



Congestion

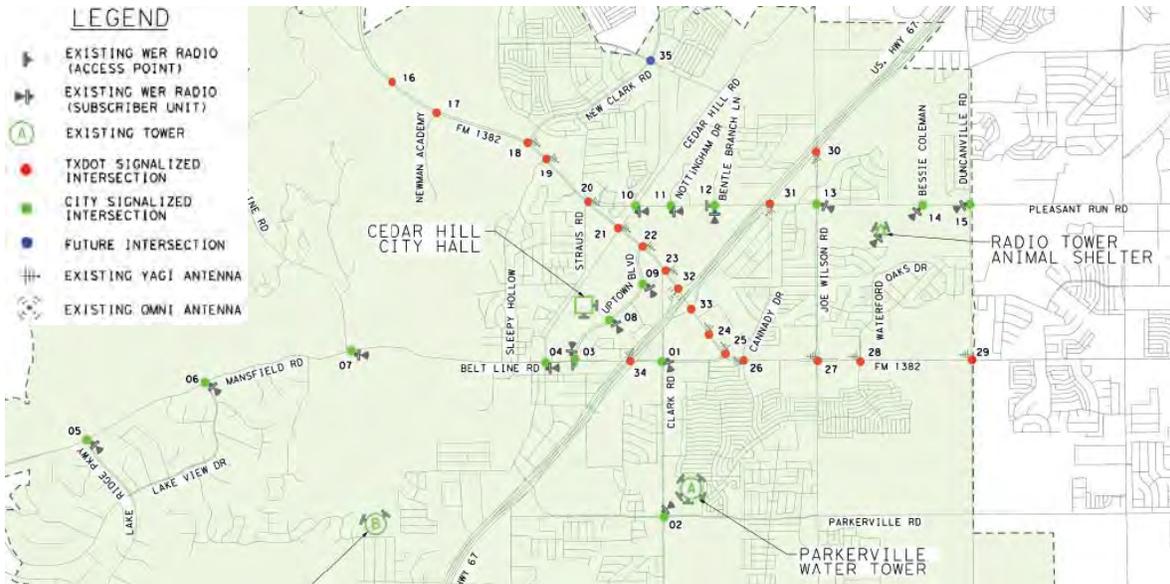
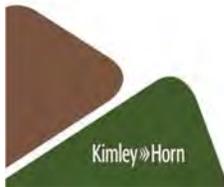
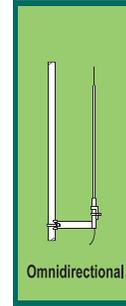
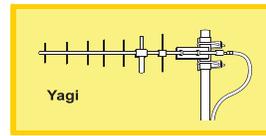
- Our transportation infrastructure – highways and arterials, ports, and airways – are simply overused. Congestion has impacted every aspect of our daily lives
- Last 2 Community Wide Surveys identified citizens concern for traffic safety and congestion



Existing System

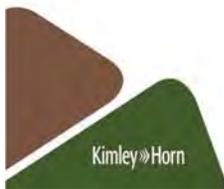
- City Signalized Intersections
 - PTmP system (5.8 GHz licensed radios)
 - PTP system (tower to City Hall)
 - 15 intersections

- TxDOT Signalized Intersections
 - 900 MHz SSR
 - Closed-loop system
 - Time clock synchronization only
 - FM 1382 Corridor and U.S. 67 (On-System)
 - Master at FM 1382 & U.S. 67
 - 19 intersections



TxDOT Signal System Takeover

- <50,000 population – TxDOT maintains the signals on TxDOT roadways
- TxDOT signals are managed and maintained at the District level
- Each TxDOT District maintains and manages their systems differently
 - Different detection types
 - Different controller types
 - Different types of communications



Signal Takeover – Why Is It Required?

- Texas Admin Code, Title 43, Chapter 25, Subchapter A, Rule Section 25.5: “Incorporated cities of 50,000 or more population are responsible for the maintenance and operation of traffic signals and flashers at locations on the State Highway System.”



What is TxDOT doing prior to takeover?

- Coordinating with TxDOT prior to signal takeover
- TxDOT Signal Inventory and Assessment
- Negotiated improvements are made prior to takeover
 - Upgrading signal controllers
 - Upgrading pedestrian walk/don't walk heads
 - Replacing batteries for battery back-up systems
 - Adding advanced detection
 - Upgrading luminaires to LED
 - Fixing damaged equipment
- ~\$200,000 in repairs/upgrades

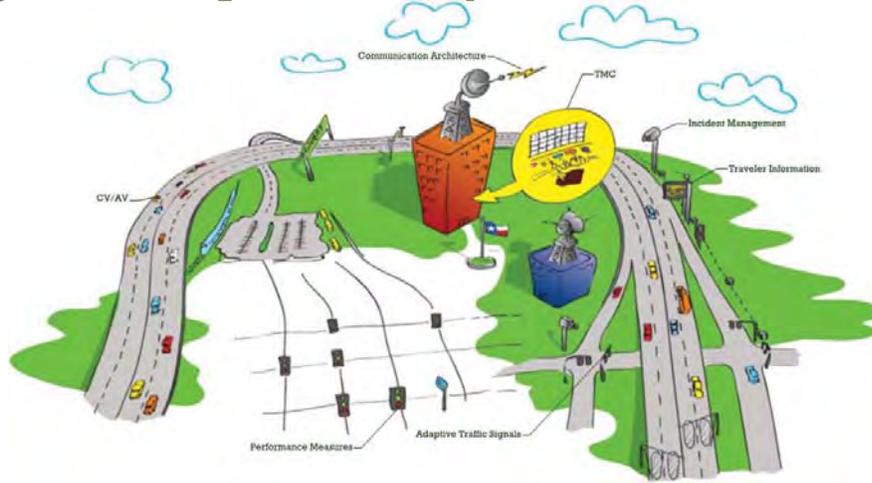


What is ITS?

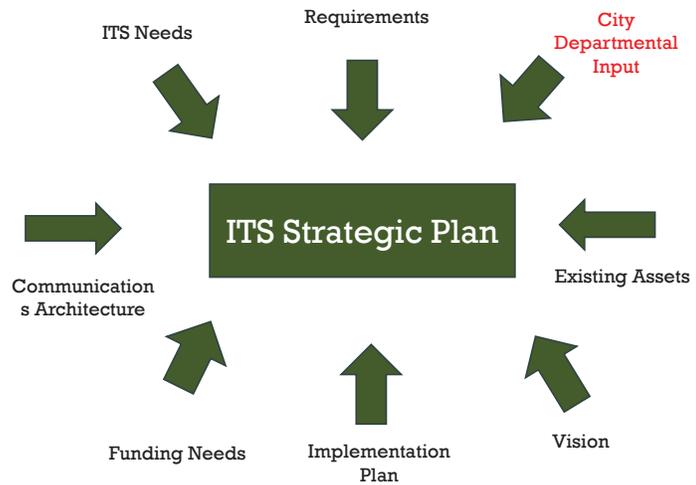
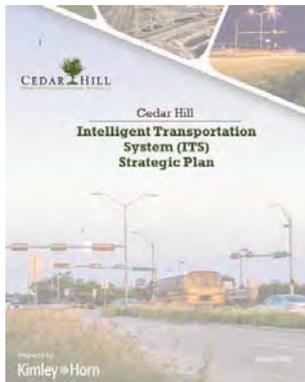
- Intelligent Transportation System (ITS) = **Smart Mobility**
- Technology that is leveraged to :
 - collect important information
 - convey important information
 - share information
- **ITS** helps make informed decisions
- **ITS** improves transportation safety and mobility
- **ITS** enhances productivity
- **ITS** Strategic Plan - Roadmap for Signal System/NCTCOG Funding



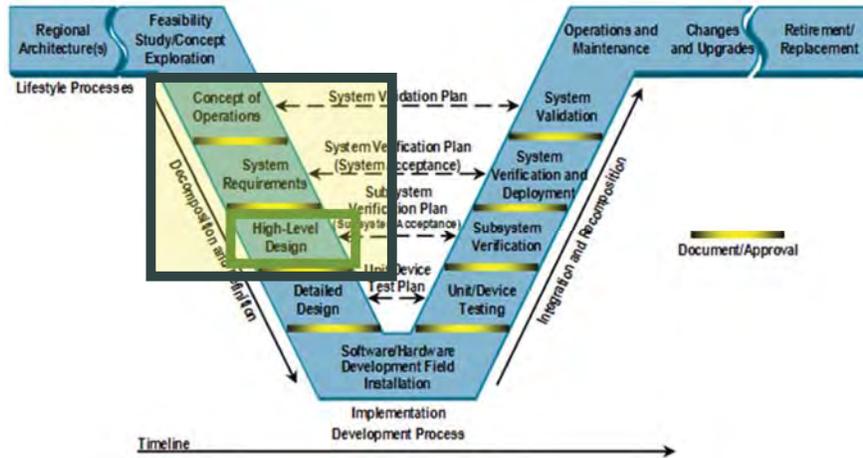
Intelligent Transportation System



Critical Elements of an ITS Strategic Plan



Systems Engineering Process



Project Goals

- Improve Safety and Mobility
- Increase Agency Efficiency
- Support Regional Strategies
- Road Map
- Enhance Security
- Increase Agency Efficiency
- Performance Measures
- Traveler Information Technology
- Support City Growth



Project Goal: Improve Safety and Mobility

Facilitate the management of traffic during

- congested periods
 - construction
 - construction and maintenance
 - weather events
 - incidents such as crashes and emergencies
- Reduce the number and severity of crashes
 - Improve travel time
 - Reduce delays for the motoring public



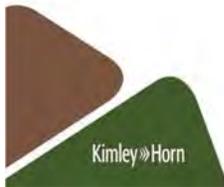
Project Goal: Increase Agency Efficiency

- Assist staff in the overall monitoring of the network for failures
- Provide tools to reduce staff time for response to system failures, troubleshooting, and general maintenance activities
- Lead to an overall reduction in system failures



Project Goal: Support Regional Strategies

- Routes of Significance (FM 1382, Lake Ridge Pkwy/Mansfield Road, New Clark Road)
- Regional Architecture
- Share regional data and video
- NCTCOG Initiatives



Implementation Plan – Near-Term (1-2 years)

- Phase 1A ~\$500,000
 - Coordinate with TxDOT on repairs prior to takeover
 - Upgrade traffic signal cabinets (6 intersections)
 - Cellular Communication System (phased approach)
 - Advanced Traffic Management System (ATMS) upgrade
- Phase 1B ~ \$300,000
 - Video servers for detection
 - Traffic signal controller upgrades (15)
- Phase 1C ~\$125,000
 - School zone system automation



Implementation Plan – Mid-Term (3-5 years)

- Phase 2A ~\$250,000
 - Cellular communication system (remaining sites)
 - Intersection monitor cameras (on-system)
 - Upgraded video displays
 - Travel time and performance measures modules
 - Third-party travel time information
- Phase 2B~\$250,000
 - Intersection monitor cameras (off-system)
 - Detection upgrades



Implementation Plan – Long-Term (5+ years)

- Arterial digital message signs
- Weather stations
- Road weather sensors
- Additional monitoring cameras (CCTV)
- Additional detection upgrades
- Traffic Management Center (TMC)



Questions and Discussions



Active Street & Drainage CIP Projects



Active Street & Drainage Projects

Completed:

- Bear Creek Road Reconstruction
- N. Joe Wilson Road, Phase 1
- Street Lighting Improvements (Joe Wilson, Belt Line Road and Parkerville Road)
- Weaver Street Sidewalk Improvements
- Bear Creek Subdivision Lighting Upgrade to LED Fixtures

Construction Phase:

- Hwy-67 Widening
 - Wintergreen/Duncanville Intersection Improvements
 - Texas/Hardy Drainage Improvement Project
- 

Active Street & Drainage Projects

Design Phase:

- N. Joe Wilson Road Widening, Phase 2
- Hwy 67 Landscape Improvement (TXDOT Green Ribbon Program)
- Signal at New Clark Road and Wintergreen Road
- Signal at Joe Wilson Road and Weaver Street
- Safe Routes to School Sidewalk Project
- Middleton Drainage Improvements
- Downtown Streets, Phase 1

Upcoming Programmed Projects:

- Asphalt & Concrete Street Improvements
 - Lighted Street Name Sign Illumination, Phase II
 - Downtown Streets, Phase 2
- 

Bear Creek Road Reconstruction



N. Joe Wilson Rd. at Hwy 67, Phase 1



Phase 1 (Yellow)



N. Joe Wilson Rd. at Hwy 67, Phase 1

- Project Cost Estimate: \$820,000
 - Design (Phase 1 & Phase 2)
 - Coordinating Fuel City Design with Phase 2
 - Coordinating Franchise Utility Relocations
 - Land Acquisition
 - Fuel City Development Agreement
 - Magellan Gas Line Relocation

N. Joe Wilson Rd. at Hwy 67, Phase 1

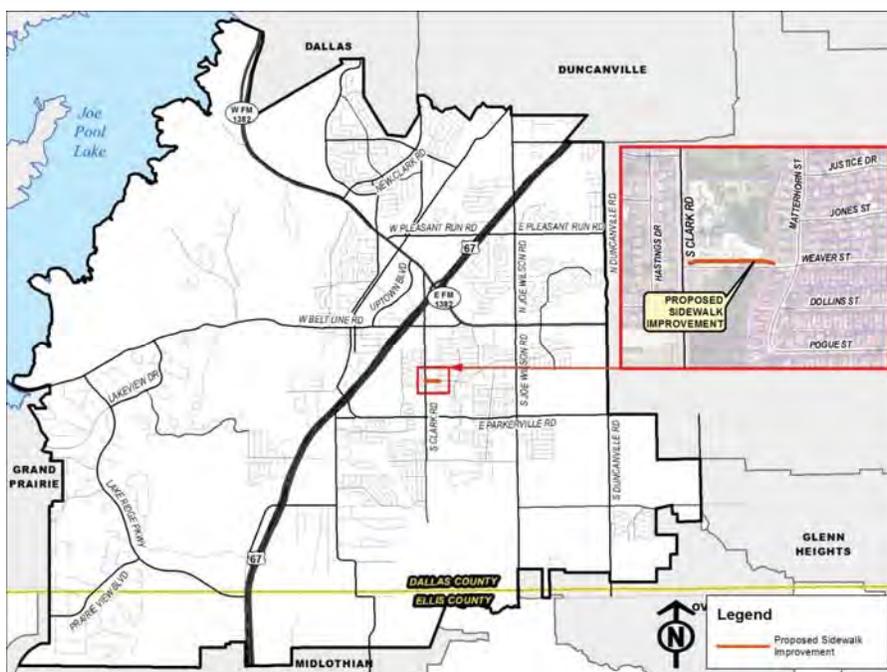


Major Arterial Street Lighting Project

- Bond Referendum Project – Identified for FY18 & FY19
- Project Budget \$330,000
 - N. Joe Wilson (Hwy 67 to Belt Line Road)
 - E. Belt Line Road (Hwy 67 to FM 1382)
 - E. Parkerville (Highland Dr. to Joe Wilson Road)
- Street lighting are LED lights
- Construction completed in June 2019
- Project Cost: \$241,213.34



Weaver St. Sidewalk Improvements (CDBG)



Weaver St. Sidewalk Improvements (CDBG)

- Project Budget: \$210,000
- Construction Commenced: April 2018
- Completed: July 2019
- Fully funded by Community Development Block Grant (CDBG)
- No City match funds
- Project Cost: \$204,664.82



Weaver St. Sidewalk Improvements (CDBG)



Bear Creek Subdivision Street Lighting Upgrade

- City of Cedar Hill amended our Agreement with ONCOR in 2018 to replace failing lights with LED fixtures.
- As a test pilot project, Bear Creek Subdivision had numerous lighting complaints and had the old ornamental lights.
- Executed Agreement with ONCOR to upgrade 42 light fixtures.
- Completed: January 2020
- Project Cost: \$10,000



Construction
Phase



Hwy 67 Widening



NOTE: Highlighted areas are not drawn to scale. TxDOT graphic

US 67 from Belt Line Rd. to IH 20

Hwy 67 Widening Details

- Belt Line to IH 20
- Bid Opening: May 2, 2017
- Contractor: Flatiron Constructors, Inc.
- Lowest Bid: \$59,011,998
- Began Construction: Fall 2017
- Est. Completion: August 2020
- Fully funded by Texas Department of Transportation (TxDOT)
- Amenities and Streetscaping provided by the City

Highway 67 Widening Enhancements

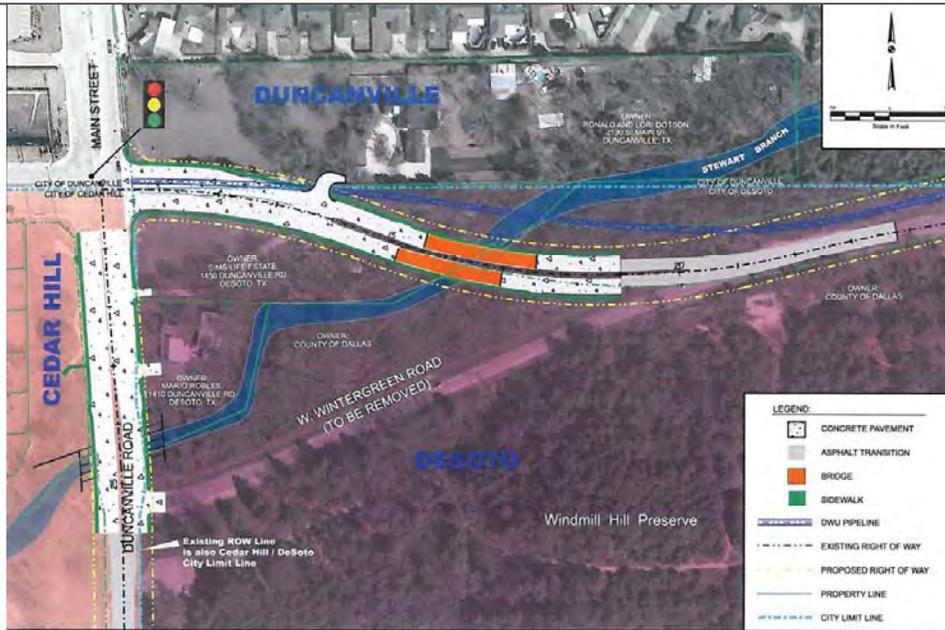


Hwy 67 Widening Enhancements

Enhanced railing and lighting fixtures at FM 1382 Bridge



Wintergreen/Duncanville Road Intersection



Partners: Cedar Hill, DeSoto, Duncanville, Dallas County, DWU and NCTCOG

Wintergreen/Duncanville Road Intersection



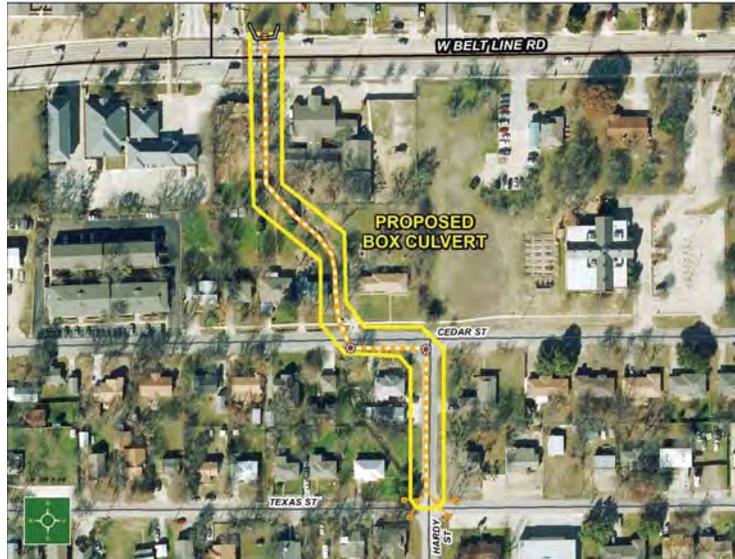
Project Costs

Construction:	\$4.8M
Property Acquisition:	\$0.6M
Engineering:	\$1.6M
TOTAL:	\$7M
 TOTAL Cedar Hill cost:	 \$356,000*

- Dallas County MCIP Project
- Weekly Project Coordination Meetings
- Phase 1: Wintergreen Road Bridge Construction/DWU Transmission Main
- Phase 2: Duncanville Road Improvements
- Construction Completion: Fall 2021

Texas/Hardy Drainage Project

- 2017 Bond Referendum Project
- Project Budget: \$1.5 million



Texas/Hardy Drainage Project

Milestones

- Design Commenced: August 2018
- Easement Acquisitions/Utility Coordination 2019
- Easement Acquisition Completed April 2020
- Project Scheduled for Bidding in May 2020
- Construction Contract for City Council consideration in June 2020
- Commence Construction: July 2020
- Construction Time: 16 months

Texas/Hardy Drainage Project

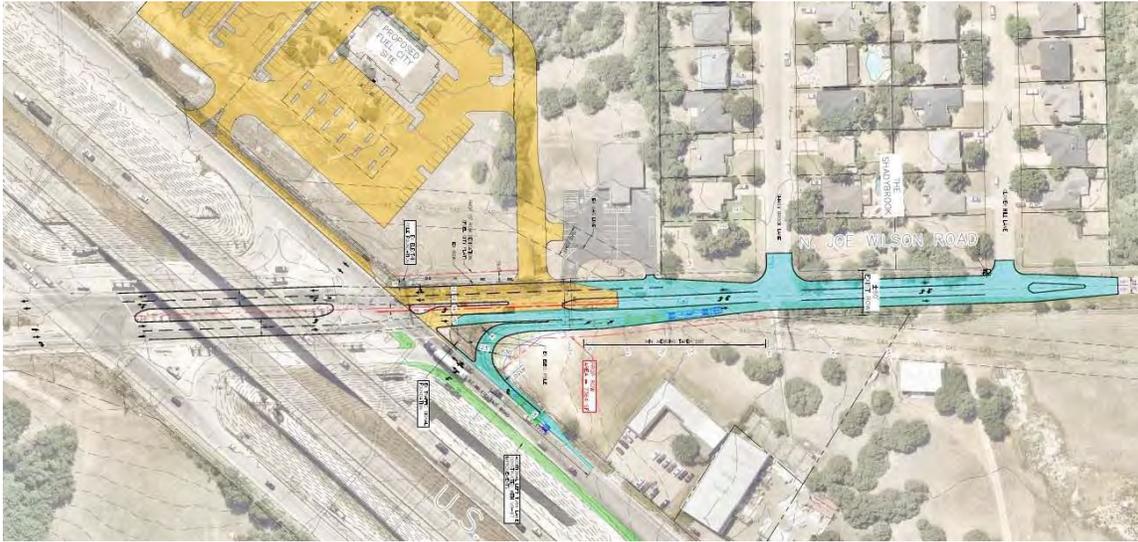
- Included in the scope of the construction contract is the Hickerson Sanitary Sewer Project.
- 2018 CDBG Funding in the amount of \$146,000.
- Staff will be recommending 2020 CDBG funding in the amount of \$163,183 for Street Reconstruction.



Design Phase



N. Joe Wilson Rd. at Hwy 67, Phase 2



Phase 2 (Blue)

N. Joe Wilson Rd. at Hwy 67, Phase 2

- Estimated Construction Cost: \$950,000.00
- Right-of-Way is acquired.
- ONCOR relocating poles on the northeast corner
- Upon relocation completion by ONCOR, City will move forward and bid the project.
- Seek City Council approval in July 2020
- Construction Time: 8-12 months

Hwy 67 Landscape Improvements

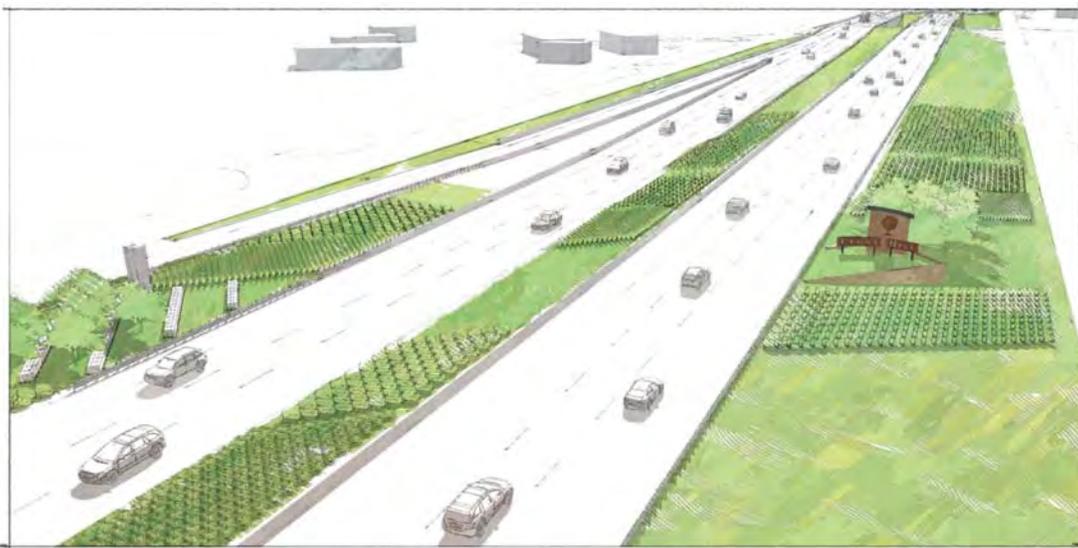
- Developed Design Guidelines/Master Plan
- Future Amenities
 - Entry Feature (north of Wintergreen Road)
 - Enhanced Landscaping
 - N. City Limits
 - FM 1382
- Scheduled for Construction when Hwy 67 Widening is complete



- *Estimated Cost:*
 - *City: \$500,000*
 - *TXDOT: \$1,223,000*

(leveraged with TxDOT Green Ribbon Grants)

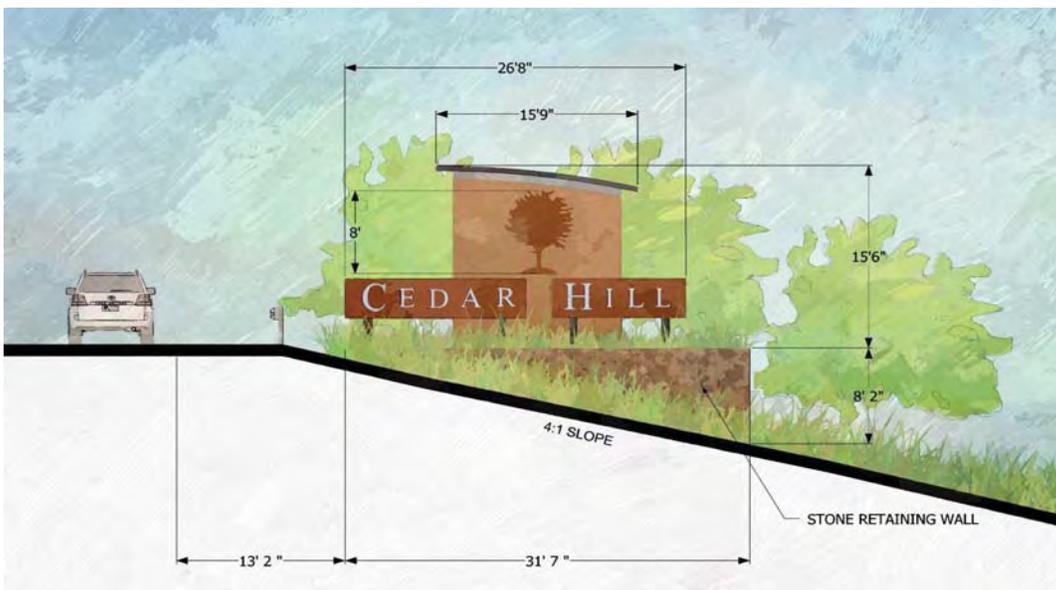
Hwy 67 Landscape Improvements



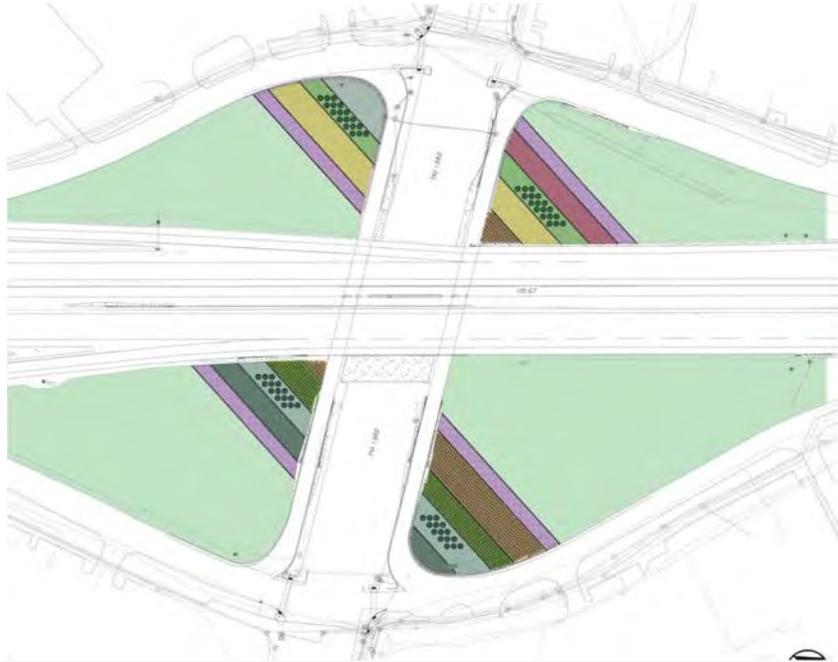
Hwy 67 Landscape Improvements



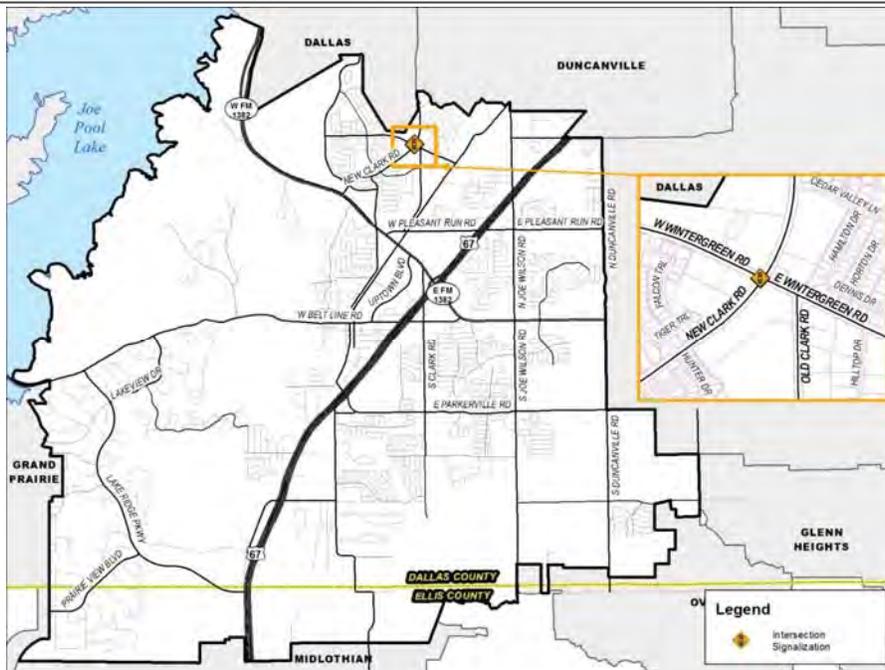
Hwy 67 Landscape Improvements



Hwy 67 Landscape Improvements



Signal at Wintergreen / New Clark Intersection



Signal at Wintergreen / New Clark Intersection

- Memorandum of Understanding approved by City Council in February 2018
- Design Contract was approved on December 10, 2019
- City Council approved the Advanced Agreement on April 28, 2020
- Design is nearing completion
- Project will be bid locally when City receives Letter of Authority
- Construction scheduled for late summer.



Total Est. Cost:	\$405,427
Federal & TXDOT:	\$296,927
Local:	\$108,500

Signal at Joe Wilson Road / Weaver Street Intersection

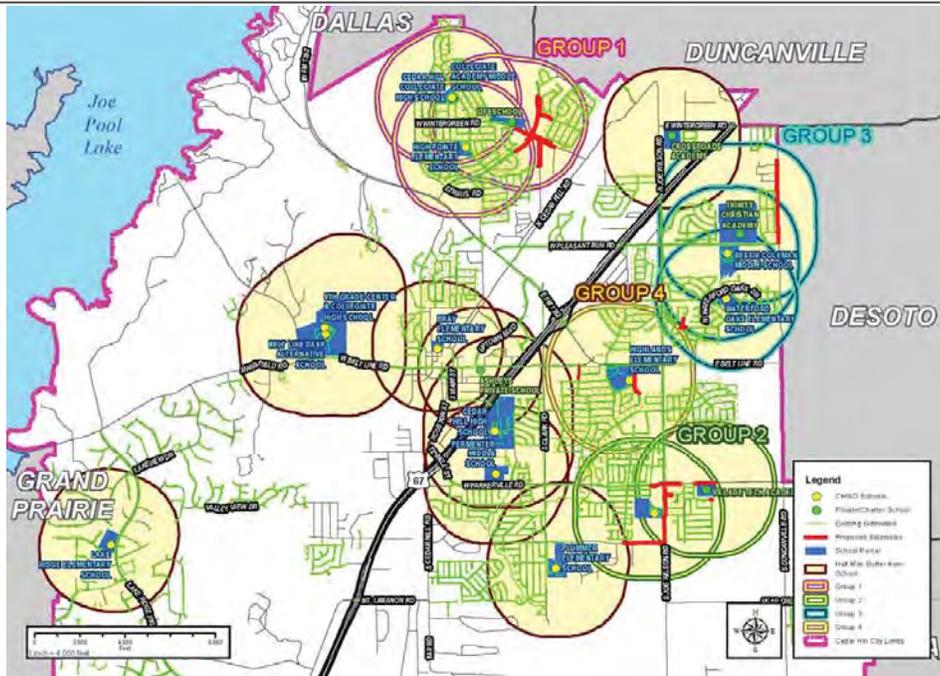


Signal at Joe Wilson Road / Weaver Street Intersection

- Signal Light will mitigate limited sight distance issue at this intersection
- Design Contract was approved on December 10, 2019
- Design is nearing completion
- Project is scheduled for bidding late May 2020
- Construction scheduled for late summer



Safe Routes to School Project



Safe Routes to School Project

- Estimated project cost: \$2.3M (Pending grant approval)
 - Grant funding: \$1.6M
 - City match: \$677K
- RTC Grant approval: June 2017
- Advanced Funding Agreement: Aug 2018
- AFA Amendment Approved: April 2020
- Letting: Scheduled Jul/Aug 2020 (TXDOT may consider moving up date)
- Construction: Oct 2020

Middleton Drainage Improvements



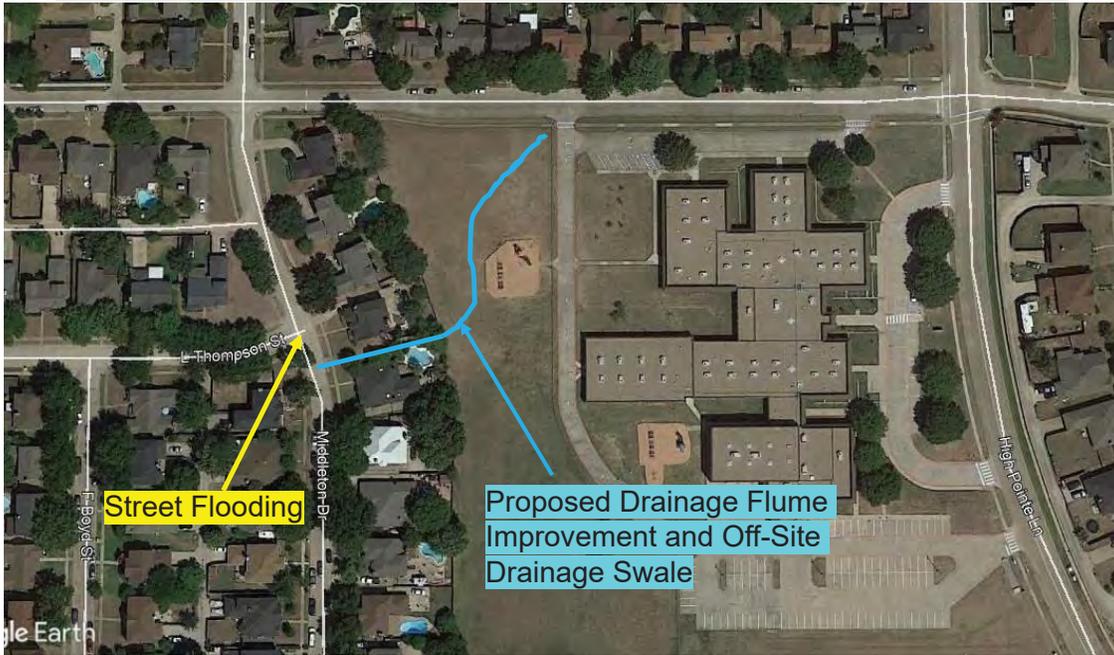
Middleton Drainage Improvements



Middleton Drainage Improvements

- Flooding Event occurred on May 18, 2019 at the intersection of L. Thompson Street.
- After the event, staff investigated condition of the storm sewer system.
- October 3, 2019: Hire Kimley-Horn Consulting Engineers to explore options to improve the drainage system
- Jan 16, 2020: Reviewed findings by Consultant
- Jan 21, 2020: Met with School District (downstream property owner)
- Feb 11, 2020: Executed a design contract with Kimley Horn
- Design is scheduled for completion in May
- School District is committed to signing the easement
- Project Cost Estimate: \$75,000
- Construction: Oct 2020

Middleton Drainage Improvements

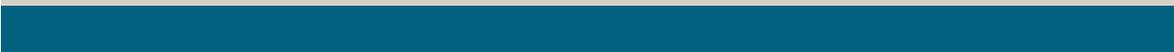


Downtown Complete Streets, Phase 1



Downtown Complete Streets, Phase 1

- EDC funded the design contract in March 2019, for Phase 1 with a project budget of \$300,000
- Design is 90% Complete
- Current Status: Coordinating Franchise Utility Relocations
- Project scheduled construction in the Fall 2020



Programmed
Projects

CEDAR HILL

Concrete/Asphalt Street Maintenance

- The proposed maintenance efforts includes concrete street repairs, asphalt repairs and proactive maintenance on several streets and alleys.
- Funding has been identified as follows:
 - 2017 Bond Program: \$1.0 Million in FY18/20/22
- Street Selection will occur in May/June 2020
- Construction scheduled for the summer 2020



Concrete/Asphalt Street Maintenance

- 2017 Pavement Management Study approved by City Council: \$80K
- Data Transfer Solutions, Inc. (DTS) completed the Pavement Management Services.
- The study established a baseline for City Staff to evaluate our streets and provides for proactive planning and budgeting for future street improvements.
- The results of the study are being used to determine the list of streets to include in the maintenance program.



Street Sign Illumination, Phase II

- TxDOT intersections at 19 locations
- Design: Fall 2019
- Proposed Installation: Summer 2020
- Project cost: \$600,000
 - *Note: Some poles must be replaced to accommodate illuminated street signs*

LEGEND

 TxDOT SIGNAL



Downtown Complete Streets, Phase 2



Parks Capital Improvement Plan



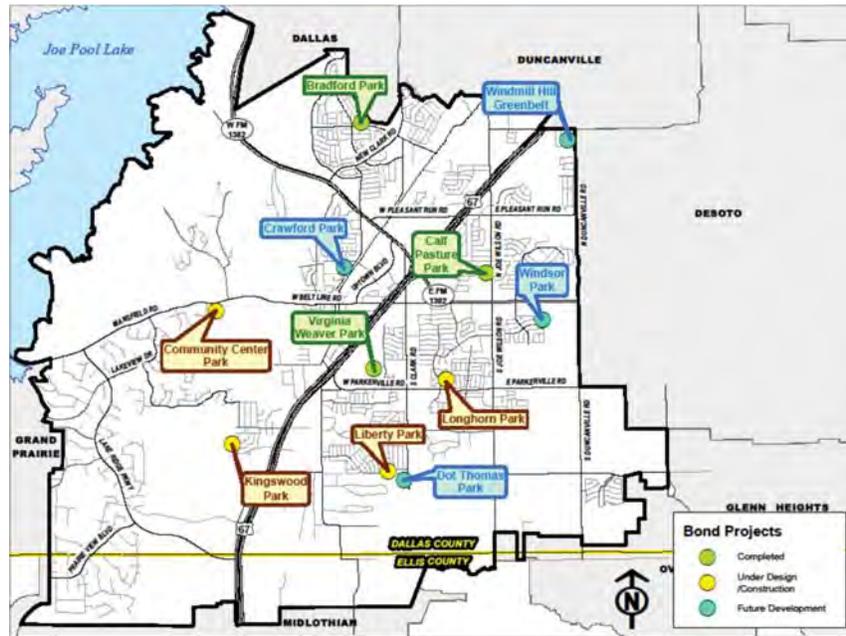
Vision of a City in a Park

- The community's dream for the future is based on 3 innovative concepts:
 - City within a Park
 - 20% Open Space goal
 - Nature / Urban Interface



“In other words, infrastructure, buildings, and neighborhoods will be integrated into the fabric of parks, open space, and greenbelts within the City”

Parks Bond Projects 2019/2020



Parks Bond Projects 2019/2020

- Liberty Park: Estimated completion June 2020
- Kingswood Park: Estimated completion June 2020
- Longhorn Park: Estimated completion June 2020
- Crawford Park Master Plan: Public Input to begin October 2020
- Signature Park: To be coordinated with Library project

Liberty Park



Kingswood Park





Longhorn Park

Park Projects

Virginia Weaver Park

- ✓ Creative Playground opened March 2019
- ✓ Ongoing Picket Sales
- ❑ Restroom ADA Improvements and Renovation estimated completion May 2020

The new Playground is designed for children of all abilities and features sensory stations, therapeutic swings, ability merry go round, and a team swing.

Population within 3 minutes drive radius 5,455; within a 5 minutes drive radius is 15,578.

Park Location: 631 Somerset Dr.



Library & Signature Park

- ✓ City Council contract approval of landscape architectural agreement and professional architectural and engineering services

- Design to begin summer 2020

- Design committee appointed and will begin work in August 2020



Parks Capital Projects FY2020-2021





Dot Thomas

\$200,000



Windsor Park

\$200,000



Crawford Park Master Plan

\$50,000



Windmill Hill Greenbelt

\$50,000

Senior Center Improvements

- Public Input meetings: May 2019
- Design and Input: May 2019 – December 2019
- Procurement: January to April 2020
- Construction: February to May 2020
- Completion: June to July 2020
- Grand Reopening: August to September 2020 Tentative
- Senior Livability Study: March 2020



Population within 3 minutes drive radius 1,805; within a 5 minutes drive radius is 5,616.

Park Location: 1740 Mansfield Road

Community Pool

- Pool Study Site selection: October 2018
- Consultant selection for design: August 2019
- Design Begins: August 2019
- Community Engagement: October 2019
- Schematic Design beginning: November 2019
- Concept Development: February/March 2020
- CDC/Park Board updates: March 2020
- DRC review: June 2020
- TPWD Grant Award Notification: August 28, 2020
- 100% Construction Documents/Final Changes: August 2020
- Bid Project: September - October 2020
- Bid Award: January 2021
- Construction: February 2021 - March 2022
- Facility Open: May 2022



Population within 3 minutes drive radius 5,455; within a 5 minutes drive radius is 15,578.

Park Location: 631 Somerset Drive

Scope and Cost Report

New Outdoor Aquatic Facility
at Virginia Weaver Park
City of Cedar Hill, Texas



Brief History

- 2017 – Voters Passed Recreation Bond

- \$15 M for Parks and Recreation Facilities
Including
 - \$3.5 M for New Outdoor Aquatic Facility

- 2018

City Completes Outdoor Municipal Pool Study

- Citizen Engagement
 - Demographic/Demand Analysis
 - Site Selection
 - Operations Analysis
 - Total Project Cost



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Brief History

- 2018 – Outdoor Aquatic Center Recommended

- Virginia Weaver Park as Site
 - 2 Phase Development

Phase I	\$3,600,000
---------	-------------

- 6,000 s.f. Water Surface
- Slides Amenities
- Shade Structures
- 4,000 s.f. Pool House/Filter Building

Phase II	\$2,500,000
----------	-------------

- Lazy River (550 l.f.)
- Slides Amenities
- Party Room

Total Both Phases	\$6,100,000
-------------------	-------------

- 50,000 annual visitors/\$50,000 operating deficit



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2019 – Planning and Design Begins

- Community Engagement Information
 - Features
 1. Lazy River
 2. Tall Water Slides
 3. Shade
 4. Interactive Play Features
 5. Indoor Party Room
 - Programs
 1. Movie Nights/Family Nights
 2. Swim Lessons
 3. Scuba Diving
 4. Water Fitness
 5. Adaptive Programs (Special Needs)



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2020 - Recommendations

- Final Building Program
 - 13,200 s.f. Water Surface Area
 - Activity Pool
 - Competition Pool
 - Lazy River
 - 6,500 s.f. Pool House/Filter Building
 - Party Room
 - Changing Areas
 - Administration
 - Filters
 - Concessions
 - Storage
- | | |
|----------------------|-------------------------------------------|
| Cost: \$8,168,650 | (CCM Cost Consultant) |
| <u> \$898,551</u> | Design, Legal, Testing and Furniture @11% |
| \$9,067,201 | Total Project Cost |
| \$9,100,000 | Round Off @ |



98

2020 – Cost Reduction Alternatives

A. Initial Cost Reductions

Construction Cost	\$7,400,000
Design, Legal, Testing and Furniture @11%	<u>\$814,000</u>
Total	\$8,214,000
Round Off @	\$8,200,000

B. First Level Reductions

Construction Cost	\$5,900,000
Design, Legal, Testing and Furniture @11%	<u>\$690,000</u>
Total	\$6,590,000
Round Off @	\$6,600,000

C. Second Level Reductions

Construction Cost	\$4,500,000
Design, Legal, Testing and Furniture @11%	<u>\$495,000</u>
Total	\$4,995,000
Round Off @	\$5,000,000



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Recommendations

- 10,000 s.f. Water Surface
Competition, Activity Pool, Lazy River
- 5,300 s.f. Pool House and/or Filtration Building
- Slides/Amenities

Costs

Construction (5% contingency included)	\$5,900,000
Design, Legal, Testing @ 10%	\$590,000
Furniture	<u>\$100,000</u>
Total	\$6,590,000
Round off @	\$6,600,000

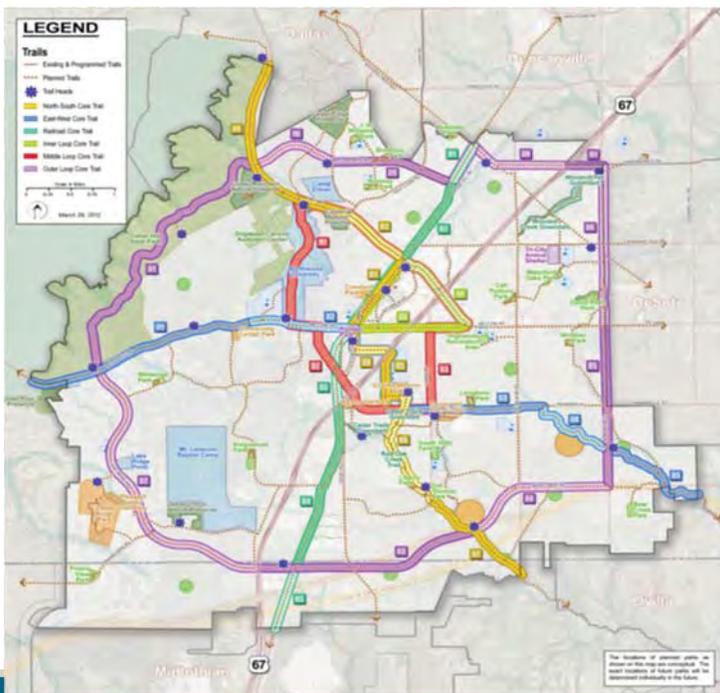


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Trails Capital Projects



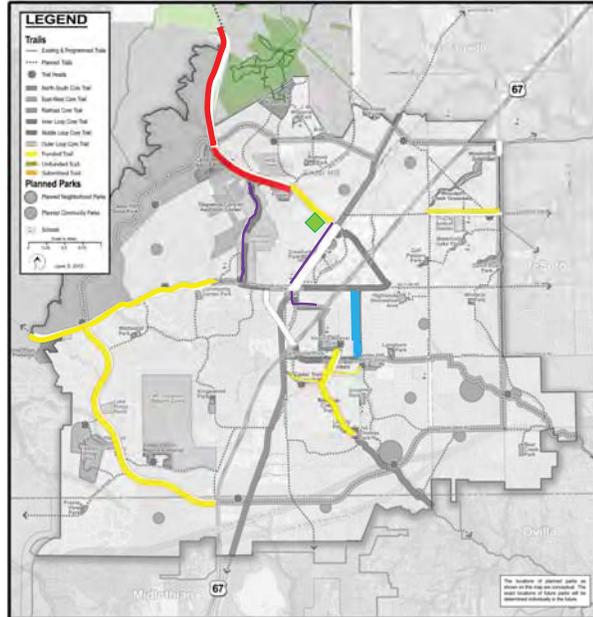
Cedar Hill Trail System



Total Planned Miles: 120

Total Cost: \$80 Million
(as of 2012)

Trail Master Plan



*Yellow – Constructed /Red – Under Construction/Blue – In Design/Green – To be developed by others
Purple- Feasibility/Alignment Studies Newman/Northwood Trail; Straus Rd Trail; Downtown Trail*

Trail Projects 2020 - 2021

- **Under Construction**

- 2 Core trail Projects
 - FM 1382 Core Trail – Phase I – 95% Complete
 - Multi-Use Trail (New Clark Road to State Park Entrance)
 - FM 1382 Core Trail – Phase II– 80% Complete
 - Multi-Use Trail (State Park – Joe Pool Overlook)

- Guard Fence Completion July 2020
- Amenity Plan = 20% Complete
- Tentative Dedication Ceremony September 2020
- Amenity Installation = Estimated completion 2021



Trail Projects 2020 - 2021

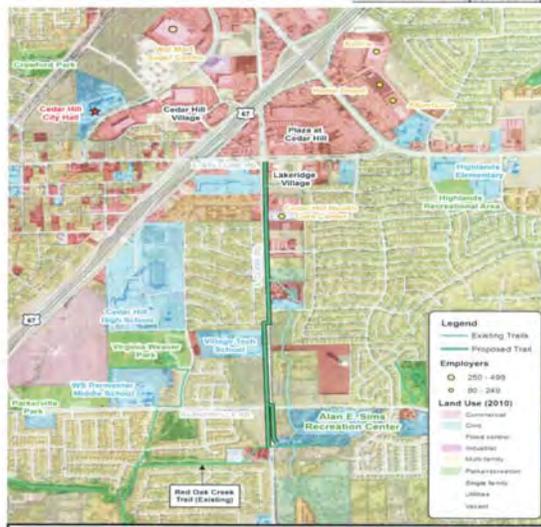
- **In Design**

- South Clark Trail
 - 70/30 NCTCOG TA Grant for Construction
 - Study/Design Phase Design Funded
 - 100% Design Complete
 - Project let August 2020
 - \$200,000 unfunded

South Clark Rd. Trail Project Design 2020

- Alignment Study/Design 2019
- Construction Bids:
August 2020
- Budget: Estimated \$1,662,750
(local match 30%-Design 100%)

Trail project will consist of the design and construction of a 7,357 foot long, 10 foot wide concrete trail with ADA ramps, signalization, pedestrian crossings, cautionary signs, trail wayfinding kiosks, bicycle rack and drainage improvements. This project will connect E. Belt Line Rd. and Parkerville Rd. to the existing Red Oak Trail with safe access to Alan E. Sims Recreation Center and Virginia Weaver Park.



Bentle Branch Signature Trail



Bentle Branch Signature Trail

- Applying for Transportation Alternatives Set Aside Program
- 60/40 NCTCOG – TA Grant for Construction
- Design Phase begins late 2020-2021
- Design 100% City
- Construction Local Match 40%
- \$1.5 million Bond Funds

This trail will provide active transportation that will provide a pathway connecting the Government Center, new library, and the future signature park to FM 1382, and Pleasant Run Road.



Partners



Finance Overview (Debt Planning Focus)

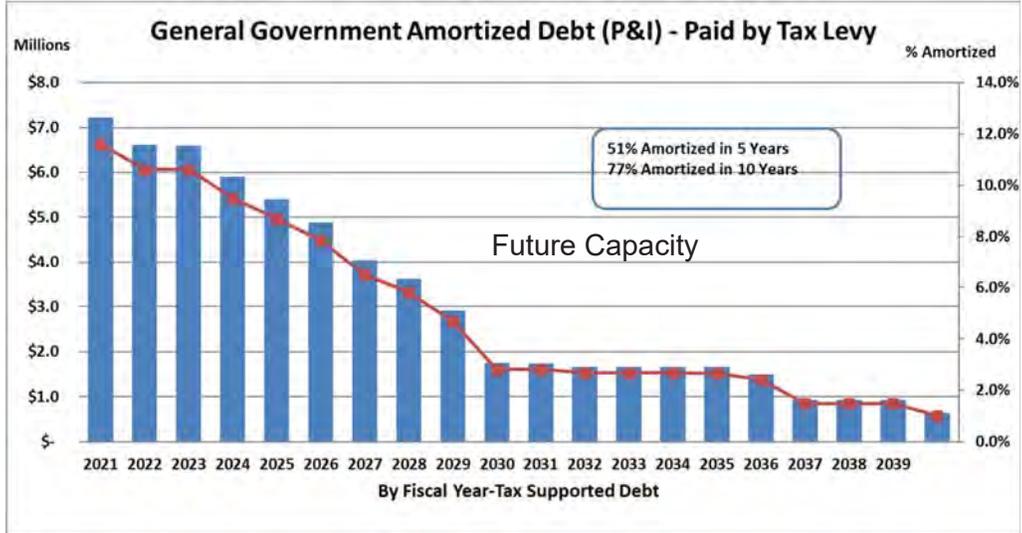


Financial Policy & Planning Strong

- Fund Balance Reserves – Intentional and methodical decisions of the past have and continue to protect the City...providing the City a very strong reserve and liquidity position.
- Budget Flexibility – reserve balances in the City’s capital funds (Impact Fees) provide a financial tool to maintain a constant tax rate.
- AA Bond Rating – evidence of healthy financial position of the City supported by a strong financial management framework.
- CIP Planning – Investments in infrastructure continues to following an annual plan with a multi-year outlook so as to strategically sale bonds for infrastructure investment while managing the interest & sinking portion (I&S) of the total tax rate.
- Interest Rates – Refundings on outstanding debt has saved the City over \$6M on interest costs; and, bond rating provides the City access to external financial markets for competitive interest rates.

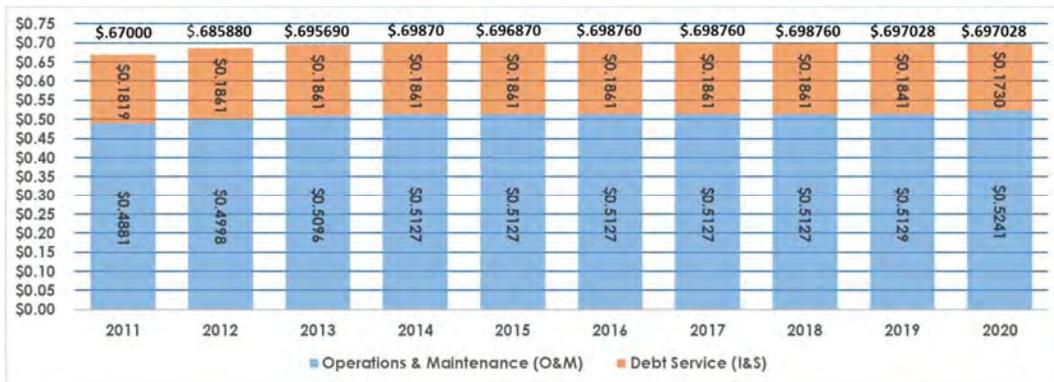
Debt Planning Done the Right Way

- City's Debt Rate managed at \$.17 - \$.18 /\$100
- Prior Year refunding of higher interest rate bonds
- Rapid amortization
- Methodical and intentional investment in infrastructure



Tax Rate History- Policy Driven

Stable-Constant Tax Rate Policy: 25% I&S to 75% O&M



5-Year Outlook Annual Debt Commitments -

	CURRENT	PLANNING YEARS				
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Annual Debt Commitments	\$ 11,629,371	\$ 12,462,284	\$ 13,435,473	\$ 13,397,457	\$ 14,128,695	\$ 13,898,621
Less: Self-Supporting	\$ (4,411,101)	\$ (4,762,602)	\$ (5,047,288)	\$ (5,152,360)	\$ (5,140,529)	\$ (4,927,160)
Less: Use impact fees	\$ (242,608)	\$ (300,000)	\$ (500,000)	\$ (200,000)	\$ (600,000)	\$ -
Total Debt Paid by Taxpayer	\$ 6,975,662	\$ 7,399,682	\$ 7,888,184	\$ 8,045,097	\$ 8,388,166	\$ 8,971,461
Debt Tax Rate	\$ 0.172974	\$ 0.171822	\$ 0.176253	\$ 0.171678	\$ 0.170948	\$ 0.174609
Bonds Sold	\$ 19,050,000	\$ 11,700,000	\$ 13,025,000	\$ 10,070,000	\$ 8,050,000	\$ 3,900,000
General Obligation-Voter Approved	\$ 10,575,000	\$ 8,200,000	\$ 12,770,000	\$ 1,780,000	\$ -	\$ -
Certificates of Obligation - Noticed	\$ 8,475,000	\$ 3,500,000	\$ 255,000	\$ 8,290,000	\$ 8,050,000	\$ 3,900,000

- Constant Tax Rate = \$.17/\$100
- \$46.7M - Intentional and planned investments in infrastructure
- Interest Rate environment is in the City's favor
- Use of impact fees in planning period: \$1.6M
- Impact Funds on hand at 5/14/20: \$4.8M
- Self-supporting debt: 35 - 37% of total annual debt costs.

5-Year Outlook Current – Future: Debt Service Requirements

	Total Bonds Outstanding (Current)	Debt Service Requirements				
		20-21	21-22	22-23	23-24	24-25
GO Debt (Tax Supported)	\$ 89,965,000	\$ 12,462,284	\$ 13,435,473	\$ 13,397,457	\$ 14,128,695	\$ 13,898,621
20-25 Debt Issuance- GO	\$ 9,610,000	\$ 8,200,000	\$ 12,770,000	\$ 1,780,000		
20-25 Debt Issuance CO	\$ 7,720,000	\$ 3,500,000	\$ 255,000	\$ 8,290,000	\$ 8,050,000	\$ 3,900,000
Total Outstanding Bonds	\$ 107,295,000	\$ 11,700,000	\$ 13,025,000	\$ 10,070,000	\$ 8,050,000	\$ 3,900,000
Less Self-Supporting of:						
Tri-City Animal Shelter	690,000	87,650	89,600	91,350	88,350	90,250
Water and Sewer	18,765,000	2,077,185	2,358,494	2,500,444	2,494,488	2,270,144
Hotel Conference	5,310,000	453,998	454,248	453,998	453,248	456,998
4A & 4B Sales Tax	15,310,000	2,143,769	2,144,947	2,106,569	2,104,444	2,109,769
	\$ 40,075,000	4,762,602	5,047,288	5,152,360	5,140,529	4,927,160
Percent Funded by other entities		38%	38%	38%	36%	35%
Use of Impact Fees		300,000	500,000	200,000	600,000	-
Debt Payable from Property Tax	\$ 67,220,000	7,399,682	7,888,184	8,045,097	8,388,166	8,971,461
Debt Policy 25% / 75%		\$ 0.17182	\$ 0.17625	\$ 0.17168	\$ 0.17095	\$ 0.17461

Bond Program Implementation Schedule



Bond Program 12-Month Look Ahead

Project	2020 Schedule						2021 Schedule								
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Mar	Apr	May
Parks & Recreation															
Senior Center Building	Construction														
Pool Replacement	Design				Pre-Construction/Procurement				Construction						
Liberty Park	Construction														
Longhorn Park	Construction														
Kingswood Park	Construction														
Weaver Park ADA Updates	Construction														
Crawford Park Master Plan*						Public Input/Scoping		Design		Pre-Const					
Dot Thomas Park *					Public Input/Scoping		Design		Pre-Construction/Procurement						
Windsor Park*					Public Input/Scoping		Design		Pre-Construction/Procurement						
Windmill Hill Greenbelt*					Public Input/Scoping		Design		Pre-Construction/Procurement						
Library/Signature Park															
						Design									
Streets/Drainage															
Asphalt/Concrete Street Repairs	Street Selections			Procurement		Construction									
Signal at Wintergreen & New Clark	TXDOT Approval			Procurement		Construction									
Safe Route to School (Trail)	TXDOT Approval			Procurement		Construction									
US-67 Landscape Project	TXDOT Approval			Procurement		Construction									
Texas/Hardy Drainage		Procurement		Construction											
N. Joe Wilson Road, Ph. 2	Utility Relocation		Procurement		Construction										
Project Phases															
Public Input/Scoping															
Site Selection/Analysis															
Land Acquisition															
Pre-Design/Consultant Select															
Design															
Pre-Construction/Procurement															
Construction															
*denotes tentative based on CDC recommendations															

5-Year CIP Horizon Streets, Drainage, Facilities, Parks



FY 2021-25 Street Projects

CITY OF CEDAR HILL							
Capital Improvement Program							
5 Year FY 2021-2025							
Streets Capital Projects - Summary							
<i>Estimated Expenditure (000's)</i>							
Project Name/No.	FY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
1. Asphalt & Concrete Street Repair Program	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ 1,250
2. US Hwy-67 Landscaping, Phase 2	\$ -	\$ -	\$ 500				\$ 500
Subtotal:	\$ -	\$ -	\$ 1,750	\$ -	\$ -	\$ -	\$ 1,750
FUTURE FUNDING: (TBD)							
3. Asphalt & Concrete Street Repair Program	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250
4. Downtown Infrastructure	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
5. Major Concrete Street Reconstruction	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 1,000
6. Selected MCIP Project (7th Call-for-Projects)	\$ -	\$ -	\$ -	\$ 1,000	\$ 3,000	\$ 1,000	\$ 5,000
Subtotal:	\$ -	\$ -	\$ -	\$ 3,500	\$ 4,250	\$ 3,500	\$ 11,250
Carryovers from Previous Year:							
7. Asphalt & Concrete Street Repair Program (PW-Unassigned)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
8. Downtown Street Reconstruction, Phase 1 & 2 (PW-Unassigned)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
9. Street Lighting Improvements (Minor Streets) (PW19-0005)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
10. Signal/Mobility Master Plan (PW18-0014)	\$ 150	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 650
11. Signal @ Wintergreen Rd & New Clark Rd (PW09-0043)	\$ 406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406
11. Signal @ Joe Wilson & Weaver St. (PW19-0009)	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
12. US Hwy-67 Landscape Project (PW17-0008)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
12. Bear Creek Rd Reconstruction (PW19-0012)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
13. Safe Routes to School (PW18-0004)	\$ 678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 678
14. Wintergreen Rd & Duncanville Rd Intersection (PW10-0009)	\$ 464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464
15. Illuminated Street Name Signs (PW17-0011) (TxDOT Intersections)	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
16. Joe Wilson Rd. Improvements at Hwy 67 (PW18-0020)(Fuel City)	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
Total:	\$ 11,398	\$ 250	\$ 2,000	\$ 3,500	\$ 4,250	\$ 3,500	\$ 24,898
Funding Sources							
Future Approved General Obligation Bonds	\$ -	\$ 250	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,250
General Obligation Bonds - 2018* (\$2,025)	\$ 837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 837
General Obligation Bonds - 2019 (\$1,700)	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700
General Obligation Bonds - 2020 (\$3,500)	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500
Cert. of Obligation Bonds - 2020 (\$4,000)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
NCTCOG Funding/CIWA Q/STBG Grant-Signal Project at Wintergreen and New Clark	\$ 297	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 297
Fund 2027 (2008 G.O. Fund Balance)-\$464,000 Wintergreen & Duncanville Intersection & \$600,000 Illuminated Street Name Signs	\$ 1,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,064
Unfunded Project	\$ -	\$ -	\$ -	\$ 3,500	\$ 4,250	\$ 3,500	\$ 11,250
Total:	\$ 11,398	\$ 250	\$ 2,000	\$ 3,500	\$ 4,250	\$ 3,500	\$ 24,898

*Original Funding Source for projects listed above that are not completed

FY 2021-25
Drainage
Projects

CITY OF CEDAR HILL							
Capital Improvement Program							
5 Year							
FY 2021-2025							
Drainage Capital Projects - Summary							
Estimated Expenditure (000's)							
Project Name/No.	PY Budgeted Amount	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	Total Estimated Cost
1. Roberts Drainage Improv. Phase I	\$ -	\$ 125	\$ 700	\$ -	\$ -	\$ -	\$ 825
2. Downtown Reg. Detention	\$ -	\$ -	\$ -	\$ 500	\$ 700	\$ -	\$ 1,200
Carryover from Previous Years:							
3. Texas/Hardy Drng Project (PW18-0010)	\$ 1,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,573
4. Middleton Drng Project (PW19-0008)	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75
Total:	\$ 1,648	\$ 125	\$ 700	\$ 500	\$ 700	\$ -	\$ 3,673
Funding Sources							
	Estimated Amount (000's)						
Fund Balance 2029	\$ 73						\$ 73
General Obligation Bonds - 2018	\$ 150						\$ 150
General Obligation Bonds - 2019	\$ 1,350						\$ 1,350
Fund Balance 2700	\$ 75	\$ 125	\$ 300				\$ 500
Future Funding	\$ -	\$ 125	\$ 400	\$ 500	\$ 700		\$ 1,600
Total:	\$ 1,648	\$ 125	\$ 700	\$ 500	\$ 700	\$ -	\$ 3,673

FY 2021-25
Park
Projects

CITY OF CEDAR HILL							
Capital Improvement Program							
5 Year							
FY 2021-2025							
Parks Capital Projects - Summary							
Estimated Expenditure (000's)							
Project Name/No.	PY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
1. Trails			\$ 1,500				\$ 1,500
Subtotal:	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
FUTURE FUNDING (TBD):							
2. Dog Park				\$ 500			\$ 500
3. Future Trails				\$ 3,000	\$ 3,000		\$ 6,000
4. Park Improvements				\$ 200			\$ 200
5. David Rush Park Design				\$ 75			\$ 75
6. 2022 Parks Master Plan			\$ 200	\$ -			\$ 200
7. Parkland Acquisition				\$ 350			\$ 350
Subtotal:	\$ -	\$ -	\$ 200	\$ 4,125	\$ 3,000	\$ -	\$ 7,325
Carryover from Previous Years:							
8. Preston Trail	\$ 22						\$ 22
9. Neighborhood Parks	\$ 1,425	\$ 450	\$ 300	\$ 780	\$ -	\$ -	\$ 2,955
10. Community Parks	\$ 1,325	\$ 500	\$ 220	\$ -	\$ -	\$ -	\$ 2,045
11. Pool	\$ 3,500	\$ 3,100	\$ -	\$ -	\$ -	\$ -	\$ 6,600
12. Senior Building Upgrades	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
13. Signature Park	\$ 2,500	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Total:	\$ 9,272	\$ 6,050	\$ 2,220	\$ 4,905	\$ 3,000	\$ -	\$ 25,447
Funding Sources							
	Estimated Amount (000's)						
Beautification Fund (0317)	\$ 22						\$ 22
General Obligation Bonds - 2018	\$ 1,475						\$ 1,475
General Obligation Bonds - 2019	\$ 4,700						\$ 4,700
General Obligation Bonds - 2020	\$ 3,075						\$ 3,075
Unfunded Project	\$ -	\$ 3,100	\$ 200	\$ 4,125	\$ 3,000		\$ 10,425
Future Funding (G.O. Bonds)	\$ -	\$ 2,950	\$ 2,020	\$ 780			\$ 5,750
Total:	\$ 9,272	\$ 6,050	\$ 2,220	\$ 4,905	\$ 3,000	\$ -	\$ 25,447

FY 2021-25
Facilities
Projects

CITY OF CEDAR HILL							
Capital Improvement Program							
5 Year							
FY 2021 - 2025							
Public Facilities Projects - Summary							
Estimated Expenditure (000's)							
Project Name/No.	PY Budgeted Amount	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	Total Estimated Cost
HVAC System Replacements	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ 10
Elevator Control Replacement	\$ -	\$ -	\$ 15	\$ 15	\$ -	\$ -	\$ 30
Courtroom FF&E Replacment			\$ 10				\$ 10
Mairdoor Hardware replacment			\$ 20				\$ 20
Energy Management Software Replacement				\$ 80			\$ 80
Electrical System Replacements				\$ 60			\$ 60
Door Hardware replacments				\$ 10			\$ 10
Water softening system replacement					\$ 35		\$ 35
Council Chmber FF&E Replacement					\$ 20		\$ 20
Pumping Pump Replacments					\$ 45		\$ 45
Generator/ Transfer switch/ Battery Backup						\$ 400	\$ 400
Carryover from Previous Years:							
1. Library	\$ 6,250	\$ 5,000	\$ 8,750	\$ -	\$ -	\$ -	\$ 20,000
2. Access System Replacement	\$ 300						\$ 300
3. Old City Hall Roof Replacement	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
4. Carpet Replacement	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
5. Boiler Replacement	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
6. Technology	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
7. Hotel & Conference Center *	\$ 7,500						\$ 7,500
Total:	\$ 15,500	\$ 5,000	\$ 8,805	\$ 165	\$ 100	\$ 400	\$ 29,970
Funding Sources							
	Estimated Amount (000's)						
General Obligation Bonds - 2018	\$ 500						\$ 500
General Obligation Bonds - 2019	\$ 1,750						\$ 1,750
Certificates of Obligations - 2019	\$ 300						\$ 300
General Obligation Bonds - 2020	\$ 4,000						\$ 4,000
Certificates of Obligations - 2020	\$ 1,450						\$ 1,450
Future G.O. Funding	\$ -	\$ 5,000	\$ 8,750				\$ 13,750
Taxable Bonds - (Fund 2035)*	\$ 7,500						\$ 7,500
Unfunded	\$ 7,500		\$ 55	\$ 165	\$ 100	\$ 400	\$ 8,220
Total:	\$ 23,000	\$ 5,000	\$ 8,805	\$ 165	\$ 100	\$ 400	\$ 37,470

* Debt Serviced by Hotel Tax Revenue and is supported thru a private/public partnership. The funding above represents the City's portion of the project (Conference Center). The hotel will be funded by a private developer.

Summary of Previous & Proposed G.O.
Bond Authorized/Unissued Sales

Prop	PROJECT	Auth. Amt	Prior Issued	2021	2022	2023	2024	2025	TOTAL
A	Municipal Infrastructure	\$10M	\$6,750,000	\$250,000	\$2,000,000	\$1,000,000			\$10,000,000
B	Library	\$20M	\$6,250,000	\$5,000,000	\$8,750,000	\$0			\$20,000,000
C	Outdoor Community Pool	\$3.5M	\$3,500,000	\$0	\$0	\$0			\$3,500,000
C	Parks (Neighborhood and Community)	\$5M	\$2,750,000	\$950,000	\$520,000	\$780,000			\$5,000,000
C	Senior Center	\$.5M	\$500,000	\$0	\$0	\$0			\$500,000
C	Trails	\$1.5M	\$0	\$0	\$1,500,000	\$0			\$1,500,000
C	City Center Park	\$4.5M	\$2,500,000	\$2,000,000	\$0	\$0			\$4,500,000
	General Obligation Bonds	\$45M	\$22,250,000	\$8,200,000	\$12,770,000	\$1,780,000			\$45,000,000

City Council Direction

- Overall 2021 CIP Plan
- \$75,000 Middleton Drainage Improvement Project
- Community Pool Design Options
 - Option A
 - Option B
 - Option C
- S. Clark Trail - \$200,000 Unfunded

Questions





VISION

We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.

MISSION

The Mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

VALUES



PEOPLE & RELATIONSHIPS



STEWARDSHIP

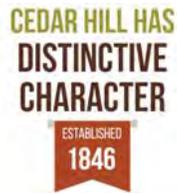


HIGHEST ETHICAL STANDARDS, BEHAVIOR & INTEGRITY

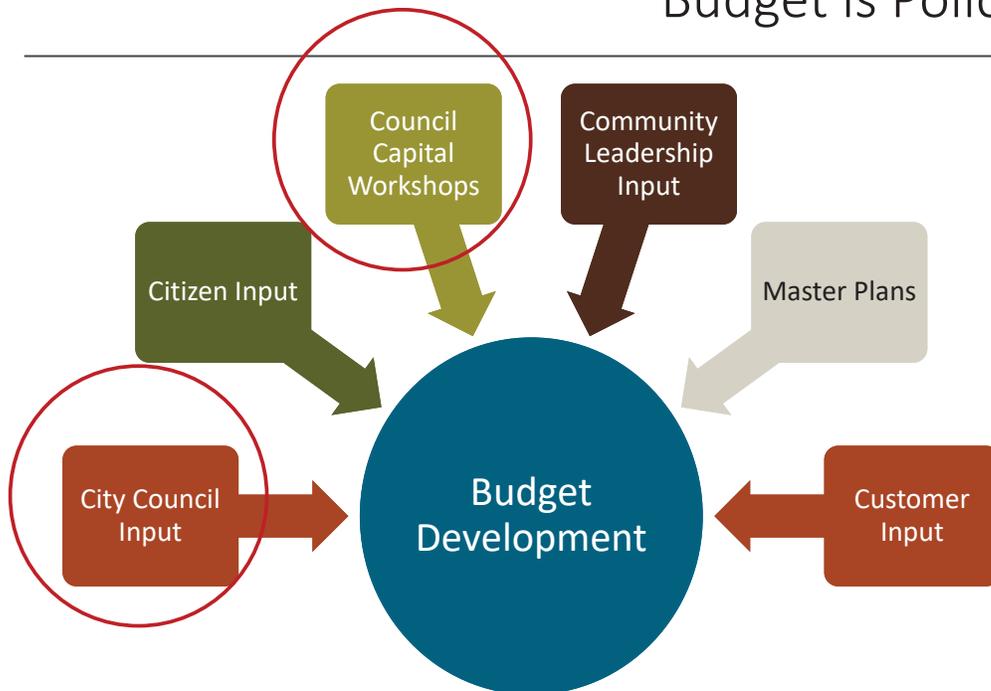


SERVANT LEADERSHIP

Pursuing Premier



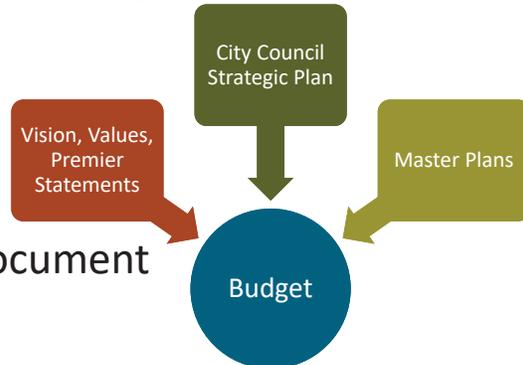
Budget is Policy



City Council Input - Budget

- Budget reflects City Council Strategic Priorities

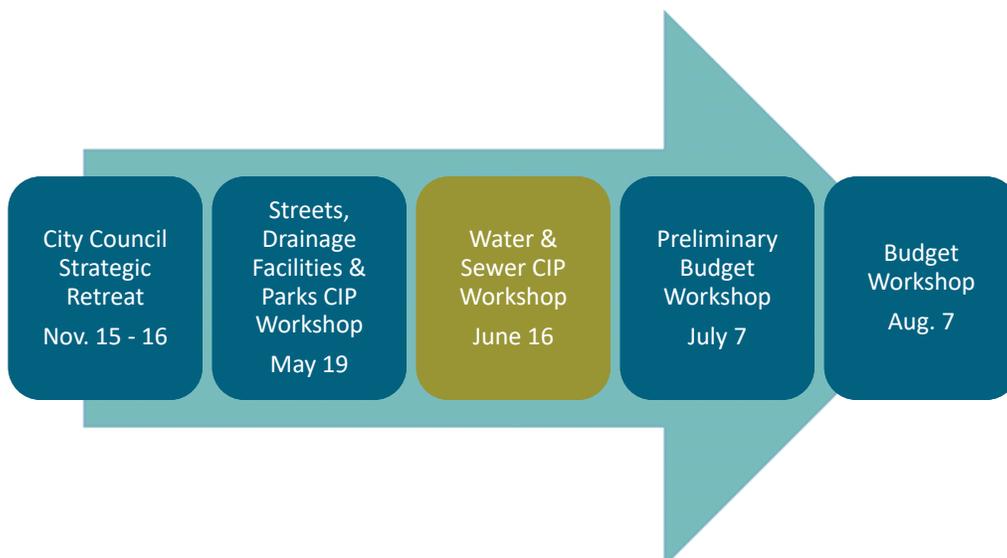
- Budget Objectives
- Programs
- Use of Resources



- Council Communication Document

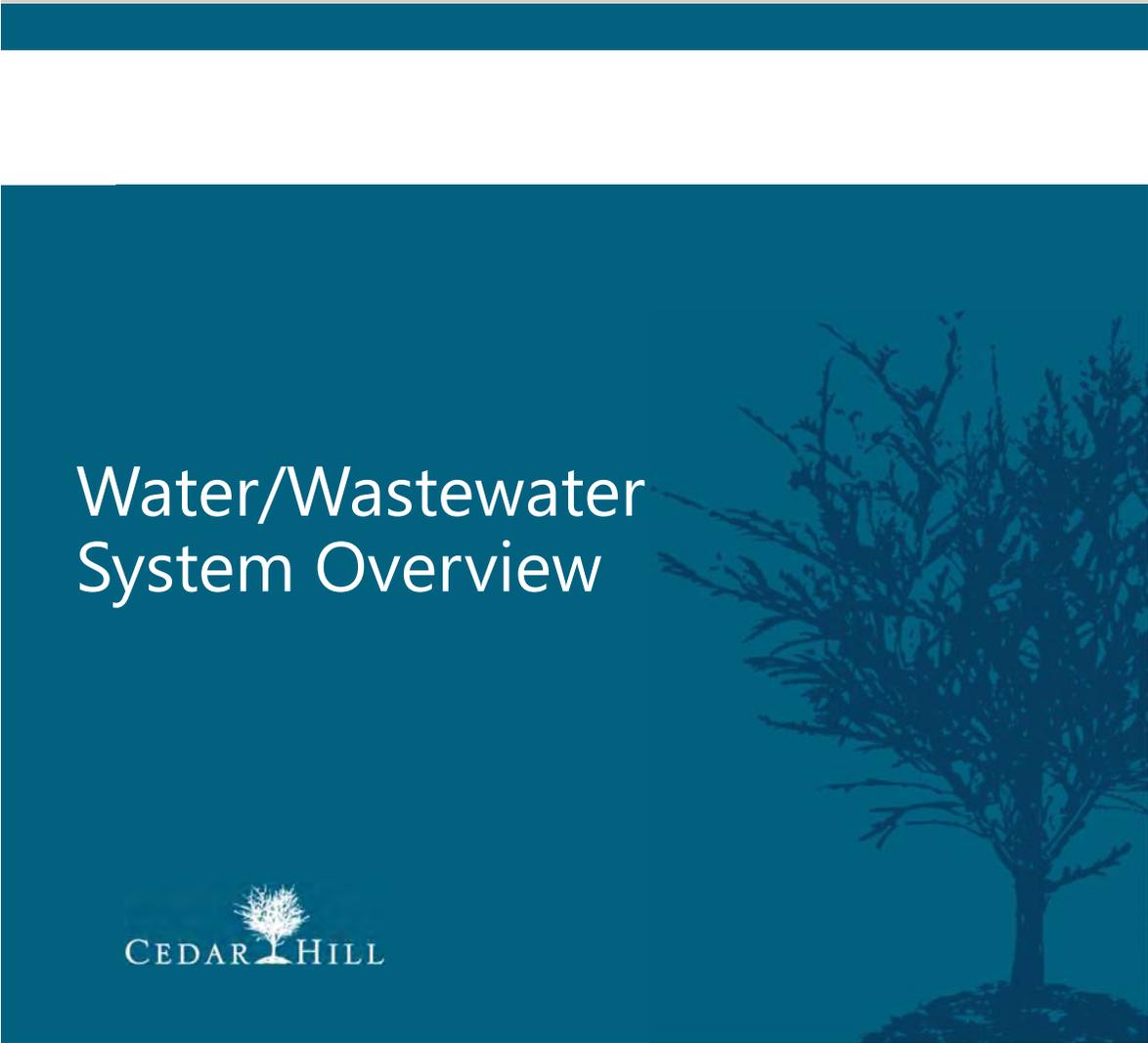
- Priorities
- Transparency
- Accountability

Budget Development Timeline



Agenda

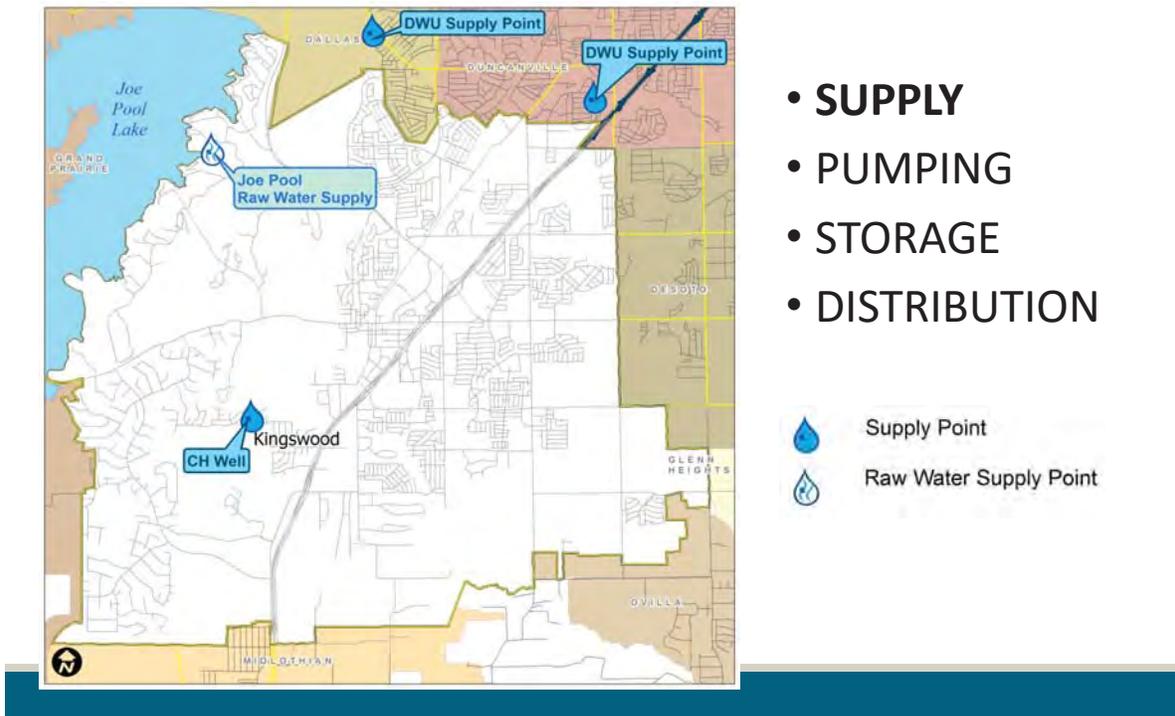
- System Overview
- Water & Wastewater Projects
 - Completed
 - Active (Design & Construction)
 - Future
- 5-yr CIP Horizon
- Water & Wastewater Rate Study Update



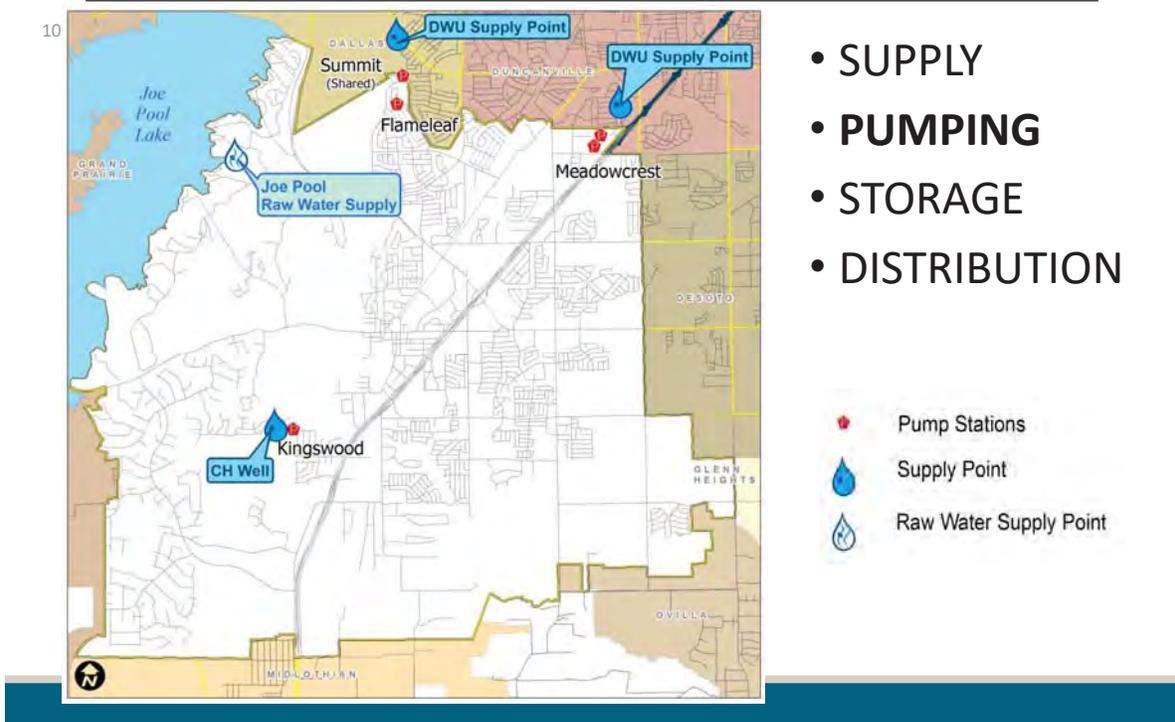
Water/Wastewater System Overview



Water Distribution System - Existing

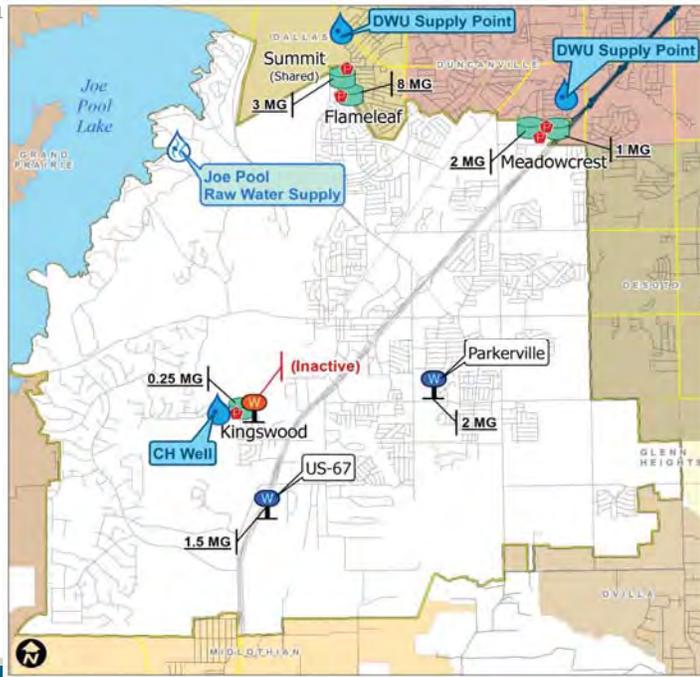


Water Distribution System - Existing



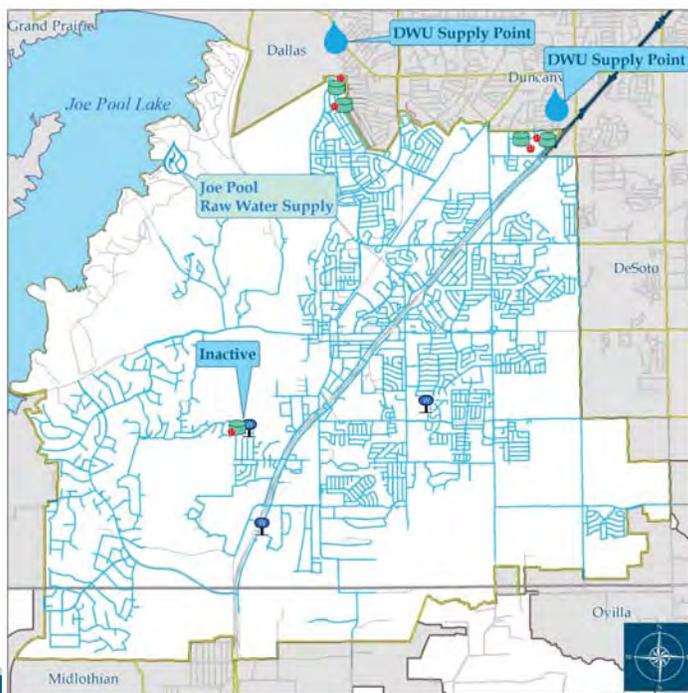
Water Distribution System - Existing

11



- SUPPLY
- PUMPING
- **STORAGE**
- DISTRIBUTION

Water Distribution System - Existing



- SUPPLY
- PUMPING
- STORAGE
- **DISTRIBUTION**

318 Miles of Water Lines

- Pump Stations
- Inactive Elevated Tank
- Standard Tank
- Elevated Tank
- Supply Point
- Raw Water Supply Point

Wastewater Collection System - Existing



- **246 Miles of Sewer Lines**
- **3 Regional Treatment Systems**

How Cedar Hill compares

City	# of Lift Stations
Cedar Hill	18
Bedford	0
Coppell	2
DeSoto	0
Duncanville	0
Euless	0
Grand Prairie	12
Grapevine	31
Keller	7
Lancaster	4
Mansfield	13
Rowlett	3

Planning Process
Developing 5-Yr CIP



Key Components

- Master Planning
 - System expansion
 - Operational enhancement/efficiencies
- Substandard Water & Wastewater Infrastructure
 - Aging infrastructure
 - Inadequate pipe sizes
- Staff Input – Identifying Trends
 - Development trends
 - Review of work orders
 - Emergency events
 - Addressing areas with chronic maintenance issues



Master Planning



Water & Wastewater Master Plan Update
March 2013

Prepared for:



Prepared by:

FREESE AND NICHOLS, INC.
4055 International Plaza, Suite 200
Fort Worth, Texas 76109
817-735-7300



Substandard Water Line Replacement Projects

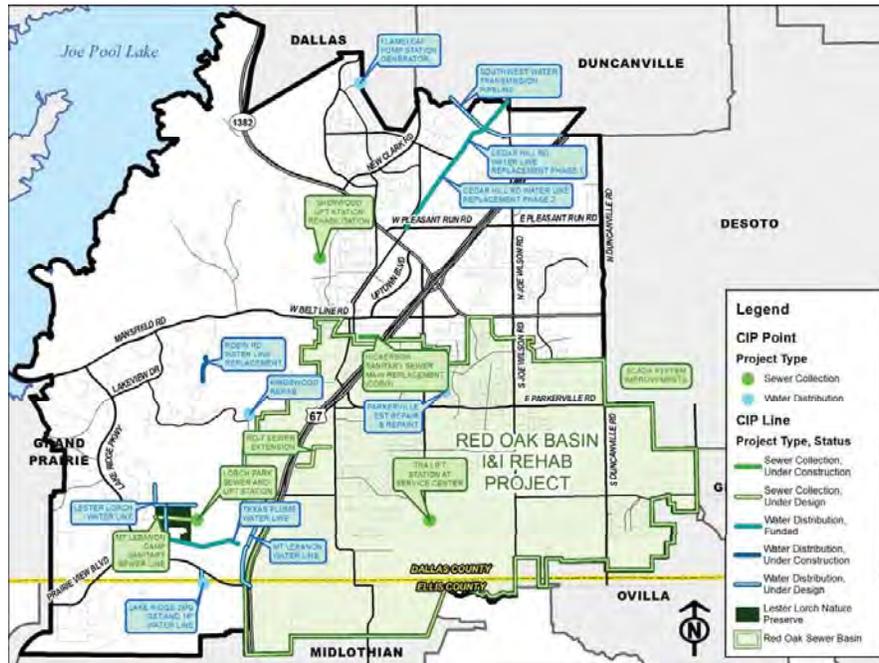
- Distribution lines less than 8"
- Non-standard materials
 - Asbestos cement
 - Iron pipe
- Impacts
 - Safety/fire protection
 - Water quality
 - Water loss
 - Growth and redevelopment
 - Reduce aging pipes
 - Number of repairs and service disruptions



Water/Wastewater Projects



Water/Wastewater Active Projects – Snapshot!



Water Projects

CEDAR HILL

Water Active Projects

Completed:

- Kingswood GST Rehabilitation
- Flameleaf Pump Station Generator

Construction:

- Robin Road Water Line Replacement
- SCADA (Supervisory Control and Data Acquisition) System Upgrades

Design:

- Lorch Park Water Lines
 - Parkerville EST Overflow Improvements
 - DWU 96" Southwest Pipeline
- 

Water Active Projects

Programmed:

- Lake Ridge Ground Storage Tank – Design & Site Acquisition
- Texas Plume Water Line
- Cedar Hill Road Water Line Replacement, Phase 1
- Water & Sewer Master Plan
- Parkerville Elevated Storage Tank Repair & Repaint

Completed:
Kingswood Ground Storage Tank

- General tank work (replaced existing 24" roof hatch with 30", added a new 30" side manway, fixed rafter/ladders) as required to meet updated TCEQ standards.
- Tank rehab (sealed joints, painted interior & exterior of the tank).
- Installed a new cooling system for the well water & demolished the existing cooling tower.
- Reduced noise by removing cooling fan and installing a water spray system within the tank.



Completed:
Kingswood Ground Storage Tank

- Project Budget: \$375,000
- Design Completed: Oct 2018
- Contractor: NG Painting, LP
- Construction Cost: \$314,250
- Project Completed: May 2019



Completed: Flameleaf Pump Station Generator

- Main water production station with 80% storage and pumping capacity.
- Maintains a 2-hour peak flow of 19 million gallons/day (MGD).
- Emergency Generator will have the capacity to operate entire Pump Station.
- Project Budget: \$1 million
 - Design Completed: Nov 2018
 - Cost Contract: \$624,565
 - Contractor: H&H Electrical
- Completed: July 2019

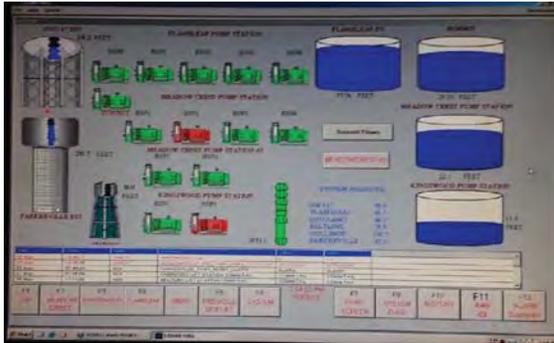


Construction: Robin Road Water Line Replacement

- Scope of work includes:
 - 2600 l.f. of 8-inch PVC water mains
 - 14,800 sq-ft of asphalt street reconstruction
 - 500 l.f. feet of curb replacement
- Project recently advertised
- 11 bidders
- Construction contract for Council consideration at June 23rd meeting
- Project Cost: \$570,000



Construction: SCADA System Upgrades



- Our current Supervisory Control and Data Acquisition (SCADA) System will be upgraded to improve communication with existing infrastructure.
- Upgrade computer hardware (new server).
- Integration and programming new software.
- Installation of cell communications at 3 lift stations.
- Project currently being advertised.
- Project Budget: \$80,000

Design: Lorch Park Water Lines

- New 8" and 12" water line north of Lorch Park.
- New 12" water line through Lorch Park with a connection to Lake Ridge Parkway.
- Adds fire protection and capacity for anticipated growth.
- Total Project Budget: \$1.6M
- Design is significantly completed.
- Staff is coordinating with Dallas County and Parks Dept. on proposed improvements.
- Requires Dallas County to approve easements prior to bidding the project.



Design: Parkerville EST Overflow Improvements

- Install an underground drainage system to capture any overflow events from the Parkerville Road Elevated Storage Tank (EST).
- Project will require off-site easements to extend underground drainage pipe to existing drainage infrastructure.
- Total Project Cost: \$200,000
- Design is 90% Complete.
- Easement Acquisition: June, 2020
- Construction schedule for Summer 2020.



Design: DWU 96" Southwest Pipeline

- Length: 32 Miles
- Cost Estimate: \$375M
- 1.9 Miles in Cedar Hill
- Estimated Cost for the portion in Cedar Hill: \$15M
- Design: Completed
- ROW is being acquired at this time
- Initial construction phase: FY 2022/23

- ***100% Funded by DWU**



Programmed: Lake Ridge Prkwy GST Site Acquisition/Design

- Concrete Ground Storage Tank (GST)
- 2MG (million gallon) capacity
- Budget for Site Acquisition & Design: \$400,000
- Coordinating project with the property owner.
- Construction date: To be determined



Programmed: Texas Plume Water Line

- Project identified in the 2013 Water & Wastewater Master Plan.
- Proposed 16-inch Water Main would improve circulation by looping the water system.
- Project intended to address future demands as the immediate area develops.
- Project will be implemented in conjunction with future development.
- Project Budget: \$900,000



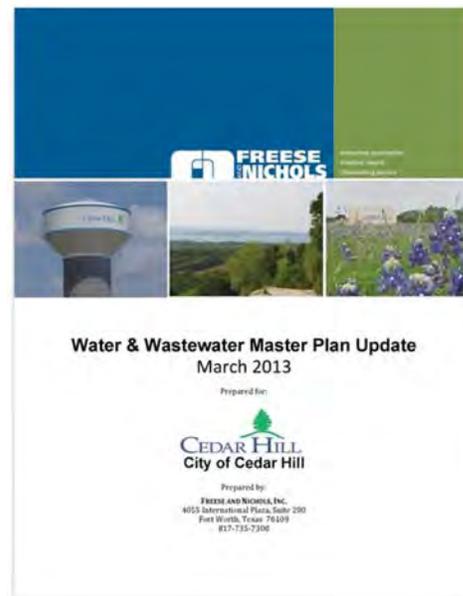
Programmed: Cedar Hill Road Water Line Replacement, Ph. 1

- Cedar Hill Road water main has deteriorating and has resulted in several main breaks and service disruptions in recent years.
- Included in the CIP is to replace the water main with an 8-inch PVC pipe and reconstruct the roadway in 2 phases (each length approx. one mile).
- Phase 1: Joe Wilson Road to Wintergreen Road.
- Phase 2: Wintergreen Road to Pleasant Run Road.
- Phase 1 Budget: \$1.9 Million



Programmed: Water & Sewer Master Plan

- In conjunction with the 2020 Comprehensive Plan Project, our Water & Wastewater Master Plan will be updated.
- Master Plan will identify improvements necessary to accommodate future growth.
- Identify infrastructure needs and capacity improvements to continue to expand both systems.
- Project Budget: \$200,000



Programmed:
Parkerville Elevated Storage Tank Repair/Repaint

- Existing Paint was applied in 2003 (when constructed)
- Exterior & Interior paint has a typical life of 12-15 years
- Scope of work will include minor repairs to the ladder and appurtenances and repainting both interior and exterior surfaces.
- Project Estimated Cost: \$1.3 million
- Project Scheduled for Fall/Winter 2021



Wastewater Projects



Wastewater Active Projects

Completed:

- TRA Lift Station Replacement (Service Center)

Construction:

- Hickerson Sanitary Sewer Main Replacement (CDBG)
- Sherwood Lift Station Rehabilitation

Design:

- Mt. Lebanon Encampment/Lorch Park Sanitary Sewer Line
- RO-7 Sanitary Sewer Extension to Hwy 67

On-going:

- I&I Rehabilitation Program (in-house)

Complete:

TRA Lift Station Replacement (Service Center)

- TRA Project: \$2.7 million
- Replacement of an existing sanitary sewer lift station.
- Diverts Red Oak Creek flows to Ten Mile Creek Treatment Plant
- Const. Cost: \$2.1 million
- 30-Day Testing Period for functionality
- Project completed: Jan, 2020



Construction: Hickerson Sanitary Sewer Main Repl. (CDBG)

- Scope of work:
 - 1200 l.f. of 8-inch PVC Sanitary Sewer Main
 - Reconstruct roadway and drainage improvements.
- Project Funded by the CDBG Program:
 - FY18: \$146,911
 - FY20: \$163,183 (Proposed)
 - CDBG/CARES Act: \$164,261 (Proposed)
- Project Cost Estimate: \$512,000

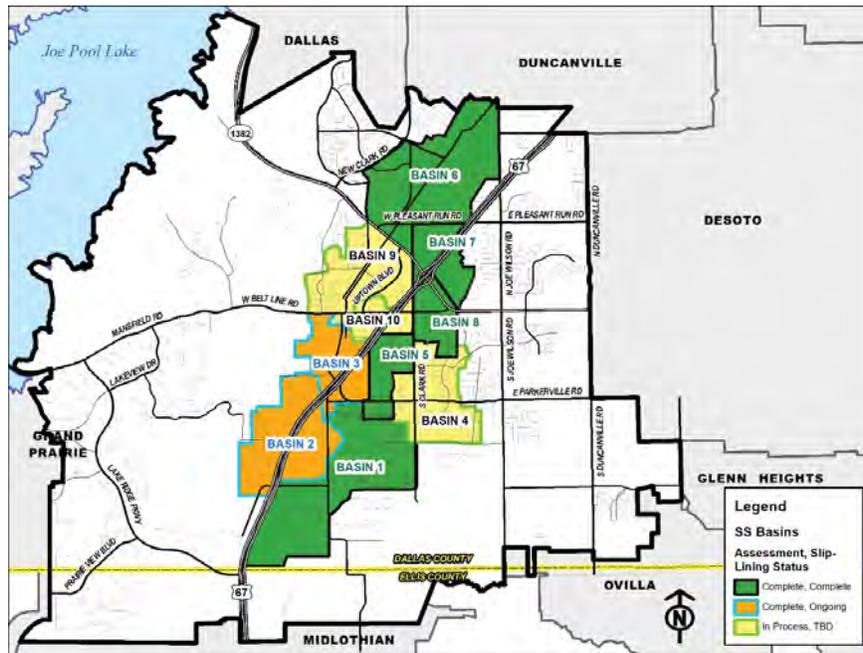


Construction: Sherwood Lift Station Rehab

- Scope of work includes:
 - Install coating in wet well
 - Electrical panel replacement and new manual transfer switch
 - Two new pumps, motors & level sensors
 - New entry hatch
 - New 8-foot chain link fence with double gates
- Estimated Project Cost: \$180,000
- Project is currently being advertised
- Project Scheduled for construction in July/Aug



Ongoing: Infiltration & Inflow (I&I) Program



5-Year CIP



FY2021 WATER AND WASTEWATER CIP DOCUMENT

FY 2021-2025 CIP Water Projects

Water & Sewer Capital Improvement Program
5 Year Plan
FY 2021-2025

Water Projects - Summary

<i>Estimated Expenditure (000's)</i>							
Project Name/Number	PY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
FUTURE FUNDING:							
1. Substandard Water Line Replacements -TBD	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500
2. Cedar Hill Rd. Water Line Replacement, Ph. 1, Cont'd	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
3. Parkerville EST Repair & Painting, Cont'd	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300
4. Cedar Hill Road Water Line Replacement, Ph. 2	\$ -	\$ 400	\$ 1,000	\$ 500	\$ -	\$ -	\$ 1,900
5. Hwy-67 EST Repair & Painting	\$ -	\$ -	\$ 500	\$ 800	\$ -	\$ -	\$ 1,300
6. Hwy 67 Water Line (Pleasant Run to Joe Wilson)	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
7. Mount Lebanon Road Water Line	\$ -	\$ -	\$ 100	\$ 1,000	\$ 500	\$ -	\$ 1,600
8. Bennett Street Water Line Replacement	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300
9. Lake Ridge GST Design	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 200
10. Lake Ridge GST Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,500	\$ 3,500
Carryovers from Previous Year:							
11. Robin Road Water Line Replacement (PW18-0014)	\$ 565	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 565
12. Lorch Park Water Line (PW18-0003)	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
13. Lakeridge Parkway GST Site Acquisition (PW18-0004)	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400
14. SCADA System Upgrades/Sherwood (PW-Unassigned)	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
15. Texas Plume Water Line (PW-Unassigned)	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
16. Parkerville EST Overflow Improvements (PW18-0008)	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
17. Cedar Hill Rd. Water Line Replacement, Ph. 1 (PW-Unassigned)	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400
18. Water & Sewer Master Plan Update (PW-Unassigned)	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
19. Parkerville EST Repair & Painting (PW-Unassigned)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
20. SCADA System Upgrades/Sherwood, Ph 2 (Ph.1&2 Combined)	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125
Total:	\$ 5,490	\$ 2,200	\$ 2,400	\$ 2,500	\$ 2,000	\$ 2,500	\$ 17,090

FY 2021-2025 CIP Wastewater Projects

Sewer Projects - Summary

<i>Estimated Expenditure (000's)</i>							
Project Name/Number	PY Budgeted Amount	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Estimated Cost
FUTURE FUNDING:							
1. I&I Rehabilitation Program	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -	\$ 500
2. Sewer Main in RO-1 (Vinyard Development)	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ 400
3. Sewer Main Extension (RO-7 Basin to Hwy 67)(PW18-0015)	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ 750
4. Bennett Street Sewer Replacement	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300
5. Sanitary Sewer Line Infill	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500
6. Lift Station Rehab Program	\$ -	\$ 300	\$ 300	\$ 500	\$ 300	\$ 300	\$ 1,700
7. Hickerson Sanitary Sewer, Cont'd (PW19-0004)	\$ -	\$ 161	\$ -	\$ -	\$ -	\$ -	\$ 161
Carryovers from Previous Year:							
8. Red Oak Basin I&I Rehabilitation Project (PW-Unassigned)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
9. Sewer Line at Lorch Park (PW18-0003)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
10. Sewer Main (RO-7 Basin to Hwy 67)(PW18-0015) - City Design Fund \$300,000, EDC Funding \$77,109.50, Const Fund \$750,000	\$ 1,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,127
11. Hickerson Sanitary Sewer Project (PW19-0004)	\$ 146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146
Total:	\$ 2,273	\$ 1,211	\$ 850	\$ 900	\$ 1,050	\$ 300	\$ 6,584

TOTAL WATER & WASTEWATER \$ 7,763 \$ 3,411 \$ 3,250 \$ 3,400 \$ 3,050 \$ 2,800 \$ 23,674

<i>Funding Sources Estimated Amount (000's)</i>							
Fund 502-Public Utility Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation Bonds- 2018 (Fund 5508)*	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100
Certificates of Obligation Bonds- 2019 (Fund 5509)*	\$ 3,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,550
Certificates of Obligation Bonds- 2020 (Fund TBD)*	\$ 2,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,725
Fund Balance in 5507 for Robin Road Project	\$ 165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165
EDC Funding RO-7 Sewer Main Project	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77
CDBG Funding for Hickerson	\$ 146	\$ 161	\$ -	\$ -	\$ -	\$ -	\$ 307
Future Funding - TBD	\$ -	\$ 3,250	\$ 3,250	\$ 3,400	\$ 3,050	\$ 2,800	\$ 15,750
Total:	\$ 7,763	\$ 3,411	\$ 3,250	\$ 3,400	\$ 3,050	\$ 2,800	\$ 23,674

* Original Funding Source for projects listed above that are not complete

Questions on CIP?



ORDINANCE NO. 2020-707

AN ORDINANCE OF THE CITY OF CEDAR HILL, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, heretofore a budget for the Fiscal Year October 1, 2020 through September 30, 2021, has been prepared by the City Manager of the City of Cedar Hill, Texas; and

WHEREAS, said budget has been presented by the City Manager, along with his budget message, in accordance with Article VI, Section 17 of the City Charter and pursuant to Chapter 102 of the Texas Local Government Code; and,

WHEREAS, the City Council finds that all legal requirements of notice and hearings have been met; and,

WHEREAS, the City Council finds that the budget, as filed and amended, safeguards the financial condition of the City and the comparative expenditures expressed therein provide core services for the community.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas that:

Section 1.

That the proposed budget of the revenues and expenditures of the City of Cedar Hill for conducting the operations of the City and providing a complete financial plan for the ensuing fiscal year beginning October 1, 2020, and ending September 30, 2021 as submitted to the City Council by the City Manager, be and the same is hereby, in all things adopted and approved as the budget of all current revenues and expenditures of the City for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Section 2.

That the sum of \$101,051,855 is hereby appropriated for the payment of expenditures established in the approved budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, attached hereto as Exhibit "A" and made part hereof for all purposes.

Section 3.

That all notices and public hearing required by City Charter and State Law have been duly completed.

Section 4.

The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 5.

A true and correct copy of the Official Budget is hereby directed to be filed in the office of the City Secretary, and said Official Budget is made a part of this Ordinance by reference as though fully copied herein verbatim.

Section 6.

It being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication is according to law.

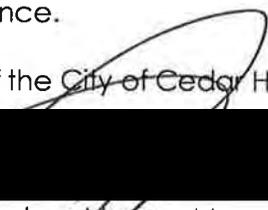
Section 7.

In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

Section 8.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Cedar Hill, Texas on the 22nd day of September 2020.



Stephen Mason, Mayor

ATTEST:

Belinda Berg, City Secretary

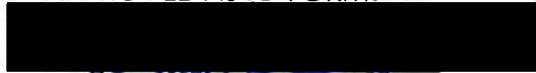
APPROVED AS TO FORM:

Ron G. MacFarlane, Jr. City Attorney

EXHIBIT "A"

COMBINED BUDGET SUMMARY 2020-2021 Revenues and Expenses and Changes In Fund Balances

The following Combined Budget Summary is intended to provide the reader a "high-level" summary of all funds of the City including all fund types. The Beginning Fund Balances are estimated and unaudited balances for fiscal year ending September 30, 2020. Each fund reflects estimated revenues and expenditures with ending fund balances for fiscal year ending September 30, 2021. The reader is also reminded that revenues and expenditures do not balance as some funds of the City are intended to be drawn down and spent on capital projects and other intentional and planned projects, incentives or programs during the fiscal year.

(Major and Non-Major Funds)	Beginning Fund Balances	Revenue	Expenditures	Net Change	Estimated Ending Fund Balances
Governmental Type Funds	\$ 20,947,919	\$ 50,798,964	\$ 50,686,096	\$ 112,868	\$ 21,060,787
General Fund	\$ 10,332,413	\$ 40,018,152	\$ 39,838,871	\$ 179,281	\$ 10,511,694
Debt Service Fund	1,747,302	10,388,412	10,423,225	(34,813)	1,712,489
Street Construction Fund	1,904,170	51,750	-	51,750	1,955,920
Downtown/City Center Fund	717,696	10,200	75,000	(64,800)	652,896
Building Capital Maintenance Fund	187,836	1,800	-	1,800	189,636
Restricted Street (Prorata) Fund	390,646	6,300	-	6,300	396,946
Drainage Capital Fund	586,760	9,700	-	9,700	596,460
Regional Drainage Detention Fund	95,709	800	-	800	96,509
Park Development Fees	41,483	11,100	10,000	1,100	42,583
Street Impact Fees	4,943,904	300,750	339,000	(38,250)	4,905,654
Special Revenue Funds	23,982,253	6,763,302	5,869,030	894,272	24,876,525
Landscape and Beautification Fund	530,678	3,035,725	2,734,515	301,210	831,888
Hotel Occupancy Fund	603,580	265,500	415,956	(150,456)	453,124
Crime Control and Prevention District	322,789	1,125,862	1,128,990	(3,128)	319,661
JPL Nature Corridor Permanent Fund	20,327,354	438,400	109,960	328,440	20,655,794
JPL Nature Corridor Opportunity Fund	200,444	102,728	-	102,728	303,172
Animal Shelter Fund	185,872	1,143,943	1,180,836	(36,893)	148,979
PEG Fee Fund	557,427	82,600	18,550	64,050	621,477
Library Donation Fund	82,444	19,200	15,000	4,200	86,644
Regional Fire Training Fund	47,900	54,700	54,600	100	48,000
Traffic Safety Fund	383,901	5,500	137,165	(131,665)	252,236
Police State Forfeiture	56,556	7,250	24,000	(16,750)	39,806
Police Federal Forfeiture	122,423	22,500	22,500	-	122,423
Municipal Court Special Revenue Fund	7,655	40,825	26,958	13,867	21,522
Eco Devo Incentive (EDI) Fund	105,718	1,200	-	1,200	106,918
Tax Increment Financing Fund (TIF)	447,512	417,369	-	417,369	864,881
Public Improvement Districts	826,358	1,056,366	913,710	142,656	969,014
High Pointe PID	249,462	604,000	480,260	123,740	373,202
Waterford Oaks PID	382,393	174,100	171,900	2,200	384,593
Winding Hollow PID	89,737	50,750	90,300	(39,550)	50,187
Windsor Park PID	104,766	105,016	104,050	966	105,732
Cedar Crest PID	-	122,500	67,200	55,300	55,300
Fiduciary Funds	103,312	8,500	13,896	(5,396)	97,916
Police Pension Fund	103,312	8,500	13,896	(5,396)	97,916
Component Units	18,407,608	9,453,955	15,346,547	(5,892,592)	12,515,018
Community Development Corporation Fund	10,457,758	6,082,689	7,663,152	(1,580,463)	8,877,296
Economic Development Corporation Fund	7,949,850	3,371,266	7,683,395	(4,312,129)	3,637,722
Enterprise Type Funds	10,052,585	20,570,147	21,186,206	(616,059)	9,436,527
Water and Sewer Fund	6,827,981	20,184,697	20,661,206	(476,509)	6,351,473
Water Impact Fee Fund	1,206,177	262,500	325,000	(62,500)	1,143,677
Sewer Impact Fee Fund	566,166	102,700	200,000	(97,300)	468,866
Water and Sewer Prorata Fund	84,525	10,750	-	10,750	95,275
Water and Sewer Special Projects Fund	1,367,736	9,500	-	9,500	1,377,236
Internal Service Funds	2,650,128	7,707,800	7,036,370	671,430	3,321,558
Equipment Replacement Fund	1,224,243	3,535,700	3,094,870	440,830	1,665,073
Self-Insurance Fund	1,425,885	4,172,100	3,941,500	230,600	1,656,485
Total City Wide Summary (sources and uses)	\$ 76,970,163	\$ 96,359,034	\$ 101,051,855	\$ (4,692,821)	\$ 72,277,345

* Funds Not Budgeted [Grant Fund (0321), CDBG Fund (0307), PD Seizure Fund (0305)]
* Capital Funds budgeted under another ordinance

ORDINANCE NO. 2020-708

AN ORDINANCE OF THE CITY OF CEDAR HILL, TEXAS ADOPTING A 2020-2021 CAPITAL BUDGET; AUTHORIZING EXPENDITURES AS SPECIFICALLY DESIGNATED IN SUCH BUDGET; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING FOR IMMEDIATE EFFECT.

WHEREAS, the City Council of the City of Cedar Hill, Texas, has found and determined that it is necessary to adopt a capital budget for the City of Cedar Hill; and

WHEREAS, the City Council of the City of Cedar Hill, Texas, has determined that it is in the best interests of the citizens of the City of Cedar Hill that such provisions and budgets be adopted; and

WHEREAS, the City Council determines that it will adopt a budget for the full amount of the projects, knowing that funding may come from other sources beyond city funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas, that:

Section 1. An Official Capital Budget for the City of Cedar Hill, Texas is hereby appropriated for the expenditures established in the approved capital projects attached hereto as Exhibit "A" and made part hereof for all purposes.

Section 2. It being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication, according to law .

Section 3. That the amounts shown are meant to be total project costs which spans multiple fiscal years. As such, the revised total budget is inclusive of any spending in the present or prior periods, as well as to be spent in FY 2019-2020.

Section 4. In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

Section 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Cedar Hill, Texas,
on this the 22nd day of September 2020.



Stephen Mason, Mayor

ATTEST:



Belinda Berg, City Secretary

APPROVED AS TO FORM:



Ron G. McFarlane, Jr., City Attorney

MACFARLANE

EXHIBIT A

CITY OF CEDAR HILL Capital Improvement Program 5 Year FY 2021 - 2025

Estimated Expenditure (000's)	FY	FY	FY	FY	FY	Total
Project Name/No.	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Estimated Cost
Public Facilities Projects - Summary						
1. HVAC System Replacements		\$ 10				\$ 10
2. Elevator Control Replacement		15	15			30
3. Courtroom FF&E Replacement		10				10
4. Mairdoor Hardware replacement		20				20
5. Energy Management Software Replacement			80			80
6. Electrical System Replacements			60			60
7. Door Hardware replacements			10			10
8. Water softening system replacement				35		35
9. Council Chamber FF&E Replacement				20		20
10. Pumping Pump Replacements				45		45
11. Generator/ Transfer switch/ Battery Backup					400	400
12. Library	5,000	8,750				13,750
Total:	\$ 5,000	\$ 8,805	\$ 165	\$ 100	\$ 400	\$ 14,470
Parks Capital Projects - Summary						
1. Trails		1,500				\$ 1,500
2. Dog Park			500			\$ 500
3. Future Trails			3,000	3,000		\$ 6,000
4. Park Improvements			200			\$ 200
5. David Rush Park Design			75			\$ 75
6. 2022 Parks Master Plan		200				\$ 200
7. Parkland Acquisition						\$ -
8. Preston Trail			350			\$ 350
9. Neighborhood Parks	450	300	780			\$ 1,530
10. Community Parks	500	220				\$ 720
11. Pool	3,100					\$ 3,100
12. Senior Building Upgrades						\$ -
13. Signature Park	2,000					\$ 2,000
Total:	\$ 6,050	\$ 2,220	\$ 4,905	\$ 3,000	\$ -	\$ 14,175
Streets Capital Projects - Summary						
1. Asphalt & Concrete Street Repair Program		1,250				\$ 1,250
2. US Hwy-67 Landscaping, Phase 2		500				\$ 500
3. Asphalt & Concrete Street Repair Program				1,250		\$ 1,250
4. Downtown Infrastructure			2,000		2,000	\$ 4,000
5. Major Concrete Street Reconstruction			500		500	\$ 1,000
6. Selected MCIP Project (7th Call-for-Projects)			1,000	3,000	1,000	\$ 5,000
7. Signal/Mobility Master Plan (PW18-0016)	250	250				\$ 500
Total:	\$ 250	\$ 2,000	\$ 3,500	\$ 4,250	\$ 3,500	\$ 13,500
Drainage Capital Projects - Summary						
1. Roberts Drainage Improvements, Phase I	\$ 125	\$ 700				\$ 825
2. Downtown Regional Detention			\$ 500	\$ 700		\$ 1,200
Total:	\$ 125	\$ 700	\$ 500	\$ 700	\$ -	\$ 2,025
General Capital Equipment - Summary						
1. 2021 Ambulance Replacement	\$ 265					\$ 265
2. Fire Resue Truck	\$ 750					\$ 750
3. SWRCC Radio System (Cedar Hill's 1/3 Share)	\$ 2,360					\$ 2,360
Total:	\$ 3,375					\$ 3,375
Water Capital Projects - Summary						
1. Substandard Water Line Replacements -IBD				\$ 500		\$ 500
2. Cedar Hill Rd. Water Line Replacement, Ph. 1, Cont'd	\$ 1,500					\$ 1,500
3. Parkerville EST Repair & Painting, Cont'd	\$ 300					\$ 300
4. Cedar Hill Road Water Line Replacement, Ph. 2	\$ 400	\$ 1,000	\$ 500			\$ 1,900
5. Hwy-67 EST Repair & Painting		\$ 500	\$ 800			\$ 1,300
6. Hwy 67 Water Line (Pleasant Run to Joe Wilson)		\$ 500				\$ 500
7. Mount Lebanon Road Water Line		\$ 100	\$ 1,000	\$ 500		\$ 1,600
8. Bennett Street Water Line Replacement		\$ 300				\$ 300
9. Lake Ridge GST Design			\$ 200			\$ 200
10. Lake Ridge GST Construction				\$ 1,000	\$ 2,500	\$ 3,500
Total:	\$ 2,200	\$ 2,400	\$ 2,500	\$ 2,000	\$ 2,500	\$ 11,600
Sewer Capital Projects - Summary						
1. I&I Rehabilitation Program		\$ 250		\$ 250		\$ 500
2. Sewer Main in RO-1 (Vinyard Development)			\$ 400			\$ 400
3. Sewer Main Extension (RO-7 Basin to Hwy 67)(PW18-0015)	\$ 750					\$ 750
4. Bennett Street Sewer Replacement		\$ 300				\$ 300
5. Sanitary Sewer Line Infill				\$ 500		\$ 500
6. Lift Station Rehab Program	\$ 300	\$ 300	\$ 500	\$ 300	\$ 300	\$ 1,700
7. Hickerson Sanitary Sewer, Cont'd (PW19-0004)	\$ 161					\$ 161
Total:	\$ 1,211	\$ 850	\$ 900	\$ 1,050	\$ 300	\$ 4,311
GRAND TOTAL CAPITAL:	\$ 18,211	\$ 16,975	\$ 12,470	\$ 11,100	\$ 6,700	\$ 65,456

ORDINANCE NO. 2020-709

AN ORDINANCE OF THE CITY OF CEDAR HILL LEVYING A TAX RATE FOR AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR 2020-2021 FISCAL YEAR; PROVIDING FOR REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A SEVERANCE CLAUSE; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of the laws of the State of Texas, the City Council has conducted a public hearing for the purpose of considering the Budgets for the City of Cedar Hill, Texas; and

WHEREAS, the City Council has by ordinances adopted the budgets for the 2020-2021 fiscal year;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas:

Section 1.

That there be and is hereby levied for the fiscal year beginning October 1, 2020, and ending September 30, 2021, for the use and support of the municipal government of the City of Cedar Hill, Texas upon all property, real, personal, and mixed within the corporate limits of the City of Cedar Hill, Texas, on January 1, 2020, and not exempt by the constitution of the State of Texas and valid State laws, a tax of \$0.688102 per one hundred (\$100) dollars valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of the general government (General Fund), \$0.518071 on each one hundred (\$100) dollars valuation of property; and,
2. For the Interest and Sinking Fund \$0.170031 on each one hundred (\$100) dollars valuation of property.

Section 2:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.499 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$5.98.

Section 3.

It being deemed by the City Council that this ORDINANCE shall go into immediate effect and force after its passage, approval and publication according to law.

Section 4.

In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

Section 5.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

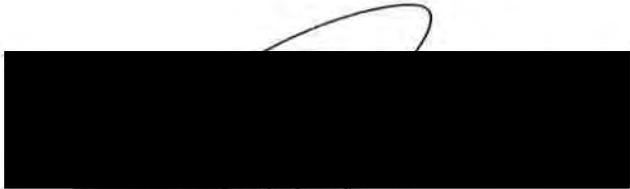
PASSED, APPROVED AND ADOPTED this the 22nd day of September 2020, at a regular meeting of the City Council of the City of Cedar Hill, Texas, there being a quorum present, record vote taken, and approved by the Mayor on the date above set.

Ayes: 7-

Nays: 0

Absent: 0

Present and not voting: 0



Mayor, Stephen Mason

ATTEST:



Belinda Berg, City Secretary

APPROVED AS TO FORM:



Ron G. MacFarlane, Jr., City Attorney

ORDINANCE NO. 2020-711

AN ORDINANCE OF THE CITY OF CEDAR HILL, TEXAS, RATIFYING THE PROPERTY TAX REVENUE INCREASE IN THE 2020-21 BUDGET AS A RESULT OF THE CITY RECEIVING MORE REVENUES FROM PROPERTY TAXES IN THE 2020-21 BUDGET THAN IN THE PREVIOUS FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Texas Local Government Code section 102.005, subsection (b) and section 102.007, subsection (c) (passed by the 80th Texas Legislature as H.B. 3195, relating in part to "truth-in-taxation disclosure"), requires the City Council to ratify by a separate vote and providing the necessary disclosure language in the ratification, when there is an increase to the property tax revenues in the proposed budget as compared to the previous year; and,

WHEREAS, the City's 2020-21 Budget has an increase in property tax revenues as compared to the previous year; and,

WHEREAS, as a result of the approval of the 2020-21 Budget, the City Council finds that it must ratify the increased revenue from property taxes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILL, TEXAS, THAT:

Section 1. The increased revenue from property taxes in the 2020-21 City Budget is hereby ratified, with the following declaration:

Based on the Tax Rate of \$0.688102:

"THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,081,709 OR 3.81%, AND OF THAT AMOUNT, \$381,128 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR."

Section 2. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILL, TEXAS, ON THE 22nd DAY OF SEPTEMBER 2020.

City of Cedar Hill, TEXAS

[Redacted signature]

STEPHEN MASON, MAYOR

[Redacted signature]

BELINDA BERG, CITY SECRETARY

DATE: 09/22/2020

APPROVED AS TO FORM:

[Redacted signature]

Ron G. MacFarlane, Jr. City Attorney