

CITY OF CEDAR HILL, TEXAS  
UNCLAIMED PROPERTY CLAIM FORM  
Information from Claimant

Name (for individuals): \_\_\_\_\_

Business/Organization's Name: \_\_\_\_\_ TIN/SS# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please provide the following information along with this completed form:

**Individuals:**

- Copy of claimant's driver's license or any official form used for identification.
- List all addresses of the owner associated with property being claimed, including P.O. Boxes.
- If you are an **heir** to the owner, send a copy of probated will or court order or affidavit of heirship listing heirs and current addresses and a copy of the death certificate of the owner.

**Businesses, Non-Profits and other Organizations:**

- A statement on official letterhead verifying you are authorized to claim on behalf of the business/organization (must include business TIN/EIN# on the document).

***Failure to provide your identification, required documents, your signature or completion of the claim form will result in our returning the form to you. You must be 18 or older to claim property.***

**Claimant Signature**

The name Claimant hereby certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim said Claimant will indemnify and hold harmless the City of Cedar Hill, Texas, and its officer and employees from any damages, claims or losses of any kind resulting from the payment of the above-described property to Claimant.

Claimant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment will be mailed within 60 days upon receipt of all required information to the address provided.

Mail to: **City of Cedar Hill  
Finance- Unclaimed Property  
285 Uptown Blvd.  
Cedar Hill, TX 75104**