

THE LAGOON



FY2023-2024 ADOPTED BUDGET

CITY OF CEDAR HILL, TEXAS



City of Cedar Hill

Fiscal Year 2023-2024

Budget Cover Page

(Adopted)

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,320,270, which is a 9.63 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,048,863.

The members of the governing body voted on the budget as follows:

Voting by Member (For, Against, Present Not Voting, Absent)	Tax Rate Proposal	Adoption of Budget
Stephen Mason, Mayor	For	For
Alan E. Sims, Mayor Pro Tem	For	For
Shirley Daniels, Council Member	For	For
Daniel C. Haydin, Jr., Council Member	For	For
Chad A. McCurdy, Council Member	For	For
Gregory Glover, Council Member	For	For
Maranda K. Auzenne, Council Member	For	For

Property Tax Rate Comparison	2023-24	2022-23
Property Tax Rate	\$0.646525/100	\$0.657000/100
No New Revenue Tax Rate (NNR)	\$0.605625/100	\$0.597583/100
NNR Maintenance & Operations Tax Rate	\$0.447011/100	\$0.444901/100
Voter Approval Rate	\$0.646525/100	\$0.659439/100
Debt Rate	\$0.183869/100	\$0.0176437/100

Total debt obligation for City of Cedar Hill secured by property taxes:

Summary of Debt Outstanding	Principal	Interest	Total
General Obligation Debt (GO)	\$65,885,000	\$21,127,400	\$87,012,400
Certificates of Obligation (CO)	\$25,600,000	\$10,137,632	\$35,737,632
Taxable Notes	\$3,330,000	\$222,893	\$3,552,893
Total	\$94,815,000	\$31,487,925	\$126,302,925

Section 102.007 of the Texas Local Government Code requires the inclusion of the above information as the cover page for this budget document.

Information Required for Texas Local Government Code - Chapter 140.0045

The table below itemizes certain expenditures required in certain political subdivision budgets.

	FY21 Actual	FY22 Actual	FY23 Estimated	FY24 Proposed
Required Newspaper Publications	15,135	11,599	14,360	14,650
State Legislative Lobbying	52,200	52,200	43,050	43,000

TABLE OF CONTENTS

Elected Officials	8
City Manager's Message	9
Distinguished Budget Award	11

INTRODUCTION:

Organizational Chart.....	13
Vision, Mission and Statement.....	14
Strategic Priorities & Strategies	15

BUDGET SUMMARY:

Budget Highlights	17
Budget Process & Calendar	23
Description of Fund Types	26
Fund Structure Chart	26
Department Funding by Fund	27
Basis of Budget & Accounting Method.....	28
Overview of Financial Policies.....	28

Citywide Consolidated Budget

Citywide Budget Summary.....	29
Citywide Multi-year Revenues.....	30
Citywide Multi-year Expenditures.....	35
Citywide Capital Improvement Summary	37
Citywide Staff Schedule	38
Citywide Programs Requested.....	39
Citywide Equipment Requested	41

Property Tax Information

Values & Tax Calculation.....	43
Tax Rate History	44

GENERAL FUND:

General Fund Revenue & Expenditure Charts.....	47
General Fund (0001) Summary	50

GENERAL FUND DEPARTMENTS:

General Fund Department Listing	51
Administration	51
Human Resources.....	54
Information Technology	56
Finance	59
Government Center.....	62
General Fund – Non departmental	64
Police	66

TABLE OF CONTENTS

Animal Control	71
Fire	73
Emergency Management	77
Municipal Court	79
Code Enforcement.....	82
General Fund Portion of Animal Shelter.....	85
Parks	86
Recreation	89
Library	92
Neighborhood Services.....	96
Historic Downtown	98
Planning	106
Streets & Drainage.....	103
Fleet Maintenance	106

DEBT SERVICE FUND:

Debt Service Fund (0030).....	109
Citywide Debt Outstanding	110
Debt Service Requirements	112
Legal Debt Margin.....	115

SPECIAL REVENUE FUNDS:

Special Revenue Funds Listing	116
PEG Fund (0004)	117
Animal Shelter Fund (0301)	118
Hotel Occupancy Tax Fund (0302).....	122
Municipal Court Special Revenue Fund (0304)	127
Police Forfeiture Fund (0306)	128
JPL Nature Corridor Permanent Fund (0310)	129
JPL Nature Corridor Opportunity Fund (0311)	130
Library Donation Fund (0312)	131
Regional Fire Training Fund (0316)	132
Landscaping Beautification Fund (0317)	133
Traffic Safety (Red Light Camera) Fund (0318)	134
Police Federal Forfeiture Fund (0320)	135
Crime Control and Prevention District Fund (0322)	136
Economic Development Incentive Fund (0326)	139
Tax Increment Financing (TIF) Fund (0327)	140

FIDUCIARY FUNDS:

Police Pension Reserve Fund (0060)	142
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PUBLIC IMPROVEMENT DISTRICT FUNDS:

High Pointe PID Fund (0313).....	144
Waterford Oaks PID Fund (0314)	146
Winding Hollow PID Fund (0325)	148
Windsor Park PID Fund (0328)	150
Cedar Crest PID Fund (0329)	152

TABLE OF CONTENTS

COMPONENT UNITS:

Community Development Corporation Fund (0308).....	154
CDC Administration.....	160
Trails Operations & Maintenance	162
Valley Ridge	164
Alan E. Sims Recreation Center.....	168

Economic Development Corporation Fund (0309).....	172
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WATER & SEWER SUMMARY:

Water and Sewer Fund	178
Water and Sewer Fund Overview	179
W&S Operations Fund (0100) Summary.....	182
Utility Services	184
Public Works Administration.....	188
Water & Sewer Operations	191
Water & Sewer Non-Dpt.....	194

Water and Sewer Capital Funds.....	195
Water Impact Fees (5000)	195
Sewer Impact Fees (5001)	196
Water and Sewer Special Projects Fund (5002)	197
Prorata fund (5003).....	198
Capital Improvement Plan Summary.....	199

INTERNAL SERVICE FUNDS:

Equipment Replacement Fund.....	201
Equipment Replacement Fund Listing	202
Self-Insurance Fund	204

GENERAL GOVERNMENT CAPITAL PROJECT FUNDS:

Capital Improvement Plan Overview.....	206
Public Facilities & Equipment CIP.....	208
Parks CIP.....	209
Streets CIP	210
Drainage CIP	211
Building Capital Maintenance Fund (1000).....	212
Capital Recovery Fee - Street Impact Fee Funds (2511-2514).....	213
Capital Recovery Fee - Street Impact Fees Map	214
Street Construction Fund (2600)	215
Restricted Streets Fund (2601)	216
Downtown/City Center Fund (2602)	217
Drainage Capital Fund (2700).....	218
Drainage Detention Fund (2701).....	219
Restricted Park Development Fee Fund (3000's)	220

TABLE OF CONTENTS

APPENDIX:

Statistical Information	222
City Profile	224
Glossary	229
Links to Other Information	236
• Budget Ordinances	
• Detailed Tax Calculation	
• Detailed CIP Information	
• Long Term Financial Plan	

CITY OFFICIALS



Cedar Hill City Council, left to right: Mayor Pro Tem Alan E. Sims, Gregory Glover, Maranda K. Auzenne, Mayor Stephen Mason, Shirley Daniels, Daniel C. Haydin, Jr., Chad A. McCurdy

CITY COUNCIL

Stephen Mason, Mayor

Alan E. Sims, Mayor Pro Tem

Daniel C. Haydin, Jr., Place 2

Gregory Glover, Place 5

Shirley Daniels, Place 1

Chad A. McCurdy, Place 4

Maranda K. Auzenne, Place 6

SENIOR BUDGET TEAM

Greg Porter, City Manager

Melissa Valadez-Cummings, Deputy City Manager

Alison Ream, Assistant City Manager

Marie Watts, Director of Administrative Services

Chuck Fox, Finance Director

Susan Shinn, Budget Analyst

Tracey Kerezman, Human Resources Director

Jenifer Sweeney, Assistant Human Resources Director

August 4, 2023

Honorable Mayor & Members of the City Council:

It is with great pleasure that I submit for your consideration the FY2024 City Manager Proposed Budget for the City of Cedar Hill. The proposed budget supports the essential city services that our citizens and customers rely on every day, and it advances the City Council's strategic priorities: Public Safety; Bond Implementation; Planning & Development; Communications; and Community Engagement and Neighborhood Revitalization. These priorities are the result of extensive and on-going community engagement as expressed through Cedar Hill's integrated network of strategic plans, community surveys, neighborhood walks, and citizen committees.

Key Budget Highlights

1. Public Safety Enhancements

Cedar Hill is the safest city in our region because of the City Council's long-term investment in Public Safety. The proposed budget builds on that investment to attract and retain quality personnel and to provide them with the equipment they need. The budget includes \$2 million for a public safety compensation plan that improves Cedar Hill's position in the market for police and fire. We have already seen significant improvement in recruiting and hiring efforts since the City Council adopted the plan in April.

We implemented a new public safety radio system this year to improve communications within our police and fire departments and with emergency personnel throughout the region. The proposed budget for FY2024 includes \$100,000 for the first-year subscription cost for that service.

The proposed budget includes \$520,000 for replacement of police vehicles, and \$390,000 is included in the CIP budget for a new ambulance. The budget allocates \$70,000 to replace the police department's handguns and for drones to aid in emergency response.

2. Bond Implementation

Next spring, the community will celebrate the grand opening of the new Library, Museum, Signature Park & Trail. This premier facility will transform the delivery of library services in our community and offer a one-of-a-kind park and trail experience. The proposed budget includes \$920,000 for the partial-year cost to operate and maintain the new facilities.



This year we celebrated the completion of another highly-anticipated community amenity – the Lagoon at Virginia Weaver Park. The proposed budget includes operating costs and revenues for this facility.

3. Planning & Development

The City Council adopted Cedar Hill Next, the City's the award-winning comprehensive plan, in 2022. The first step to implement the comprehensive plan is to update the City's zoning and subdivision regulations to align with the vision and policies detailed in the plan. To that end, the proposed budget includes \$100,000 to begin the process of updating and consolidating the City's development code.

4. Communications

The proposed budget continues funding to complete the branding initiative and tourism strategic plans that the City Council approved this year. These plans will unify and enhance our messaging for economic development and tourism efforts and chart a path to establish Cedar Hill as a destination for visitors. The proposed budget also includes \$10,000 for additional signage opportunities.

5. Community Engagement

Cedar Hill is an engaged community, and the proposed budget continues to fund the City Council's signature engagement programs like the Citizens Leadership Academy, Mayor's Teen Council, Distinctive Character Recognition, Premier Neighborhood Awards, Neighborhood Walks, and so many more. In FY2024, the City will host the Best Southwest Juneteenth celebration and our second annual LatinFest event. The proposed budget also allocates \$60,000 for the new senior transportation program through STAR Transit and funding for the free senior lunch program.

I would like to express my appreciation to Mayor Mason, the City Council, board and commission members, and City staff for their hard work on the priorities and policies presented in this proposal. I look forward to serving with you as we work together to make our community's vision a reality.



Greg Porter
City Manager

DISTINGUISHED BUDGET PRESENTATION AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Cedar Hill
Texas**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Presentation Award to the **City of Cedar Hill, Texas**, for its Annual Budget for the fiscal year beginning **October 1, 2022**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

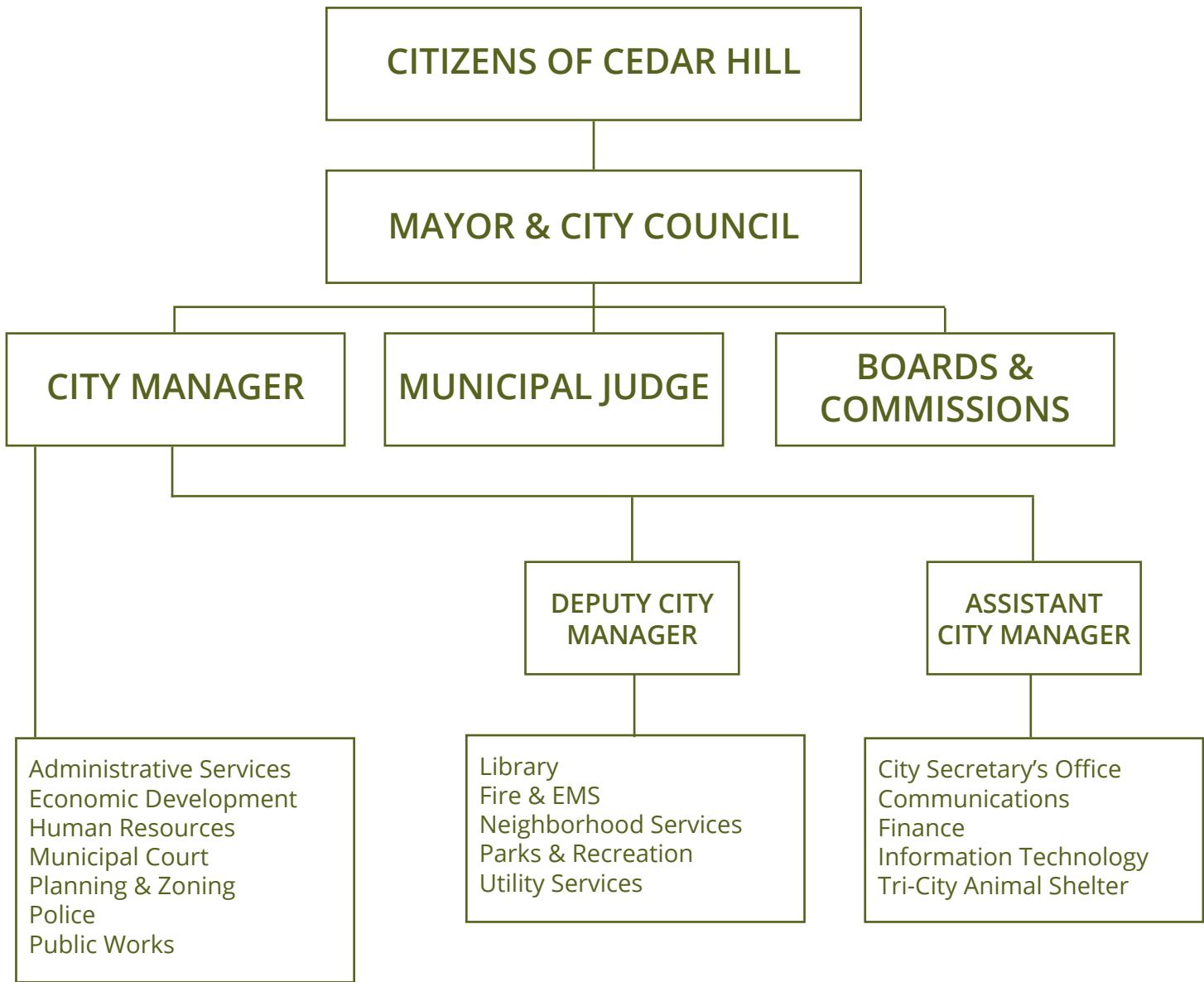
Additional details regarding the Distinguished Budget Presentation Award and criteria can be found on the GFOA website gfoa.org/budget-award.



INTRODUCTION

This section provides background information about the City of Cedar Hill to help the reader understand the City's organizational structure, mission, vision, values, and priorities. Additional statistical information can be found in the appendix of this document.

ORGANIZATIONAL CHART



OUR VISION, MISSION & VALUES

VISION

We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.

MISSION

The mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

PURSUING PREMIER

The city council envisions Cedar Hill as a premier city defined by the following characteristics:

DISTINCTIVE CHARACTER



SAFE



CLEAN



VIBRANT PARKS, TRAILS & NATURAL BEAUTY



ENGAGED COMMUNITY



STRONG & DIVERSE ECONOMY



EXCELLENT, SAFE & EFFICIENT INFRASTRUCTURE



TEXAS SCHOOLS OF CHOICE

WE VALUE

The city council believes that by communicating its values to the community, others will begin reflecting, articulating, promoting, and protecting the distinctive character of Cedar Hill.



PEOPLE & RELATIONSHIPS



STEWARDSHIP



HIGHEST ETHICAL STANDARDS, BEHAVIOR & INTEGRITY



SERVANT LEADERSHIP

STRATEGIC PRIORITIES

Each year the City Council holds a strategic planning retreat where they set the organization's strategic priorities for the year. These priorities guide the organization's efforts and provide a framework for developing a budget consistent with the City Council's vision for Cedar Hill. The following priorities are directly reflected in the budget for FY2023-24:



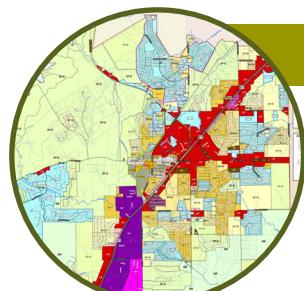
PUBLIC SAFETY

- Recruit and retain high quality public safety personnel by ensuring market competitiveness
- Support neighborhood safety through engagement opportunities and communication
- Implement the regional public safety radio system for enhanced interoperability and coordination with our regional police and fire partners
- Develop joint public safety strategic plan



BOND IMPLEMENTATION

- Fund and implement operations & maintenance plans for new Library, Museum, Signature Park & Trail and the Lagoon at Virginia Weaver Park
- Engage and encourage Minority and Women-owned Business Enterprises (M/WBEs) in procurement opportunities
- Seek public input on bond projects and provide updates on progress



PLANNING & DEVELOPMENT

- Finalize Dallas County participation in TIF Zone #1
- Develop and execute strategies to achieve the open space goals of the Comprehensive Plan
- Update city codes and policies necessary to implement the 2022 Comprehensive Plan



COMMUNICATIONS

- Plan and implement targeted communications campaigns and initiatives
- Develop a plan to establish a cohesive identity for the Nature Corridor and expansion of the brand identity of Cedar Hill
- Make specific outreach efforts to the Hispanic/Latino community and adults 55+



COMMUNITY ENGAGEMENT & NEIGHBORHOOD REVITALIZATION

- Continue leadership development and recognition programs: Citizens Leadership Academy, Boards & Commissions, Neighborhood Leaders, Distinctive Character
- Implement transportation program for seniors and people with disabilities
- Expand engagement at key community programs and events



BUDGET SUMMARY

This section shares a summary of this year's budget and provides details on how the budget is developed. An overview of the City's fund structure and accounting methods are also included in this section.

FY2023-2024 BUDGET HIGHLIGHTS

PROPERTY VALUES

Each year, the Dallas and Ellis Central Appraisal Districts provide the City with certified tax rolls of all properties inside Cedar Hill's city limits. The certified tax rolls received in July 2023 total \$5,915,563,293. When adding in values in dispute (protests) and deducting Tax Increment Financing (TIF) captured value, the net taxable value is \$5,849,190,768. The increase in net taxable values from the prior year is \$566,541,528 or 10.72%. Of this amount, \$162,230,864 is from new construction added to the tax rolls between January 1, 2022 and December 31, 2022.

The average taxable value for a single-family home in Cedar Hill is \$280,610, an increase of \$20,430 from the previous year.

PROPERTY TAX RATE

The adopted FY2024 budget decreases the City's tax rate to \$0.646525, which is \$.01048 lower than the tax rate in FY2023. Of the total tax rate, \$0.462656 is dedicated to maintenance and operations, and \$0.183869 is dedicated to debt service payments.

At a property tax rate of \$0.646525, the municipal property tax paid on the average single-family home in Cedar Hill will be \$1,814 annually. The adopted tax rate allows the City to maintain the services infrastructure, and amenities that are the foundation to everyday life in Cedar Hill for about \$5 per day for the average homeowner.

GENERAL FUND

GENERAL FUND REVENUES

General Fund FY2024 revenues are projected at \$49,005,851, which is a 6.9% or \$3,168,089 increase over the prior year budget. The increase is primarily due to increases in property tax and sales tax revenue. Changes from the previous year's budget in General Fund revenues are discussed below.

Revenues:	2022-2023 Budget	2022-2023 Estimate	2023-2024 Proposed	% of total	% Variance (budget)
Property Taxes	25,323,551	25,420,000	27,332,248	55.8%	7.9%
Sales & Mixed Beverage Taxes	11,038,393	11,720,000	12,071,600	24.6%	9.4%
Franchise Fees	3,520,434	3,436,434	3,529,787	7.2%	0.3%
Permits and licenses	1,092,700	1,146,500	1,026,000	2.1%	-6.1%
Charges for Services	2,052,695	2,029,500	1,883,575	3.8%	-8.2%
Fines & Fees	1,149,800	977,893	1,080,000	2.2%	-6.1%
Miscellaneous	185,000	760,137	584,000	1.2%	215.7%
Charges to Other Government	536,700	531,200	537,200	1.1%	0.1%
Intergovernmental Sources	293,420	574,920	253,017	0.5%	-13.8%
Transfers In	645,069	645,069	708,424	1.4%	9.8%
Total	45,837,762	47,241,653	49,005,851	100.0%	6.9%

FY2023-2024 BUDGET HIGHLIGHTS

Property Taxes - General Fund property tax revenue is increasing by \$2,008,697 or 8% over the prior year budget due to new construction and increases in existing property values. This amount includes current and delinquent taxes, penalties, and interest on late payments.

Sales and Mixed Beverage Taxes - Sales and mixed beverage taxes are budgeted for a combined total of \$12,071,600, an increase of \$1,033,207 or 9.4% over the prior year budget. Sales tax revenues increased in FY2023 due to inflation coupled with some growth and are expected to surpass the FY2023 adopted budget. FY 2024 sales tax revenues are conservatively budgeted to increase 3% over the FY2023 estimated ending revenues as the economic outlook remains uncertain.

Franchise Taxes - Total franchise taxes (use of city rights-of-ways) are projected at \$3,529,787, in line with the previous year's budget. The City's major franchise agreements are with our utility providers. Franchise fees are based on gross receipts from the customers and are impacted by growth or decline in accounts and weather which impacts consumption.

Permits and Licenses Fees - Total license and permit fees are projected at \$ 1,026,000 or 6.1% (\$66,700) less than FY2023. Permit fees are project to decrease as several large industrial projects were completed in the prior year.

Charges for Services - Charges for services totals \$1,883,575, an decrease of 8.2% or \$169,120. This decrease is primarily due to lower street construction fee revenue related to new development as several major new developments were completed in the prior year. Charges for services are revenue from fees as established by ordinance. There are no proposed scheduled service charge fee increases.

Fines - This category of revenue is generated from court, library and police departments and is projected to decrease \$69,800 or 2.2% from the previous year. The is primarily due to a decreased projection of municipal court revenue and elimination of burglar alarm fines.

Miscellaneous - This category is interest earnings and miscellaneous sources such as small donations, code abatements, copies, insurance proceeds and other miscellaneous revenues. This category is budgeted at \$584,000, an increase of \$399,000 over FY2023 due to rising interest rates in the City's investment portfolio.

Charges to Other Governments - This category is projected at \$537,200 which is just \$500 more than FY2023. This category is related to shared Best Southwest entities including the Regional Fire Training Officer and the Crime Analysis. The cities of DeSoto and Duncanville contribute a total of \$135,000 for these cost share programs. Also included in this category are charges to the City's Economic Development and Community Development Corporations and Public Improvement Districts for administrative functions including accounting, audit, and budget. The Cedar Hill Independent School District (CHISD) is charged in accordance with an agreement with the City for lease space on the third floor and maintenance of the Government Center. This annual charge to CHISD is budgeted at \$250,000

FY2023-2024 BUDGET HIGHLIGHTS

Intergovernmental – This category is budgeted at \$253,017, a decrease of \$40,403 or 13.8% under FY2023. Intergovernmental revenues are grants and shared resources from Federal and State Agencies. This category fluctuates from year to year based on the availability of grant programs and funding.

Transfers in – This category of revenue is from transfers from other City funds and are based on either a charge back for services provided or a fixed amount in support of a program initiative. The FY2024 transfers in are from the Landscape and Beautification Fund for \$250,000 which is to offset mowing and rights-of-way maintenance. The Water and Sewer fund shares in the cost of Information Technology Support (IT) provided by the General Fund, based on 25% of the total IT budget. This transfer is budgeted at \$458,424, an increase of 16% over FY2023.

COMPENSATION AND BENEFIT PLAN

The City desires to achieve the objective to provide a competitive and sustainable compensation and benefits program to retain and recruit high quality employees. The adopted budget includes a 3% merit increase for General employees. In this budget the City Council made a significant investment in public safety to address vacancies in the police and fire departments and to retain high quality personnel. The updated public safety plan included a 17% effective combined average merit and step increase for sworn police and fire personnel.

The City offers employees two medical plans, an Exclusive Provider Organization (EPO) and a high deductible Health Savings Account (HSA) plan and will remain with United Healthcare. The City has a self-insured medical plan, which provides more resiliency, service, and fiscal control over fully insured options. The reserve goal for the Health Insurance Fund is to obtain a fund balance in the Self-Insurance Fund to equal to an average of 6 months of claims.

GENERAL FUND EXPENDITURES BY FUNCTION

The General Fund is organized into four (4) major functions: General Government, Public Safety, Community Services, and Public Works. Each department or division is assigned to the appropriate major functional area. FY2024 operating expenditures in the General Fund total \$50,590,019, an increase of 9.6% or \$4,422,992 over FY2023. This increase is primarily due to a new public safety compensation plan and increased operating costs for the new Library, Museum, Signature Park & Trail facility.

Function	22-23 Budget	22-23 YE Est.	23-24 CM Proposed	B2B \$ Var.	B2B % Var.
Community Services	6,711,826	6,576,941	8,182,932	1,471,106	21.9%
General Government	7,108,492	6,993,033	7,590,933	482,441	6.8%
Public Safety	29,582,742	29,075,754	32,048,548	2,465,806	8.3%
Public Works	2,763,967	2,631,628	2,767,606	3,639	0.13%
Total	46,167,027	45,277,357	50,590,019	4,422,992	9.6%

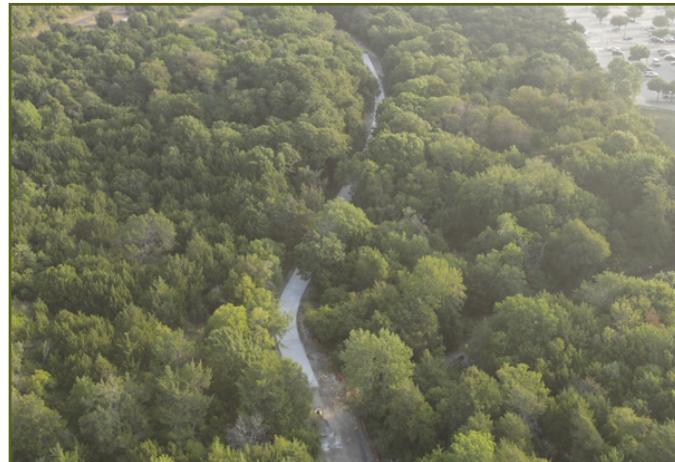
FY2023-2024 BUDGET HIGHLIGHTS

General Government - This function includes the Administration, Human Resources, Information Technology, Finance, Government Center and Non-departmental Departments. The General Government budget(s) total \$7,590,933 and is an increase of \$482,441 or 6.8% from FY2023. The increase is primarily due to compensation and benefits and annual maintenance costs for a new ERP system.

Public Safety - This function includes the Police, Animal Control, Fire, Emergency Management, Municipal Court, Code Enforcement and Animal Shelter Departments. The Public Safety budget(s) are increasing by 8.3% or \$2,465,806, due primarily to the new public safety compensation plan. The Public Safety budgets make up 63% or \$32,048,548 of the General Fund budget. The budget funds replacement of various public safety equipment including police vehicles, an ambulance, AED/defibrillators, and police department handguns.

Public Works - This function includes the Street and Fleet Maintenance Departments. The Public Works portion of the General Fund budget is 6% or \$2,767,606. The expenditures are projected increase 0.1% over FY2023.

Community Services - This function includes the Parks, Recreation, Library, Neighborhood Services and Planning Departments. This portion of the General Fund Budget is proposed at \$8,182,932, a 21.9% increase over FY2023. The increase is primarily driven by additional personnel, equipment, and supplies needed to operate the new Library, Museum, Signature Park & Trail project that was approved by voters in 2017 and will open in 2024.



HIGHLIGHTS FROM OTHER FUNDS

The **Animal Shelter Fund** is the primary fund for all expenditures and revenues supporting the Tri-City Regional Animal Shelter. The participating entities are Cedar Hill, Duncanville and DeSoto. The proposed budget is \$1,299,068, which includes debt costs on the outstanding bonds and operational costs of the tri-city facility. This is a decrease of 0.5% (6,459) over the FY2023 budget. The Tri-City Shelter is supported by all three participating entities contributions (\$1,147,500) as well as charges for services and donations. Each entity's participating share in costs are increasing 1.6% to compensate for decreased adoption fees.

FY2023-2024 BUDGET HIGHLIGHTS

The **Hotel Occupancy Tax Fund** accounts for local occupancy taxes collected from hotels and motels at 7% against gross room receipts net of deductible expenses. The proposed budget of expenditures for this fund are \$411,976 and reflects activities to support tourism. The FY2024 expenditures decrease 14.4% or \$69,203 from the prior year as a position was eliminated in the fund.

The City Council established the **JPL Nature Corridor Permanent Fund** and **JPL Nature Corridor Opportunity Fund** in April 2019 for the long-term preservation of the Joe Pool Lake asset and maximize fiscal stability of the asset. The majority of the funds are in the JPL Nature Corridor Permanent Fund, which provides a perpetual revenue stream for the preservation and development of the JPL recreational and economic asset, and to fund initiatives that are consistent with the principles that formed the rationale for the initial creation of the asset and benefit all Cedar Hill citizens. A total of \$64,650 in expenditures is budgeted for FY2024, which includes a \$57,150 transfer to the JPL Nature Corridor Opportunity Fund. The JPL Permanent Fund is projected to have a balance of \$20,131,539 at the close of fiscal year 2024. The JPL Nature Corridor Opportunity Fund was established to be the source of funds for JPL and nature corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects and potential initiatives associated with the JPL Nature Corridor. There are no expenditures anticipated for FY2024. The fund is projected to have a balance of \$494,892 at the close of the fiscal year 2024.

The **Landscape Beautification Fund** accounts for the funds generated by the solid waste disposal contract and accumulated as sanitation billing fees from customers. Revenues from customers and other miscellaneous fees are proposed at \$3,819,000. The proposed budget is \$3,391,059 and includes solid waste collection services of \$2,884,464. Remaining funds are utilized for city-wide contract mowing, landscape maintenance and beautification projects. The rates and charges are reviewed annually in accordance with the contract with the City's provider.

The **Crime Control and Prevention District Fund (CCPD)** is governed by a Board of Directors, which is comprised of the City Council. The City Council acting as the Crime Control and Prevention District Board of Directors adopted a \$1,503,227 budget to fund the Police And Community Team (PACT) unit and related community policing programs and expenses. The fund is supported by 1/8th of 1% on the City's sales tax. CCPD sales tax for FY2024 is \$1,508,950 which is a 9.63% increase over FY2023 adopted budget and a 3.5% increase over the FY2023 year-end estimate. The This budget supports and funds six (6) peace officers (4 Officers, 1 Corporal and 1 Sergeant). The CCPD fund also includes \$50,000 for participation with the Cedar Hill ISD for their school crossing guards. There are revenue sources (Child Safety Fees) from Dallas County and the City's municipal court to offset the City's portion.

The **Tax Increment Financing Fund (TIF No. 1)** is an economic development fund to be utilized in the City's economic development tool chest for financing and support of projects in the TIF District which includes Hillside Village, Midtown, and Historic Downtown. The Fund is supported through captured values on the City's property tax roll at 75% of taxable value. With a captured value of 75%, the budgeted tax revenue for FY2024 is \$1,067,194. The TIF is projected to end FY2024 with a fund balance of \$3,277,370.

FY2023-2024 BUDGET HIGHLIGHTS

Public Improvement Districts (PIDs) are funded through a special assessment on properties within the district and provide for capital improvements and common area maintenance within the district. PIDs are established by resolution of City Council after a petition process and public hearing. The City Council has approved and established five PIDs in Cedar Hill and all are considered subdivision maintenance PIDS. The City Council adopts the PID's annual budget, five-year service plan and annual assessment by City ordinance after receiving recommendations from the PID boards. This is done in conjunction with the City's budget process. The PID's annual assessment is based on a maximum rate of \$.10 (cents) per every \$100 of taxable value within the PID boundary.

The **Debt Service Fund** (sometimes referred to as the Interest and Sinking Fund) is used to account for the accumulation of resources for the repayment of general long-term debt. The proposed debt service tax rate for FY2024 is \$0.183869. Principal and interest payments with paying agent fees total \$13,215,107 for FY2024. These payments support the City's debt issued to fund capital improvements, including those authorized by voters in the 2017 bond election, which has been a strategic priority of the City Council. Summary schedules and detailed information on individual bond obligations can be found in the Debt Service Fund section of this budget document.

The **Water & Sewer Fund** accounts for water and sewer revenues collected to support the expenditures associated with the capital and operational needs of the utility. The overall revenues of the system are increasing by 10% or \$2,359,856 primarily due to water rate increases and modest growth projections. Proposed expenditures are budgeted at \$26,328,722 for FY2024, a 14.8% (\$3,398,004) increase over the prior year. This increase is due to increases in wholesale water and sewer costs from the City's providers because of inflation, regulatory compliance, and infrastructure investments. The Water and Sewer fund working capital balance is expected to end FY2024 at 34.29% (\$6,833,157) of operating expenditures.

The **Community Development Corporation (CDC) Fund** includes the \$6,407,568 budget recommended by the Community Development Corporation's Board of Directors. The operations portion of the CDC Budget is proposed to increase by 11.2% or \$378,547 which primarily due to personnel cost increases and the addition of two new positions: Nature & Open Space Coordinator and Therapeutic Specialist. This fund is supported by ½ of 1% of the City's total sales tax which is projected to increase 9.4% over FY2023 budget. The FY 2023 budget contains \$1,698,281 in transfers to the CDC Capital Fund for replacement of various equipment and facility maintenance projects.

The **Economic Development Corporation (EDC) Fund** includes the \$11,933,741 budget recommended by the Economic Development Corporation Board of Directors. This fund includes \$9,000,000 budget for incentives in the event that the board recommends funding economic development incentives to specific entities throughout the year. For more detail information regarding the fund's debt, incentive programs and strategies please refer to the EDC section of this document.

BUDGET PROCESS & CALENDAR

The annual operating budget for the City of Cedar Hill is the culmination of countless hours of review, research, analysis and discussions by the City Council and City staff. Public input is received on the budget throughout the year through surveys, public meetings and a myriad of citizen engagement opportunities.

STRATEGIC PLANNING

The budget process begins in the fall of the prior year with the City Council Strategic Planning Retreat, when the City Council reviews the City's vision and sets short- and long-term priorities. After the retreat, the City Manager works with department directors to align the City's plans activities with the City Council's strategic priorities.

BUDGET PREPARATION & SUBMITTALS

In February, the budget team provides revenue and expenditure forecasts and training materials to departments to begin their budget preparation. Departments submit their budgets to the City Manager for review in April. The department budgets include the resources needed to continue existing service levels and any requests for additional programs, services, or equipment.

The budget team, which includes staff from Finance, Human Resources, and the City Manager's Office, reviews the submittals for accuracy, analyzes trends, evaluates requests for new programs, and continues to update revenue and expenditure forecasts.

CITY COUNCIL REVIEW & CONSIDERATION

In the spring, the City Council begins their budget review with special workshops on capital items to prioritize projects and address financing options. In July, the City Council holds a preliminary budget workshop where the budget team shares major revenue and expenditure forecasts, environmental trends, and anticipated major budget impacts. At that time, the City Council gives initial direction on preparation of the proposed budget and new program requests.

In August, after the City receives certified tax rolls from the appraisal districts and a tax rate calculation from the tax assessor, the City Council holds a final budget workshop. At this time, the City Council reviews the proposed budget and provides any final feedback before the proposed budget is filed with the City Secretary and available for public review.

Public hearings are held on the budget and tax rate before the City Council votes to approve the budget in September. The City Council must adopt a final budget appropriation by ordinance by September 20 for fiscal year start date on October 1.

IMPLEMENTATION, MONITORING & AMENDMENTS

The fiscal year begins on October 1. Department directors are responsible for approving and operating within budgetary controls established after adoption of the budget via quarterly revenue and expenditure statements. The City Council appropriates resources at the fund level; changes to the budget at the fund level must be amended by the City Council.

BUDGET PROCESS & CALENDAR

November 18 & 19	City Council Strategic Planning Retreat
February 21	Budget kick-off meeting with staff
April 6	Departments submit budgets and program requests
April 17 - MAY 5	Budget review with departments Budget team prepares revenue assumptions and projections
May 5 - 19	Budget team compiles budget data into master documents
May 2	City Council CIP Workshop: Streets, Parks, Facilities
May 22 - 26	City Manager budget review with departments
June 13	CCPD Board meeting, public hearing, and budget adoption City Council public hearing and adoption of CCPD Budget
July 18	City Council Preliminary Budget Presentation
July 25	Certified rolls of appraised values from Chief appraisers
August 4	Receive tax calculation from Dallas County Tax Assessor
August 11	City Council Final Budget Workshop Proposed Budget is filed with City Secretary
August 22	City Council approves certified rolls, sets proposed tax rate by record vote, schedules and announces public hearings
August 23	City publishes notices of tax rate and budget public hearings on website and schedules publication in Focus Daily News
September 12	City Council holds public hearings on budget, tax rate, and PID assessments and approves by ordinance

FUND STRUCTURE

The financial structure of the budget is organized by funds. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts for recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally, funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City of Cedar Hill's financial structure includes four categories of funds: Governmental Funds, Proprietary Funds, Fiduciary Funds and Component Units. All four fund categories are utilized in this budget. **Governmental** Funds are used for most government activities such as general operating, debt service, and infrastructure. **Proprietary** Funds are based on the premise that the city service should be conducted as a business with user fees covering expenses. **Fiduciary** Funds are funds in which the government acts as a trustee or agent for an outside entity, organization or other governmental units – usually a trust such as a Pension Trust. **Component Units** are legally separate organizations for which the elected officials of the primary government are financially accountable.

For budget purposes, a Major Fund is any fund whose revenues or expenditures constitutes more than 10% of the total appropriated budget. **Cedar Hill Major Funds are General Fund, Debt Service Fund and the Water and Sewer Fund.** Descriptions of the funds maintained by the City are listed below.

GOVERNMENTAL FUNDS

General Fund – the general operating fund for the City. Revenues include property, sales and other taxes, franchise fees, fines, licenses and fees for services. Operating expenditures provide support for most traditional tax-supported municipal services, such as Public Safety, Parks and Recreation, Library, Administration, Planning and Zoning, Neighborhood Services and Public Works operations.

Special Revenue Funds – account for the accumulation and disbursement of legally restricted resources to expenditures for a specific purpose. Funds under this category include the Police Forfeiture Fund, Hotel Occupancy Tax Fund, Public Education (PEG) Fund, Animal Shelter Fund, JPL Nature Corridor Permanent Fund, JPL Nature Corridor Opportunity Fund, Library Donation Fund, Crime Control and Prevention (CCPD) Fund, the Tax Increment Financing Fund (TIF) and several other funds. Please see the complete listing in the Special Revenue Funds section.

Debt Service Funds – account for the accumulation of resources for expenditures related to general long-term debt, including principal, interest, and other related costs. The resources are generated by a tax levy based on property values and are used to pay debts incurred through the sale of bonds, certificates of obligation, notes payable and other debt instruments. The bonds finance long-term capital improvements to streets, parks, buildings and other infrastructure.

Capital Project Funds – account for the accumulation of resources designated to construct or acquire capital facilities and improvements. Resources include proceeds from sales of general obligation bonds, certificates of obligation, TxDOT funds, Impact fees and transfers from operating funds.

FUND STRUCTURE

PROPRIETARY FUNDS

Enterprise Funds – account for operations that are financed and operated in a manner similar to private business; the intent of the City is to provide goods or services to the general public on a continuing basis that will be financed or recovered through user charges. The City maintains a few Enterprise Funds all related to Water and Sewer (Operations and Capital).

Internal Service Funds – funds designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include the Equipment Fund and the Self-Insurance Fund. Charges are billed to departments to recover costs that are incurred by these funds.

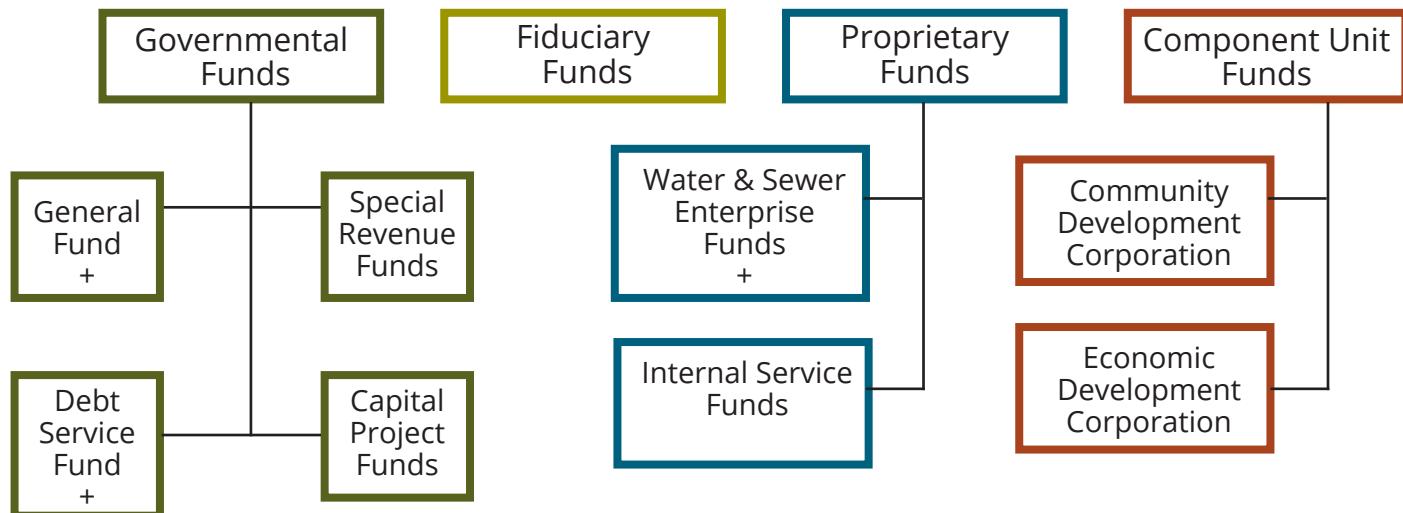
FIDUCIARY FUNDS

The City maintains a few fiduciary funds that account for transactions for private trust – such as the Police Pension Fund.

COMPONENT UNITS

The City maintains two funds that account for transactions for component units – the Community Development Corporation and the Economic Development Corporation.

CITY OF CEDAR HILL FUND STRUCTURE



+ Denotes Major Funds

DEPARTMENT RESOURCES BY FUND

The matrix below shows the funding of departments by fund within the budget. Listed across the top of the matrix are significant funds. The departments are listed in the first column. An "X" indicates the correlation between departments and funds.

ID#	Department	0001 General Fund	0100 Water & Sewer Fund	0301 Animal Shelter Fund	0302 Hotel Tax Fund	0304 Municipal Court Fund	0308 CDC Fund	0309 EDC Fund	0312 Library Donation Fund	0322 CCPD Fund
100	Administration	X								
110	Human Resources	X								
130	Information Technology	X								
150	Finance	X	X							
190	Utility Services		X							
195	Government Center	X								
199	Non-Departmental	X								
310	Police	X								
320	Police CCPD									X
330	Animal Control	X								
340	Fire	X								
350	Emergency Management	X								
360	Municipal Court	X				X				
370	Code Enforcement	X								
380	Animal Shelter	X		X						
400	CDC Administration						X			
405	Trail Maintenance							X		
410	Parks	X								
415	Valley Ridge Park						X			
430	Recreation	X								
435	Recreation Center						X			
450	Library	X							X	
470	Neighborhood Services	X								
480	Historic Downtown	X								
520	Planning & Zoning	X								
610	Economic Development							X		
611	Tourism & Marketing				X					
700	Public Works Administration		X							
710	Streets & Drainage	X								
750	Fleet Maintenance	X								
760	Water & Sewer Operations		X							
799	Non-Departmental Debt Service		X							

BASIS OF BUDGETING & ACCOUNTING

The budgets for the Governmental Funds are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both available and measurable except where the accrual basis is specified by generally accepted accounting principles. Expenditures are recognized when the services or goods are received, and the liabilities are incurred.

Budgets for the Proprietary Funds are prepared on the full accrual basis of accounting under which transactions are recognized when they occur regardless of timing or related cash flows.

Budgetary control is maintained at the department level in each departmental budget, and encumbrances are entered at the time a purchase order is issued. Unspent and unencumbered appropriations lapse at the end of the fiscal year, except for capital projects.

FINANCIAL POLICIES

The City of Cedar Hill has adopted financial policies that set guidelines for fiscal management practices that ensure the financial stability of the City. The FY2024 budget was prepared and adopted in compliance with these policies. Click on the name of the policy to view the document.

The Fund Balance and Fiscal Management Policy, updated on September 12, 2023, defines fund balance or working capital goals for each fund, establishes expenditure reporting and monitoring requirements, and sets policy related to debt financing and payments.

Fund Balance is the fund equity that is available for spending. The fund balance is classified depending on the relative strength of the spending constraints placed on the purposes for which resources can be used (spendable and nonspendable)

The Investment Policy, updated on September 12, 2023, sets guidelines for the City's cash management and investment practices to maximize revenue, ensure the public trust, and remain in compliance with legal requirements and limitations.

The Capital Assets Policy, updated on October 3, 2022, defines capital assets, assigns life expectancy to assets, and establishes practices for the purchase and accounting for fixed assets.

The City of Cedar Hill defines a balanced budget as a budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances. Fund balances may be appropriated for non-recurring expenditures. The FY2024 budget is balanced in accordance with this definition.

CITYWIDE BUDGET SUMMARY

The following Combined Budget Summary is intended to provide the reader a "high-level" summary of all funds of the City including all fund types. The Beginning Fund Balances are estimated and unaudited balances for fiscal year ending September 30, 2022. Each fund reflects estimated revenues and expenditures with ending fund balances for fiscal year ending September 30, 2023. The reader is also reminded that revenues and expenditures do not balance as some funds of the City are intended to be drawn down and spent on capital projects and other intentional and planned projects, incentives or programs during the fiscal year.

(Major and Non-Major Funds)	Beginning Fund Balances	Revenue	Expenditures	Net Change	Estimated Ending Fund Balances
Governmental Type Funds	\$ 37,011,406	\$ 62,951,584	\$ 64,155,126	\$ (1,203,542)	\$ 35,807,864
General Fund	15,016,757	49,005,851	50,590,019	(1,584,168)	13,432,589
Debt Service Fund	2,154,940	13,122,683	13,215,107	(92,424)	2,062,516
Street Construction Fund	2,943,244	70,500	-	70,500	3,013,744
Downtown/City Center Fund	638,389	13,000	-	13,000	651,389
Building Capital Maintenance Fund	3,479,744	50,000	-	50,000	3,529,744
Restricted Street (Prorata) Fund	405,981	10,000	-	10,000	415,981
Drainage Capital Fund	3,478,856	62,500	-	62,500	3,541,356
Regional Drainage Detention Fund	203,886	6,000	-	6,000	209,886
Park Development Fees	421,226	4,800	-	4,800	426,026
Street Impact Fees	8,268,383	606,250	350,000	256,250	8,524,633
Special Revenue Funds	28,487,439	9,338,244	7,015,907	2,322,337	30,809,776
Landscape and Beautification Fund	2,171,238	3,819,000	3,391,059	427,941	2,599,179
Hotel Occupancy Fund	1,087,835	548,250	411,976	136,274	1,224,109
Crime Control and Prevention District	1,093,097	1,571,950	1,503,227	68,723	1,161,820
JPL Nature Corridor Permanent Fund	19,597,589	598,600	64,650	533,950	20,131,539
JPL Nature Corridor Opportunity Fund	421,742	73,150	-	73,150	494,892
Animal Shelter Fund	360,624	1,268,400	1,299,068	(30,668)	329,955
PEG Fee Fund	827,073	96,000	10,000	86,000	913,073
Library Donation Fund	15,673	111,800	127,473	(15,673)	-
Regional Fire Training Fund	22,597	54,900	54,600	300	22,897
Traffic Safety Fund	0	0	-	-	-
Police State Forfeiture	110,622	17,000	21,100	(4,100)	106,522
Police Federal Forfeiture	194,863	31,000	106,878	(75,878)	118,985
Municipal Court Special Revenue Fund	84,147	49,000	25,876	23,124	107,272
Eco Devo Incentive (EDI) Fund	315,163	7,000	-	7,000	322,163
Tax Increment Financing Fund (TIF)	2,185,176	1,092,194	-	1,092,194	3,277,370
Public Improvement Districts	1,564,589	1,416,907	1,692,100	(275,194)	1,289,396
High Pointe PID	522,814	773,500	975,847	(202,347)	320,467
Waterford Oaks PID	473,471	251,850	277,131	(25,281)	448,190
Winding Hollow PID	110,132	76,280	78,274	(1,994)	108,138
Windsor Park PID	217,633	138,400	216,960	(78,561)	139,073
Cedar Crest PID	240,539	176,877	143,888	32,989	273,528
Fiduciary Funds	84,015	3,000	12,075	(9,075)	74,940
Police Pension Fund	84,015	3,000	12,075	(9,075)	74,940
Component Units	15,662,142	12,005,401	18,341,309	(6,335,909)	9,326,235
Community Development Corporation Fund	4,553,354	7,320,951	6,407,568	913,382	5,466,737
Economic Development Corporation Fund	11,108,788	4,684,450	11,933,741	(7,249,291)	3,859,498
Enterprise Type Funds	13,863,627	26,522,200	26,458,722	63,478	13,927,105
Water and Sewer Fund	9,469,081	25,886,800	26,328,722	(441,922)	9,027,159
Water Impact Fee Fund	2,194,816	429,400	65,000	364,400	2,559,216
Sewer Impact Fee Fund	673,105	165,000	65,000	100,000	773,105
Water and Sewer Prorata Fund	116,836	18,000	-	18,000	134,836
Water and Sewer Special Projects Fund	1,409,789	23,000	-	23,000	1,432,789
Internal Service Funds	4,314,966	6,033,386	6,393,716	(360,330)	3,954,636
Equipment Replacement Fund	1,913,420	1,121,229	1,269,966	(148,737)	1,764,683
Self-Insurance Fund	2,401,546	4,912,157	5,123,750	(211,593)	2,189,953
Total City Wide Summary (sources and uses)	\$ 100,988,184	\$ 118,270,722	\$ 124,068,955	\$ (5,798,235)	\$ 95,189,952

* Funds Not Included: Grant Fund (0321), CDBG Fund (0307), PD Seizure Fund (0305) CDC Capital (2045)- Not Budgeted & Capital Funds Adopted Under Separate Ordinance

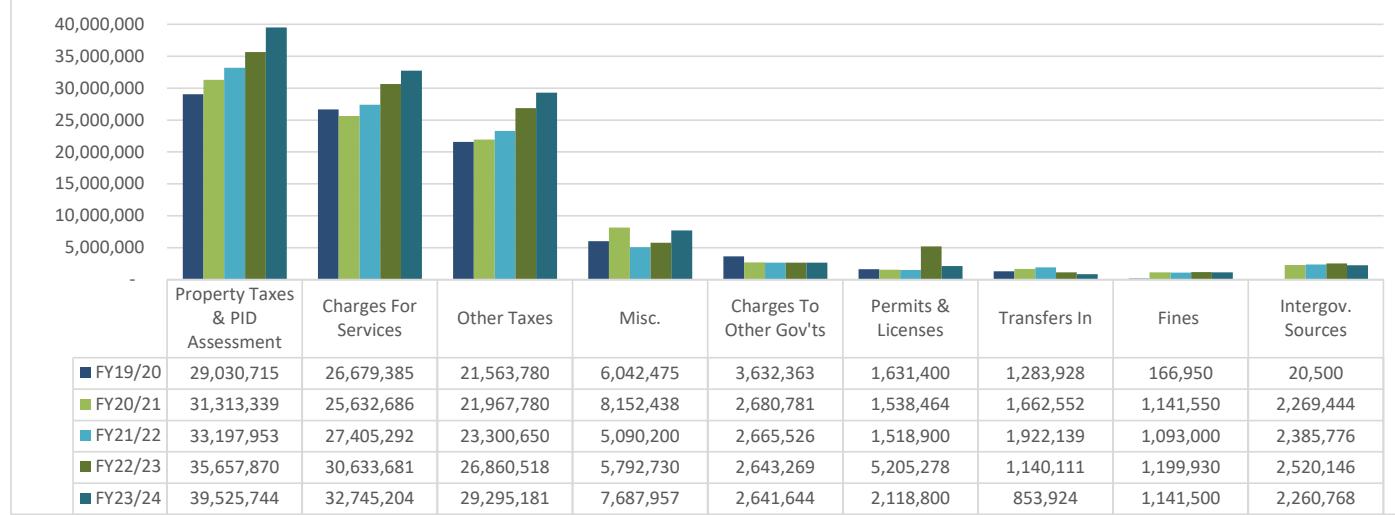
CITYWIDE REVENUE

The FY2024 budgeted revenues were prepared based on historical trend analysis and with conservative estimates for growth-oriented revenues. Total Citywide revenues are projected to increase by 6.6 million, which is a 6% increase, over the prior year's budget. The increase is driven by projected growth in property tax, sales tax, charges for services, and interest income. The other taxes revenue category includes sales taxes and franchise fees which contributes \$2.4 million in new revenue for the year. The charges for services revenue category, will provide an additional \$2.1 million in new revenue which can be attributed to water/wastewater revenues as a result of scheduled rate increases. The revenue category of property taxes & PID assessments will increase by 10% which is the result of new construction and increases in property values.

Revenues from permits and licenses are expected to decrease by \$3 million from the prior years' budget as several large industrial projects completed the building permit process in FY2023. Transfers in decreased by 34% as the City will not make transfers from impact fees to cover debt service payments in this fiscal year. The charts below shows the revenue changes as compared to the prior year's budget.

Revenues By Category	FY21/22	FY22/23	FY23/24	Variance	% change
Property Taxes	33,197,953	35,657,870	39,525,744	3,867,874	10%
Charges For Services	27,405,292	30,633,681	32,745,204	2,111,523	6%
Other Taxes	23,300,650	26,860,518	29,295,181	2,434,663	8%
Miscellaneous	5,090,200	5,792,730	7,687,957	1,895,227	25%
Charges To Other Gov'ts	2,665,526	2,643,269	2,641,644	-1,625	0%
Permits and Licenses	1,518,900	5,205,278	2,118,800	-3,086,478	-146%
Transfers In	1,922,139	1,140,111	853,924	-286,187	-34%
Fines	1,093,000	1,199,930	1,141,500	-58,430	-5%
Intergovernmental Sources	2,385,776	2,520,146	2,260,768	-259,378	-11%
Grand Total	98,579,436	111,653,533	118,270,722	6,617,189	6%

Citywide Revenues by Category
Multiyear Comparison



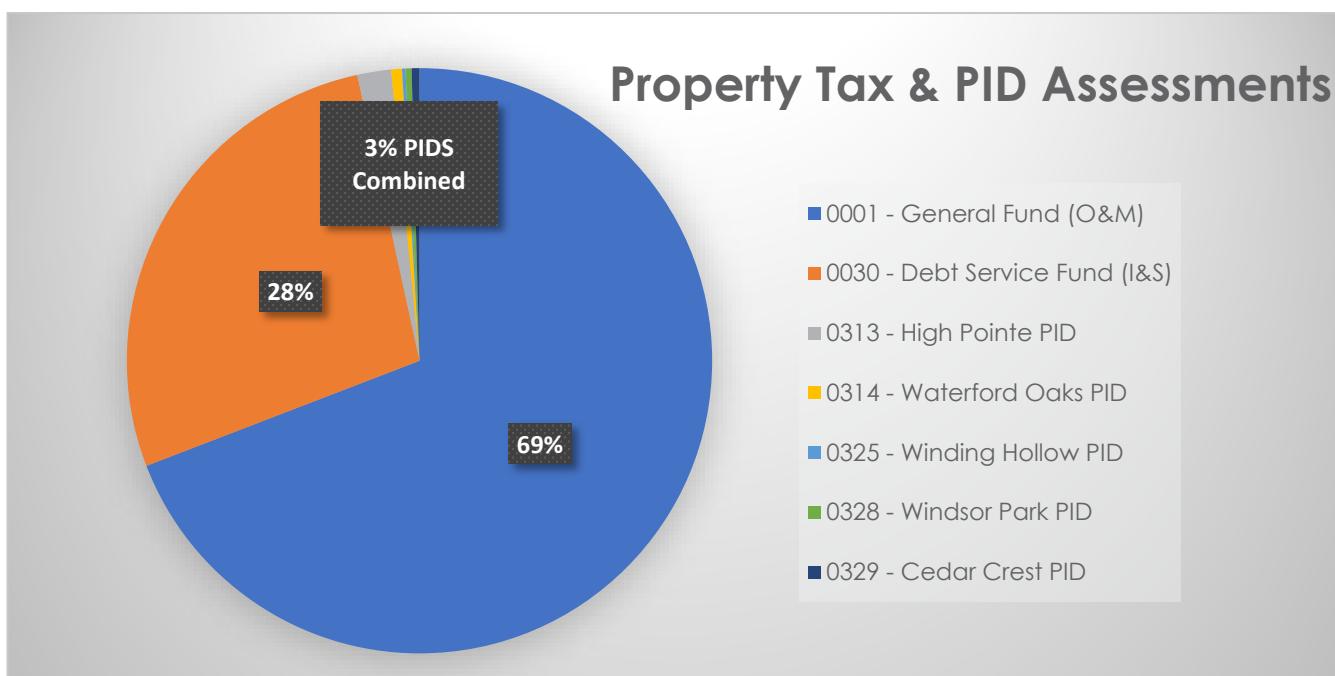
CITYWIDE REVENUE

PROPERTY TAXES & PUBLIC IMPROVEMENT DISTRICT (PID) ASSESSMENTS

Property Taxes and PID Assessments are combined into one revenue category. Together this category represents about 33% of the Citywide revenue which funds the operations of the city. This makes it the largest source of income for the City. The City of Cedar Hill adopted a tax rate of \$0.646525 per one hundred (\$100) dollars valuation of property. The property tax rate is explained in detail in the Tax Section of this document.

The City collects PID Assessments on behalf of five PIDs and serves in an administrative capacity. PIDs are formed when the majority of property owners in a defined geographical area formally petition the City to organize for the purpose of providing public improvements within the specified boundaries. During the formation, the property owners elect to assess a fee based on the appraised values of real property within the area. Currently all PIDs have an assessment rate of (\$0.10) per one hundred (\$100) of taxable value. These funds can only be used directly for specified improvements within the PID boundaries.

Property Taxes & PID Assessments by Fund	Amount	% of Total
0001 - General Fund (O & M)	27,332,248	69%
0030 - Debt Service Fund (I&S)	10,844,889	27%
0313 - High Pointe PID	735,000	2%
0314 - Waterford Oaks PID	236,050	1%
0325 - Winding Hollow PID	73,280	less than 1%
0328 - Windsor Park PID	133,400	less than 1%
0329 - Cedar Crest PID	170,877	less than 1%
Grand Total	39,525,744	



CITYWIDE REVENUE

CHARGES FOR SERVICES

The second largest revenue source for the City is the Charges for Services category which is about 27% of Citywide revenues. This category includes revenues based on the benefits-received principal which states that persons who directly benefit bear the burden of the cost. This category includes City services that can be divided into measurable units with the usage being easily attributed to the end-user. The largest portion of this revenue category is water and wastewater fees which is 78% of this category. The chart below details Charges for Services based on functional categories and budgeted funds.

Administrative Charges for Services includes lease revenue in the General Fund, solid waste and sanitation fees in the Landscape Beautification Fund and lease payback fees in the Equipment Replacement Fund.

Community Services Charges for Services includes field and pavillion rentals for City parks, softball, soccer and pool fees and fees for the Alan E. Sims Recreational Center.

Public Safety Charges for Services includes fire inspection fees, ambulance subscription fees, court fees not related to fines and all fees related to the Tri-City Animal Shelter.

Public Works/Utilities Charges for Services includes development fees, capital recovery fees, water and wastewater fees, water tank lease fees and pro rata fees.

Citywide Charges for Services by Fund & Function

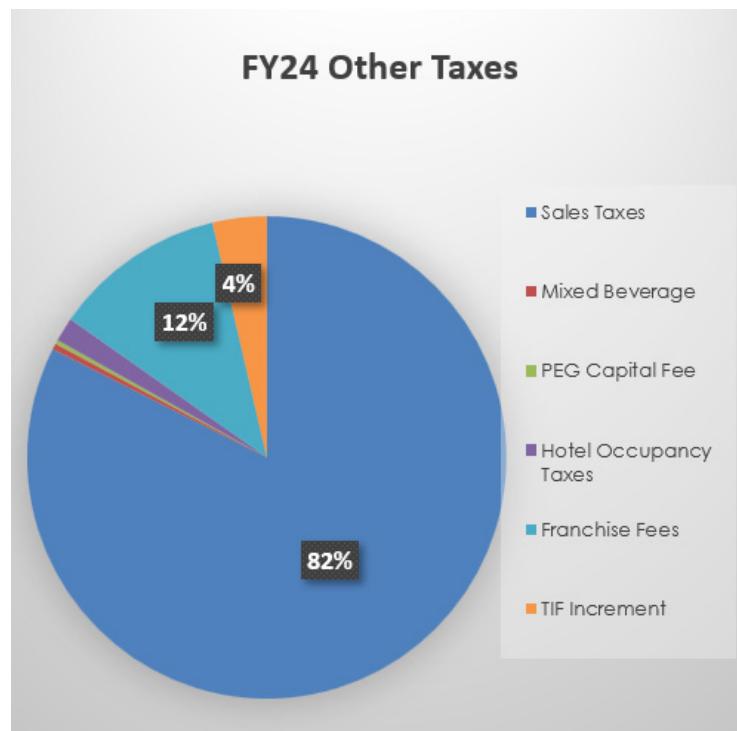
Sum of 24 Budget Data		Column Labels					
Fund/Function		Administrative Services	Community Services	Public Safety	Public Works/Utilities	Water/Sewer Capital	Grand Total
0001 - General Fund		85,000	250,075	1,278,500	225,000		1,838,575
0040 - Equipment Replacement Fund		1,011,229					1,011,229
0100 - Water and Sewer Fund				25,619,000			25,619,000
0301 - Animal Shelter Fund				70,900			70,900
0308 - Community Development Corporation Fund			371,500				371,500
0317 - Landscape and Beautification Fund		3,774,000					3,774,000
0322 - Crime Control and Prevention District				45,000			45,000
5003 - Water and Sewer Prorata Fund						15,000	15,000
Grand Total		4,870,229	621,575	1,394,400	25,844,000	15,000	32,745,204

CITYWIDE REVENUE

OTHER TAXES

The Other Taxes category is the third largest revenue source for the city (25% of all revenues). It includes sales taxes, franchise fees and hotel occupancy taxes. The tax revenue in this category is mostly based on economic factors such as consumer behavior and inflation. In recent years the City has seen very strong sales tax growth, but the FY2024 budget and long-term financial plans are based on conservative growth projects of 3-4 percent because of the volatility of this revenue source. The largest revenue source in this category is sales taxes (82%) which is collected by the General Fund, EDC Fund, CDC Fund and CCPD Fund. Franchise Fees represent in total 12% of this revenue category or \$3,409,787.

Other Taxes by Type and Fund	General Fund	PEG Fund	Hotel Motel Fund	CDC Fund	EDC Fund	CCPD Fund	TIF Fund	Total	% of Total
Sales Taxes	12,071,600			6,035,800	4,526,850	1,508,950		24,143,200	82%
Mixed Beverage	120,000							120,000	< 1%
PEG Capital Fee		80,000						80,000	< 1%
Hotel Occupancy Taxes			475,000					475,000	2%
Cable Franchise Fee	200,000							200,000	1%
Commercial Garbage Franchise Fee	130,000							130,000	< 1%
Electric Franchise Fee	1,600,000							1,600,000	5%
Gas Franchise Fee	305,000							305,000	1%
Telephone Franchise Fee	150,000							150,000	1%
W&S Franchise Fee	1,024,787							1,024,787	3%
TIF Increment								7,194	4%
Total	15,601,387	80,000	475,000	6,035,800	4,526,850	1,508,950	1,067,194	29,295,181	100%



CITYWIDE REVENUE

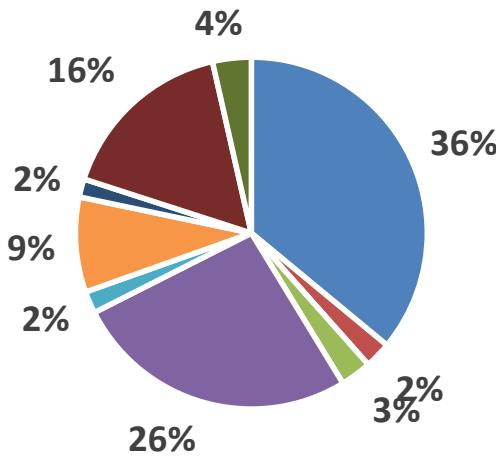
Multi-Year Consolidated Comparison	FY 20/21 Actuals	FY 21/22 Actuals	FY 22/23 Budget	FY 22/23 YE Estimate	FY 23/24 Budget
Governmental Funds	64,624,213	64,057,713	60,345,278	61,262,336	62,951,584
0001 - General Fund	46,336,503	42,951,136	45,837,762	47,241,653	49,005,851
0030 - Debt Service Fund	11,019,986	18,796,206	11,735,888	12,173,583	13,122,683
1000 - Building Capital Maintenance Fund	2,010,506	0	7,600	80,000	50,000
2511-2514 - Street Impact Fees	3,157,035	340,440	2,458,552	1,339,752	606,250
2600 - Street Construction Fund	36,569	937,009	41,300	75,500	70,500
2601 - Restricted Street (Prorata) Fund	3,249	2,141	2,100	12,000	10,000
2602 - Downtown/City Center Fund	5,530	3,842	3,600	16,000	13,000
2700 - Drainage Capital Fund	1,797,906	1,003,216	12,000	76,000	62,500
2701 - Regional Drainage Detention Fund	85,089	15,597	900	7,500	6,000
3000-3009 - Park Development Fees	171,841	8,127	245,576	240,348	4,800
Special Revenue Funds	8,376,755	6,754,000	8,099,396	8,832,326	9,338,244
0004 - PEG Fee Fund	84,056	86,464	83,600	100,613	96,000
0301 - Animal Shelter Fund	1,347,019	1,059,612	1,264,725	1,223,515	1,268,400
0302 - Hotel Occupancy Tax Fund	518,384	426,026	488,850	505,740	548,250
0304 - Municipal Court Special Revenue Fund	54,770	48,171	47,800	40,883	49,000
0306 - Police Forfeiture Fund	12,228	15,995	3,000	26,311	17,000
0310 - JPL Nature Corridor Permanent Fund	-188,162	243,791	186,400	670,199	598,600
0311 - JPL Nature Corridor Opportunity Fund	63,384	108,058	35,584	49,684	73,150
0312 - Library Donation Fund	28,548	23,839	20,600	32,400	111,800
0316 - Regional Fire Training	55,085	54,897	54,800	55,000	54,900
0317 - Landscape and Beautification Fund	4,148,099	2,876,212	3,699,782	3,750,569	3,819,000
0318 - Traffic Safety Fund	1,163	1,634	5,658	8,908	0
0320 - Police Federal Seizure	106,610	25,687	20,900	33,000	31,000
0322 - Crime Control and Prevention District	1,449,723	1,342,267	1,425,999	1,525,500	1,571,950
0326 - Eco Devo Incentive Fund	200,880	580	400	8,000	7,000
0327 - Tax Increment Financing (TIF) Fund	494,966	440,769	761,298	802,004	1,092,194
Public Improvement Districts	2,179,470	2,167,915	1,191,180	1,435,797	1,416,907
0313 - High Pointe PID	607,692	605,358	665,630	777,500	773,500
0314 - Waterford Oaks PID	182,336	180,218	203,150	252,650	251,850
0325 - Winding Hollow PID	54,465	53,459	61,400	75,790	76,280
0328 - Windsor Park PID	108,234	106,352	120,100	150,980	138,400
0329 - Cedar Crest PID	1,226,742	1,222,527	140,900	178,877	176,877
Fiduciary Funds	-19,523	19,178	1,200	10,141	3,000
0060 - Police Pension Fund	-19,523	19,178	1,200	10,141	3,000
Component Units	11,436,113	8,927,609	11,190,173	11,205,143	12,005,401
0308 - Community Development Corporation Fund	6,531,978	5,189,208	6,990,980	6,631,323	7,320,951
0309 - Economic Development Corporation Fund	4,904,135	3,738,402	4,199,193	4,573,820	4,684,450
Enterprise Funds	25,508,233	20,122,192	24,763,891	26,444,836	26,522,200
0100 - Water and Sewer Fund	24,686,300	19,792,380	23,526,944	25,291,516	25,886,800
5000 - Water Impact Fee Fund	640,684	231,243	876,003	828,420	429,400
5001 - Sewer Impact Fee Fund	169,312	82,598	331,544	274,900	165,000
5002 - Water and Sewer Special Projects Fund	-5,228	8,360	13,800	31,000	23,000
5003 - Water and Sewer Prorata Fund	17,165	7,610	15,600	19,000	18,000
Internal Service Funds	5,723,542	5,241,185	6,062,415	9,759,996	6,033,386
0040 - Equipment Replacement Fund	1,582,999	1,098,166	1,197,291	1,245,789	1,121,229
0092 - Self Insurance Fund	4,140,543	4,143,019	4,865,124	8,514,207	4,912,157
Grand Total	117,828,802	107,289,792	111,653,533	118,950,575	118,270,722

CITYWIDE EXPENDITURES

The FY2024 expenditures increased 7% or \$8,860,037 over the prior year. The increase is primarily due to inflationary factors, as costs for supplies, utilities, and rentals neared double digit increases. Personnel costs increased 7% due the addition of new positions to staff the new Library, Museum & Signature Park due to open in spring of 2024.

Citywide Expenses Comparison to Prior Year by Expense Category

By Category	FY21/22	FY22/23	FY23/24	Variance	% change
Personnel	38,588,752	41,483,039	44,662,718	3,179,679	7%
Supplies	2,029,840	2,747,431	3,018,211	270,780	9%
Maintenance	2,955,866	3,344,584	3,541,442	196,858	6%
Services	26,821,784	28,726,460	32,577,267	3,850,807	12%
Utilities	2,167,787	2,238,406	2,515,783	277,377	11%
Miscellaneous	7,419,057	10,628,690	10,833,723	205,033	2%
Leases/Rentals	1,273,079	1,474,086	2,077,184	603,098	29%
Debt/Transfers	17,324,143	18,561,766	20,437,730	1,875,964	9%
Capital Outlay	7,900,737	6,004,456	4,404,897	-1,599,559	-36%
Grand Total	106,481,045	115,208,918	124,068,955	8,860,037	7%



- Personnel
- Supplies
- Maintenance
- Services
- Utilities
- Miscellaneous
- Leases/Rentals
- Debt/Transfers
- Capital Outlay

CITYWIDE EXPENDITURES

Multi-Year Consolidated Comparison	FY 20/21 Actuals	FY 21/22 Actuals	FY 22/23 Budget	FY 22/23 YE Est	FY 23/24 Budget
Governmental Funds	56,941,117	53,514,955	60,345,279	57,678,100	64,155,126
0001 - General Fund	44,937,547	42,204,579	45,837,762	45,277,357	50,590,019
0030 - Debt Service Fund	10,920,308	10,919,738	11,735,889	11,651,243	13,215,107
1000 - Building Capital Maintenance Fund	-	-	7,600	-	-
2511-2514 - Street Impact Fees	1,006,679	376,668	2,458,552	749,500	350,000
2600 - Street Construction Fund	-	-	41,300	-	-
2601 - Restricted Street (Prorata) Fund	-	-	2,100	-	-
2602 - Downtown/City Center Fund	76,583	13,970	3,600	-	-
2700 - Drainage Capital Fund	-	-	12,000	-	-
2701 - Regional Drainage Detention Fund	-	-	900	-	-
3000-3009 - Park Development Fees	-	-	245,576	-	-
Special Revenue Funds	6,314,777	6,423,473	8,099,396	6,728,453	7,015,908
0004 - PEG Fee Fund	2,939	10,000	83,600	36,700	10,000
0301 - Animal Shelter Fund	1,174,569	1,136,180	1,264,725	1,232,202	1,299,069
0302 - Hotel Occupancy Tax Fund	374,966	334,554	488,850	439,601	411,976
0304 - Municipal Court Special Revenue Fund	31,432	26,958	47,800	24,664	25,876
0306 - Police Forfeiture Fund	2,355	27,743	3,000	18,700	21,100
0310 - JPL Nature Corridor Permanent Fund	60,948	69,139	186,400	41,872	64,650
0311 - JPL Nature Corridor Opportunity Fund	-	-	35,584	-	-
0312 - Library Donation Fund	52,009	37,500	20,600	37,575	127,473
0316 - Regional Fire Training	106,226	54,600	54,800	39,618	54,600
0317 - Landscape and Beautification Fund	3,029,339	3,113,577	3,699,782	3,397,078	3,391,059
0318 - Traffic Safety Fund	134,863	134,741	5,658	135,361	-
0320 - Police Federal Seizure	29,210	41,800	20,900	53,198	106,878
0322 - Crime Control and Prevention District	1,315,922	1,177,281	1,425,999	1,271,884	1,503,227
0326 - Eco Devo Incentive Fund	-	-	400	-	-
0327 - Tax Increment Financing (TIF) Fund	-	259,400	761,298	-	-
Public Improvement Districts	966,114	1,036,874	1,191,180	1,668,763	1,692,100
0313 - High Pointe PID	513,185	558,724	665,630	824,259	975,847
0314 - Waterford Oaks PID	190,722	186,778	203,150	208,098	277,131
0325 - Winding Hollow PID	55,347	52,158	61,400	69,243	78,274
0328 - Windsor Park PID	101,455	122,071	120,100	86,557	216,960
0329 - Cedar Crest PID	105,406	117,143	140,900	480,606	143,888
Fiduciary Funds	12,650	13,950	1,200	11,868	12,075
0060 - Police Pension Fund	12,650	13,950	1,200	11,868	12,075
Component Units	10,131,742	17,555,588	11,190,173	9,774,465	18,341,309
0308 - Community Development Corporation Fund	7,799,420	9,755,685	6,990,980	4,243,808	6,407,568
0309 - Economic Development Corporation Fund	2,332,322	7,799,903	4,199,193	5,530,657	11,933,741
Enterprise Funds	21,582,647	22,606,116	24,763,891	24,526,771	26,458,721
0100 - Water and Sewer Fund	21,057,647	22,039,450	23,526,944	24,441,771	26,328,721
5000 - Water Impact Fee Fund	325,000	345,833	876,003	65,000	65,000
5001 - Sewer Impact Fee Fund	200,000	220,833	331,544	20,000	65,000
5002 - Water and Sewer Special Projects Fund	-	-	13,800	-	-
5003 - Water and Sewer Prorata Fund	-	-	15,600	-	-
Internal Service Funds	5,322,328	5,330,089	6,062,415	9,594,233	6,393,716
0040 - Equipment Replacement Fund	891,115	964,900	1,197,291	1,673,108	1,269,966
0092 - Self Insurance Fund	4,431,213	4,365,189	4,865,124	7,921,125	5,123,750
Grand Total	101,271,375	106,481,045	111,653,534	109,982,652	124,068,955

CAPITAL IMPROVEMENT SUMMARY

The table below lists the capital projects adopted for FY2024 and those forecasted for the next five years. The Five-Year CIP is a long-term financial planning document adopted under separate ordinance by the City Council.

Estimated Expenditure (000's)	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total Estimated Cost
Project Name/No.						
Public Facilities Projects & Capital Equipment - Summary						
1. Main Door Hardware Replacement	\$ -	\$ -	\$ 28	\$ -	\$ -	\$ 28
2. Water Softening System Replacement	-	-	-	35	-	\$ 35
3. Council Chamber FF&E Replacement	-	20	-	-	-	\$ 20
4. Fire Pump Replacements	-	-	-	45	-	\$ 45
5. Electrical System Replacement - LED Upgrade	-	-	-	-	60	\$ 60
6. Door Hardware Replacement	-	-	-	-	10	\$ 10
7. CHPD ADA Doors	-	-	14	-	-	\$ 14
8. Public Safety- Fire Engine	-	1,100	-	-	-	\$ 1,100
9. Public Safety - Ambulance	390	390	-	-	-	\$ 780
10. Comprehensive Facilities Evaluation	-	100	-	-	-	\$ 100
Total	\$ 390	\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 2,192
Parks Capital Projects - Summary						
1. Future Trails	\$ 750	\$ 2,000	\$ 2,500	\$ -	\$ -	\$ 5,250
2. Dog Park	-	500	-	-	-	\$ 500
3. Downtown Trail Extension to Hwy 67 (Dallas County 7th Call)	-	700	-	-	-	\$ 700
4. David Rush Park Design	-	-	100	-	-	\$ 100
5. A.E.S Rec. Ctr. HVAC Replacement*	304	-	-	-	-	\$ 304
6. A.E.S Rec. Ctr. Roof Replacement*	121	121	121	-	-	\$ 363
7. Neighborhood Parks Improvements	1,650	-	-	-	-	\$ 1,650
8. Community Parks Improvements	120	-	-	-	-	\$ 120
9. Signature Park & Trail	250	-	-	-	-	\$ 250
Total	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 9,237
Streets Capital Projects - Summary						
1. Lake Ridge Parkway & Hwy 67 Interchange Project	\$ 279	\$ 279	\$ 279	\$ -	\$ -	\$ 837
2. Downtown Infrastructure Future Phases	4,000	1,000	4,000	1,000	4,000	\$ 14,000
3. Asphalt & Concrete Street Repair Program	1,250	-	1,250	-	1,250	\$ 3,750
4. Duncanville Rd Widening (7th Call-\$10,450,000)	2,000	4,000	3,550	-	-	\$ 9,550
5. Signal Light at N. Joe Wilson Rd & Calvert Dr.	400	-	-	-	-	\$ 400
6. Loop 9 ROW Participation Cost (TBD)	-	-	-	-	-	\$ -
7. Tidwell Street Bridge Replacement @ Hwy 67 (TBD)	-	-	-	-	-	\$ -
Total	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 28,537
Drainage Capital Projects - Summary						
1. 702 E. Pleasant Run Rd Drng Improv.	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ 450
2. Downtown Reg. Detention	-	500	700	-	-	\$ 1,200
Total	\$ 450	\$ 500	\$ 700	\$ -	\$ -	\$ 1,650
Water Capital Projects - Summary						
1. Cedar Hill Road Water Line Replacement, Ph. 2	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ 1,400
2. Hwy-67 EST Repair & Painting (\$2.0 Million)	1,300	700	-	-	-	\$ 2,000
3. Mount Lebanon Road Water Line	-	800	2,000	-	-	\$ 2,800
4. Hwy 67 Water Line (Pleasant Run to Joe Wilson)	-	500	-	-	-	\$ 500
5. Bennett Street Water Line Replacement	-	500	-	-	-	\$ 500
6. Lake Ridge GST Site Acquisition & Design (PW18-0006)	-	-	200	400	-	\$ 600
7. Parkerville EST Repair & Painting (\$2.0 Million)	-	-	300	1,700	-	\$ 2,000
8. Stonehill/Vineyard Water Line Connection	-	-	-	400	-	\$ 400
9. Lake Ridge GST Construction (\$2.5 Million)	-	-	-	-	1,750	\$ 1,750
10. Hendrick Water Line Replacement	-	-	-	-	700	\$ 700
Total	\$ 2,700	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,450	\$ 12,650
Sewer Capital Projects - Summary						
1. I&I Rehabilitation Program	\$ 500	\$ 200	\$ 750	\$ 200	\$ 750	\$ 2,400
2. Sewer Main in RO-1 (Vineyard Development)	-	-	-	500	-	\$ 500
3. Bennett Street Sewer Replacement	-	500	-	-	-	\$ 500
4. Lift Station Rehab Program	300	300	300	300	300	\$ 1,500
Total	\$ 800	\$ 1,000	\$ 1,050	\$ 1,000	\$ 1,050	\$ 4,900
GRAND TOTAL CAPITAL						
	\$ 15,464	\$ 14,210	\$ 16,092	\$ 4,580	\$ 8,820	\$ 59,166

CITYWIDE STAFFING SCHEDULE

For the FY2024 budget, a net of 13.91 Full-Time Equivalent (FTE) positions were added to the Community Services function. A Nature & Open Space Coordinator was added in CDC Admin, a parks crew was added for the new Signature Park & Trail, 7.78 FTEs were added to the Library for the new facility, and a research analyst was added to Economic Development. A coordinator position was eliminated from Tourism.

Staffing By Function & Department Based on FTE Calculations	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Proposed	Diff PY (#)
General Government	32.45	31.20	32.50	32.50	0.00
100 - Administration	8.50	8.50	8.50	8.50	0.00
110 - Human Resources	4.00	4.00	4.00	4.00	0.00
130 - Information Technology	5.20	5.20	5.50	5.50	0.00
150 - Finance	9.00	9.00	9.00	9.00	0.00
195 - Government Center	3.00	3.00	4.00	4.00	0.00
199 - Non-Departmental	2.75	1.50	1.50	1.50	0.00
Community Services	78.60	77.90	80.45	94.96	13.91
400 – CDC Admin	0.00	0.00	0.00	1.00	1.00
410 - Parks	17.55	16.55	16.62	21.75	5.13
415 - Valley Ridge Park	6.00	6.00	7.00	7.00	0.00
430 - Recreation	5.75	5.75	5.63	5.63	0.00
435 - A.E. Sims Rec. Center	23.00	23.00	23.50	23.50	0.00
450 - Library	13.30	13.30	13.80	21.58	7.78
470 - Neighborhood Services	2.00	2.00	3.00	3.00	0.00
480 - Historic Downtown	1.00	1.00	1.00	1.00	0.00
520 - Planning and Zoning	4.00	4.35	4.50	4.50	0.00
610 - Economic Development	4.00	4.00	4.00	5.00	1.00
611 - Tourism & Marketing	2.00	2.00	2.00	1.00	-1.00
Public Safety	204.00	207.00	210.50	210.50	0.00
310 - Police	86.50	87.00	89.00	89.00	0.00
320 - Police (PACT)	6.00	6.00	6.00	6.00	0.00
330 - Animal Control	2.00	2.00	2.50	2.50	0.00
340 - Fire	79.00	79.50	79.50	79.50	0.00
360 - Municipal Court	7.00	7.50	7.50	7.50	0.00
370 - Code Enforcement	12.00	13.00	13.00	13.00	0.00
380 - Animal Shelter	11.50	12.00	13.00	13.00	0.00
Public Works	58.00	60.00	60.00	60.00	0.00
190 - Utility Services	13.00	13.00	12.00	12.00	0.00
700 - Public Works Administration	11.00	11.00	12.00	12.00	0.00
710 - Street and Drainage	14.00	16.00	16.00	16.00	0.00
750 - Fleet Maintenance	3.00	3.00	3.00	3.00	0.00
760- Waste & Wastewater Operations	17.00	17.00	17.00	17.00	0.00
Grand Total	373.05	376.10	383.45	397.96	13.91

CITYWIDE PROGRAM REQUESTS

CITYWIDE PROGRAM REQUEST- FY23-24

#	FY23-24 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL PROGRAM COST	PROPOSED	FUND
1	Content Creator	(100) Administration	82,972	-	82,972	N	(0001) GENERAL
2	Chatbot	(100) Administration	6,700	-	6,700	N	(0001) GENERAL
3	Digital Signage	(100) Administration	-	9,600	9,600	Y	(0302) Hotel
4	Marketing Training- for Marketeers	(100) Administration	10,000	-	10,000	N	(0001) GENERAL
5	Cyber Security	(130) Information Technology	103,892	3,336	107,228	N	(0001) GENERAL
6	Citywide Camera System	(130) Information Technology	20,000	280,000	280,000	N	(0001) GENERAL
7	FT Purchasing & Contracts Manager	(150) Finance	127,117	-	127,117	N	(0001) GENERAL
8	Grant Accountant	(150) Finance	104,139		104,139	N	(0001) GENERAL
9	Building Maintenance Technician	(199) Non-Department	59,390	-	59,090	N	(0001) GENERAL
10	Drones	(310) Police		56,638	56,638	Y	(0320) FEDERAL FORFEITURE
11	Public Service Officer	(310) Police	68,275	-	68,275	N	(0001) GENERAL
12	Forensic Technician	(310) Police	96,388	60,000	156,388	N	(0001) GENERAL
13	Flock Cameras	(310) Police	30,000	3,500	33,500	N	(0001) GENERAL
14	Replace Dept Handguns	(310) Police	-	21,573	21,573	Y	(0322) CCPD
15	Four (4) Police Officers	(310) Police	488,684	203,402	692,086	N	(0001) GENERAL
16	Conversion of PT Fire Administrative Assistant to Full Time	(340) Fire	48,312		48,312	N	(0001) GENERAL
17	Alternative Response Vehicle (Squad Truck)	(340) Fire		172,137	172,137	N	(0001) GENERAL
18	Station Refresh Program	(340) Fire	106,300	-	106,300	N	(0001) GENERAL
19	Incident Command Software	(340) Fire	23,000	-	23,000	N	(0001) GENERAL
20	Fire & EMS Records Management Software	(340) Fire	23,100	-	23,100	N	(0001) GENERAL
21	Building Inspector	(370) Code	86,690	37,000	123,690	N	(0001) GENERAL
22	Permit Tech	(370) Code	67,350	-	67,350	N	(0001) GENERAL
23	Signature Park Crew	(410) Parks	280,000	105,000	385,000	Y	(0001) GENERAL
24	Dump Bed Trailer, Landscape Trailer, Flatbed Tilt Trailer	(410) Parks		36,200	36,200	N	(0001) GENERAL
25	Special Event Coordinator	(430) Recreation	86,333		86,333	N	(0001) GENERAL
26	Holiday on the Hill Drone Show	(430) Recreation	60,000	-	60,000	N	(0001) GENERAL
27	New Library Staffing & Operations	(450) Library	639,375		639,375	Y	(0001) GENERAL
28	Downtown Décor + Programming	(480) Main Street	20,000	-	20,000	N	(0001) GENERAL
29	Development Code Re-Write	(520) Planning	-	300,000	300,000	Y*	(0001) GENERAL

CITYWIDE PROGRAM REQUEST

CITYWIDE PROGRAM REQUEST- FY23-24

#	FY23-24 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL PROGRAM COST	PROPOSED	FUND
30	Field Technician + Vehicle	(190) Utility Services	65,078	34,500	99,578	N	(0100) WATER/SEWER
31	Customer Service Representative	(190) Utility Services	55,994	-	55,994	N	(0100) WATER/SEWER
32	Environmental Specialist	(700) PW Admin	107,037	-	107,037	N	(0100) WATER/SEWER
33	Wildlife Officer	(380) Animal Shelter	68,365	-	68,365	N	(0301) ANIMAL SHELTER
34	Recognition Program	(380) Animal Shelter	4,000		4,000	N	(0301) ANIMAL SHELTER
35	Business Listings & Event Calendar Management	(611) Tourism	17,000	8,000	25,000	N	(0302) HOT FUND
36	Outdoorable Festival	(611) Tourism	71,700	-	71,700	N	(0302) HOT FUND
37	Nature & Open Space Coordinator	(400) CDC Admin	96,968		96,968	Y	(0308) CDC
38	Trail Design Services	(400) CDC Admin	-	600,000	600,000	Y	(0308) CDC
39	Ride-On Blower	(405) Trail Ops + Maint		11,500	11,500	Y	(0308) CDC
40	Valley Ridge Playground Replacement	(415) Valley Ridge		120,000	120,000	Y	(0308) CDC
41	Field Rake w/Laser Technology	(415) Valley Ridge		39,000	39,000	Y	(0308) CDC
42	Event Room Improvements	(435) Recreation Center		273,000	273,000	Y	(0308) CDC
43	Indoor Track Removal & Replacement	(435) Recreation Center		94,000	94,000	Y	(0308) CDC
44	HVAC Set-Aside	(435) Recreation Center		303,333	303,333	Y	(0308) CDC
45	Roof Replacement Set-Aside	(435) Recreation Center		120,948	120,948	Y	(0308) CDC
46	Gym/Barnyard Window Replacement	(435) Recreation Center		28,500	28,500	Y	(0308) CDC
47	Fitness Equipment Replacement	(435) Recreation Center		58,000	58,000	Y	(0308) CDC
48	Pt Therapeutic Specialist	(435) Recreation Center	30,862		30,862	Y	(0308) CDC
49	Vehicle Purchase	(435) Recreation Center		36,620	36,620	Y	(0308) CDC
Total Unfunded Programs Y1 Cost			3,155,021	3,015,787	6,150,508	-	

(*) Programs that are partially funded- see the department section for details

Proposed Programs by Funding Source	
(0001) GENERAL FUND	1,124,375
(0302) HOTEL FUND	9,600
(0308) CDC FUND	1,812,731
(0320) FEDERAL FORFEITURE FUND	56,638
(0322) CCPD FUND	21,573
TOTAL	3,024,917

CITYWIDE EQUIPMENT REQUESTS

CITYWIDE EQUIPMENT REQUEST - FY23-24					
Equipment Requested by Type & Funding Source:					
DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	FUNDED:	Annual Lease Amount
[130] Information Systems		\$ 325,000			\$ 56,350
50 desktop Computers	R	45,000	5	X	10,350
Citywide Camera System	N	280,000	7		46,000
[190] Utility Services		\$ 111,450			\$ 23,559
New Truck (MR-9164 / FA#0002753)	R	40,250	5	X	7,812
New Truck (MR-2589 / FA#0002891)	R	36,700	5	X	7,812
New Truck- (Program 1- Field Tech)	N	34,500	5		7,935
(310) Police		\$ 797,441			\$ 215,924
Police Large SUV (PD-2921 FA#0002993)	R	84,786	4	X	24,376
Police Large SUV (PD-7200 FA#0003424)	R	83,145	4	X	23,904
Police Large SUV (PD-6869 FA#0003423)	R	83,145	4	X	23,904
Police Large SUV (PD-4355 FA#0003421)	R	85,300	4	X	24,524
Police Large SUV (PD-4599 FA#003420)	R	83,145	4	X	23,904
Police Front-Line Vehicle (PD-1561 FA#0002169)	R	64,300	7	X	10,564
Motorcycle (M-2 FA#0003076)	R	37,580	5	X	8,643
New Vehicle (Program 2)	N	60,000	5		17,250
New Vehicle (Program 3)	N	79,701	4		22,914
New Vehicle (Program 3)	N	79,701	4		22,914
Drone Full Service System (2)	N	56,638	5	X - Fed.Forf.	13,027
[340] Fire Department:		\$ 388,137			\$ 43,450
(4) LifePack-Defibulators	R	200,000	7	X	37,714
(2) Thermal Imaging Cameras	R	16,000	7	X	3,017
Alternative Response Vehicle (Squad Truck)	N	172,137	7		2,719
[360] Municipal Court:		\$ 73,300			\$ 16,844
New Vehicle (Marshall) FA#0002536	R	73,300	5	X	16,844
(370) Code Enforcement		\$ 37,000			\$ 8,510
New Truck (Building Inspector)	N	37,000	5		8,510
(405) CDC- Trails		\$ 11,000			\$ 2,530
New Ride on Blower	N	11,000	5		2,530

CITYWIDE EQUIPMENT REQUESTS

CITYWIDE EQUIPMENT REQUEST - FY23-24					
Equipment Requested by Type & Funding Source:					
DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	FUNDED:	Annual Lease Amount
[410] Parks Department:		\$ 254,465			\$ 55,561
New Truck (LIP Crew)	N	70,000	5	X	16,100
New Zero Turn Mowers (LIP Crew)	N	26,000	5	X	5,980
New Trailer (LIP Crew)	N	9,000	7	X	1,479
Dump Bed, Landscape & Flatbed Tilt Trailer	N	36,200	7		5,947
Zero Turn mower (PA-7573 / FA#0002307)	R	12,585	5	X	2,895
Zero Turn mower	R	12,585	5	X	2,895
Zero Turn mower (PA-8687 / FA#0002886)	R	12,585	5	X	2,895
Riding Mower (PA-7572 / FA#0002309)	R	12,585	5	X	2,895
Riding Mower (PA-3676 / FA#0002539)	R	12,585	5	X	2,895
Turn Mower (PA-9768 / FA#0002648)	R	12,585	5	X	2,895
Turn Mower (PA-3355 / FA#0002647)	R	12,585	5	X	2,895
Deck Mower (PA-4714 / FA#0002733)	R	12,585	5	X	2,895
Huster Mower (PA-2281 / FA#0003328)	R	12,585	5	X	2,895
(415) CDC Valley Ridge		\$ 39,000			\$ 8,970
Field Rake	N	39,000	5	X	8,970
[435] AES Rec. Center Department:		\$ 108,000			\$ 21,763
Fitness Equipment	R	58,000	5	X	13,340
New Double Cab Truck	N	50,000	5	X	8,423
[710] Streets Department:		\$ 290,000			\$ 47,723
Utility Truck	R	65,000	5	X	14,950
LITTLE SQUIRT - EPOXY METERING SYSTEM (FA#0001370)	R	27,000	5	X	5,994
Backhoe (ST-4213 / FA#0002304)	R	150,000	10	X	17,250
equipment trailer (ST-2685 / FA#0000882)	R	23,000	7	X	3,779
Line Laser Striping & Barrel	R	25,000	5	X	5,750
(750) Fleet		\$ 11,000			\$ 1,581
Power Washer	R	11,000	8	X	1,581
[760] Water/Sewer		\$ 244,000			\$ 35,535
New Truck (WA-3834 / FA#0002686)	R	65,000	5	X	11,960
New Truck (WA#9544 / FA#0001294)	R	131,000	10	X	15,180
Equipment Trailer (WA-9288 / FA#0001933)	R	23,000	10	X	2,645
Video Surveillance System (FA#0002555)	R	25,000	5	X	5,750
Total Requested		2,689,793			
Replacements		1,040,877			
New Items		1,648,916			

PROPERTY TAX INFORMATION

Truth-in-taxation is a concept embodied in the Texas Constitution that requires local taxing units to make taxpayers aware of tax rate proposals. The City of Cedar Hill is in strict compliance each fiscal year with the Texas Constitution in regard to legal publication of the City's calculated tax rates as seen in the Chart below.

The 86th Legislature changed the terminology and process for adopting a tax rate with the approval of Senate Bill 2. This legislature created the law enacting the No New Revenue Rate (NNR). The NNR is the rate needed to effectively raise the same amount of tax revenue the City had in the previous fiscal year while the Voter Approval Tax Rate is the maximum rate (3.5% over the NNR M&O + debt service rate + unused increment rate) that the City can adopt before the City must call an automatic election to adopt a tax rate.

VALUES, RATES, TAX BILL AND 1¢ EQUIVALENT	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year Certified	% Chg to PY
Taxable Value ⁽¹⁾	4,591,804,327	5,252,924,253	5,915,563,293	\$ 662,639,040	12.61%
Add: Protest Values (ARB)	\$ 52,535,023	\$ 186,665,391	\$ 126,564,662	\$ (60,100,729)	-32.20%
Less: TIF Total Captured Value	\$ 78,094,361	\$ 156,940,404	\$ 192,937,187	\$ 35,996,783	22.94%
Taxable Value with ARB totals	\$ 4,566,244,989	\$ 5,282,649,240	\$ 5,849,190,768	\$ 566,541,528	10.72%
New Construction	\$ 61,987,580	\$ 35,044,346	\$ 162,230,864	\$ 127,186,518	362.93%
Taxable Value Used for NNR Calc	\$ 4,504,257,409	\$ 5,247,604,894	\$ 5,686,959,904	\$ 439,355,010	8.37%
Average Single Family Home Value ⁽²⁾	\$ 218,849	\$ 260,180	\$ 280,610	\$ 20,430	7.85%
Average SF Tax Bill	\$ 1,525	\$ 1,709	\$ 1,814	\$ 105	6.13%
One Penny Equivalent ⁽¹⁾	\$ 459,180	\$ 525,292	\$ 591,556	\$ 66,264	12.61%

CALCULATED RATES	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year	% Chg to PY
No-New-Revenue Rate (NNR)	\$ 0.647467	\$ 0.597583	\$ 0.605625	\$ 0.00804	1.24%
No-New-Revenue M&O Rate	\$ 0.488070	\$ 0.444901	\$ 0.447011	\$ 0.00211	0.43%
Voter Approval M&O Rate (3.50%)	\$ 0.505152	\$ 0.460472	\$ 0.462656	\$ 0.00218	0.43%
Debt Rate (I&S)	\$ 0.178877	\$ 0.176437	\$ 0.183869	\$ 0.00743	4.15%
Voter-Approved Tax Rate ³	\$ 0.684029	\$ 0.636909	\$ 0.646525	\$ 0.00962	1.41%
Unused Increment Rate	\$ 0.022530	\$ 0.022530	\$ -	\$ (0.02253)	-100.00%
Voter-Approved Tax Rate Adjusted	\$ 0.706559	\$ 0.659439	\$ 0.646525	\$ (0.01291)	-1.83%

TAX RATE & LEVY	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year	% Chg to PY
Total Tax Rate	\$ 0.697029	\$ 0.657000	\$ 0.646525	\$ (0.01048)	-1.50%
Operations (M&O)	\$ 0.518152	\$ 0.480563	\$ 0.462656	\$ (0.01791)	-3.46%
Debt (I&S)	\$ 0.178877	\$ 0.175437	\$ 0.183869	\$ 0.00843	4.71%
Tax Levy on Taxable Value with ARB Totals	\$ 31,828,052	\$ 34,654,179	\$ 37,816,481	\$ 3,162,302	9.94%
Operations	\$ 23,660,090	\$ 25,386,458	\$ 27,061,632	\$ 1,675,174	7.08%
Debt	\$ 8,167,962	\$ 9,267,721	\$ 10,754,849	\$ 1,487,127	18.21%

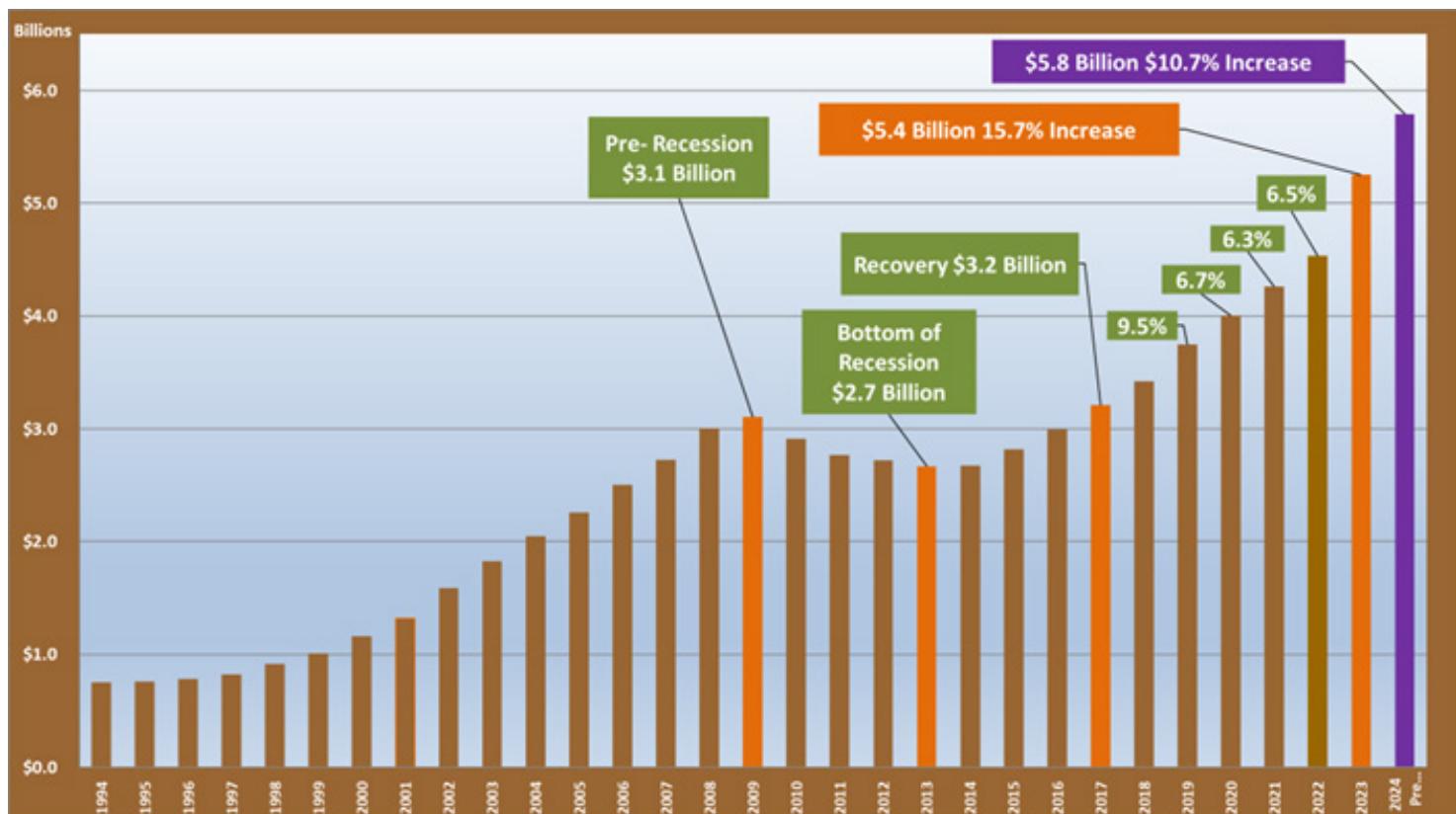
Increase over NNRR	\$ 0.0496	\$ 0.0594	\$ 0.0409
% Increase over NNRR	7.65%	9.94%	6.75%
Increase over NNRR M&O Rate	\$ 0.0301	\$ 0.0357	\$ 0.0156
% Increase over NNRR M&O	6.16%	8.02%	3.50%
Tax Revenue from new construction	\$ 432,071	\$ 230,241	\$ 1,048,863

(1) Based on Dallas and Ellis Counties certified taxable values (includes TIF) ; (2) Dallas County average taxable home value

(3) In FY2021 the Voter Approval rate was calculated at 8.0% above the NNR M&O Rate due to disaster declaration.

PROPERTY TAX INFORMATION

Every year the appraisal districts provide a certified tax roll in July which is used for budgeting prospective revenues that the government will use the following fiscal year. The tables below shows historical changes in taxable values for the City of Cedar Hill.



Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)*	Change in Taxable Value	Percent Change	New Construction	Revaluation
2014	0.69876	2,702,074,018	4,606,657	0.2%	12,054,420	(7,447,763)
2015	0.69876	2,852,269,239	150,195,221	5.6%	31,402,629	118,792,592
2016	0.69876	3,024,899,863	172,630,624	6.1%	61,933,000	110,697,624
2017	0.69876	3,240,030,312	215,130,449	7.1%	47,565,475	167,564,974
2018	0.69876	3,453,234,301	213,203,989	6.6%	33,811,761	179,392,228
2019	0.69703	3,779,101,307	325,867,006	9.3%	35,376,844	285,672,152
2020	0.69703	4,032,774,143	253,672,836	6.8%	30,072,813	228,418,033
2021	0.68810	4,288,479,669	255,705,526	6.3%	55,388,243	200,317,283
2022	0.69703	4,566,244,989	277,765,320	6.5%	61,987,580	215,777,740
2023	0.65700	5,282,649,240	716,404,251	15.7%	35,044,346	681,359,905
2024	0.646525	5,849,190,768	566,541,528	10.7%	162,230,864	404,310,664

*Dallas & Ellis County certified taxable values including protests, less TIF increment

PROPERTY TAX INFORMATION

HISTORICAL TAX ROLL, TAX RATE & CERTIFIED VALUES

Tax Roll	Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)	Change in Taxable Value	Percent Change
1983	1984	51.000	263,783,537		
1984	1985	50.980	294,492,683	30,709,146	11.64%
1985	1986	55.420	365,580,630	71,087,947	24.14%
1986	1987	34.674	676,218,790	310,638,160	84.97%
1987	1988	35.690	817,450,479	141,231,689	20.89%
1988	1989	37.078	920,815,255	103,364,776	12.64%
1989	1990	42.063	900,424,631	(20,390,624)	-2.21%
1990	1991	48.736	878,908,815	(21,515,816)	-2.39%
1991	1992	56.902	833,798,586	(45,110,229)	-5.13%
1992	1993	61.388	797,574,528	(36,224,058)	-4.34%
1993	1994	64.217	785,536,903	(12,037,625)	-1.51%
1994	1995	64.100	786,995,814	1,458,911	0.19%
1995	1996	65.289	809,921,941	22,926,127	2.91%
1996	1997	66.130	856,221,336	46,299,395	5.72%
1997	1998	64.269	947,690,708	91,469,372	10.68%
1998	1999	64.269	1,042,083,543	94,392,835	9.96%
1999	2000	64.269	1,192,376,628	150,293,085	14.42%
2000	2001	64.269	1,348,285,778	155,909,150	13.08%
2001	2002	64.140	1,615,903,346	267,617,568	19.85%
2002	2003	64.140	1,857,625,121	241,721,775	14.96%
2003	2004	64.140	2,081,650,728	224,025,607	12.06%
2004	2005	64.140	2,286,298,634	204,647,906	9.83%
2005	2006	64.140	2,533,305,250	247,006,616	10.80%
2006	2007	64.140	2,754,768,497	221,463,247	8.74%
2007	2008	64.140	3,033,267,960	278,499,463	10.11%
2008	2009	64.140	3,134,055,604	100,787,644	3.32%
2009	2010	64.140	2,943,557,019	(190,498,585)	-6.08%
2010	2011	67.000	2,795,373,935	(148,183,084)	-5.03%
2011	2012	68.590	2,751,093,808	(44,280,127)	-1.58%
2012	2013	69.570	2,697,467,361	(53,626,447)	-1.95%
2013	2014	69.876	2,702,074,018	4,606,657	0.17%
2014	2015	69.876	2,852,269,239	150,195,221	5.56%
2015	2016	69.876	3,024,899,863	172,630,624	6.05%
2016	2017	69.876	3,240,030,312	215,130,449	7.11%
2017	2018	69.876	3,453,234,301	213,203,989	6.58%
2018	2019	69.703	3,779,101,307	325,867,006	9.44%
2019	2020	69.703	4,032,774,143	253,672,836	6.71%
2020	2021	68.810	4,288,479,669	255,705,526	6.34%
2021	2022	69.703	4,566,244,989	277,765,320	6.48%
2022	2023	65.700	5,282,649,240	716,404,251	15.69%
2023	2024	64.6525	5,849,190,768	566,541,528	10.7%



GENERAL FUND

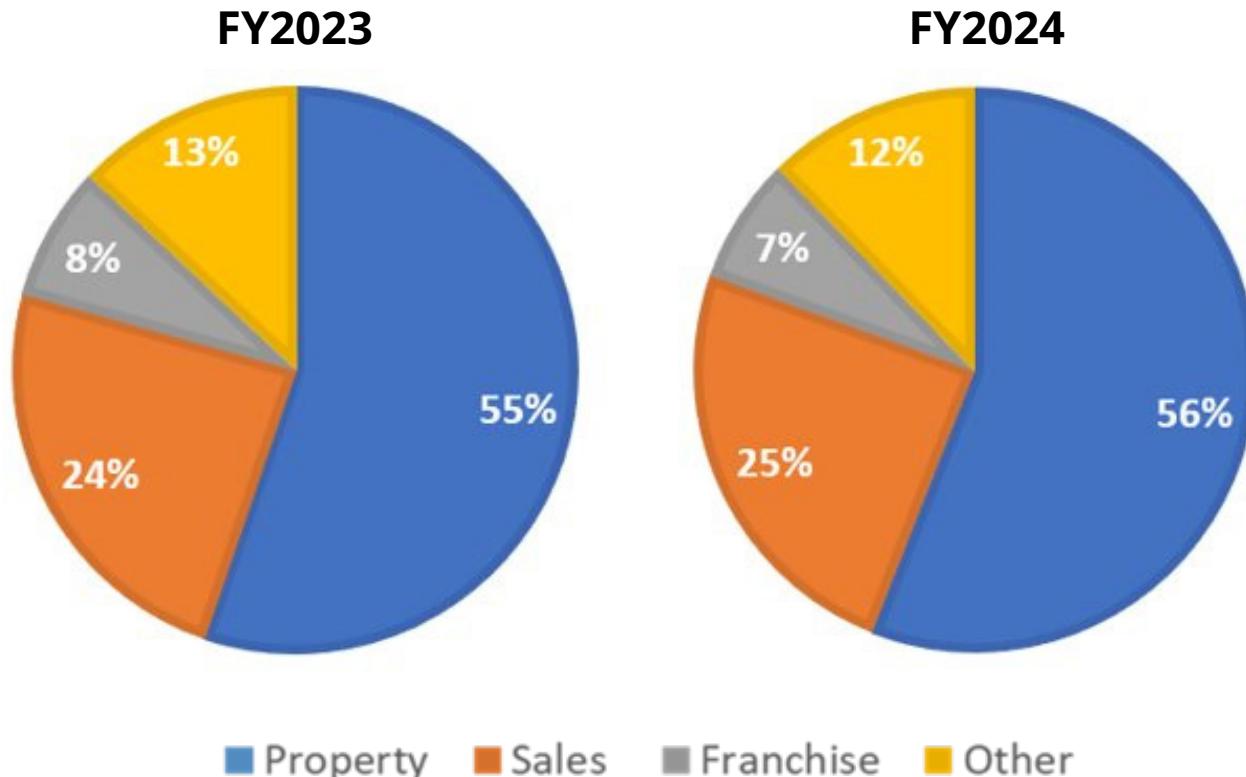
The General Fund provides resources for the major governmental functions of the City of Cedar Hill, like Public Safety, Parks, Library, Development Services, and Administration. This section details the resources and expenditures in the General Fund.

GENERAL FUND REVENUE SUMMARY

GENERAL FUND REVENUE BY TYPE

Revenues:	2022-2023 Budget	2022-2023 Estimate	2023-2024 Proposed	% of total	% Variance (budget)
Property Taxes	25,323,551	25,420,000	27,332,248	55.8%	7.9%
Sales & Mixed Beverage Taxes	11,038,393	11,720,000	12,071,600	24.6%	9.4%
Franchise Fees	3,520,434	3,436,434	3,529,787	7.2%	0.3%
Permits and licenses	1,092,700	1,146,500	1,026,000	2.1%	-6.1%
Charges for Services	2,052,695	2,029,500	1,883,575	3.8%	-8.2%
Fines & Fees	1,149,800	977,893	1,080,000	2.2%	-6.1%
Miscellaneous	185,000	760,137	584,000	1.2%	215.7%
Charges to Other Government	536,700	531,200	537,200	1.1%	0.1%
Intergovernmental Sources	293,420	574,920	253,017	0.5%	-13.8%
Transfers In	645,069	645,069	708,424	1.4%	9.8%
Total	45,837,762	47,241,653	49,005,851	100.0%	6.9%

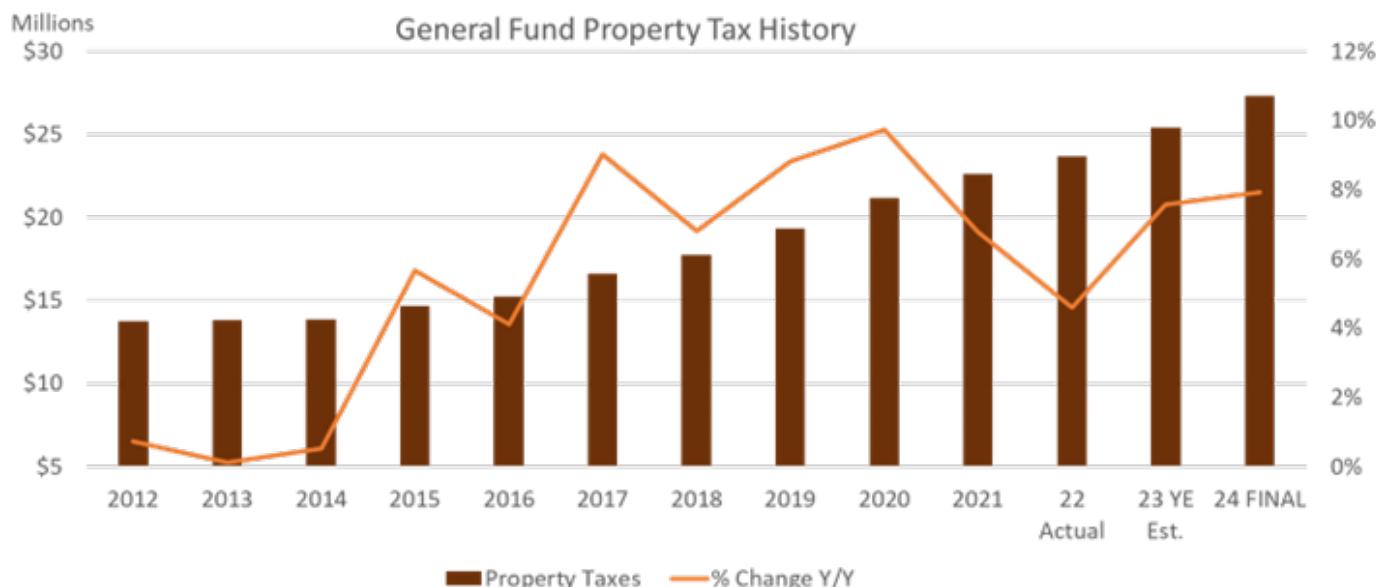
COMPARISON TO PRIOR YEAR



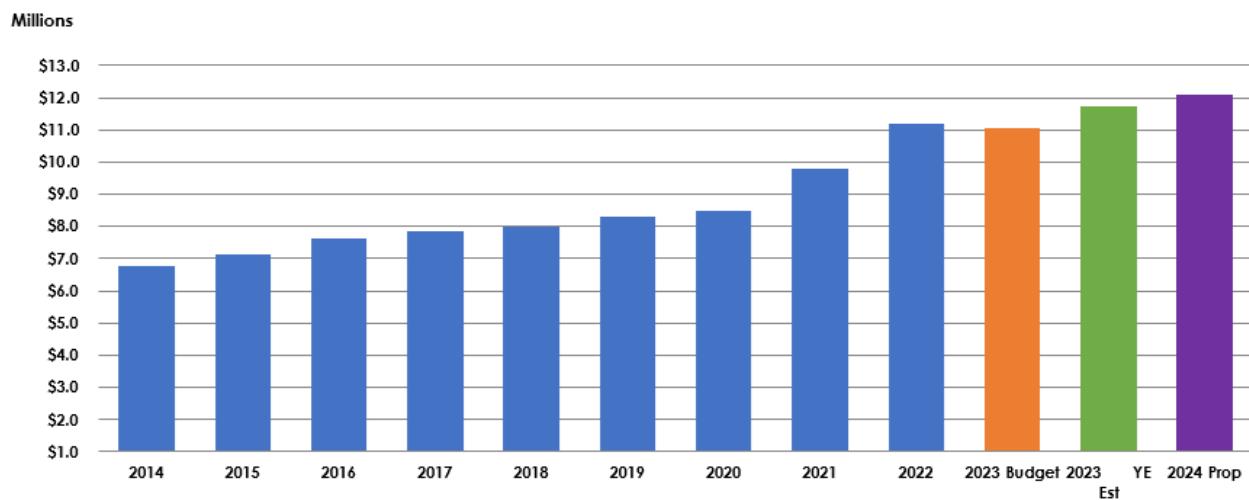
MAJOR REVENUE SOURCES HISTORY

PROPERTY TAX COLLECTIONS

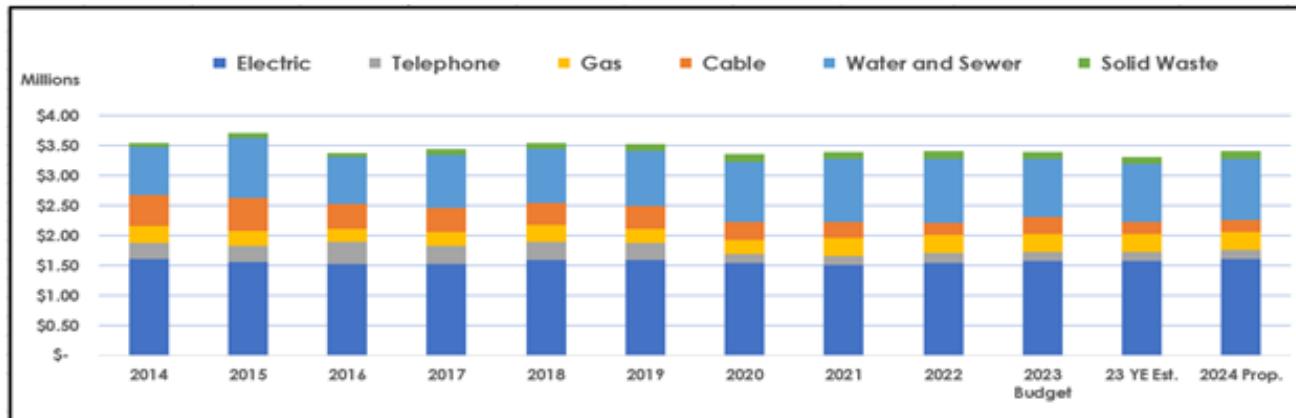
CURRENT, DELINQUENT & PENALTIES



SALES TAX COLLECTIONS



FRANCHISE FEES

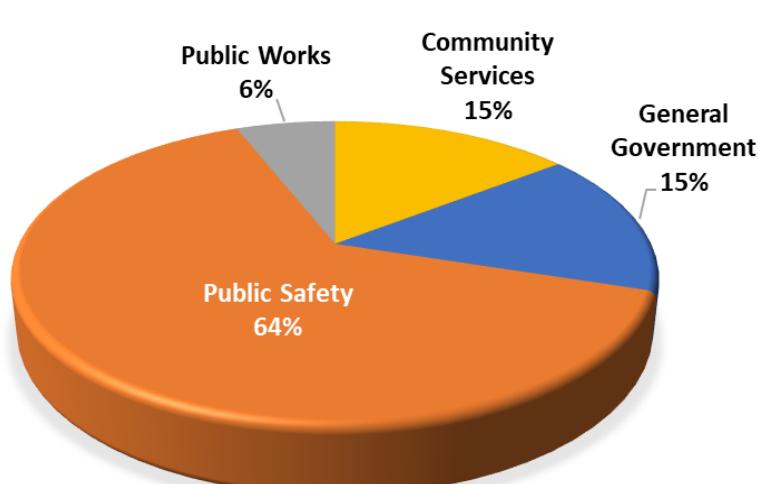


GENERAL FUND EXPENDITURE SUMMARY

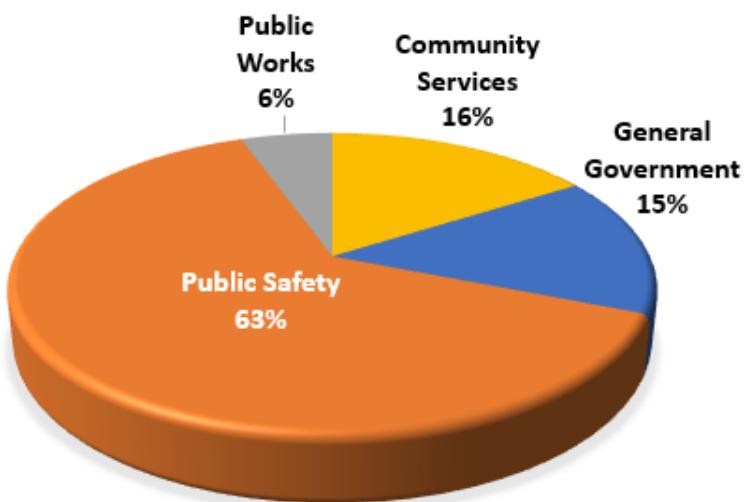
GENERAL FUND EXPENDITURES BY FUNCTION

Function	22-23 Budget	22-23 YE Est.	23-24 CM Proposed	B2B \$ Var.	B2B % Var.
Community Services	6,711,826	6,576,941	8,182,932	1,471,106	21.9%
General Government	7,108,492	6,993,033	7,590,933	482,441	6.8%
Public Safety	29,582,742	29,075,754	32,048,548	2,465,806	8.3%
Public Works	2,763,967	2,631,628	2,767,606	3,639	0.13%
Total	46,167,027	45,277,357	50,590,019	4,422,992	9.6%

COMPARISON TO PRIOR YEAR

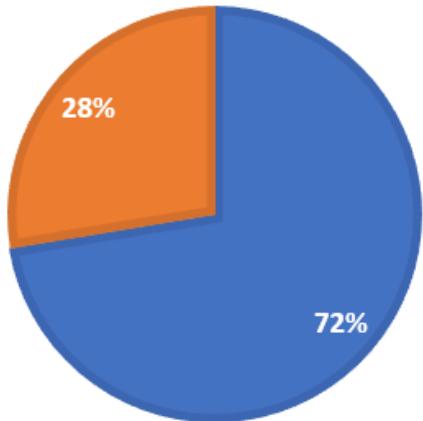


FY2023 Budget
\$46,167,027

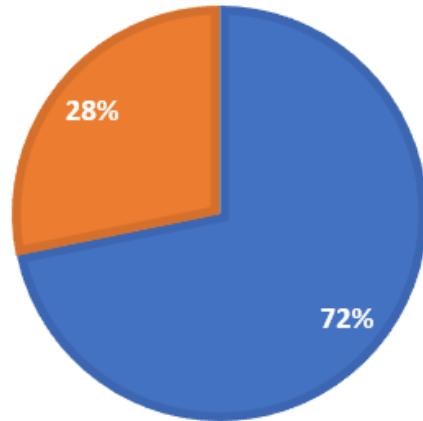


FY2024 Budget
\$50,590,019

PERSONNEL VS. O&M COSTS



FY2023 Budget



FY2024 Budget

■ Personnel ■ Operations

[Return to TOC](#)

GENERAL FUND
(Revenues, Expenditures and Change in Fund Balance)
Fund 0001



BEGINNING FUND BALANCE
REVENUES

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	CM Proposed w/programs 2023-2024	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 11,196,123	\$ 11,653,511	\$ 13,052,461	\$ 13,052,461	\$ 15,016,757		
Property taxes	\$ 22,596,111	\$ 23,633,294	\$ 25,323,551	\$ 25,420,000	\$ 27,332,248	\$ 2,008,697	8%
Sales Taxes		\$ 11,168,948	\$ 11,038,393	\$ 11,720,000	\$ 12,071,600	\$ 1,033,207	9%
Other taxes	13,309,811	3,532,480	3,520,434	3,436,434	\$ 3,529,787	9,353	0%
Permits and licenses	1,312,487	1,841,221	1,092,700	1,146,500	\$ 1,026,000	(66,700)	-6%
Charges for services	1,468,288	1,895,111	2,052,695	2,029,500	\$ 1,883,575	(169,120)	-8%
Fines	987,136	1,207,734	1,149,800	977,893	\$ 1,080,000	(69,800)	-6%
Miscellaneous	211,440	645,353	185,000	760,137	\$ 584,000	399,000	216%
Charges to other gov'ts	474,189	562,538	536,700	531,200	\$ 537,200	500	0%
Intergovernmental sources	1,150,043	696,413	293,420	574,920	\$ 253,017	(40,403)	-14%
Transfers In	1,441,631	1,153,412	645,069	645,069	\$ 708,424	63,355	10%
TOTAL OPERATING REVENUES	\$ 42,951,135	\$ 46,336,504	\$ 45,837,762	\$ 47,241,653	\$ 49,005,851	\$ 3,168,089	6.9%

EXPENDITURES

Administration (100)	\$ 1,540,706	\$ 1,643,048	\$ 1,817,969	\$ 1,835,154	\$ 1,899,114	\$ 81,145	4%
Human Resources (110)	634,433	643,962	741,286	765,665	\$ 796,138	54,852	7%
Information Technology (130)	1,232,460	1,381,828	1,643,513	1,608,217	\$ 1,819,470	175,957	11%
Finance (150)	1,379,749	1,249,608	1,349,109	1,397,737	\$ 1,435,808	86,699	6%
Government Center (195)	664,270	809,693	873,802	847,817	\$ 910,100	36,298	4%
Police (310)	11,403,776	11,217,025	13,254,860	12,519,333	\$ 14,400,608	1,145,748	9%
Animal Control (330)	144,300	164,592	215,088	235,477	\$ 242,588	27,500	13%
Fire/EMS (340)	12,592,112	12,600,648	13,316,214	13,413,361	\$ 14,282,125	965,911	7%
Emergency Management (350)	86,619	139,120	119,493	109,718	\$ 148,856	29,363	25%
Court (360)	566,277	675,860	795,274	797,722	\$ 909,737	114,463	14%
Code Enforcement (370)	1,242,149	1,376,520	1,535,688	1,654,018	\$ 1,711,234	175,546	11%
Animal Shelter (380)	280,981	301,875	346,125	346,125	\$ 353,400	7,275	2%
Parks (410)	2,306,629	2,598,257	3,177,683	3,159,201	\$ 3,619,001	441,318	14%
Recreation (430)	559,902	557,536	1,023,421	989,121	\$ 1,229,924	206,503	20%
Library (450)	1,034,297	1,173,517	1,368,205	1,407,191	\$ 2,068,246	700,041	51%
Neighborhood Services (470)	194,599	265,197	358,376	306,586	\$ 371,983	13,607	4%
Historic Downtown (480)	184,714	196,312	235,830	176,801	\$ 211,438	(24,392)	-10%
Planning (520)	446,788	483,496	548,311	538,041	\$ 682,340	134,029	24%
Streets (710)	1,916,626	2,078,623	2,426,993	2,301,932	\$ 2,421,297	(5,696)	0%
Fleet (750)	281,255	303,920	336,974	329,697	\$ 346,309	9,335	3%
Non-Department (199)	3,801,109	5,076,912	682,813	538,443	\$ 730,303	47,490	7%
TOTAL OPERATING EXPENDITURES	\$ 42,493,752	\$ 44,937,551	\$ 46,167,027	\$ 45,277,357	\$ 50,590,019	\$ 4,422,992	9.6%
Net Change	\$ 457,384	\$ 1,398,953	\$ (329,265)	\$ 1,964,296	\$ (1,584,168)	xxx	xxx
ENDING FUND BALANCE	\$ 11,653,506	\$ 13,052,463	\$ 12,723,196	\$ 15,016,757	\$ 13,432,589	xxx	xxx
% of Operating Expenditures	27.4%	29.0%	27.6%	33.2%	26.6%		
Unassigned	\$ 1,030,068	\$ 1,818,075	\$ 1,181,439	\$ 3,697,418	\$ 785,085		
25% Fund Balance Requirement	10,623,438	11,234,388	11,541,757	11,319,339	12,647,505		
	\$ 11,653,507	\$ 13,052,464	\$ 12,723,196	\$ 15,016,757	\$ 13,432,589	xxx	xxx

*FY2024 Proposed Budget includes a planned drawdown of Fund Balance for new Library & Park facilities.

CHANGE IN EXPENDITURES	2020-2021	2021-2022	22-23 Budget	YE Est. 22-23	CM Proposed	\$ Var	% Of Total
GENERAL GOVERNMENT	\$ 9,252,727	\$ 10,805,051	\$ 7,108,492	\$ 6,993,033	\$ 7,590,933	\$ 482,441	15%
PUBLIC SAFETY	26,316,214	26,475,641	29,582,742	29,075,754	32,048,548	2,465,806	63%
PUBLIC WORKS	2,197,881	2,382,543	2,763,967	2,631,629	2,767,606	3,639	5%
COMMUNITY SERVICES	4,726,930	5,274,316	6,711,826	6,576,941	8,182,932	1,471,106	16%
Total	42,493,752	44,937,551	46,167,027	45,277,357	50,590,019	4,422,992	100%

ADMINISTRATION

DEPARTMENT DESCRIPTION

The Administration Department is responsible for the overall coordination and facilitation of all City services to the citizens of Cedar Hill. The department creates partnerships and maintains communication with citizens and elected officials in all branches of government. The department gives direction, sets administrative policy, and makes legal, budgetary and personnel decisions city-wide.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Oversee Implementation of City Council's Strategic Plan and Premier Statements
- Provide oversight to day-to-day operations
- Respond to Citizens' questions and service requests
- Manage Official Record Keeping of the City Council and the City of Cedar Hill, according to state law and records policies
- Administer City Elections
- Implementation of Policy Functions

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of open records request	800	800	775	800
Citizens Satisfaction Survey Overall % - (biennial)	N/A Biennial	80%	N/A Biennial	82%



ADMINISTRATION

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,246,761	1,300,038	1,371,646	1,328,203	1,470,712	99,066
Supplies	41,213	53,548	32,400	33,800	38,100	5,700
Maintenance	18,120	12,795	13,307	20,835	21,372	8,065
Services	106,499	84,181	227,484	262,915	194,699	(32,785)
Utilities	10,965	11,028	11,670	9,750	9,750	(1,920)
Lease/Rentals						
Miscellaneous	117,148	161,462	179,650	164,480	3,018	161,462
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,540,706	1,643,048	1,817,969	1,835,154	1,899,114	81,145

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
City Manager	624	1.00	1.00	1.00	1.00	0.00
Deputy City Manager	623	1.00	1.00	1.00	1.00	0.00
Assistant City Manager	623	1.00	1.00	1.00	1.00	0.00
Communications Director	621	0.00	0.00	0.00	0.00	0.00
City Secretary	620	1.00	1.00	1.00	1.00	0.00
Director of Administrative Services	621	1.00	1.00	1.00	1.00	0.00
Assistant to the City Manager	619	0.00	0.00	0.00	0.00	0.00
Assistant City Secretary	617	1.00	1.00	1.00	1.00	0.00
Executive Assistant to the City Manager	616	1.00	1.00	1.00	1.00	0.00
Executive Assistant	615	0.00	1.00	1.00	1.00	0.00
Executive Assistant/Special Events Coordinator	615	1.00	0.00	0.00	0.00	0.00
Administrative Secretary	94	0.50	0.00	0.00	0.00	0.00
Records Clerk	94	0.00	0.50	0.50	0.58	0.08
Totals		8.50	8.50	8.50	8.58	0.08

ADMINISTRATION

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Content Creator	82,972	-	-	N
Chat box	6,700	-	-	N
Digital Signage	-	9,600	Y	Hotel (0302)
Marketing Training- for Marketeers	10,000	-	-	N



HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for providing excellent customer service to current and potential employees by facilitating recruitment efforts, employee development programs, employee relations, benefits and compensation administration.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Recruitment Opportunities** - Devise strategies to attract, select and retain a diverse pool of highly knowledgeable, talented, and service-driven applicants
- **Compensation and Benefits** - Establish and maintain a fair and competitive compensation and benefits package
- **Performance Development and Management** - Formulate the direction that enables the organization to achieve its training, performance, change, and succession planning initiatives
- **Employee Incentives and Retention Strategies** - Ensure that the workforce has career opportunities, incentives, and a quality of work life balance that encourages employee retention
- **Employee Relations and Accountability Standards** - Provide expertise, guidance, and assistance on employee-related matters

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Offer a minimum of 10 Wellness programs annually.	11	12	12	12
Provide a minimum of 4 Customer Service Initiatives annually.	6	5	5	5
Provide at least 12 Recruitment and Retention Programs annually.	14	15	15	15

HUMAN RESOURCES

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	468,315	490,257	533,568	552,636	586,999	53,431
Supplies	28,826	23,082	30,700	31,050	32,250	1,550
Maintenance	32,090	33,346	44,495	48,495	41,205	(3,290)
Services	80,114	61,598	65,020	65,677	65,677	657
Utilities	790	550	569	569	569	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	24,297	35,130	66,934	67,238	69,438	2,504
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	634,433	741,286	765,665	-	796,138	54,852

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Human Resources Director	621	1.00	1.00	1.00	1.00	0.00
Assistant Human Resources Director	620	0.00	1.00	1.00	1.00	0.00
Human Resources Manager	619	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist II	618	0.00	0.00	0.00	1.00	1.00
Human Resources Generalist I	617	1.00	1.00	1.00	1.00	0.00
Human Resources Analyst	615	1.00	1.00	1.00	0.00	-1.00
Total		4.00	4.00	4.00	4.00	0.00

*Removed Human Resource Analyst (reclassified to Generalist I) and added Human Generalist II

EQUIPMENT & PROGRAM REQUEST

N/A

INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The Information Technology Department provides support, guidance and direction for all City information resources.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Systems management** - Coordinate and support the design, implementation, operation, training procedures and documentation for all purchased and/or developed information systems
- **Network and systems security** – Configure and maintain information security infrastructure for internal and external systems
- **Systems, equipment, and managed services procurement** – Assure procurement efficiency and effectiveness of all information systems and equipment
- **General direction and support** – Oversee the streamlined technical operation and support of all departments and ensure it aligns with the business objectives of the City

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
IT Service requests complete on a timely basis	90%	90%	90%	95%
IT Projects completed on schedule	50%	80%	80%	90%
Network security issues caught and extinguished	95%	95%	95%	100%

INFORMATION TECHNOLOGY

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	532,863	528,534	605,065	590,729	638,584	33,519
Supplies	50,660	41,108	110,297	110,081	82,860	(27,437)
Maintenance	316,445	284,912	320,894	331,212	389,354	68,460
Services	163,143	213,538	330,685	295,109	198,740	(131,945)
Utilities	6,570	5,190	5,616	4,656	4,898	(718)
Lease/Rentals	158,018	196,341	253,111	256,139	479,749	226,638
Miscellaneous	4,761	19,633	17,845	20,290	25,285	7,440
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	92,572	-	-	-	-
Total	1,232,460	1,381,828	1,643,513	1,608,217	1,819,470	175,957

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Information Technology Director	621	1.00	1.00	1.00	1.00	0.00
IT Manager	620	0.00	0.00	0.00	1.00	1.00
Network Administrator	619	1.00	1.00	1.00	0.00	-1.00
Information Systems Analyst	617/618	2.00	2.00	3.00	3.00	0.00
IT Technician	94	0.70	0.70	0.00	0.00	0.00
Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
Administrative Clerk	91	0.50	0.50	0.00	0.00	0.00
Total		5.20	5.20	5.50	5.50	0.00

- Removed Network Administrator & added IT Manager.
- Removed IT Technician and converted to FT Analyst.

INFORMATION TECHNOLOGY

EQUIPMENT & PROGRAM REQUEST

Equipment	Actual Cost	Lease Cost	Funded
50 - Personal computers	45,000	10,350	Y

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Cyber Security	103,892	3,336	-	N
Citywide Camera System	20,000	280,000	-	N



FINANCE

DEPARTMENT DESCRIPTION

The Finance Department provides professional and fiscally prudent management of all city assets by managing and recording, safeguarding, organizing, and planning for future financial needs.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Financial Accounting:** Maintain the City's general ledger, perform accounts payable functions, process employee payroll, collect and record revenues and expenditures and coordinate the City's annual audit. Finance administers financial programs and provide financial training and guidance to all departments.
- **Budgeting and Reporting:** Provide financial reports to the City's operating divisions, the City Council and other stakeholders, assist administration with implementation and monitoring the city's annual operating budget and capital improvement plan budgets.
- **Debt Management:** Coordinate the issuance of debt, prepare information required to obtain insurance and ratings for debt insurance and process maturities payments
- **Investment and Treasury Functions:** Manage City funds, determine appropriate investments according to the City's investment policy and provide quarterly reports to the City Council regarding investment performance. Safeguard all city funds while providing available cash according to the city's operational needs while leveraging opportunities to increase yields.
- **Purchasing and Procurement:** Provide the best method to acquire goods and services for the City with the best value by issuing purchase orders, RFPs/RFQs, conducting City-wide bids and contract administration and participate in Cooperative Purchasing Programs.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
% of AP Electronic Payments	49%	48%	48%	49%
% of months bank recon completed w/45 days	33%	33%	10%**	33%
% of Purchase Card Expenditures to Total Expenditures	3.25%	3.14%	3.16%	3.20%
# of Purchase Orders	212	437	500	525
Bond Rating (Moody's/S&P)	Aa2/AA	Aa2/AA	Aa1	Aa1
# of Consecutive Years receiving GFOA CAFR award	30	31	31	32
# of Years receiving GFOA Distinguished Budget Award	22	23	23	24
% of Financial Reports Prepared by Due Date	100%	100%	100%	100%

FINANCE

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	927,778	864,425	928,681	844,690	941,629	12,948
Supplies	4,937	5,139	7,045	12,190	6,850	(195)
Maintenance	-	-	-	-	-	-
Services	424,503	351,205	380,285	510,096	449,210	68,925
Utilities	390	390	780	837	780	-
Lease/Rentals	12,105	12,105	12,105	12,105	17,105	5,000
Miscellaneous	10,036	16,345	20,213	17,818	20,234	21
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,379,749	1,249,608	1,349,109	1,397,737	1,435,808	86,699

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Finance Director	622	1.00	1.00	1.00	1.00	0.00
Assistant Finance Director	621	1.00	1.00	1.00	1.00	0.00
Controller	620	1.00	1.00	1.00	1.00	0.00
Revenue Manager	619	1.00	1.00	1.00	1.00	0.00
Senior Accountant	618	1.00	1.00	1.00	0.00	-1.00
Accountant	617	0.00	0.00	0.00	1.00	1.00
Budget Analyst	617	0.00	0.00	0.00	1.00	1.00
Purchasing Coordinator	616	1.00	1.00	1.00	1.00	0.00
Payroll Technician	614	1.00	1.00	1.00	1.00	0.00
Accounting Technician	614	2.00	2.00	2.00	1.00	-1.00
Total		9.00	9.00	9.00	9.00	0.00

- Removed Accounting Technician and added Budget Analyst
- Removed Senior Accountant and added Accountant
- Change Payroll Clerk to Payroll Technician

FINANCE

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
FT Purchasing & Contracts Manager	127,117	-	-	N
Grant Accountant	104,139	-	-	N



GOVERNMENT CENTER

DEPARTMENT DESCRIPTION

The Government Center is charged with the maintenance and aesthetics of the Government Center.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Systems maintained	7	7	8	9
Service requests completed	330	350	400	425
Energy generated from solar panels	170,513 kWh	166,364 kWh	165,000 kWh*	165,000 kWh

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	298,390	277,934	331,372	319,876	325,357	(6,015)
Supplies	40,315	35,473	34,950	26,350	27,450	(7,500)
Maintenance	78,369	135,867	129,880	131,405	130,700	820
Services	70,808	154,063	163,584	154,470	156,370	(7,214)
Utilities	174,381	204,317	199,411	206,541	256,158	56,747
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	2,008	2,039	14,605	9,175	14,065	(540)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	664,270	809,693	873,802	847,817	910,100	36,298

GOVERNMENT CENTER

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Facility Manager	619	1.00	1.00	1.00	1.00	0.00
Building Maintenance Crew Chief	615	1.00	1.00	1.00	1.00	0.00
Customer Service Specialist	615	0.00	0.00	1.00	1.00	0.00
Building Maintenance Coordinator	613	0.00	1.00	1.00	1.00	0.00
Custodian	611	1.00	0.00	0.00	0.00	0.00
Totals		3.00	3.00	4.00	4.00	0.00

EQUIPMENT & PROGRAMS REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

NON-DEPARTMENTAL

DEPARTMENT DESCRIPTION

- Non-Department manages the maintenance and security of city facilities and funds certain citywide equipment and administrative contracts. Debt payments and transfers are also recorded under this department.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Coordinate Building Services**
- Coordinate Service Request System**
- Maintain the Integrity of the Facility**

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	84,513	71,553	78,672	61,066	89,629	10,957
Supplies	4,889	5,520	15,655	16,520	16,840	1,185
Maintenance	86,598	120,524	126,895	140,343	133,020	6,125
Services	181,533	239,033	247,899	213,104	216,588	(31,311)
Utilities	303,339	1,216	1,265	1,113	1,127	(138)
Dev Incentives	-	-	-	-	-	-
Lease/Rentals	58,221	(56,703)	53,702	53,702	118,854	65,152
Miscellaneous	82,017	57,527	158,725	52,595	154,245	(4,480)
Transfers/Debt	3,000,000	4,638,242	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	3,801,109	5,076,912	682,813	538,443	730,303	47,490

NON-DEPARTMENTAL

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Building Maintenance Technician	613	1.00	1.00	1.00	1.00	0.00
Part-Time Facility Maintenance Technician	613	0.00	0.00	0.00	0.50	0.50
Part-Time Custodian	612	0.00	0.00	0.50	0.00	-0.50
Part-Time Custodian	93	1.75	0.50	0.00	0.00	0.00
Totals		2.75	1.50	1.50	1.50	0.00

EQUIPMENT & PROGRAM REQUESTS

Replacement Vehicles	Actual Cost	Lease Cost	Funded
	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Building Maintenance Technician	59,390	-	-	N



POLICE

DEPARTMENT DESCRIPTION

The Cedar Hill Police Department is dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Patrol** - Provide timely response to calls for service and the protection of people and property; Develop problem-solving and crime prevention strategies with citizen and business groups; Provide safe flow of traffic throughout the City, enforce traffic laws and Police Front-line Mid-Size SUV prevent accidents
- **Criminal Investigations** - Investigate reported crimes and alleged offenses; Gather, analyze and share intelligence information; Recover evidence and stolen property; File cases, arrest offenders and assist victims
- **Information and Technical Support** - Maintain and provide accurate police information; Safeguard property and evidence; Provide information and education on police service programs, crime trends, problem solving; Reporting and false alarm prevention to the community
- **Police Administration** - Provide overall direction and leadership for all police services utilizing "best practices" in law enforcement; Establish and review policy; Prepare and implement annual work plan and budget; Coordinate with other city departments and local governmental entities; Maintain accreditation status
- **Professional Standards** - Investigate complaints; Conduct internal affairs investigations; Recruit and train for excellence



POLICE

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Respond to all Emergency calls promptly	6:19 minutes	6:42 minutes	6:30 minutes	under 6 minutes
Perform state traffic safety initiatives per year	Completed 12	Completed 12	Complete 5	Complete 4
File appropriate charges and provide testimony at grand jury/court	88% acceptance	90% Acceptance	90% Acceptance	90% Acceptance
Contact victims, document and investigate all criminal activity and offense reports	Contacted w/in 5 days	Contacted w/in 5 days	Continue to contact w/in 5 days	Continue to contact w/in 5 days
Provide accurate and timely police information	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes
Foster Synergy with other local agencies (CHISD Police & State Park Police)	Held monthly meetings	Held monthly meetings	Continue to hold monthly meetings	Continue to hold monthly meetings
Develop & implement succession strategy by expanding training opportunities	Attended 1 management leadership course	Attended 1 management leadership course	Attend 1 management leadership course	Attend 1 management leadership course
Investigate internal affair complaints and conduct administrative investigations	Completed w/in 30 days	Complete w/in 30 days	Continue to complete w/in 30 days	Continue to complete w/in 30 days

Please note seconds converted to minutes in response times stated above

POLICE

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	9,737,514	9,265,996	11,031,102	10,267,441	11,841,855	810,753
Supplies	255,391	349,230	456,216	405,583	431,560	(24,656)
Maintenance	105,317	115,112	128,335	132,743	256,243	127,908
Services	711,968	777,336	925,591	845,830	972,388	46,797
Utilities	35,779	36,227	50,950	45,638	53,030	2,080
Lease/Rentals	375,028	368,249	417,888	417,888	557,707	139,819
Miscellaneous	151,581	183,581	239,320	257,754	271,825	32,505
Transfers/Debt	-	102,000	5,458	5,458	-	(5,458)
Grant Exp	31,198	19,295	-	16,045	16,000	16,000
Capital Outlay	-	-	-	124,953	-	-
Total	11,403,776	11,217,025	13,254,860	12,519,333	14,400,608	1,145,748



POLICE

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Police Chief	622	1.00	1.00	1.00	1.00	0.00
Assistant Police Chief	850	2.00	2.00	0.00	0.00	0.00
Assistant Police Chief	621	0.00	0.00	2.00	2.00	0.00
Police Captain	845	0.00	1.00	1.00	1.00	0.00
Police Lieutenant	840	7.00	5.00	5.00	5.00	0.00
Police Sergeant	830	7.00	8.00	8.00	8.00	0.00
Police Corporal	825	7.00	5.00	5.00	5.00	0.00
Police Officer	810	41.00	43.00	45.00	45.00	0.00
Police Information Supervisor	618	1.00	1.00	1.00	1.00	0.00
Public Safety Executive Assistant	617	0.00	0.00	1.00	1.00	0.00
Civilian Investigative Supervisor	616	0.00	0.00	1.00	1.00	0.00
Forensics Manager	616	1.00	1.00	1.00	1.00	0.00
Victim Assistance / Grant Coordinator	615	1.00	1.00	1.00	1.00	0.00
Crime Analyst	615	1.00	1.00	1.00	1.00	0.00
Executive Assistant	615	1.00	0.00	0.00	0.00	0.00
Executive Assistant	616	0.00	1.00	0.00	0.00	0.00
Fiscal/Grant Administrator	615	1.00	1.00	1.00	1.00	0.00
Civilian Investigator	614	1.00	1.00	1.00	1.00	0.00
Investigative Aide	614	1.00	1.00	0.00	0.00	0.00
Community Service Officer	615	3.00	3.00	3.00	3.00	0.00
Property Room Coordinator	614	1.00	0.00	0.00	0.00	0.00
Property Room Coordinator	615	0.00	1.00	1.00	1.00	0.00
Senior Public Service Officer	614	1.00	1.00	0.00	0.00	0.00
Senior Public Service Officer	615	0.00	0.00	1.00	1.00	0.00
Digital Media Coordinator	614	1.00	1.00	1.00	1.00	0.00
Alarm Billing Coordinator	614	1.00	1.00	1.00	1.00	0.00
Public Service Officer	613	4.00	4.00	0.00	0.00	0.00
Public Service Officer	614	0.00	0.00	4.00	4.00	0.00
Senior Police Records Clerk	615	0.00	0.00	1.00	1.00	0.00
Police Records Clerk	613	2.00	2.50	0.00	0.00	0.00
Police Records Clerk	614	0.00	0.00	2.50	2.50	0.00
Police Scanning Clerk	92	0.50	0.50	0.00	0.00	0.00
Total		86.50	87.00	89.00	89.00	0.00

POLICE

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Police Large SUV	84,786	24,376	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Large SUV	85,300	24,524	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Front-Line Vehicle	64,300	10,564	Y- EQ (0040)
Police Motorcycle	37,580	8,643	Y- EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Public Service Officer	68,275	-	-	N
Forensic Technician	96,388	60,000	-	N
Four (4) Police Officers & Vehicles	488,684	203,402	-	N
Drones	-	56,638	Y	Forfeiture Fund (0320)
Replace Department Handguns	-	21,573	Y	CCPD Fund (0322)
Flock Cameras	30,000	3,500	-	N



ANIMAL CONTROL

DEPARTMENT DESCRIPTION

The Animal Control department provides protection for the health, safety, and welfare of people and animals within the city by responding to emergency and non-emergency situations concerning animals and fowl within the city and enforcing related state and local statutes.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Animal Control** - Provide timely response to calls for service and enforce animal codes.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Respond to calls in a prompt manner	29 minutes	30 minutes	30 minutes	30 minutes
Attend neighborhood watch group meetings or City sponsored functions	1 neighborhood meetings, 1 walks, and 2 schools, 0 community event	2 neighborhood meetings, 2 walks, and 2 schools, 1 community event	4 neighborhood meetings, 5 walks, and 2 schools, 2 community event	4 neighborhood meetings, 5 walks, and 4 schools, 3 community event
Number of calls for service	3,600	3,600	4,140	4,200

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	125,179	137,210	161,252	179,307	187,606	26,354
Supplies	6,753	8,505	8,638	10,685	9,180	542
Maintenance	836	2,249	1,700	1,700	1,700	-
Services	1,820	10,822	10,100	10,400	10,500	400
Utilities	1,746	1,846	1,920	1,857	1,949	29
Lease/Rentals	3,820	-	26,553	26,553	26,553	-
Miscellaneous	4,146	3,961	4,925	4,975	5,100	175
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	144,300	164,592	215,088	235,477	242,588	27,500

ANIMAL CONTROL

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Senior Animal Control Officer	615	2.00	1.00	0.00	0.00	0.00
Animal Control Officer	614	0.00	1.00	2.00	2.00	0.00
FT Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
Totals		2.00	2.00	2.50	2.50	0.00

EQUIPMENT & PROGRAM REQUEST

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
	-	-	-	-



DEPARTMENT DESCRIPTION

The Cedar Hill Fire Department provides protection of lives and property and emergency medical services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Emergency Response Services** - Deliver professional and state of the art fire and rescue services.
- **Non-Emergency Response Services** – Meet requests for non-emergency services in a professional and efficient manner.
- **Community Risk Reduction** – Improve the “Quality of Life” by identifying and mitigating community hazards.
- **Planning** - Provide leadership and visionary direction for the Cedar Hill Fire Department.

DEPARTMENT/DIVISION ACCOMPLISHMENTS

MEDICAL/EMS

- Awarded Heart Safe Community by North Central Texas Trauma Regional Advisory Council (NCTTRAC)
- Awarded 2018 Mission: Lifeline EMS Recognition Gold Plus Level.
- Emergency Medical Service for Children (EMSC) Gold Level.
- Completed Bleeding Control of Injured (BCON) training to all CHISD Nurses.
- Completed CPR and Bleeding Control of Injured (BCON) training for all Cedar Hill Police Officers.

FIRE OPERATIONS

- All Fire Officers & Driver/Engineers certified as Blue Card Incident Commanders.
- Purchased and implemented Public Safety unmanned aircraft program (DRONE) and certified four (4) fire personnel as pilots for the drone incident response.
- Deployed personnel throughout the State of Texas through TIFMAS, TEMAT, AMBUS, Texas Task Force 2 to assist with wildfires, natural disasters, conventions and participated in multiple regional exercises.

PUBLIC EDUCATION

- Annual Teen Fire Academy
- Annual Citizen's Fire Academy
- Worked in conjunction with CHISD, childcare facilities, charter schools, private schools and nursing homes to deliver Life and Fire Safety programs (LAFS) throughout the community.
- Initiated Fire Explorers program that has received community recognition for participation in various programs throughout the Metroplex.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Prompt Service % of calls with dispatch to arrival time of 6 minutes or less	58%	58%	55%	50%
<hr/>				
TOTAL ACTIVITY	10,885	12,796	15,000	18,000
Emergency Responses	7,539	7,784	8,100	8,500
Mutual Aid* Given	70	50	50	60
Mutual Aid * Received	3	16	18	22
<hr/>				
Auto Aid* Given	673	791	875	1000
Auto Aid* Received	281	319	350	375
* Mutual Aid Calls & Auto Aid calls included in Emergency Response Number				

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	10,217,186	10,674,710	10,965,134	11,139,020	11,886,517	921,383
Supplies	241,166	323,954	414,699	414,999	468,258	53,559
Maintenance	274,515	366,324	376,618	379,589	391,952	15,334
Services	577,505	716,264	789,607	715,951	821,509	31,902
Utilities	78,383	73,171	85,313	75,870	88,086	2,773
Lease/Rentals	175,156	140,015	220,115	220,115	260,846	40,731
Miscellaneous	189,648	292,559	301,078	304,167	351,307	50,229
Transfers/Debt	13,650	13,650	13,650	13,650	13,650	-
Grant Exp	709,969	-	-	-	-	-
Capital Outlay	114,935	-	150,000	150,000	-	(150,000)
Total	12,592,112	12,600,648	13,316,214	13,413,361	14,282,125	965,911

FIRE

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Fire Chief	622	1.00	1.00	1.00	1.00	0.00
Assistant Fire Chief	960	2.00	2.00	0.00	0.00	0.00
Assistant Fire Chief	621	0.00	0.00	2.00	2.00	0.00
Fire Marshal	955	1.00	1.00	1.00	1.00	0.00
Fire Training Officer	950	1.00	1.00	1.00	1.00	0.00
Battalion Chief	950	3.00	3.00	3.00	3.00	0.00
Fire Captain	940	12.00	12.00	12.00	12.00	0.00
Fire Inspector	935	1.00	1.00	1.00	1.00	0.00
Driver/Engineer	930	12.00	12.00	12.00	12.00	0.00
Medical Operations Technician	930	0.00	0.00	4.00	5.00	1.00
Firefighter/Paramedic	920	45.00	45.00	41.00	40.00	-1.00
Public Safety Executive Assistant	617	0.00	0.00	0.00	1.00	1.00
Part Time Administrative Assistant	613	0.00	0.50	0.50	0.50	0.00
Executive Assistant	616	0.00	0.00	1.00	0.00	-1.00
Executive Secretary	614	1.00	1.00	0.00	0.00	0.00
Total		79.00	79.50	79.50	79.50	0.00



EQUIPMENT & PROGRAM REQUEST

Vehicles & Equipment	Estimated Cost	Lease Cost	Funded
(4) AED/Defibrillators Life packs	200,000	37,714	Y
(2) Thermal Imaging Cameras	16,000	3,017	Y

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
2023 Truck Squad 213	-	172,137	-	N
Conversion of PT Fire Administrative Assistant to Full Time	48,342	-	-	N
Station Refresh Program	106,300	-	-	N
Incident Command Software	23,000	-	-	N
Fire & EMS Records Management Software	23,100	-	-	N



EMERGENCY MANAGEMENT

DEPARTMENT DESCRIPTION

The Emergency Management Department provides coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- **Monitor and respond to dangerous weather conditions** – Monitor weather conditions to maintain a proper state of readiness
- **Respond to and recover from catastrophic incidents** - Maintain readiness to mitigate the effects of all hazards within our community/region.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Develop and Update Emergency Management Plan	Debris management plan developed.	Debris management plan developed.	Debris management plan updated	Debris management plan developed.
Conduct Training and Exercises	3 annually	3 annually	3 annually	6 annually
Conduct monthly outdoor warning siren test	12	12	12	12
Activate spotters at appropriate times	Activate spotters as needed	Conduct damage assessment training	Conduct damage assessment training	Conduct regional Disaster drill

EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	1,735	2,200	1,000	2,200	-
Maintenance	24,413	34,391	27,090	26,940	28,975	1,885
Services	45,134	82,014	67,724	59,824	95,734	28,010
Utilities	1,670	2,372	2,550	2,025	2,018	(532)
Lease/Rentals	7,652	10,279	10,279	10,279	10,279	-
Miscellaneous	7,750	8,331	9,650	9,650	9,650	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	86,619	139,120	119,493	109,718	148,856	29,363

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget
N/A	-	-	-	-	-
<ul style="list-style-type: none"> Regional emergency management cost is shared by the Best Southwest Cities (Cedar Hill, DeSoto, Duncanville and Lancaster.) The cost includes 1FTE, supplies, equipment and training. Cedar Hill's portion is reflected above in the services expenditure category. 					

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

MUNICIPAL COURT

DEPARTMENT DESCRIPTION

The Cedar Hill Municipal Court provides court information, case processing and judicial services for cases and offenses that have taken place in the jurisdiction.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Process Class-C Misdemeanor cases** – Document and maintain case activity
- **Prepare and maintain trial dockets** – Coordinate and schedule individual cases
- **Enforce compliance of court orders** – Issue and serve warrants, summons and subpoenas
- **Promote the highest standards of customer service** - Continuously strive to enhance customer service practices

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Cases Filed	7,952	8,376	5,960	7,469
# of Cases Disposed	6,757	8,793	9,543	8,364
# of Warrants Processed/Issued	3,929	6,928	2,791	4,550
# of Warrants Cleared	2,783	4,285	7,051	6,742
# of Show Cause Hearings	1,329	2,531	1,853	1,904

MUNICIPAL COURT

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	496,031	583,384	685,652	671,308	678,615	(7,037)
Supplies	8,433	11,927	14,821	15,670	17,190	2,369
Maintenance	5,887	7,240	15,068	18,985	32,926	17,858
Services	35,993	51,830	57,195	71,128	142,295	85,100
Utilities	3,909	3,439	3,576	2,908	3,169	(407)
Lease/Rentals	11,787	8,060	4,030	4,031	20,875	16,845
Miscellaneous	4,237	9,979	14,932	13,693	14,667	(265)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	566,277	675,860	795,274	797,722	909,737	114,463

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Municipal Court Administrator	619	1.00	1.00	1.00	1.00	0.00
Senior Court Clerk/ Juvenile Case Manager	617	1.00	0.00	0.00	0.00	0.00
Senior Court Clerk	617	0.00	1.00	1.00	1.00	0.00
Senior Marshal	617	1.00	1.00	1.00	1.00	0.00
Deputy Marshal	616	1.00	1.00	1.00	1.00	0.00
Court Clerk	614	2.00	2.50	2.00	2.00	0.00
Court Clerk	94	0.50	0.00	0.00	0.00	0.00
Juvenile Case Manager	94	0.00	0.50	0.00	0.00	0.00
Juvenile Case Manager	615	0.00	0.00	1.00	1.00	0.00
Marshal/Bailiff	95	0.00	0.00	0.50	0.50	0.00
Marshal/Bailiff	94	0.50	0.50	0.00	0.00	0.00
Total		7.00	7.50	7.50	7.50	0.00

MUNICIPAL COURT

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
New Vehicle (Marshal)	73,300	16,844	Y- EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-



CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

The Code Enforcement Department enforces adopted codes in order to protect and maintain public health and enhance property value in the City of Cedar Hill.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Enforce Property Maintenance Codes** - Encourage voluntary compliance of City codes
- **Impose Building Codes** - Ensure compliance of City building codes
- **Issue Building Permits** - Review building plans for compliance with City codes
- **Promote Community Aesthetics** - Encourage citizens to keep their properties violation free

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Initiate Code Violation Cases	7,525	6,010	6,500	6,600
Citizen Complaints Response	1,346	1,244	1,200	1,250
Initiate Code Cases (Operation Clean Sweep)	0	394	400	400
Inspect Multi-Family Units	336	336	336	340
Building Inspections	5,697	8,629	13,000	15,000
Single-Family (SF) Building Permits	78	282	200	200
Commercial Building Permits	61	66	70	70
Other Permits (MEP, storage building, fence, irrigation, etc.)	2,980	3,117	3,000	3,500
Sign Permits (attached, detached & special event)	112	62	60	70
Issue Certificates of Occupancy	19	19	19	20
Issue Multi-Family Licenses	1,720	896	700	600
Issue RRCO's	-	1,400	1,500	1,550
Register SF Rental Units	1,112	535	550	600
Inspect SF Rental Units	795	472	500	500

RRCO = Residential Rental Certificate of Occupancy

MEP = Mechanical, Electrical & Plumbing

CODE ENFORCEMENT

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,006,590	1,065,424	1,190,170	1,151,263	1,214,223	24,053
Supplies	18,747	21,758	33,836	32,468	27,550	(6,286)
Maintenance	95,781	140,598	141,100	144,592	141,076	(24)
Services	68,734	91,248	90,985	260,365	267,305	176,320
Utilities	9,429	9,012	11,250	9,500	6,700	(4,550)
Lease/Rentals	29,919	26,113	23,655	23,655	23,655	-
Miscellaneous	12,948	22,367	44,692	32,175	30,725	(13,967)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,242,149	1,376,520	1,535,688	1,654,018	1,711,234	175,546

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Neighborhood Services Director	621	1.00	1.00	1.00	1.00	0.00
Building Official	620	1.00	1.00	1.00	1.00	0.00
Assistant Building Official	618	0.00	0.00	1.00	1.00	0.00
Code Enforcement Supervisor	617	1.00	1.00	1.00	1.00	0.00
Senior Building Inspector	616	1.00	1.00	0.00	0.00	0.00
Building Inspector	615	1.00	1.00	1.00	1.00	0.00
Plans Examiner/Building Inspector	615	0.00	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	615	1.00	1.00	0.00	0.00	0.00
Code Enforcement Officer	614	4.00	4.00	5.00	5.00	0.00
Permit Technician/Executive Secretary	614	1.00	0.00	0.00	0.00	0.00
Permit Specialist	614	0.00	1.00	1.00	1.00	0.00
Code Support Specialist	614	1.00	1.00	1.00	1.00	0.00
Permit Technician	613	0.00	0.00	0.00	0.00	0.00
Totals		12.00	13.00	13.00	13.00	0.00

CODE ENFORCEMENT

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Building Inspector	86,690	37,000	-	N
Permit Tech	67,350	-	-	N



ANIMAL SHELTER (GEN. FUND PORTION)

DEPARTMENT DESCRIPTION

The mission of the Tri-City Animal Shelter & Adoption Center is to provide exemplary care for impounded and surrendered animals and facilitate owner recovery, adoption and public education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Receive and provide exemplary care for stray, lost and unwanted animals** - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a safe, comfortable, and sanitary environment while providing the 5 Freedoms.
- **Reunite lost pets with their owners** - Use appropriate channels and information to locate pet owners and reunite them with their pets.
- **Adopt and Rescue available animals** – Safely place as many animals that come into our care into our adoption program or transfer to rescue groups or other animal welfare agencies when possible.
- **Promote responsible pet care and ownership** - Provide education, resources and information to the public on pet issues such as, retention options, training assistance, and veterinary resources.

SERVICE LEVEL ANALYSIS

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Animals Served (includes wildlife and DOA animals)	6,198	6,300	7,000	7,500
# of In-Person Citizens Inquires & Services (In Shelter Only)	13,146	12,196	13,600	13,800
# of Positive Outcomes (adoption, foster or reclaims)	4,562	4,182	4,500	5,000
# of returned Lost Animals	819	716	750	775
Medical Services Provided to Animals in Dollars	\$9,867	\$10,622	\$6,000	\$6,500
# of Wildlife Rescues	326	286	225	250
# of Volunteer Hours	5,040	3,371	5,100	5,200
# of in house spay/neuter	1,572	1,842	2,000	2,500

PARKS

DEPARTMENT DESCRIPTION

The Parks Department is responsible for the maintenance of all City parks and responsible for coordinating programs and activities within the parks that maximize citizens' full enjoyment of Cedar Hill's parks.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements.

- **Grounds maintenance** – Ensure City grounds are safe and aesthetically pleasing, including mowing, weed and ant control, and litter abatement.
- **Athletic field preparation** – Ensure athletic fields are safe and aesthetically pleasing including preparation of ball fields for leagues, tournaments and special events.
- **Park facility maintenance and irrigation** – Ensure Park amenities are safe and aesthetically pleasing and ensure irrigation systems maintained and operational. Maintain over 52 facilities including (parks, pavilions, playgrounds, amenities)
- **Special projects** – Provide support for special events and projects.
- **Administrative** – Provide a system of Premier parks and open space areas that are responsive to the needs of the citizens while maximizing conservation of natural and tangible resources.

SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPI's) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Grounds Maintenance (# of acres)	1,016 acres	1,026 acres	1,051 acres	1,051 acres
Athletic Fields Preparation	43 fields	43 fields	43 fields	43 fields
Irrigation Maintenance (# of valves)	1,080 valves	1,080 valves	1,100 valves	1,200 valves
Special Events (prepare facility, service event, clean grounds & breakdown staging)	75 events	76 events	76 events	85 events

PARKS

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,224,916	1,306,706	1,486,908	1,402,001	1,813,053	326,145
Supplies	126,810	144,764	172,298	170,822	190,580	18,282
Maintenance	98,593	132,777	207,279	218,930	141,350	(65,929)
Services	354,465	395,468	591,620	616,392	646,375	54,755
Utilities	287,377	401,929	410,186	444,907	487,006	76,820
Lease/Rentals	174,014	176,901	177,489	179,289	234,419	56,930
Miscellaneous	24,821	39,713	32,903	27,660	45,218	12,315
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	15,633	-	99,000	99,200	61,000	(38,000)
Total	2,306,629	2,598,257	3,177,683	3,159,201	3,619,001	441,318

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director Parks and Recreation	621	1.00	1.00	1.00	1.00	0.00
Parks Maintenance Superintendent	619	1.00	1.00	0.00	0.00	0.00
Parks Maintenance Superintendent	620	0.00	0.00	1.00	1.00	0.00
Parks Supervisor	618	1.00	0.00	0.00	0.00	0.00
Parks Maintenance Crew Chief	615	5.00	5.00	6.00	7.00	1.00
Irrigation Technician	614	1.00	1.00	0.00	0.00	0.00
Executive Secretary	614	1.00	1.00	1.00	1.00	0.00
Parks Maintenance Worker	612	6.00	6.00	6.00	8.00	2.00
Administrative Assistant	94	0.63	0.63	0.60	0.60	0.00
Part-Time Workers	92	0.92	0.92	1.02	3.15	2.13
Totals		17.55	16.55	16.62	21.75	5.13

PARKS

EQUIPMENT & PROGRAMS REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Zero Turn Mower (3)	37,755	8,685	Y-EQ (0040)
Riding Mower (2)	25,170	5,790	Y-EQ (0040)
Turn Mower (2)	25,170	5,790	Y-EQ (0040)
Deck Mower (1)	12,585	2,895	Y-EQ (0040)
Hustler Mower (1)	12,585	2,895	Y-EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Signature Park Crew	280,000	105,000	Y	EQ (0040)/ GF (0001)
Dump Bed Trailer, Landscape Trailer, Flatbed Tilt Trailer	-	36,200	-	N



RECREATION

DEPARTMENT DESCRIPTION

The Recreation Department provides benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Athletic and Outdoor Programs** – Provide and coordinate athletic and outdoor programs to enhance the quality of life.
- **Active Adult (55 Plus) Facility and Activities** – Plan, organize, coordinate and execute a variety of programs and activities for the active adult (55 plus) community.
- **Marketing** - Design and share a variety of creative marketing materials to the community and surrounding areas.
- **Special Events** – Provide a diverse mixture of community-oriented special events in conjunction with community partners.
- **Aquatic Facility and Activities** – Operate the city pool and provide a variety of aquatic programs and classes.
- **City Sustainability Opportunities** – Provide and coordinate activities and programs promoting a sustainable community.

SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPIs) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of teams hosted at programs or tournaments	1,200	1,364	1,400	1,450
Average Annual Marketing Reach on Social Media Posts	40,000	49,749	55,000	57,000
Average Annual Marketing Reach on Social Media Event Listings	76,440***	52,175	52,500	52,750
# of Members of the Senior Activity Center	324	319	125	150
# of Participants in aquatic programs	4,414	4,627	8,000	7,500
Maintain special sustainable certifications annually	2	2	3	3

*Due to COVID all programs were virtual

**Senior Center implemented member fees in FY23

RECREATION

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	365,617	372,113	625,041	571,344	661,125	36,084
Supplies	62,343	40,370	72,444	73,744	76,975	4,531
Maintenance	8,318	6,510	18,875	21,450	20,650	1,775
Services	74,087	96,673	205,289	234,567	344,117	138,828
Utilities	4,089	3,264	39,168	31,535	54,786	15,618
Lease/Rentals	21,723	20,050	18,376	18,376	18,376	-
Miscellaneous	23,725	18,556	44,228	38,105	53,895	9,667
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	559,902	557,536	1,023,421	989,121	1,229,924	206,053

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Recreation Superintendent	620	1.00	1.00	1.00	1.00	0.00
Assistant Recreation Superintendent	619	0.00	0.00	1.00	1.00	0.00
Recreation Operations Supervisor	618	1.00	1.00	0.00	0.00	0.00
Aquatics/Athletics Recreation Coordinator	615	1.00	1.00	1.00	1.00	0.00
Senior Center Supervisor	617	1.00	1.00	1.00	1.00	0.00
Senior Center Assistant	613	0.00	0.00	1.00	0.00	-1.00
Recreation Programmer	613	0.00	0.00	0.00	1.00	1.00
Senior Center Assistant	92	1.13	1.13	0.00	0.00	0.00
Bus Driver	94	0.63	0.63	0.63	0.63	0.00
Totals		5.75	5.75	5.63	5.63	0.00

- Changed Senior Center Assistant to Recreation Programmer

RECREATION

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Special Event Coordinator	86,333	-	-	N
Holiday on the Hill Drone Show	60,000	-	-	N



LIBRARY

DEPARTMENT DESCRIPTION

The Zula B. Wylie Public Library provides a community place that acts as the Door to Discovery connecting our culturally rich and diverse community to resources and services which promote lifelong learning, personal growth and development, and awareness of the arts.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Create Young Readers** – offer programs, materials and services that prepare children for school and maintain reading skills
- **Enhance Student and Community Success** – provide resources and services that assist students of all levels to succeed
- **Promote Lifelong Learning** – offer programs and access to materials and resources to help adults be informed and educated about local, national and world affairs
- **Celebrate Cedar Hill History and Cultural Diversity** – offer programs and materials that promote appreciation and understanding of Cedar Hill's history and cultural diversity
- **Provide a Community Place** – offer programs, access to materials and services to engage citizens of all ages in group activities and individual pursuits
- **Advance and Support Awareness of the Arts** – offer programs and access to materials that spark imagination, creativity, and innovation

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Library Visitors	34,047	53,365	130,000	250,000
Library Reference Transactions	11,485	10,860	12,000	24,000
Library Items Checked Out	83,252	39,861	120,000	250,000
Library Materials Accessed Electronically	18,060	19,082	20,000	21,000
Virtual Programming Engagement	4,830	3,243	3,200	3,200
Curbside/Business Services	6,531	31,409	60,000	150,000
Pickup Kits	442	545	650	650
Library Programs/Classes Attendance	34,047	53,365	130,000	250,000
Library Programs/Classes Conducted	11,485	10,860	12,000	24,000

LIBRARY

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	715,188	838,468	1,008,013	1,013,780	1,431,621	423,608
Supplies	174,337	170,015	185,170	185,170	237,950	52,780
Maintenance	29,099	24,026	33,050	33,050	42,550	9,500
Services	83,431	94,241	95,173	94,473	234,323	139,150
Utilities	17,287	22,004	26,280	37,289	85,983	59,703
Lease/Rentals	1,938	2,035	-	16,210	1,300	1,300
Miscellaneous	13,016	22,727	20,519	27,219	34,519	14,000
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	1,034,297	1,173,517	1,368,205	1,407,191	2,068,246	700,041



LIBRARY

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Library Director	621	0.00	1.00	1.00	1.00	0.00
Library Manager	618	1.00	0.00	0.00	0.00	0.00
Library Customer Experience Manager	618	0.00	0.00	0.00	1.00	1.00
Adult Services & Outreach Librarian	616	1.00	1.00	1.00	1.00	0.00
Youth Services Supervisor	616	0.00	1.00	1.00	1.00	0.00
Children's Services Coordinator	616	1.00	0.00	0.00	0.00	0.00
Librarian	616	1.00	1.00	1.00	1.00	0.00
Teen Librarian	616	0.00	0.00	0.00	1.00	1.00
Library Systems Supervisor	616	0.00	1.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	0.00	1.00	1.00
Electronic Resources Coordinator	615	1.00	0.00	0.00	0.00	0.00
Library Operations Coordinator	616	1.00	1.00	1.00	0.00	-1.00
Special Events Coordinator	615	1.00	0.00	0.00	0.00	0.00
Marketing Coordinator	615	0.00	1.00	1.00	1.00	0.00
Executive Secretary	614	1.00	1.00	1.00	0.00	-1.00
Customer Technology Specialist	93	0.50	0.50	0.50	1.00	0.50
Custodian	612	0.00	0.00	0.00	2.00	2.00
Library Assistant	612	1.00	1.00	1.00	0.00	-1.00
Technical Services Coordinator	615	0.00	0.00	0.00	1.00	1.00
Part-Time Adult Services & Outreach Assistant	612	0.00	0.00	0.00	0.42	0.42
Part-Time Technical Services Assistant	94	0.75	0.75	0.75	0.75	0.00
Part-Time Librarian	95	0.42	0.42	0.42	0.00	-0.42
Lead Library Service Representative	613	0.00	0.00	0.00	1.00	1.00
Part-Time Library Assistant	612	0.00	0.00	0.50	0.95	0.45
Event Attendant	612	0.00	0.00	0.00	1.50	1.50
Part-Time Teen/Tween Assistant	612	0.00	0.00	0.00	0.50	0.50
Part-Time Youth Services Assistant	612	0.00	0.00	0.00	0.50	0.50
Part-Time Library Service Representative	93	2.63	2.63	2.63	2.96	0.33
Totals		13.30	13.30	13.80	21.58	7.78

- Added 5 Full Time & 4 Part Time Positions for new Library

LIBRARY

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
New Library Staffing & Operations	639,375	-	Y	Y- (0001)



NEIGHBORHOOD SERVICES

DEPARTMENT DESCRIPTION

Neighborhood Services improves and maintains neighborhood vitality through enhanced communication, facilitation and education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Communication** – Serve as a liaison between the City and neighborhood organizations, Public Improvement Districts (PID) and Crime Watch groups; Relay issues and concerns to the appropriate City department(s) in a timely manner; Communicate City services and opportunities to neighborhood organizations
- **Facilitation** – Foster the development and support the activities of neighborhood organizations by providing assistance and guidance in creation of PIDs and new organizations
- **Education** – Communicate with neighborhood organizations regarding City services and opportunities; Develop and implement resident education programs that achieve positive neighborhood outcomes and build long-term stability in the community

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Attend organized neighborhood meetings/events	82	63	70	70
Maintain registered neighborhood dashboard	55	52	52	60
Recognize citizens through Distinctive Character Program	20	9	12	20

NEIGHBORHOOD SERVICES

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	154,147	199,507	289,086	257,286	315,283	26,197
Supplies	10,662	15,839	15,500	8,250	11,100	(4,400)
Maintenance	283	36	100	150	-	(100)
Services	28,474	40,984	40,150	32,220	35,120	(5,030)
Utilities	631	780	2,280	780	780	(1,500)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	402	8,052	11,260	7,900	9,700	(1,560)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	194,599	265,197	358,376	306,586	371,983	13,607

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Communications & Engagement Manager	619	0.00	1.00	1.00	1.00	0.00
Neighborhood Services Manager	618	1.00	0.00	1.00	1.00	0.00
Neighborhood Services Coordinator (serves as the PID Administrator)	616	1.00	1.00	1.00	1.00	0.00
Total		2.00	2.00	3.00	3.00	0.00

EQUIPMENT & PROGRAM REQUESTS

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

HISTORIC DOWNTOWN

DEPARTMENT DESCRIPTION

The Historic Downtown department works to preserve and enhance the unique character and community of Historic Downtown through design, economic development, promotion and facilitation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Design** - Enhance the aesthetic appeal of Historic Downtown Cedar Hill
- **Promotion** - Increase public awareness of downtown business districts
- **Economic Development** - Encourage growth, retention, and recruitment of business
- **Facilitation** - Support the interests and development activities of downtown businesses, residents and supporters; Serve as liaison to Historic Downtown Advisory Board and the Cedar Hill Museum of History

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Facilitate Historic Downtown Advisory Board meetings	12	11	10	11
Facilitate meetings concerning new development and adaptive reuse	4	4	4	4
Increase downtown event attendance	10%	10%	25%	30%



HISTORIC DOWNTOWN

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	175,517	181,701	191,968	110,144	150,300	(41,668)
Supplies	865	449	5,957	6,307	6,410	453
Services	2,279	7,879	24,715	55,997	50,131	25,416
Utilities	272	329	282	345	389	107
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	5,781	5,955	12,908	4,008	4,208	(8,700)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	184,714	196,312	235,830	176,801	211,438	(24,392)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director of Visitor & Customer Experience	621	1.00	1.00	1.00	1.00	0.00
Tourism Assistant	613	0.00	0.00	0.00	0.00	0.00
Total		1.00	1.00	1.00	0.00	0.00

- Director of Visitor & Customer Experience is vacant.

EQUIPMENT AND PROGRAMS REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Downtown Décor & Programming	20,000	-	N	-

PLANNING

DEPARTMENT DESCRIPTION

The Planning Department facilitates the physical growth and development of the City in a sustainable manner that reflects its unique and vibrant character.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Development Review and Zoning Requests** – Facilitate inter-departmental review of development proposals and zoning requests to ensure consistency with city ordinances and long-range planning goals via an efficient process that provides quality customer service for all its users.
- **Code Amendments** – Prepare code amendments that have been recommended by the Comprehensive Plan and Small Area Plans or that have become necessary based upon current events or outdated practices.
- **Long Range Planning and Special Projects** – Develop and implement Small Area Plans and the Comprehensive Plan with its components to help the community realize its evolving vision.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Special projects in City Council's Work Plan	66	78	70	70
Number of Planned Development District Zoning & Development Plan Applications	3	7	8	5
Number of Zoning Applications (excluding Planned Development Districts)	6	1	2	2
NEW - Total Number of Acres in Zoning Applications	70	217	485	557
Number of Conditional Use Permit (CUP) Applications	17	13	20	20
Number of New Single Family Lots Proposed to be Created with Preliminary Plats	16	63	63	63
Number of New Residential Lots Created with Final Plats	235	222	385	509

PLANNING

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	412,311	449,933	512,752	500,570	544,921	32,169
Supplies	2,327	2,416	4,181	5,281	4,981	800
Maintenance	-	-	-	-	-	-
Services	28,659	19,986	17,775	17,775	117,433	99,658
Utilities	244	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	3,246	11,160	13,603	14,415	15,005	1,402
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	446,788	483,496	548,311	538,041	682,340	134,029

PERSONNEL SUMMARY (full equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director of Planning	621	1.00	1.00	1.00	1.00	0.00
Planning Manger	620	0.00	0.00	0.00	1.00	1.00
Senior Planner	618	1.00	1.00	0.00	0.00	0.00
Senior Planner	619	0.00	0.00	1.00	0.00	-1.00
Planner	616	1.00	1.00	0.00	0.00	0.00
Planner	617	0.00	0.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	0.00	1.00	1.00
Executive Secretary	614	1.00	1.00	1.00	0.00	-1.00
Intern/Assistant	95	0.00	0.35	0.50	0.50	0.00
Totals		4.00	4.35	4.50	4.50	0.00

- Added Planning Manager and reclassified Executive Secretary to Executive Assistant.

PLANNING

EQUIPMENT & PROGRAM REQUEST

Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Development Code Re-Write	-	300,000	Y-Partial \$100k	GF-(0001)

STREETS & DRAINAGE

DEPARTMENT DESCRIPTION

Streets and Drainage maintains high-quality public transportation and drainage infrastructure to enhance safety and provide effective traffic circulation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Street repairs and maintenance** - Provide quality maintenance for streets, sidewalks and alleys.
- **Drainage channels** - Clean and maintain creeks and channels.
- **Signs, signals and markings** - Install and maintain traffic signs, signals and markings.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Deploy sanding operations at onset of ice storm events	1	1	2	1
Maintain flow of water in creeks and channels by removing debris	100%	100%	100%	100%
Restripe 50% of thoroughfares annually	50%	100%	100%	100%
Routine inspection and maintenance of traffic signals annually	100%	100%	100%	100%

STREETS & DRAINAGE

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	899,728	917,330	1,150,612	1,034,911	1,172,988	22,376
Supplies	30,768	49,149	62,006	53,194	60,550	(1,456)
Maintenance	203,933	192,842	224,000	255,000	264,000	40,000
Services	99,801	177,590	263,105	250,205	167,905	(95,200)
Utilities	587,491	605,344	611,762	587,414	602,623	(9,139)
Lease/Rentals	74,215	81,210	89,210	91,210	136,933	47,723
Miscellaneous	20,690	10,211	16,298	14,998	16,298	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	44,948	10,000	15,000	-	(10,000)
Total	1,916,626	2,078,623	2,426,993	2,301,932	2,421,297	(5,696)

PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Street Maintenance Supervisor	617	1.00	1.00	1.00	1.00	0.00
Signs and Signals Supervisor	617	1.00	1.00	1.00	1.00	0.00
Sr. Drainage Crew Chief	616	1.00	1.00	1.00	1.00	0.00
Street Maintenance Crew Chief	614	3.00	3.00	3.00	3.00	0.00
Street Maintenance Drainage Crew Chief	614	0.00	0.00	0.00	0.00	0.00
Street Maintenance Worker	612	7.00	7.00	7.00	7.00	0.00
Signs and Signals Maintenance Worker	612	1.00	3.00	3.00	3.00	0.00
Totals		14.00	16.00	16.00	16.00	0.00

STREETS & DRAINAGE

EQUIPMENT & PROGRAMS REQUEST

Equipment	Actual Cost	Lease Cost	Funded
Utility Truck	65,000	14,950	Y-EQ (0040)
Little Squirt- Epoxy Metering System	27,000	5,994	Y-EQ (0040)
Backhoe	150,000	17,250	Y-EQ (0040)
Equipment Trailer	23,000	3,779	Y-EQ (0040)
Line Laser Striping & Barrel	25,000	5,750	Y-EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-



FLEET MAINTENANCE

DEPARTMENT DESCRIPTION

Fleet Maintenance Division provides safe and dependable vehicles and equipment to all internal clients in the most time and cost-efficient manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Fleet services and repairs:** Perform maintenance services and repairs to approximately 500 pieces of light, medium and heavy-duty vehicles and construction equipment.
- **Manage computerized vehicle and equipment inventory records:** Manage and maintain accurate vehicle and equipment records for all current and newly acquired fleet vehicles and equipment.
- **Manage computerized service and repair records:** Manage and maintain accurate service and repair records for all City owned vehicles and equipment.
- **Manage computerized parts inventory records:** Manage and maintain accurate parts inventory for all City owned vehicles and equipment.
- **Manage computerized fuel records and inventory:** Manage and maintain database to ensure accurate fuel records; monitor and maintain adequate diesel and unleaded fuel levels for all City vehicles and equipment.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
% of routine maintenance performed w/ 1 business day	100%	100%	100%	100%
% of non-routine maintenance & repairs performed w/ 2 business days	95%	100%	100%	100%
# of vehicles & equipment maintained annually	265	265	265	270
# of gallons of fuel managed (Procured, inventoried, stored and allocated to the City's Fleet annually)	151,000	145,000	150,000	155,000

FLEET MAINTENANCE

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	232,499	249,696	276,905	266,747	278,709	1,804
Supplies	9,524	11,705	14,126	15,065	15,280	1,154
Maintenance	3,926	6,705	8,200	7,600	9,100	900
Services	6,481	8,538	8,560	10,100	10,200	1,640
Utilities	10,878	10,944	11,335	12,337	13,591	2,256
Lease/Rentals	13,431	13,431	13,431	13,431	15,012	1,581
Miscellaneous	4,517	2,902	4,417	4,417	4,417	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Total	281,255	303,920	336,974	329,697	346,309	9,335

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Fleet Maintenance Superintendent	617	1.00	1.00	1.00	1.00	0.00
Senior Mechanic	616	1.00	1.00	1.00	1.00	0.00
Mechanic	614	1.00	1.00	1.00	1.00	0.00
Totals		3.00	3.00	3.00	3.00	0.00

EQUPMENT & PROGRAMS REQUEST

Equipment	Actual Cost	Lease Cost	Funded
Power Washer	11,000	1,581	Y – EQ (0040)



DEBT SERVICE FUND

The purpose of the Debt Service fund is to record property taxes levied and collected for the purpose of paying annual principal and interest payments on debt obligations with a legally binding pledge to repay with a commitment of an annual tax levy against property values certified by the Dallas and Ellis Appraisal Districts. In addition the property tax levy, there are transfers in from other funds and entities for the payment of self-supporting debt obligations. The City maintains a Aa2 bond rating from Moody's and a AA rating from S&P.

This section includes current outstanding debt information. For more detail on planned future debt sales, see the Capital Improvement Plan section.

DEBT SERVICE FUND
(Revenues, Expenditures and Change in Fund Balance)



Budget to
Budget

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024		
							Budget to Budget
BEGINNING FUND BALANCE	\$ 1,685,828	\$ 1,532,922	\$ 1,632,600	\$ 1,632,600	\$ 2,154,940		
REVENUES							
Property taxes	\$ 7,406,966	\$ 8,160,404	\$ 9,172,670	\$ 9,525,664	\$ 10,844,889	\$ 1,672,219	18.23%
Interest income	18,821	15,035	15,300	100,000	85,000	69,700	455.56%
Charges to other gov'ts	2,143,769	2,144,947	2,106,569	2,106,569	2,104,444	(2,125)	-0.10%
Transfers In	626,650	699,600	441,350	441,350	88,350	(353,000)	-79.98%
TOTAL REVENUES	\$ 18,796,206	\$ 11,019,986	\$ 11,735,889	\$ 12,173,583	\$ 13,122,683	\$ 1,386,794	11.82%
TOTAL FUNDS AVAILABLE	\$ 20,482,034	\$ 12,552,908	\$ 13,368,489	\$ 13,806,183	\$ 15,277,623	\$ 1,386,794	
EXPENDITURES							
Principal Payments	\$ 7,400,000	\$ 8,340,000	\$ 8,335,000	\$ 8,335,000	\$ 8,715,000	\$ 380,000	4.56%
Interest Payments	\$ 2,950,969	\$ 2,573,738	\$ 3,306,243	\$ 3,306,243	\$ 4,448,107	\$ 1,141,864	34.54%
Paying Agent Fees	\$ 5,220	\$ 6,570	\$ 6,000	\$ 10,000	\$ 12,000	\$ 6,000	100.00%
Escrow Agent Fees	66,407	-	-	-	-	-	-
Other Expenditure	8,526,518	-	-	-	\$ 40,000	-	-
TOTAL EXPENDITURES	\$ 18,949,114	\$ 10,920,308	\$ 11,647,243	\$ 11,651,243	\$ 13,215,107	\$ 1,527,864	13.12%
NET CHANGE	\$ (152,908)	\$ 99,679	\$ 88,646	\$ 522,340	\$ (92,424)		
ENDING FUND BALANCE	\$ 1,532,922	\$ 1,632,600	\$ 1,721,246	\$ 2,154,940	\$ 2,062,516	\$ -	
15% Fund Balance Policy Goal	15%	15%	15%	18%	16%		

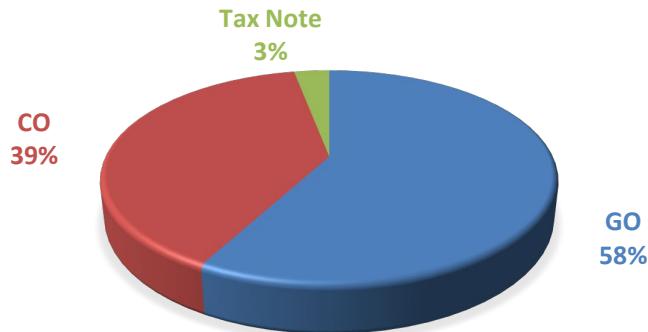
CITY -WIDE DEBT OUTSTANDING BONDS SOLD, MATURITIES AND INTEREST RATES			Fiscal Period End 09/30/23
		Interest Rates	
GENERAL OBLIGATION BONDS:			
Governmental activities: (General Purpose)			
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2028 (Split 79% to 21% between governmental and business-type activities)		2.00%-4.00%	1,449,650
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 (Split 93% to 7% between governmental and business-type activities)		.5% - 3.51%	9,253,500
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 (Split 82.4% to 17.6% between governmental and business-type activities)		3.00%-5.00%	7,898,040
\$4,135,000; 2018 General Obligation Bonds, due February 15, 2038		3.00%-3.50%	3,360,000
\$8,965,000; 2019 General Obligation Bonds, due February 15, 2039		3.00%-5.00%	7,710,000
\$9,610,000; 2020 General Obligation Bonds, due February 15, 2040		2.50%-5.00%	8,670,000
\$8,600,000; 2021 General Obligation Bonds, due February 15, 2040		2.50%-5.00%	3,595,000
\$8,355,000; 2022 General Obligation Bonds, due February 15, 2042		3.00%-5.00%	8,185,000
\$15,760,000; 2023 General Obligation Bonds, due September 30, 2043		4.00%-5.00%	15,760,000
Total governmental activities - general obligation bonds			\$ 65,881,190
Business-type activities: (Proprietary - Utility)			
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2024 (Split 79% to 21% between governmental and business-type activities)		2.00%-4.00%	385,350
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 (Split 93% to 7% between governmental and business-type activities)		.5% - 3.51%	696,500
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 (Split 82.4% to 17.6% between governmental and business-type activities)		3.00%-5.00%	1,686,960
Total business-type activities - general obligation bonds			\$ 2,768,810
TOTAL GENERAL OBLIGATION BONDS OUTSTANDING			\$ 68,650,000
CERTIFICATES OF OBLIGATION:			
Governmental activities: (General Purpose)			
\$2,065,000; 2013 Certificates of Obligation, due February 15, 2022		2.00%-3.00%	785,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 (Split 54% to 46% between governmental and business-type activities)		2.00%-4.00%	502,200
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 (Split 58.72% to 41.28% between governmental and business-type activities)		3.00%-4.00%	2,706,992
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2034 (Split 32% to 68% between governmental and business-type activities)		3.00%-5.00%	1,481,600
\$7,360,000; 2019 Tax Taxable Certificates of Obligation, due February 15, 2044		3.00%-4.00%	6,745,000
\$7,720,000; 2020 Certificates of Obligation, due February 15, 2040 (Split 67.33% to 32.67% between governmental and business-type activities)		2.50%-5.00%	4,591,906
\$11,210,000; 2022 Certificates of Obligation, due February 15, 2042 (Split 73.68% to 26.32% between governmental and business-type activities)		3.00%-5.00%	8,093,748
\$6,850,000; 2023 Certificates of Obligation, due September 30, 2043 (Split 52% to 48% between governmental and business-type activities)		4.00%-5.00%	3,562,000
Total governmental activities			\$ 28,468,446
Business-type activities: (Proprietary - Utility)			
\$6,235,000; 2014 Certificates of Obligation, due February 15, 2029		2.75%-3.75%	\$ 3,200,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 (Split 54% to 46% between governmental and business-type activities)		2.00%-4.00%	427,800
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 (Split 58.72% to 41.28% between governmental and business-type activities)		3.00%-4.00%	1,903,008
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2039 (Split 32% to 68% between governmental and business-type activities)		3.00%-5.00%	3,148,400
\$7,720,000; 2020 Certificates of Obligation, due February 15, 2040 (Split 67.33% to 32.67% between governmental and business-type activities)		2.50%-5.00%	2,228,094
\$11,210,000; 2022 Certificates of Obligation, due February 15, 2042 (Split 73.68% to 26.32% between governmental and business-type activities)		3.00%-5.00%	2,891,252
\$6,850,000; 2023 Certificates of Obligation, due September 30, 2043 (Split 52% to 48% between governmental and business-type activities)		4.00%-5.00%	3,288,000
Total business-type activities			\$ 17,086,554
TOTAL CERTIFICATES OF OBLIGATION BONDS OUTSTANDING			\$ 45,555,000
TAXABLE NOTE:			
Governmental activities: (General Purpose)			
\$3,345,000; 2021 Taxable Note, due February 15, 2027		1.09%	\$ 2,210,000
\$1,260,000; 2022 Taxable Note, due February 15, 2029		5.00%	\$ 1,120,000
TOTAL TAXABLE NOTES OUTSTANDING			\$ 3,330,000
TOTAL BONDED INDEBTEDNESS (PRINCIPAL)			\$ 117,535,000

CITY-WIDE DEBT OUTSTANDING Summary

SUMMARY OF DEBT OUTSTANDING:		Principal	Interest	Total
General Obligation Debt (GO)		68,650,000	21,337,150	89,987,150
Certificates of Obligation (CO)		45,555,000	16,601,705	62,156,705
Taxable Note		3,330,000	222,893	3,552,893
Total		117,535,000	38,161,748	155,696,748

Detail by Obligation:				
Bonds	Years	Principal	Interest	Total
CO 2013	5	785,000	77,313	862,313
CO 2014	6	3,200,000	309,938	3,509,938
CO 2015	7	930,000	135,800	1,065,800
CO 2018	15	4,610,000	1,242,006	5,852,006
CO 2019	16	4,630,000	1,313,621	5,943,621
CO 2019T	21	6,745,000	2,824,533	9,569,533
CO 2020	17	6,820,000	2,247,275	9,067,275
CO 2022	19	10,985,000	4,859,200	15,844,200
CO 2023	20	6,850,000	3,592,020	10,442,020
GO 2013	2	1,835,000	70,100	1,905,100
GO 2015	12	9,950,000	1,977,425	11,927,425
GO 2016	5	9,585,000	768,900	10,353,900
GO 2018	15	3,360,000	903,875	4,263,875
GO 2019	16	7,710,000	2,527,813	10,237,813
GO 2020	17	8,670,000	3,050,088	11,720,088
GO 2021	5	3,595,000	67,515	3,662,515
GO 2022	19	8,185,000	3,617,825	11,802,825
GO 2023	20	15,760,000	8,353,610	24,113,610
TN 2022	5	1,120,000	175,750	1,295,750
TN 2021	6	2,210,000	47,143	2,257,143
Total	248	117,535,000	38,161,748	155,696,748
Averages	12	5,876,750	1,908,087	7,784,837

FY 2024 CITY-WIDE OUTSTANDING DEBT



City of Cedar Hill

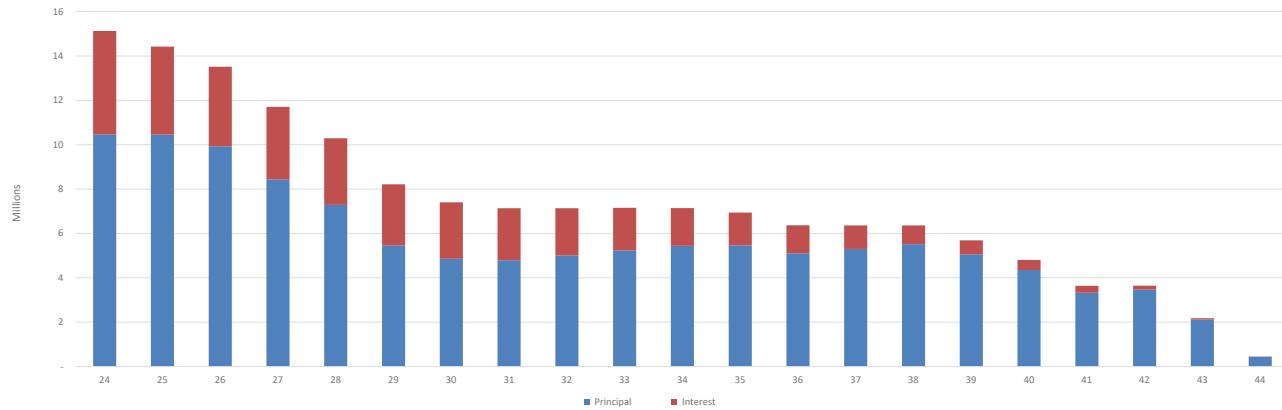
Future Debt Commitment at 09-30-2023

Annual Requirements to amortize the long-term debt are as follows:

City-Wide

Year Ending 30-Sep	General Obligation Bonds			Certificates of Obligation Bonds			Taxable Notes			Total - City Wide Bonds & Notes Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	7,400,000	2,780,534	10,180,534	2,330,000	1,806,324	4,136,324	740,000	72,830	812,830	10,470,000	4,659,688	15,129,688
2025	7,175,000	2,291,216	9,466,216	2,525,000	1,617,110	4,142,110	755,000	58,036	813,036	10,455,000	3,966,362	14,421,362
2026	6,600,000	2,017,150	8,617,150	2,625,000	1,523,685	4,148,685	705,000	43,138	748,138	9,930,000	3,583,973	13,513,973
2027	5,005,000	1,808,442	6,813,442	2,715,000	1,429,998	4,144,998	720,000	28,139	748,139	8,440,000	3,266,578	11,706,578
2028	4,270,000	1,657,321	5,927,321	2,820,000	1,327,788	4,147,788	200,000	15,500	215,500	7,290,000	3,000,609	10,290,609
2029	2,500,000	1,532,450	4,032,450	2,750,000	1,218,201	3,968,201	210,000	5,250	215,250	5,460,000	2,755,901	8,215,901
2030	2,595,000	1,426,875	4,021,875	2,265,000	1,114,498	3,379,498	-	-	-	4,860,000	2,541,373	7,401,373
2031	2,705,000	1,315,600	4,020,600	2,090,000	1,023,673	3,113,673	-	-	-	4,795,000	2,339,273	7,134,273
2032	2,820,000	1,193,463	4,013,463	2,185,000	937,119	3,122,119	-	-	-	5,005,000	2,130,581	7,135,581
2033	2,955,000	1,069,175	4,024,175	2,280,000	850,701	3,130,701	-	-	-	5,235,000	1,919,876	7,154,876
2034	3,080,000	941,125	4,021,125	2,360,000	763,123	3,123,123	-	-	-	5,440,000	1,704,248	7,144,248
2035	3,215,000	805,631	4,020,631	2,245,000	674,655	2,919,655	-	-	-	5,460,000	1,480,286	6,940,286
2036	2,760,000	680,725	3,440,725	2,345,000	585,059	2,930,059	-	-	-	5,105,000	1,265,784	6,370,784
2037	2,870,000	564,963	3,434,963	2,435,000	491,218	2,926,218	-	-	-	5,305,000	1,056,180	6,361,180
2038	2,995,000	443,869	3,438,869	2,525,000	395,528	2,920,528	-	-	-	5,520,000	839,396	6,359,396
2039	2,820,000	325,263	3,145,263	2,240,000	307,229	2,547,229	-	-	-	5,060,000	632,491	5,692,491
2040	2,280,000	226,450	2,506,450	2,070,000	228,400	2,298,400	-	-	-	4,350,000	454,850	4,804,850
2041	1,670,000	150,800	1,820,800	1,660,000	158,020	1,818,020	-	-	-	3,330,000	308,820	3,638,820
2042	1,750,000	82,400	1,832,400	1,720,000	92,300	1,812,300	-	-	-	3,470,000	174,700	3,644,700
2043	1,185,000	23,700	1,208,700	930,000	41,240	971,240	-	-	-	2,115,000	64,940	2,179,940
2044				440,000	15,840	455,840	-	-	-	440,000	15,840	455,840
Total P&I	\$ 68,650,000	\$ 21,337,150	\$ 89,987,150	\$ 45,555,000	\$ 16,601,705	\$ 62,156,705	\$ 3,330,000	\$ 222,893	\$ 3,552,893	\$ 117,535,000	\$ 38,161,748	\$ 155,696,748

City-wide Bonded Debt (Principal & Interest)

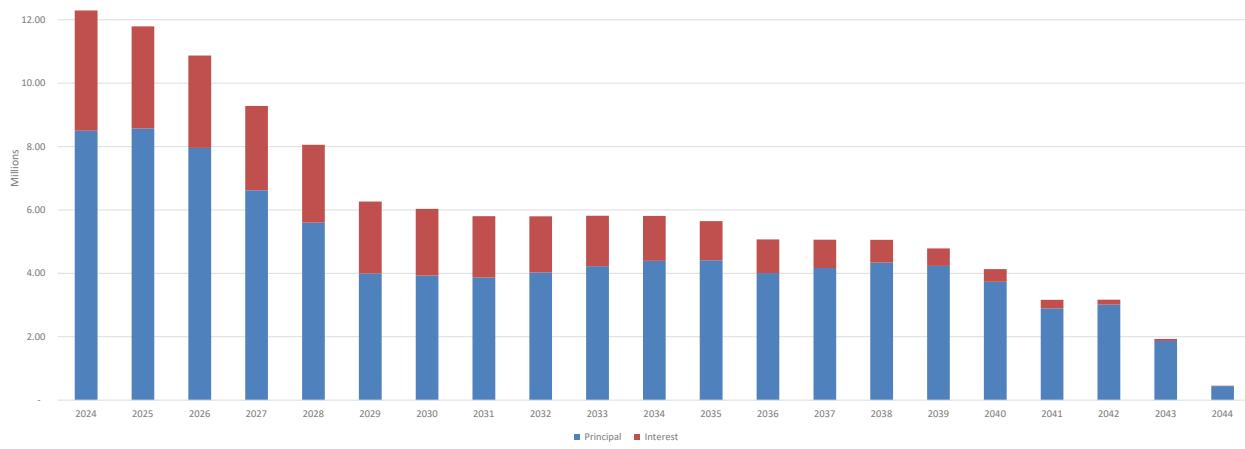


GENERAL GOVERNMENTAL DEBT - SUPPORTED BY CURRENT TAX LEVY

	General Obligation Bonds			Certificates of Obligation Bonds			Taxable Notes			Total - City Wide Bonds & Notes Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	6,610,000	2,688,059	9,298,059	1,150,000	1,032,194	2,182,194	740,000	72,830	812,830	8,500,000	3,793,082	12,293,082
2025	6,565,000	2,228,641	8,793,641	1,250,000	934,166	2,184,166	755,000	58,036	813,036	8,570,000	3,220,843	11,790,843
2026	5,960,000	1,981,575	7,941,575	1,295,000	887,379	2,182,379	705,000	43,138	748,138	7,960,000	2,912,092	10,872,092
2027	4,555,000	1,793,442	6,348,442	1,345,000	840,441	2,185,441	720,000	28,139	748,139	6,620,000	2,662,022	9,282,022
2028	3,995,000	1,653,196	5,648,196	1,405,000	787,591	2,192,591	200,000	15,500	215,500	5,600,000	2,456,287	8,056,287
2029	2,500,000	1,532,450	4,032,450	1,285,000	732,016	2,017,016	210,000	5,250	215,250	3,995,000	2,269,716	6,264,716
2030	2,595,000	1,426,875	4,021,875	1,335,000	676,116	2,011,116				3,930,000	2,102,991	6,032,991
2031	2,705,000	1,315,600	4,020,600	1,160,000	623,266	1,783,266	-	-	-	3,865,000	1,938,866	5,803,866
2032	2,820,000	1,193,463	4,013,463	1,210,000	573,881	1,783,881	-	-	-	4,030,000	1,767,344	5,797,344
2033	2,955,000	1,069,175	4,024,175	1,270,000	524,814	1,794,814	-	-	-	4,225,000	1,593,989	5,818,989
2034	3,080,000	941,125	4,021,125	1,315,000	475,332	1,790,332	-	-	-	4,395,000	1,416,457	5,811,457
2035	3,215,000	805,631	4,020,631	1,200,000	426,410	1,626,410	-	-	-	4,415,000	1,232,041	5,647,041
2036	2,760,000	680,725	3,440,725	1,250,000	378,050	1,628,050	-	-	-	4,010,000	1,058,775	5,068,775
2037	2,870,000	564,963	3,434,963	1,300,000	327,403	1,627,403	-	-	-	4,170,000	892,365	5,062,365
2038	2,995,000	443,889	3,438,889	1,345,000	275,723	1,620,723	-	-	-	4,340,000	719,591	5,059,591
2039	2,820,000	325,263	3,145,263	1,415,000	224,275	1,639,275	-	-	-	4,235,000	549,538	4,784,538
2040	2,280,000	226,450	2,506,450	1,455,000	171,675	1,626,675	-	-	-	3,735,000	398,125	4,133,125
2041	1,670,000	150,800	1,820,800	1,225,000	121,320	1,346,320	-	-	-	2,895,000	272,120	3,167,120
2042	1,750,000	82,400	1,832,400	1,265,000	73,400	1,338,400	-	-	-	3,015,000	155,800	3,170,800
2043	1,185,000	23,700	1,208,700	685,000	36,340	721,340	-	-	-	1,870,000	60,040	1,930,040
2044				440,000	15,840	455,840	-	-	-	440,000	15,840	455,840
Total P&I	\$ 65,885,000	\$ 21,127,400	\$ 87,012,400	\$ 25,600,000	\$ 10,137,632	\$ 35,737,632	\$ 3,330,000	\$ 222,893	\$ 3,552,893	\$ 94,815,000	\$ 31,487,924	\$ 126,302,924

General Government Debt Paid by Tax Levy

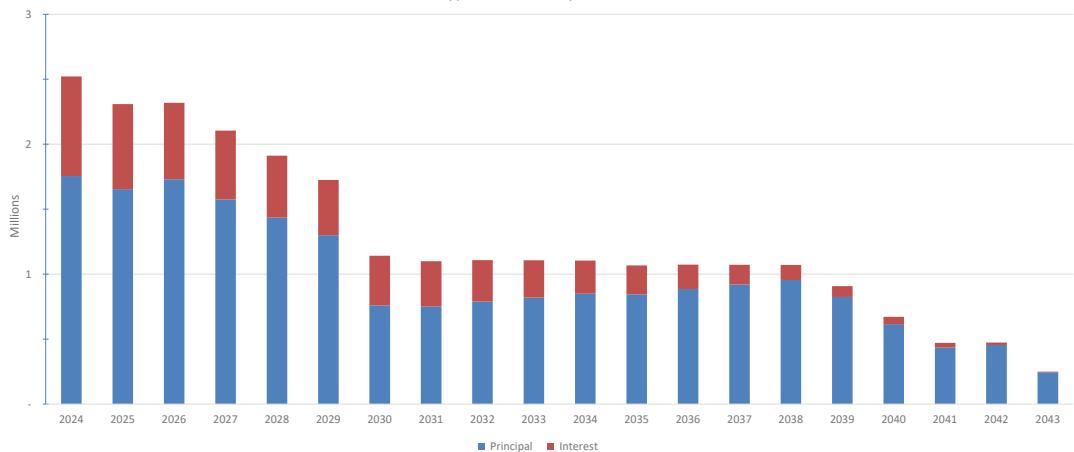
14.00



BUSINESS-TYPE DEBT

	General Obligation Bonds			Certificates of Obligation Bonds			Total Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	715,000	79,125	794,125	1,040,000	687,205	1,727,205	1,755,000	766,330	2,521,330
2025	530,000	52,325	582,325	1,125,000	601,819	1,726,819	1,655,000	654,144	2,309,144
2026	555,000	28,625	583,625	1,175,000	560,506	1,735,506	1,730,000	589,131	2,319,131
2027	365,000	11,025	376,025	1,210,000	518,481	1,728,481	1,575,000	529,506	2,104,506
2028	185,000	2,775	187,775	1,250,000	473,997	1,723,997	1,435,000	476,772	1,911,772
2029				1,300,000	424,934	1,724,934	1,300,000	424,934	1,724,934
2030				760,000	382,156	1,142,156	760,000	382,156	1,142,156
2031	-	-	-	750,000	349,431	1,099,431	750,000	349,431	1,099,431
2032	-	-	-	790,000	317,969	1,107,969	790,000	317,969	1,107,969
2033	-	-	-	820,000	286,713	1,106,713	820,000	286,713	1,106,713
2034	-	-	-	850,000	254,872	1,104,872	850,000	254,872	1,104,872
2035	-	-	-	845,000	221,995	1,066,995	845,000	221,995	1,066,995
2036	-	-	-	885,000	187,934	1,072,934	885,000	187,934	1,072,934
2037	-	-	-	920,000	152,178	1,072,178	920,000	152,178	1,072,178
2038	-	-	-	955,000	115,868	1,070,868	955,000	115,868	1,070,868
2039	-	-	-	825,000	82,954	907,954	825,000	82,954	907,954
2040	-	-	-	615,000	56,725	671,725	615,000	56,725	671,725
2041	-	-	-	435,000	36,700	471,700	435,000	36,700	471,700
2042	-	-	-	455,000	18,900	473,900	455,000	18,900	473,900
2043	-	-	-	245,000	4,900	249,900	245,000	4,900	249,900
Total P&I	\$ 2,350,000	\$ 173,875	\$ 2,523,875	\$ 17,250,000	\$ 5,736,236	\$ 22,986,236	\$ 19,600,000	\$ 5,910,111	\$ 25,510,111

Business -Type Debt Paid by Business Revenues



Animal Shelter

CDC

Other Self-funded Debt

	General Obligation Bonds			Certificates of Obligation Bonds			Total Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	75,000	13,350	88,350	140,000	86,925	226,925	215,000	100,275	315,275
2025	80,000	10,250	90,250	150,000	81,125	231,125	230,000	91,375	321,375
2026	85,000	6,950	91,950	155,000	75,800	230,800	240,000	82,750	322,750
2027	85,000	3,975	88,975	160,000	71,075	231,075	245,000	75,050	320,050
2028	90,000	1,350	91,350	165,000	66,200	231,200	255,000	67,550	322,550
2029				165,000	61,250	226,250	185,000	61,250	226,250
2030				170,000	56,225	226,225	170,000	56,225	226,225
2031	-	-	-	180,000	50,975	230,975	180,000	50,975	230,975
2032	-	-	-	185,000	45,269	230,269	185,000	45,269	230,269
2033	-	-	-	190,000	39,175	229,175	190,000	39,175	229,175
2034	-	-	-	195,000	32,919	227,919	195,000	32,919	227,919
2035	-	-	-	200,000	26,250	226,250	200,000	26,250	226,250
2036	-	-	-	210,000	19,075	229,075	210,000	19,075	229,075
2037	-	-	-	215,000	11,638	226,638	215,000	11,638	226,638
2038	-	-	-	225,000	3,938	228,938	225,000	3,938	228,938
2039	-	-	-						
2040	-	-	-				-	-	-
2041	-	-	-				-	-	-
2042	-	-	-				-	-	-
2043	-	-	-				-	-	-
Total P&I	\$ 415,000	\$ 35,875	\$ 450,875	\$ 2,705,000	\$ 727,838	\$ 3,432,838	\$ 3,120,000	\$ 763,713	\$ 3,883,713

LEGAL DEBT MARGIN INFORMATION

The proposed debt margin as of September 30, 2023

As a home rule city, the City of Cedar Hill is not limited by law in the amount of debt it may issue.

Article X, Section 2 of the City of Cedar Hill Charter states in part:

The City Council shall have the power and it is hereby authorized and made its duty to levy annually for general purposes and for the purpose of paying interest and providing the sinking fund on the bonded indebtedness of the City of Cedar Hill now in existence or which may hereafter be created an ad valorem tax on all real, personal or mixed property within the territorial limits of said City and upon all franchises granted by the City to any individuals or corporations of not exceeding a total of Two Dollars and Fifty cents (\$2.50) on the One Hundred Dollars (\$100.00) assessed valuation of said property. If for any cause the City Council shall fail, neglect or refuse to pass a tax ordinance for any one year, levying taxes for that year, then and in that event the tax levying ordinance last passed shall and will be considered in force and effect as the tax levying ordinance for the year which the City Council failed, neglected or refused to pass such ordinance, and the failure so to pass such ordinance for any year shall in no wise invalidate the tax collections for that year.

The tax rate on October 1, 2023 is \$0.646525 per \$100 of assessed valuation at 100% of market value. The tax rate is 25.86% of the legal limit.



SPECIAL REVENUE FUNDS

- Public, Educational and Governmental (PEG)
- Animal Shelter Fund
- Hotel Occupancy Tax Fund
- Municipal Court Special Revenue Fund
- Police Forfeiture Fund
- JPL Nature Corridor Permanent Fund
- JPL Nature Corridor Opportunity Fund
- Library Donation Fund
- Regional Fire Training Fund
- Landscape Beautification Fund
- Traffic Safety Fund
- Police Federal Forfeiture Fund
- Crime Control and Prevention District
- Economic Development Incentive Fund
- Tax Increment Financing (TIF) Fund

PUBLIC, EDUCATIONAL & GOVERNMENTAL FUND

This is a governmental fund type and reported in the City's financial statements as a non-major special revenue fund. The City has to formally request that cable and video companies doing business in the city to collect and remit "PEG" fees. Cable and Video Companies doing business in a municipality and holding a state-issued certificate of franchise authority shall provide the municipality with capacity in its communications network to allow public, educational, and governmental (PEG) access channels for noncommercial programming.

Public, Educational and Governmental (PEG) Fund (Revenues, Expenditures and Change in Fund Balance) 0004



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 526,027	\$ 617,096	\$ 682,043	\$ 763,160	\$ 763,160	\$ 827,073		
REVENUES								
Interest Earnings	7,076	3,426	5,895	3,600	20,613	16,000	12,400	344.44%
Peg Fees	83,993	83,038	78,161	80,000	80,000	80,000	-	0.00%
Miscellaneous	-	-	-	-	-	-	-	0.00%
TOTAL REVENUES	91,069	86,464	84,056	83,600	100,613	96,000	12,400	14.83%
EXPENDITURES								
Special Services	-	1,785	2,939	-	-	-	-	0.0%
Capital Items	-	19,732	-	10,000	36,700	10,000	-	0.0%
TOTAL EXPENDITURES	\$ -	\$ 21,517	\$ 2,939	\$ 10,000	\$ 36,700	\$ 10,000	\$ -	0.0%
NET CHANGE	91,069	64,947	81,117	73,600	63,913	86,000		
ENDING FUND BALANCE	\$ 617,096	\$ 682,043	\$ 763,160	\$ 836,760	\$ 827,073	\$ 913,073		

ANIMAL SHELTER FUND

This is an operating fund to account for the operation of the Tri-City Animal Shelter. The cost of operations is shared by Duncanville, DeSoto, and Cedar Hill.

REVENUES

Total revenues are budgeted at \$1,268,400, a 0.3% increase over the previous year. Interest earnings are increased 47% over the prior year due to higher interest rates in the City's investment portfolio. Charges for services are budgeted 18% lower than the previous year, as the number of adoptions have decreased. Participating cities contribute funds to operate the regional animal shelter. Participation fees (Other governments) are increased 1.6% to compensate for the decrease in adoption fees.

EXPENDITURES

Total expenditures are budgeted at \$1,210,719, which is a 0.3% decrease from the previous year. Supplies costs are 18% higher than FY2023 because of inflation in medical supplies and medications. Utilities are 16% higher than the prior year as electricity costs have increased.

Tri-City Animal Shelter Debt Schedule After 2016 Refunding					
FY	Principal	Interest	Total	DeSoto	Duncanville
2023	75,000	16,350	91,350	45,675	45,675
2024	75,000	13,350	88,350	44,175	44,175
2025	80,000	10,250	90,250	45,125	45,125
2026	85,000	6,950	91,950	45,975	45,975
2027	85,000	3,975	88,975	44,488	44,488
2028	90,000	1,350	91,350	45,675	45,675
TOTAL	490,000	52,225	542,225	271,113	271,113

* Note: Cedar Hill Portion of the Tri City Animal Shelter Debt is paid via the Debt Service Fund



ANIMAL SHELTER FUND



ANIMAL SHELTER FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0301

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var.
BEGINNING FUND BALANCE	\$ 390,205	\$ 196,861	\$ 369,311	\$ 369,311	\$ 360,624		
REVENUES							
Interest earnings	1,560	2,909	3,400	9,000	5,000	1,600	47.1%
Charges for services	81,497	176,936	86,600	56,260	70,900	(15,700)	-18.1%
Donations and miscellaneous	25,970	167,266	45,000	28,530	45,000	-	0.0%
Other governments	950,845	970,475	1,129,725	1,129,725	1,147,500	17,775	1.6%
Transfers in from other funds	-	29,436	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 1,059,872	\$ 1,347,022	\$ 1,264,725	\$ 1,223,515	\$ 1,268,400	\$ 3,675	0.3%
EXPENDITURES							
Personnel	656,039	682,720	853,860	794,887	832,465	(21,395)	-2.5%
Supplies	102,309	193,221	153,985	183,675	181,883	27,898	18.1%
Maintenance	11,969	36,928	38,985	37,584	39,285	300	0.8%
Services	97,099	69,545	101,307	62,829	84,993	(16,314)	-16.1%
Utilities	28,957	36,285	41,680	41,826	48,398	6,718	16.1%
Leases/Rentals	13,343	5,520	9,370	5,186	8,606	(764)	-8.1%
Miscellaneous	5,850	6,528	14,990	14,865	15,090	100	0.7%
TOTAL OPERATING EXPENDITURES	\$ 915,566	\$ 1,030,747	\$ 1,214,177	\$ 1,140,852	\$ 1,210,719	\$ (3,457)	-0.3%
Capital Outlay	250,000	54,225	-	-	-	-	0.0%
Transfers to Debt Service Fund	87,650	89,600	91,350	91,350	88,350	(3,000)	-3.3%
TOTAL CAPITAL AND TRANSFERS	\$ 337,650	\$ 143,825	\$ 91,350	\$ 91,350	\$ 88,350	\$ (3,000)	-3.3%
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ 1,253,216	\$ 1,174,572	\$ 1,305,527	\$ 1,232,202	\$ 1,299,068	\$ (6,459)	-0.5%
Net Change	\$ (193,344)	\$ 172,450	\$ (40,802)	\$ (8,687)	\$ (30,668)		
ENDING FUND BALANCE	\$ 196,861	\$ 369,311	\$ 328,509	\$ 360,624	\$ 329,955		
25% Fund Balance Goal	\$ 228,892	\$ 257,687	\$ 303,544	\$ 285,213	\$ 302,680		
Fund Balance %	22%	36%	27%	32%	27%		

ANIMAL SHELTER FUND

DEPARTMENT DESCRIPTION

The mission of the Tri-City Animal Shelter & Adoption Center is to provide exemplary care for impounded and surrendered animals and facilitate owner recovery, adoption and public education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Receive and provide exemplary care for stray, lost and unwanted animals** - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a safe, comfortable, and sanitary environment while providing the 5 Freedoms.
- **Reunite lost pets with their owners** - Use appropriate channels and information to locate pet owners and reunite them with their pets.
- **Adopt and Rescue available animals** – Safely place as many animals that come into our care into our adoption program or transfer to rescue groups or other animal welfare agencies when possible.
- **Promote responsible pet care and ownership** - Provide education, resources and information to the public on pet issues such as, retention options, training assistance, and veterinary resources.

SERVICE LEVEL ANALYSIS

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Animals Served <i>(includes wildlife and DOA animals)</i>	6,198	6,300	7,000	7,500
# of In-Person Citizens Inquires & Services <i>(In Shelter Only)</i>	13,146	12,196	13,600	13,800
#of Positive Outcomes <i>(adoption, foster or reclaims)</i>	4,562	4,182	4,500	5,000
# of returned Lost Animals	819	716	750	775
Medical Services Provided to Animals in Dollars	\$9,867	\$10,622	\$6,000	\$6,500
# of Wildlife Rescues	326	286	225	250
# of Volunteer Hours	5,040	3,371	5,100	5,200
# of in house spay/neuter	1,572	1,842	2,000	2,500

ANIMAL SHELTER FUND

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Animal Services Manager	620	1.00	1.00	1.00	1.00	0.00
Assistant Animal Services Manager	618	1.00	1.00	1.00	1.00	0.00
Volunteer and Marketing Coordinator	613	1.00	1.00	1.00	1.00	0.00
Part Time Administrative Secretary	613	0.00	0.50	0.00	0.00	0.00
FT Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
Foster & Placement Partner	613	1.00	1.00	1.00	1.00	0.00
Shelter Attendant	612	7.50	7.50	7.50	7.50	0.00
Part Time Shelter Attendant (Grant Funded)	612	0.00	0.00	1.00	1.00	0.00
Totals		11.50	12.00	13.00	13.00	0.00

EQUIPMENT & PROGRAM REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Wildlife Officer	68,365	-	-	N
Recognition Program	4,000	-	-	N

HOTEL OCCUPANCY TAX FUND

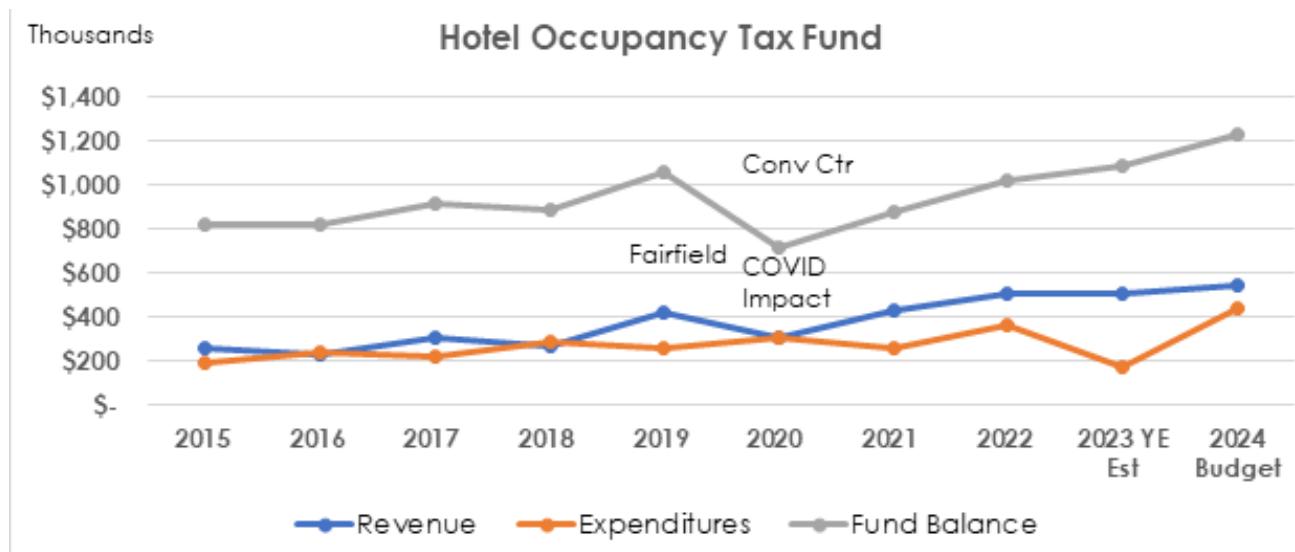
This fund is supported by a Hotel-Motel Occupancy Tax. The fund supports tourism and special events. There are 4 Hotels in operation in the City. The City utilizes a 3rd party vendor for reporting, auditing and tracking the hotel tourism tax. The current combined Hotel tax rate is 13%. The State portion is 6% while the City collects 7%. The City of Cedar Hill collects revenue in accordance with Chapter 21 / Article III / Section 21-41-46 of the City of Cedar Hill's Code of Ordinances for Hotel Occupancy Tax. Revenue is collected for occupied rooms based on the cost of a room in the City of Cedar Hill ordinarily used for sleeping, including bed and breakfasts, hotels, motels, tourists homes, houses or courts, lodging houses, trailer motels, railroad pullman cars (not involving the transportation of travelers), dormitory space where bed space is rented to individuals or groups, and apartments not occupied by permanent residents. This authority is not applicable to hospitals, sanitariums or nursing homes.

REVENUES

Total revenues are budgeted at \$548,250 which is a 12% increase compared to the FY2023 budget. Interest earnings are increased 253% over the prior year due to higher interest rates in the City's investment portfolio. Miscellaneous Income includes sponsorships and vendor booth rentals related to Latinfest.

EXPENDITURES

Total expenditures are estimated at \$402,376 which is a decrease of \$78,803 or 16% compared to the prior year's budget, due to the elimination of a coordinator position in the fund.



HOTEL OCCUPANCY TAX FUND



HOTEL OCCUPANCY TAX FUND Revenue, Expenses and Changes in Fund Balance Fund 0302

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 710,776	\$ 879,777	\$ 1,023,196	\$ 1,023,196	\$ 1,087,835		
REVENUES							
Hotel Occupancy Tax	421,999	431,766	425,000	425,000	475,000	50,000	11.8%
Interest earnings	3,823	7,955	5,100	24,000	18,000	12,900	252.9%
Miscellaneous income	204	37,000	58,750	55,240	55,250	(3,500)	-6.0%
Transfers In	-	33,663	-	-	-	-	-
TOTAL OPERATING REVENUES	426,027	510,384	488,850	504,240	548,250	59,400	12.2%
EXPENDITURES							
Personnel	152,696	151,088	165,980	122,259	96,886	(69,094)	-41.6%
Supplies	16,114	8,421	24,820	24,670	34,520	9,700	39.1%
Marketing Services	57,134	113,550	119,075	102,333	114,256	(4,819)	-4.0%
Services	19,617	81,616	149,861	175,109	150,641	780	0.5%
Utilities	899	873	1,308	1,308	1,308	-	0.0%
Miscellaneous	10,564	11,415	20,135	13,922	14,365	(5,770)	-28.7%
TOTAL OPERATING EXPENDITURES	257,024	366,965	481,179	439,601	411,976	(69,203)	-14.4%
Capital Outlay	-	-	-	-	-	-	0.0%
Transfers/Debt Service	-	-	-	-	-	-	0.0%
TOTAL CAPITAL AND TRANSFERS	-	-	-	-	-	-	0.0%
TOTAL EXPENDITURES	257,024	366,965	481,179	439,601	411,976	(69,203)	-14.4%
NET CHANGE	169,003	143,419	7,671	64,639	136,274		
ENDING FUND BALANCE	\$ 879,777	\$ 1,023,196	\$ 1,030,867	\$ 1,087,835	\$ 1,224,109		
25% Fund Balance Goal	\$ 106,507	\$ 127,596	\$ 122,213	\$ 126,060	\$ 137,063		
Fund Balance %	207%	200%	211%	216%	223%		

TOURISM & MARKETING

DEPARTMENT DESCRIPTION

The Tourism Division stimulates an increase in visitors to the City of Cedar Hill for leisure travel, meetings, sports, recreation and social events and activities by promoting the quality of life and natural resources of the City.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Promotion** – Plan, develop and implement programs, projects and experiences to promote the City as a general leisure, tourist, meeting and sports market destination, both regionally and statewide.
- **Facilitation** – Establish and maintain productive working relationships with leaders from the local hospitality industry, regional and state tourism agencies.
- **Education** – Inform local businesses about the economic benefits of tourism and coordinate ways they can participate in local tourism opportunities to generate additional revenue.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
This Week E-Newsletter	1,500	1,600	1,900	2,100
Website total sessions	35,000	36,300	38,000	40,000
Total Social Media Followers	1,250	1,500	1,700	,2000
Print media reach	136,000	3,657,000	4,111,000	4,563,210
% Change Hotel Room Night Occupancy	22%	22%	22%	22%
Total Social Media Impressions	200,000	210,000	71,824	300,000
Total Social Media Engagements	15,000	25,000	26,733	30,000

TOURISM & MARKETING

MEETINGS, EVENTS & SPONSORSHIPS

Item/Event	FY2022-23 Est.	FY2023-24 Budgeted
Lion's Club	\$1,650	\$2,000
Rotary Head for the Hills Bike Rally	\$5,000	\$5,000
Audubon (Great Horned Owl Sponsorship)	\$5,000	\$5,000
Cedar Hill Triathlon	\$4,000	\$4,000
Texas High School Cycling Festival	\$5,000	\$5,000
TTIA Travel Fair (Heritage Trails LLC)	\$750	\$800
Miscellaneous Sponsorships	-	\$3,200
Total	\$21,400	\$25,000

HOTEL/MOTEL TAX – ARTS & EVENTS ACTIVITIES

Item/Event	FY2022-23	FY2023-24 Proposed
Latin Fest	\$85,000	\$85,000
Total	\$85,000	\$85,000



TOURISM & MARKETING

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Tourism Marketing/Mainstreet Manager	618	0.00	0.00	0.00	0.00	0.00
Destination Marketing Manager	618	1.00	1.00	1.00	1.00	0.00
Customer & Visitor Experience Coordinator	614	1.00	1.00	1.00	0.00	-1.00
Part Time Tourism Assistant	93	0.00	0.00	0.00	0.00	0.00
Total		2.00	2.00	2.00	1.00	-1.00

- Customer & Visitor Experience Coordinator position removed.

EQUIPMENT AND PROGRAM REQUEST

Replacement Equipment	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	Proposed	Funded
Business Listings & Event Calendar Management	17,000	8,000	-	N
Outdoorable Festival	71,700	-	-	N



MUNICIPAL COURT SPECIAL REVENUE

This is a Special Revenue Fund to account for fees collected through Cedar Hill Municipal Court. The **Municipal Court Technology Fee** is a \$4 assessment collected from defendants upon conviction for a misdemeanor offense and the fee(s) are to be used only to pay for technological enhancements for the Municipal Court including computer hardware, computer software, imaging systems, electronic ticket writers or docket management systems.

The **Municipal Court Security Fee** is a \$3 assessment collected on all convictions and is to be used for the purpose(s) of providing security for buildings housing a municipal court as well as for the City's bailiffs and marshals who provide security services. These fees were tracked and recorded in the General Fund of the City through fiscal year ended September 30, 2019.

MUNICIPAL COURT SPECIAL REVENUE

Revenue, Expenses and Changes in Fund Balance

Fund 0304



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 11,723	\$ 44,989	\$ 68,327	\$ 68,327	\$ 84,147		
REVENUES							
Interest Earnings	147	515	300	2,000	1,500	1,200	400.00%
Court Technology Fees	19,672	22,955	22,500	17,770	22,500	-	-
Court Child Safety Fee	5,794	4,206	-	-	-	-	-
Court Security Fees	22,559	27,094	25,000	21,113	25,000	-	-
TOTAL OPERATING REVENUES	\$ 48,171	\$ 54,769	\$ 47,800	\$ 40,883	\$ 49,000	\$ 1,200	2.51%
EXPENDITURES							
Court Technology Equipment	14,905	14,906	14,905	14,905	14,905	-	0%
Court Security Equipment	-	16,527	10,158	10,158	10,971	813	8%
TOTAL OPERATING EXPENDITURES	\$ 14,905	\$ 31,433	\$ 25,063	\$ 25,063	\$ 25,876	\$ 813	3.24%
Net Change	\$ 33,266	\$ 23,336	\$ 22,737	\$ 15,820	\$ 23,124	xxx	xxx
ENDING FUND BALANCE	\$ 44,989	\$ 68,327	\$ 91,064	\$ 84,147	\$ 107,272		

No Fund Balance Goal has been established for this fund. The Fund Balance % below is based off budgeted revenues.

Fund Balance % 93% 125% 191% 206% 219%

POLICE FORFEITURE FUND

This is a Special Revenue Fund to account for assets that were seized or confiscated by the State, Federal Government or local authorities and by court order been forfeited to the City through the court; once assets are forfeited to the City they are utilized for public safety and crime prevention operations.

POLICE FORFEITURE FUND

Revenue, Expenses and Changes in Fund Balance

Fund 0306



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 80,868	\$ 93,137	\$ 103,011	\$ 103,011	\$ 110,622		
REVENUES							
Interest earnings	447	779	370	4,000	3,000	2,630	7
Forfeited assets	15,547	11,450	2,630	22,311	14,000	11,370	432%
TOTAL REVENUES	\$ 15,994	\$ 12,229	\$ 3,000	\$ 26,311	\$ 17,000	\$ 14,000	1143%
EXPENDITURES							
Miscellaneous	3,725	2,355	23,720	18,700	21,100	15,528	279%
TOTAL EXPENDITURES	\$ 3,725	\$ 2,355	\$ 23,720	\$ 18,700	\$ 21,100	\$ 15,528	279%
NET CHANGE	\$ 12,269	\$ 9,874	\$ (20,720)	\$ 7,611	\$ (4,100)		
ENDING FUND BALANCE	\$ 93,137	\$ 103,011	\$ 82,291	\$ 110,622	\$ 106,522		

This fund does not have a fund balance goal.

JPL NATURE CORRIDOR PERMANENT FUND

The purpose of this fund is to provide a perpetual revenue stream for preservation and development of the JPL recreational and economic asset, and to fund initiatives that are consistent with the principles that formed the rationale for initial creation of the JPL asset and which benefit all citizens of Cedar Hill. The Permanent Fund is established to benefit all citizens of Cedar Hill through production of income in perpetuity from earnings and investments, and to be the repository for other lake related revenues that might be realized now and in the future. The floor value or "corpus" of the Permanent Fund was established at \$15,000,000. The corpus is defined as the fiscal component of the Permanent Fund designated to produce perpetual earnings and growth and which will not be distributed or expended for any other purpose. All JPL related revenue regardless of source will be initially appropriated into the Permanent Fund and eligible revenue produced in the Permanent Fund will be distributed annually to the Opportunity Fund.

The goal of the Opportunity Fund is to be the source of funds for JPL and Nature Corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects. Up to 25% of the Permanent Fund's interest and earnings may be transferred annually to the Opportunity Fund, as well as up to 25% of any other revenue appropriated into the Permanent Fund during the year. The City Council may approve on a one-time basis the transfer of up to 25% of the Permanent Fund's value to the Opportunity Fund at any time so long as the indexed corpus remains fully funded.

JPL Nature Corridor Permanent Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0310



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 19,522,882	\$ 19,659,971	\$ 19,410,861	\$ 19,410,861	\$ 19,597,589		
REVENUES							
Interest Earnings	243,791	(188,162)	186,400	228,600	598,600	412,200	221%
Interfund Transfer in - Water and Sewer	-	-	-	-	-	-	0%
Interfund Transfer in - General Fund	-	-	-	-	-	-	0%
Miscellaneous	-	-	-	-	-	-	0%
TOTAL REVENUES	\$ 243,791	\$ (188,162)	\$ 186,400	\$ 228,600	\$ 598,600	412,200	221%
EXPENDITURES							
Joe Pool Lake Water Rights Debt Payment	-	-	-	-	-	-	0%
Special Services	-	-	7,500	7,500	7,500	-	0%
Transfer to Opportunity Fund	106,702	60,948	34,372	34,372	57,150	22,778	66%
TOTAL EXPENDITURES	\$ 106,702	\$ 60,948	\$ 41,872	\$ 41,872	\$ 64,650	22,778	54%
NET CHANGE	\$ 137,089	\$ (249,110)	\$ 144,528	\$ 186,728	\$ 533,950		
ENDING FUND BALANCE	\$ 19,659,971	\$ 19,410,861	\$ 19,555,389	\$ 19,597,589	\$ 20,131,539		

JPL NATURE CORRIDOR OPPORTUNITY FUND

This fund is a Special Revenue Fund of the City. In March of 2019 the City Council established this fund by Ordinance 2019-671 with initial funding coming from the JPL Nature Corridor Permanent Fund. The goal of the Opportunity Fund is to be the source of funds for JPL and Nature Corridor related operations and maintenance expenditures, one-time capital related Joe Pool Lake projects and potential initiatives associated with the JPL Nature Corridor. Up to 25% of the Permanent Fund's interest and earnings may be transferred annually to the Opportunity Fund, as well as up to 25% of any other revenue appropriated into the Permanent Fund during the year. The City Council may approve on a one-time basis the transfer of up to 25% of the Permanent Fund's value to the Opportunity Fund at any time so long as the indexed corpus remains fully funded.

JPL Nature Corridor Opportunity Fund

(Revenues, Expenditures and Change in Fund Balance)

Fund 0311



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	200,828	308,885	\$ 372,270	\$ 372,270	\$ 421,742		
REVENUES							
Interest Earnings	1,356	2,437	1,000	15,100	16,000	15,000	1500.0%
Interfund Transfer in - JPL Perm. Fund	106,702	60,948	34,372	34,372	57,150	22,778	66.3%
Miscellaneous	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 108,058	\$ 63,385	\$ 35,372	\$ 49,472	\$ 73,150	\$ 37,778	106.8%
EXPENDITURES							
Joe Pool Lake Water Rights Debt Payment	-	-	-	-	-	-	0.0%
Special Services	-	-	-	-	-	-	0.0%
Administrative Fees	-	-	-	-	-	-	0.0%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
NET CHANGE	\$ 108,058	\$ 63,385	\$ 35,372	\$ 49,472	\$ 73,150		
ENDING FUND BALANCE	\$ 308,886	\$ 372,270	\$ 407,642	\$ 421,742	\$ 494,892		

LIBRARY DONATION FUND

This is a Non-Major Special Revenue Fund established to tract donations and grants made to the Cedar Hill Public Library. The donations and grants made to the Library are typically specific in nature and are to be spent for Library programming, equipment or materials. These funds are restricted for purposes funding public Library programs.



Library Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0312

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 87,846	\$ 44,308	\$ 20,848	\$ 20,848	\$ 15,673		
REVENUES							
Interest Income	397	270	200	300	300	100	50%
Donations	4,380	14,429	17,500	23,400	109,000	91,500	523%
Grants	19,062	13,850	2,900	8,700	2,500	(400)	-14%
Miscellaneous	-	-	-	-			0%
TOTAL REVENUES	23,839	28,548	20,600	32,400	111,800	91,200	443%
EXPENDITURES							
Minor Apparatus	2,610	-	-	-	-	-	0%
Computer Supplies	-	-	-	-	-	-	0%
Subscription Services	-	-	-	-	-	-	0%
Special Services	48,733	52,009	27,500	34,575	124,473	96,973	353%
Library History Collection	-	-	-	-	-	-	0%
Miscellaneous	16,034	-	3,000	3,000	3,000	-	0%
Transfer to Another Fund	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	67,377	52,009	30,500	37,575	127,473	96,973	318%
NET CHANGE	(43,538)	(23,461)	(9,900)	(5,175)	(15,673)		
ENDING FUND BALANCE	\$ 44,308	\$ 20,848	\$ 10,948	\$ 15,673	\$ (0)		

REGIONAL FIRE TRAINING FUND

This is a Special Revenue Fund to account for resources from the participating cities in the regional fire training program. The entities contribute to the training program once a year to support regional training efforts. The cities are Duncanville, Desoto, Lancaster and Cedar Hill.

This fund was established in FY 2019-2020 with contributions from all participating cities. The Training Officer's salary and benefits are paid out of the General Fund Fire Department Budget and are invoiced to each entity on a quarterly basis. The Training Program Budget will be invoiced annually on April 1 of each year.



Regional Fire Training Program
Revenue, Expenses and Changes in Fund Balance
Fund 0316

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 44,053	\$ 70,738	\$ 19,597	\$ 19,597	\$ 22,597		
REVENUES							
Interest Earnings	297	485	200	400	300	100	50.0%
Lancaster Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
DeSoto Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
Duncanville Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
Cedar Hill Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
TOTAL OPERATING REVENUES	\$ 54,897	\$ 55,085	\$ 54,800	\$ 55,000	\$ 54,900	\$ 100	0%
EXPENDITURES							
Fire Training Officer					-	-	0.0%
Regional Fire Training	28,212	106,225	54,600	52,000	54,600	-	0.0%
Other	-	-	-	-	-	-	0.0%
TOTAL OPERATING EXPENDITURES	\$ 28,212	\$ 106,225	\$ 54,600	\$ 52,000	\$ 54,600	\$ -	0%
Net Change	\$ 26,685	\$ (51,140)	\$ 200	\$ 3,000	\$ 300		
ENDING FUND BALANCE	\$ 70,738	\$ 19,597	\$ 19,797	\$ 22,597	\$ 22,897		

LANDSCAPE BEAUTIFICATION FUND

This is a non-major special revenue fund established to record solid waste collection revenues and expenditures. Revenues of the fund are from rates and charges established by City Ordinance. This fund also provides for landscaping and contract mowing. The City contracts with Waste Management (WM) of Dallas for curbside solid waste pickup. The contract with WM includes language to consider an annual CPI adjustment based on fuel indexes. In January 2020 the contract was amended for bulky waste and resulted in a rate decrease. A portion of residential billed services is retained in this fund to support landscape and beautification projects.

**Landscape and Beautification Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0317**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 518,409	\$ 698,987	\$ 1,817,747	\$ 1,817,747	\$ 2,171,238		
REVENUES							
Solid Waste Charges	2,801,125	3,233,408	3,408,553	3,408,553	3,500,000	91,447	3%
Late Fee-Trash	7,915	73,174	53,216	53,216	54,000	784	1%
Tree Mitigation Fees	62,100	793,010	211,000	211,000	220,000	9,000	4%
Interest Income	2,350	10,704	3,600	57,800	40,000	36,400	1011%
Miscellaneous	2,722	37,802	23,413	20,000	5,000	(18,413)	-79%
Interfund Transfer In	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	\$ 2,876,212	\$ 4,148,098	\$ 3,699,782	\$ 3,750,569	\$ 3,819,000	\$ 119,218	3%
EXPENDITURES							
Maintenance - Landscape	69,163	31,732	225,000	225,000	225,000	-	0%
Trash/Recycle Services	2,347,357	2,708,945	2,895,975	2,884,464	2,884,464	(11,511)	-0.4%
Other Services	27,370	17,936	15,353	26,864	20,795	5,442	35%
Tree Mitigation Expenses	-	-	-	-	-	-	0%
Utilities	244	402	750	750	800	50	7%
Miscellaneous	1,500	20,325	10,000	5,987	10,000	-	0%
Transfers out - General Fund	250,000	250,000	250,000	250,000	250,000	-	0%
Capital	-	-	-	4,013	-	-	0%
TOTAL OPERATING EXPENDITURES	\$ 2,695,634	\$ 3,029,340	\$ 3,397,078	\$ 3,397,078	\$ 3,391,059	\$ (6,019)	0%
NET CHANGE	\$ 180,578	\$ 1,118,758	\$ 302,704	\$ 353,491	\$ 427,941		
ENDING FUND BALANCE	\$ 698,987	\$ 1,817,745	\$ 2,120,451	\$ 2,171,238	\$ 2,599,179		
FB Restricted for Tree Mitigation	\$ 290,925	\$ 1,083,935	\$ 290,925	\$ 501,925	\$ 721,925		
ENDING NON RESTRICTED FB	\$ 408,062	\$ 733,810	\$ 1,829,526	\$ 1,669,313	\$ 1,877,254		
25% Fund Balance Goal	\$ 719,053	\$ 1,037,025	\$ 924,946	\$ 937,642	\$ 954,750		
Fund Balance %	24%	44%	57%	58%	68%		

TRAFFIC SAFETY FUND

This is a Non-Major Special Revenue Fund established by Ordinance 2006-306 and authorized by the State of Texas Transportation Code, Title 7, Chapter 707. The fund is formally called the "Photographic Traffic Signal Enforcement Program" but the most common name is the "Red Light Camera Fund". The 86th Legislature has expired this program and effective September 01, 2019, the City will no longer collect fees under this Code. There are no dollars appropriated in this fund for FY2024, and this is the last year that the fund will appear in the City's budget.

TRAFFIC SAFETY FUND
(Revenues, Expenditures and Change in Fund Balance)
FUND 0318



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED TO CLOSE OUT	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 390,349	\$ 264,606	\$ 130,907	\$ 130,907	\$ (0)	
REVENUES						
Interest	1,634	1,164	200	1,800	(200)	-100.00%
Red Light Camera Penalties				-	-	0.00%
Transfers In	-	-	5,458	2,654	-	(5,458) 0.00%
TOTAL OPERATING REVENUES	\$ 1,634	\$ 1,164	\$ 5,658	\$ 4,454	\$ (5,658)	-100.00%
EXPENDITURES						
Personnel Costs	-	-	-	-	-	0.0%
Services and Supplies	122,247	134,863	135,400	135,361	(135,400)	-100.00%
Miscellaneous	-	-	-	-	-	0.00%
Capital/Transfers.	5,130	-	-	-	-	0.00%
TOTAL OPERATING EXPENDITURES	\$ 127,377	\$ 134,863	\$ 135,400	\$ 135,361	\$ (135,400)	-100.00%
NET CHANGE	\$ (125,743)	\$ (133,699)	\$ (129,742)	\$ (130,907)	\$ -	xxx
ENDING FUND BALANCE	\$ 264,606	\$ 130,907	\$ 1,165	\$ (0)	\$ (0)	

This fund has no Fund Balance Goal

This will be the last year of this fund.

POLICE FEDERAL FORFEITURE FUND

This is a Special Revenue Fund to account for Federal Seized Funds established by the Crime Control Act of 1984 to receive proceeds of forfeiture. The City receives funds for participating in joint law enforcement operations in cooperation with Federal agents. These funds are restricted for public safety use only.



POLICE FEDERAL FORFEITURE FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0320

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 129,626	\$ 137,661	\$ 215,061	\$ 215,061	\$ 194,863		
REVENUES							
Interest earnings	732	1,501	900	8,000	6,000	5,100	567%
Police Forfeiture/Seizures	24,955	105,109	20,000	25,000	25,000	5,000	25%
TOTAL REVENUES	\$ 25,687	\$ 106,610	\$ 20,900	\$ 33,000	\$ 31,000	\$ 10,100	48%
EXPENDITURES							
Miscellaneous	17,652	29,210	40,840	53,198	106,878	66,038	162%
TOTAL EXPENDITURES	\$ 17,652	\$ 29,210	\$ 40,840	\$ 53,198	\$ 106,878	\$ 66,038	
NET CHANGE	\$ 8,035	\$ 77,400	\$ (19,940)	\$ (20,198)	\$ (75,878)	\$ (55,938)	
ENDING FUND BALANCE	\$ 137,661	\$ 215,061	\$ 195,121	\$ 194,863	\$ 118,985	\$ (55,938)	

No Fund Balance goal has been established for this fund.

CRIME CONTROL & PREVENTION DISTRICT FUND

This is a Non-Major Special Revenue Fund supported by a 1/8% sales tax collected in a Crime Control Prevention District (CCPD). The sales tax is collected for the purpose of crime control and prevention within the City. The special purpose sales tax was first approved by the voters in a general election held on November 06, 2012. The first distribution of sales tax was in July 2013. The sales tax was renewed by the voters on November 7, 2017 for a period of 15 years. The sales tax is restricted only to the operations of the CCPD as stipulated in the Local Government Code, Section 363.151.

CRIME CONTROL DISTRICT SALES TAX FUND
(Revenues, Expenditures and Change in Fund Balance)
Fund 0322

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 476,872	\$ 705,326	\$ 839,128	\$ 839,128	\$ 1,093,097		
REVENUES							
Sales Tax	1,228,100	1,389,827	1,379,799	1,465,000	1,508,950	129,151	9.36%
Interest	2,178	4,879	1,200	20,000	18,000	16,800	1400.00%
Child Safety Fees	56,690	54,293	45,000	40,000	45,000	-	0.00%
Miscellaneous	600	724	-	500	-	-	0.00%
Transfer In	54,698	-	-	-	-	-	0.00%
TOTAL OPERATING REVENUES	1,342,267	1,449,723	1,425,999	1,525,500	1,571,950	145,951	10.24%
EXPENDITURES							
Personnel	768,265	869,588	756,275	698,897	832,544	76,269	10.08%
Supplies	12,081	17,042	24,700	29,147	29,500	4,800	19.43%
Maintenance	3,420	1,915	23,500	26,731	20,900	(2,600)	-11.06%
Partnership Agreements	250,273	333,958	387,958	345,077	436,312	48,354	12.46%
Insurances	37,522	38,800	40,900	46,852	48,900	8,000	19.56%
Special Services	5,122	10,841	27,239	31,176	31,226	3,987	14.64%
Utilities	17,431	18,965	23,129	21,181	22,275	(854)	-3.69%
Training	11,079	14,629	16,500	16,500	20,100	3,600	21.82%
Uniforms	2,967	5,735	5,800	5,800	8,300	2,500	43.10%
Lease & Rentals	903	834	40,170	40,170	43,170	3,000	7.47%
Miscellaneous	4,751	3,617	9,700	10,000	10,000	300	3.09%
TOTAL OPERATING EXPENDITURES	1,113,814	1,315,922	1,355,871	1,271,531	1,503,227	147,356	10.87%
NET CHANGE	228,453	133,800	70,128	253,969	68,723		
ENDING FUND BALANCE	\$ 705,326	\$ 839,128	\$ 909,256	\$ 1,093,097	\$ 1,161,820		
% OF OPERATING EXPENDITURES	63%	64%	67%	86%	77%		

CRIME CONTROL & PREVENTION DISTRICT FUND

DEPARTMENT DESCRIPTION

The members of the Cedar Hill Crime Control and Prevention District are dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Engages in Community Oriented Policing (COP) to deliver the highest quality of police services in partnership with our community members.
- Promotes community, government and police partnerships; proactive problem solving and community engagement to address causes of crime, fear of crime, and community issues.
- Works directly with crime watch groups, other city departments, businesses, CHISD Police, community groups and citizens in providing information, crime prevention techniques and resolving community crime concerns.
- Demonstrates that proactive policing helps prevent crimes and engages citizens in keeping the city safe.
- Meets the requirements of a community-related crime prevention strategy for a police-community and school-police cooperation programs as outlined in Local Government Code.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Meet and problem solve with neighborhood watch groups, businesses, and CHISD using SARA model (Scan, Analyze, Respond, Assess)	30	30	33	40
Conduct Citizens Training Police Academy Alumni Assoc. / Citizens On Patrol	1 (per year)	1 (per year)	1 (per year)	1 (per year)
# of Community Awareness Events	120	120	120	120

CRIME CONTROL & PREVENTION DISTRICT FUND

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget
Police Sergeant (PACT)	830	1.00	1.00	1.00	1.00	0.00
Police Corporal (PACT)	825	1.00	1.00	1.00	1.00	0.00
Police Officer (PACT)	820	4.00	4.00	4.00	4.00	0.00
Totals		6.00	6.00	6.00	6.00	0.00

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-



ECONOMIC DEVELOPMENT INCENTIVE FUND

This is a Special Revenue Fund. The Fund was established with a one-time appropriation from the General Fund in FY 2016-2017 for the purposes as allowed under Chapter 380 of the Texas Local Government Code. The Economic Development Incentive Fund will be utilized under policy initiatives as established by City Council related to Economic Development programs and initiatives.

Economic Development Incentive (EDI) Fund

FUND 0326



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 105,703	\$ 106,283	\$ 307,163	\$ 307,163	\$ 315,163		
REVENUES							
Interest income	580	880	400	8,000	7,000	6,600	1650%
Transfer in from the General Fund	-	200,000	-	-	-	-	0%
TOTAL OPERATING REVENUES	580	200,880	400	8,000	7,000	6,600	0%
EXPENDITURES							
Economic Development Incentives	-	-	-	-	-	-	
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
NET CHANGE	580	200,880	400	8,000	7,000	6,600	
ENDING FUND BALANCE	\$ 106,283	\$ 307,163	\$ 307,563	\$ 315,163	\$ 322,163	\$ 6,600	

TAX INCREMENT FINANCING (TIF) FUND

A tax increment financing fund for the Zone (the "TIF Fund"), also may be referred to as a TIRZ, was established December 13, 2016 by Ordinance No. 2016-607 of the City Council in accordance with Section 311 of the Texas Tax Code.

Tax Increment Financing (TIF) FUND
(Revenues, Expenditures and Change in Fund Balance)
FUND 0327



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 447,437	\$ 888,206	\$ 1,383,172	\$ 1,383,172	\$ 2,185,176	\$ 802,004	
REVENUES							
Property tax (75% of Increment)	\$ 437,295	\$ 484,092	\$ 437,295	\$ 767,004	\$ 1,067,194	\$ 629,899	144%
Interest income	3,474	10,874	3,474	35,000	25,000	21,526	620%
Charges to other gov'ts				-	-	-	0%
Transfers In				-	-	-	0%
TOTAL OPERATING REVENUES	440,769	494,966	440,769	802,004	1,092,194	651,425	148%
OPERATING EXPENDITURES							
TIF Administrative Expenses	-	-	-	-	-	-	0%
Other TIF Expenses	-	-	-	-	-	-	0%
Capital Outlay	-	-	-	-	-	-	0%
Transfers Out	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	0%
NET CHANGE	440,769	494,966	440,769	802,004	1,092,194		
ENDING FUND BALANCE	\$ 888,206	\$ 1,383,172	\$ 1,823,941	\$ 2,185,176	\$ 3,277,370		



FIDUCIARY FUND

This is non-contributory defined benefit pension plan covering reserve officers for the City of Cedar Hill. The City makes contributions from time to time to maintain the plans funding status at desired levels. An actuarial study is completed every two years. The Reserve Fund is managed by Prosperity Bank Trust Department effective January 1, 2020. There are currently 6 annunitants in the Police Pension Program.

POLICE PENSION FUND



Police Pension Reserve Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0060

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 106,487	\$ 117,915	\$ 85,742	\$ 85,742	\$ 84,015		
REVENUES							
Interest	990	1,438	1,200	9,734	3,000	1,800	150.0%
Contributions	-	-	-	-	-	-	0.0%
Miscellaneous				407			
Transfer in	-	-	-	-	-	-	0.0%
TOTAL OPERATING REVENUES	990	1,438	1,200	10,141	3,000	1,800	150.0%
EXPENDITURES							
Pension payments	9,216	11,232	10,368	10,368	10,500	132	1.3%
Administrative costs	555	1,418	1,500	1,500	1,575	75	5.0%
TOTAL OPERATING EXPENDITURES	9,771	12,650	11,868	11,868	12,075	207	1.7%
NET CHANGE	(8,781)	(11,212)	(10,668)	(1,727)	(9,075)	xxx	xxx
FB Adj. due to investment market changes	\$ 20,209	\$ (20,961)	\$ -				
ENDING FUND BALANCE ¹	\$ 117,915	\$ 85,742	\$ 75,074	\$ 84,015	\$ 74,940	xxx	xxx

¹ The Reserve Portfolio is invested in equities and managed by Prosperity Bank. There is a small portion in demand deposits for 1 day liquidity. The reserve fund is sufficiently funded without a need for the City to make contributions at this time. The net changes in the fund excludes the market value changes held by the portfolio.

No Fund Balance goal has been established for this fund.



PUBLIC IMPROVEMENT DISTRICTS (PIDS)

Public Improvement Districts (PIDs) are established under the authority of Chapter 372 of the Local Government Code, upon the receipt of a petition from property owners requesting its establishment. Services are funded through a special assessment levied on all properties within the PID boundaries. The City of Cedar Hill has five PIDs:

- High Pointé PID Fund
- Waterford Oaks PID Fund
- Winding Hollow PID Fund
- Windsor Park PID Fund
- Cedar Crest PID Fund

HIGH POINTE PUBLIC IMPROVEMENT DISTRICT

In 1998 the residents of High Pointe' subdivision petitioned to become the city's first public improvement district, or PID. The High Pointe PID was created October 13, 1998 and has a current assessment of \$0.10 per \$100 of taxable value as determined annually by the Dallas County Appraisal District. The PID is governed by five to seven at-large directors appointed to serve for two year terms in accordance with the by-laws of the PID. There are 2,657 parcels within the boundries of the PID. Public Improvement Districts ("PIPs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's budget adoption process.

**High Pointe Public Improvement District No.1
(Revenues, Expenditures and Change in Fund Balance)
Fund 0313**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 273,891	\$ 475,067	\$ 569,573	\$ 569,573	\$ 522,814		
REVENUES							
Property Assessments	\$ 554,664	\$ 567,260	\$ 642,800	\$ 734,500	\$ 735,000	\$ 92,200	14%
Interest	2,616	5,512	2,830	23,000	18,500	15,670	554%
Other	48,079	34,920	20,000	20,000	20,000	-	0%
TOTAL OPERATING REVENUES	\$ 605,359	\$ 607,692	\$ 665,630	\$ 777,500	\$ 773,500	\$ 107,870	16%
EXPENDITURES							
Supplies	\$ 301	\$ 476	\$ 3,200	\$ 3,200	\$ 2,150	\$ (1,050)	-33%
Maintenance	223,952	257,536	253,269	258,196	267,796	14,527	6%
Services	100,049	115,963	129,092	136,386	131,924	2,832	2%
Utilities	44,831	47,818	34,300	51,827	51,827	17,527	51%
Leases/Rentals	-	-	-	-	-	-	0%
Miscellaneous	33	41,932	4,500	4,650	4,650	150	3%
Capital	35,018	49,462	382,842	370,000	517,500	134,658	35%
TOTAL OPERATING EXPENDITURES	\$ 404,184	\$ 513,187	\$ 807,203	\$ 824,259	\$ 975,847	\$ 168,644	21%
NET CHANGE	\$ 201,175	\$ 94,505	\$ (141,573)	\$ (46,759)	\$ (202,347)	xxx	xxx
ENDING FUND BALANCE	\$ 475,067	\$ 569,573	\$ 428,000	\$ 522,814	\$ 320,467		

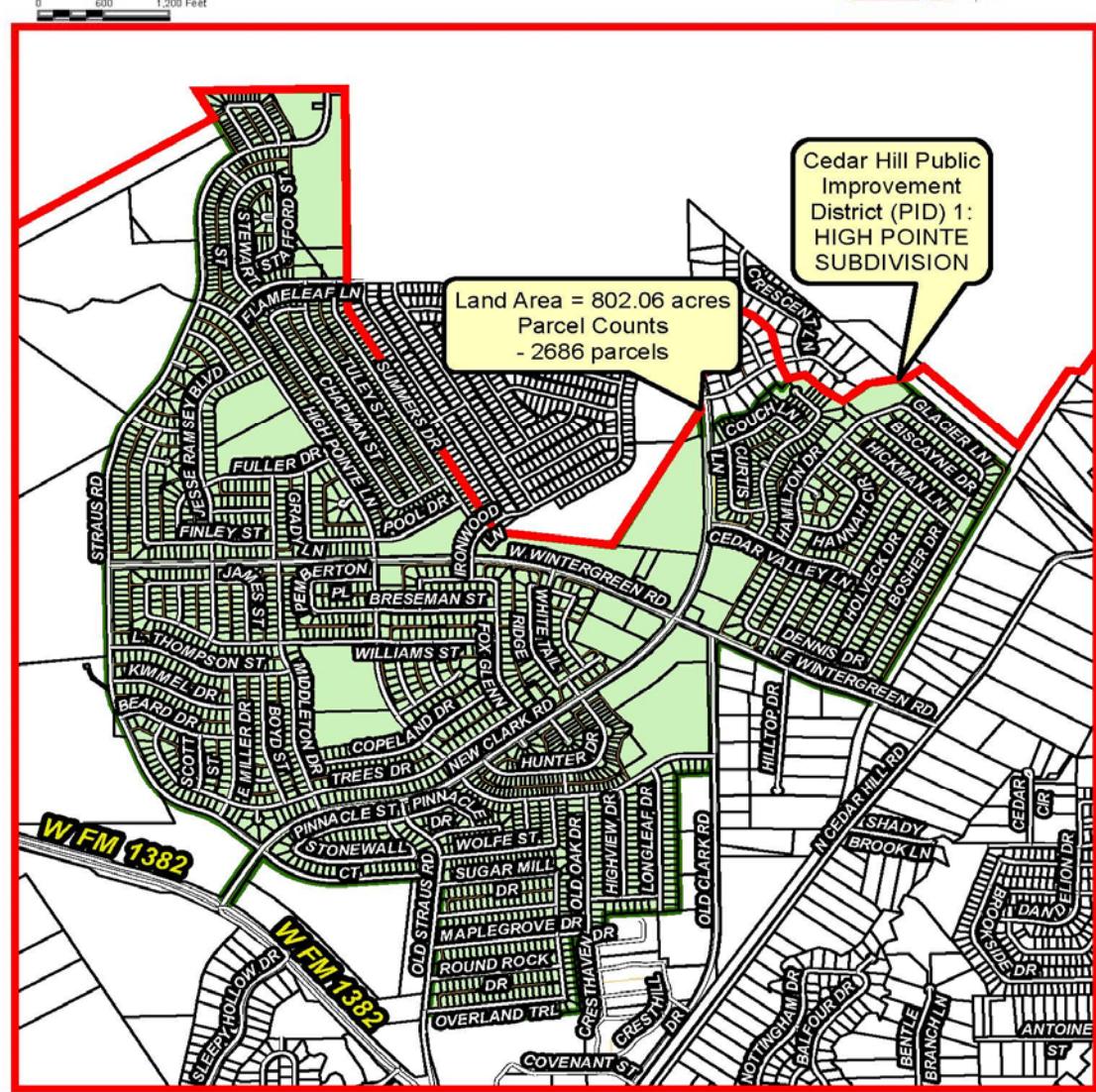
HIGH POINTE PUBLIC IMPROVEMENT DISTRICT

City of Cedar Hill



1 inch = 0.25 miles
0 600 1,200 Feet

Cedar Hill Public Improvement District (PID) No. 1



WATERFORD OAKS PUBLIC IMPROVEMENT DISTRICT

In 2002 the residents of Waterford Oaks subdivision petitioned to become the city's second public improvement district, or PID. The Waterford Oaks PID, created December 10, 2002, has a current assessment of 0.10¢ per \$100 valuation. There are 795 property parcels. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.

**Waterford Oaks Public Improvement District No. 2
(Revenues, Expenditures and Change in Fund Balance)
Fund 0314**



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	% Var	% Var
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BEGINNING FUND BALANCE	\$ 369,686	\$ 438,041	\$ 428,919	\$ 428,919	\$ 473,471	
REVENUES						
Property Assessments	\$ 174,507	\$ 174,569	\$ 198,050	\$ 236,050	\$ 236,050	\$ 38,000 19%
Interest	2,407	3,151	1,800	13,300	12,500	10,700 594%
Other	3,305	3,880	3,300	3,300	3,300	- 0%
TOTAL OPERATING REVENUES	180,219	181,601	203,150	252,650	251,850	48,700 24%
EXPENDITURES						
Supplies	\$ 888	\$ 3,718	\$ 2,600	\$ 2,500	\$ 2,600	\$ - 0%
Maintenance	50,676	49,179	53,520	55,200	55,000	1,480 3%
Services	49,798	50,710	68,193	62,995	81,531	13,338 20%
Utilities	8,487	12,385	10,100	10,200	10,900	800 8%
Lease/Rentals	1,521	1,789	2,000	2,053	2,100	100 5%
Miscellaneous	494	18,892	3,500	3,950	8,000	4,500 129%
Capital	-	54,050	47,000	71,200	117,000	70,000 149%
TOTAL OPERATING EXPENDITURES	111,864	190,723	186,913	208,098	277,131	90,218 48%
NET CHANGE	68,355	(9,122)	16,237	44,552	(25,281)	xxx xxx
ENDING FUND BALANCE	\$ 438,041	\$ 428,919	\$ 445,156	\$ 473,471	\$ 448,190	

WATERFORD OAKS PUBLIC IMPROVEMENT DISTRICT

City of Cedar Hill



Cedar Hill Public Improvement District (PID) No. 2

1 inch = 1,000 feet

8 830 7,800 Pairs

Land Area = 238.78 acres
Parcel Counts
- 798 parcels

Cedar Hill Public
Improvement District
(PID) 2: WATERFORD OAKS

WINDING HOLLOW PUBLIC IMPROVEMENT DISTRICT

In 2015, the residents of Winding Hollow subdivision petitioned to become the City's third public improvement district, or PID. East of Joe Wilson Road along Bee Branch Creek is the quiet Winding Hollow neighborhood. This friendly community was developed in 2000 and is now home to over 230 households. Residents enjoy beautiful views of Waterford Oaks Park with access to the east and secluded living with the convenience of nearby shopping and schools. Public Improvement Districts ("PIPs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.

**Winding Hollow Public Improvement District No. 3
(Revenues, Expenditures and Change in Fund Balance)
Fund 0325**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 109,830	\$ 80,000	\$ 103,585	\$ 103,585	\$ 110,132		
REVENUES							
Property Assessments	\$ 52,889	\$ 53,709	\$ 60,800	\$ 71,140	\$ 73,280	\$ 12,480	20.5%
City Contribution	0	0	0	0	0	0	0.0%
Miscellaneous	572	755	600	4,650	3,000	2,400	400.0%
TOTAL OPERATING REVENUES	\$ 53,461	\$ 54,465	\$ 61,400	\$ 75,790	\$ 76,280	\$ 14,880	24.2%
EXPENDITURES							
Supplies	259	340	350	350	1,250	900	257.1%
Maintenance	6,711	13,859	17,000	13,000	21,500	4,500	26.5%
Services	8,663	4,629	6,482	8,123	9,214	2,732	42.1%
Utilities	6,608	3,102	5,420	3,920	2,960	(2,460)	-45.4%
PID Wall Obligation	24,500	0	24,500	24,500	24,500	0	0.0%
Miscellaneous	0	0	600	350	150	(450)	-75.0%
PID Enhancements	36,550	8,950	8,250	19,000	18,700	10,450	126.7%
TOTAL OPERATING EXPENDITURES	\$ 83,291	\$ 30,880	\$ 62,602	\$ 69,243	\$ 78,274	\$ 15,672	25.0%
NET CHANGE	\$ (29,830)	\$ 23,585	\$ (1,202)	\$ 6,547	\$ (1,994)	xxx	xxx
ENDING FUND BALANCE *	\$ 80,000	\$ 103,585	\$ 102,383	\$ 110,132	\$ 108,138		

WINDING HOLLOW PUBLIC IMPROVEMENT DISTRICT

City of Cedar Hill



1 inch = 500 feet

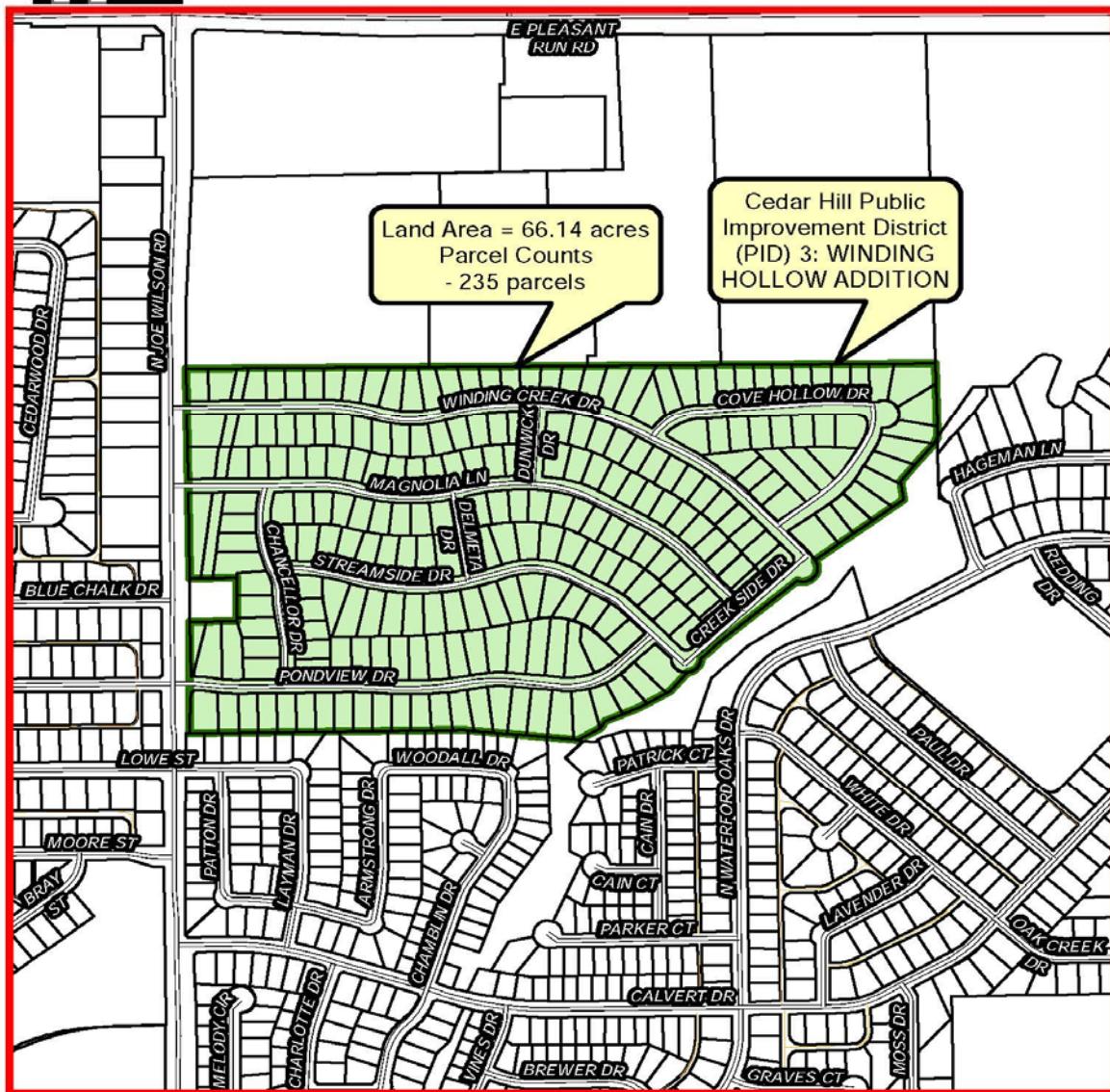
0 250 500 Feet

Cedar Hill Public Improvement District (PID) No. 3



Land Area = 66.14 acres
Parcel Counts
- 235 parcels

Cedar Hill Public
Improvement District
(PID) 3: WINDING
HOLLOW ADDITION



WINDSOR PARK PUBLIC IMPROVEMENT DISTRICT

The Windsor Park Public Improvement District No. 4 was created by Ordinance of the City Council in December 2017. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The Windsor Park Neighborhood was established in 1988 and currently has 520 residential properties. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.

**Windsor Park Public Improvement District No. 4
(Revenues, Expenditures and Change in Fund Balance)
Fund 0328**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 97,875	\$ 146,430	\$ 153,210	\$ 153,210	\$ 217,633		
REVENUES							
Property Assessments	\$ 105,525	\$ 106,808	\$ 119,900	\$ 142,241	\$ 133,400	13,500	11%
Investment Income	821	1,426	200	6,300	5,000	4,800	2400%
Miscellaneous	-	-	-	2,439	-	-	0%
City Contributions	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	\$ 106,346	\$ 108,234	\$ 120,100	\$ 150,980	\$ 138,400	18,300	15%
EXPENDITURES							
Supplies	\$ 54	\$ 1,370	\$ 700	\$ 1,300	\$ 1,500	800	114%
Maintenance	12,302	41,765	23,776	29,024	27,500	3,724	16%
Services	15,019	13,035	29,308	26,800	47,248	17,940	61%
Utilities	476	2,668	3,090	2,660	2,660	(430)	-14%
Miscellaneous	229	8,250	6,400	3,812	5,552	(848)	-13%
PID Improvements	11,712	16,366	55,500	22,961	132,500	77,000	139%
Transfer Out *	18,000	18,000	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	\$ 57,792	\$ 101,454	\$ 118,774	\$ 86,557	\$ 216,960	\$ 98,186	83%
NET CHANGE	\$ 48,554	\$ 6,780	\$ 1,326	\$ 64,423	\$ (78,560)	xxx	xxx
ENDING FUND BALANCE	\$ 146,430	\$ 153,210	\$ 154,536	\$ 217,633	\$ 139,073		

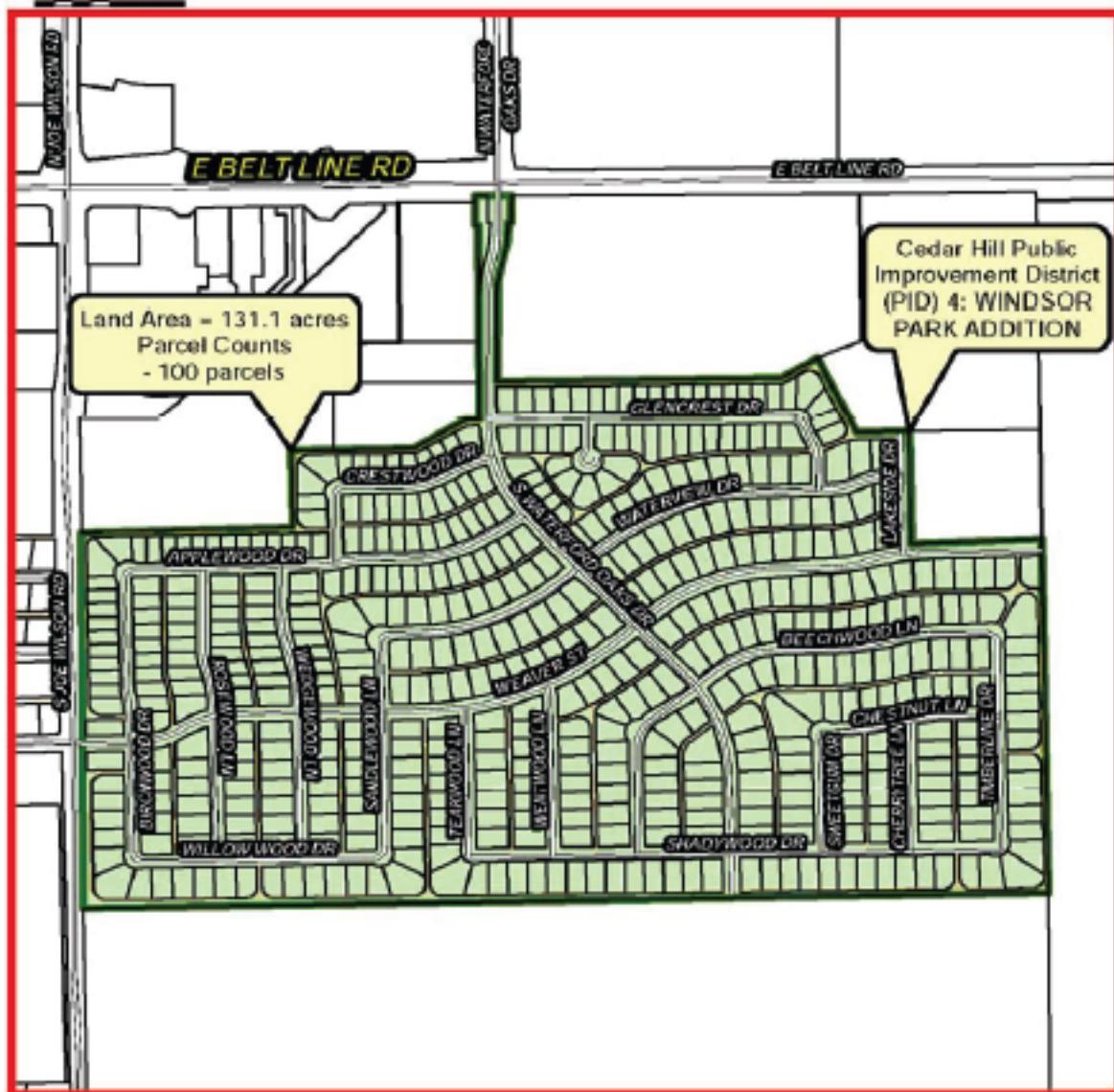
WINDSOR PARK PUBLIC IMPROVEMENT DISTRICT

City of Cedar Hill



Cedar Hill Public Improvement District (PID) No. 4

1 inch = 500 feet
0 250 500 Feet



CEDAR CREST PUBLIC IMPROVEMENT DISTRICT

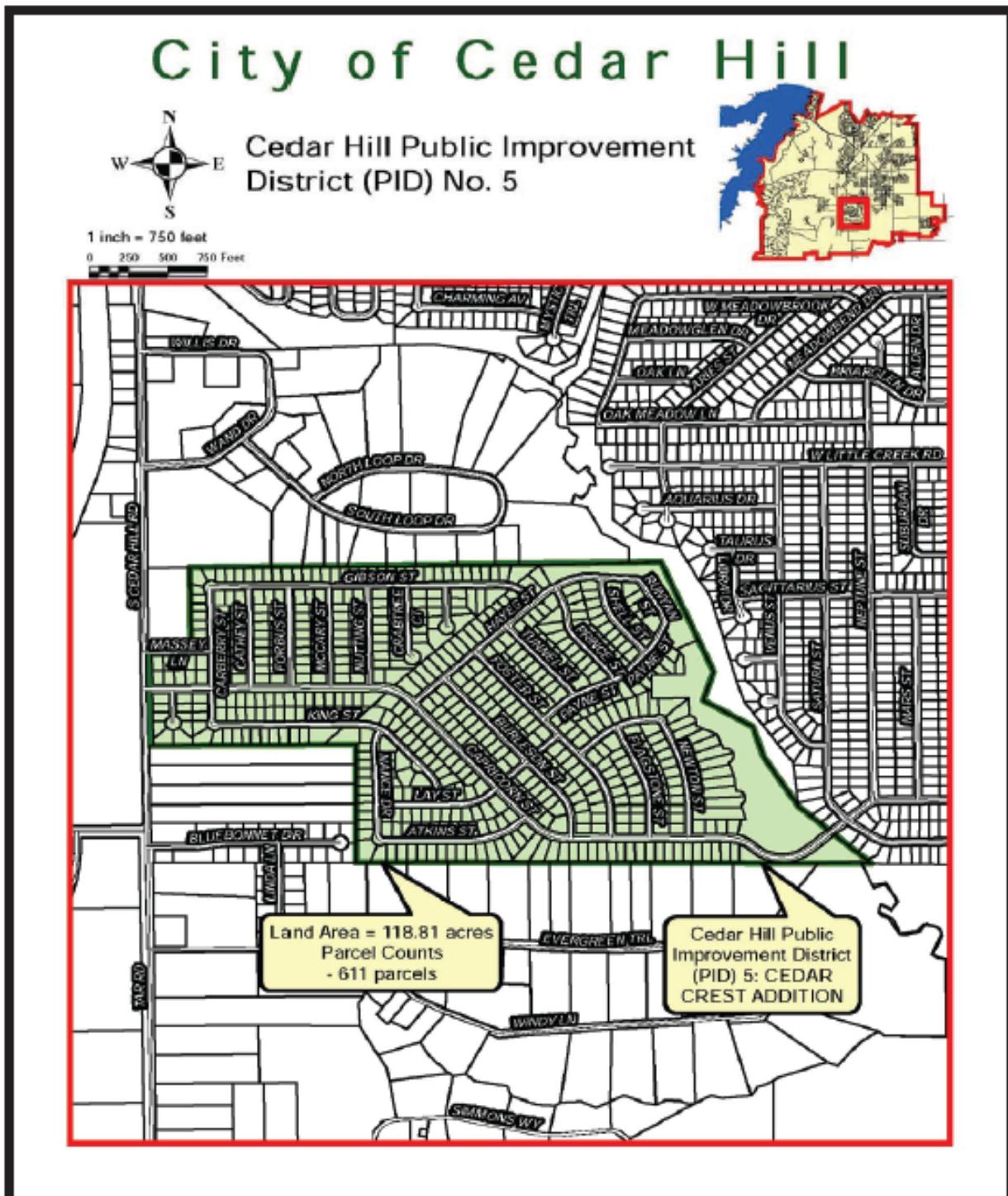
The Cedar Crest Public Improvement District No. 4 was created by Ordinance of the City Council in February 2020. Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The Cedar Crest Neighborhood was established in 1998 and currently has 611 residential properties. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.

**Cedar Crest Public Improvement District No. 5
(Revenues, Expenditures and Change in Fund Balance)
Fund 0329**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ -	\$ 117,510	\$ 137,268	\$ 137,268	\$ 240,539		
REVENUES							
Property Assessments	\$ 120,463	\$ 123,738	\$ 120,463	\$ 170,877	\$ 170,877	50,414	42%
Investment Income	486	1,425	486	8,000	6,000	5,514	1135%
Miscellaneous	-	-	-	-	-	-	0%
City Contributions	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	\$ 120,949	\$ 125,163	\$ 120,949	\$ 178,877	\$ 176,877	\$ 55,928	46%
EXPENDITURES							
Supplies	\$ 54	\$ 50	\$ 2,200	\$ 364	\$ 6,000	3,800	173%
Maintenance	12,302	64,971	52,500	11,286	40,000	(12,500)	-24%
Services	15,019	11,235	31,643	8,681	11,063	(20,580)	-65%
Utilities	476	348	8,700	1,725	2,725	(5,975)	-69%
Miscellaneous	229	-	5,400	-	5,600	200	4%
PID Improvements	11,712	28,801	55,000	53,550	78,500	23,500	43%
Transfer Out *	(3)	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	\$ 39,792	\$ 105,405	\$ 155,443	\$ 75,606	\$ 143,888	\$ (11,555)	-7%
NET CHANGE	\$ 81,157	\$ 19,758	\$ (34,494)	\$ 103,271	\$ 32,989		
ENDING FUND BALANCE	\$ 81,157	\$ 137,268	\$ 102,774	\$ 240,539	\$ 273,528		

CEDAR CREST PUBLIC IMPROVEMENT DISTRICT





COMMUNITY DEVELOPMENT CORPORATION (CDC)

The Cedar Hill Community Development Corporation is tasked with bringing recreational, facility development and tourism opportunities to the City of Cedar Hill. The mission of the CDC is to plan the growth and development of the Cedar Hill Park & Recreation system by administering the City's quarter-cent sales tax and apply it towards capital projects benefiting town parks and related projects. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development and an additional one-half of one percent (1/2 of 1%) for community development. Collection for each additional tax went into effect on July 1, 1994.

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORPORATION Revenue, Expenses and Changes in Fund Balance



COMMUNITY DEVELOPMENT CORPORATION Revenue, Expenses and Changes in Fund Balance BY CATEGORY Fund 0308

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 11,527,549	\$ 11,945,452	\$ 10,678,010	\$ 10,678,010	\$ 4,553,354		
REVENUES							
Sales Tax	\$ 4,901,567	\$ 5,584,474	\$ 5,519,197	\$ 5,860,000	\$ 6,035,800	\$ 516,603	9.4%
Interest Income	103,151	90,026	46,000	115,000	102,000	56,000	121.7%
Charges for Services	169,567	450,293	356,632	391,000	371,500	14,868	4.2%
Intergovernmental	266	395,903	1,053,151	250,000	803,151	(250,000)	-23.7%
Miscellaneous	14,660	11,283	16,000	15,323	8,500	(7,500)	-46.9%
TOTAL OPERATING REVENUES	\$ 5,189,210	\$ 6,531,978	\$ 6,990,980	\$ 6,631,323	\$ 7,320,951	\$ 329,971	4.7%
EXPENDITURES							
Personnel	\$ 1,322,448	\$ 1,443,527	\$ 1,836,261	\$ 1,777,615	\$ 2,194,410	\$ 358,149	19.5%
Supplies	86,760	125,083	161,569	194,803	227,232	65,663	40.6%
Maintenance	127,590	298,759	302,565	395,014	345,815	43,250	14.3%
Services	211,783	240,837	703,680	589,760	605,275	(98,405)	-14.0%
Utilities	277,762	270,569	326,200	290,202	322,649	(3,551)	-1.1%
Leases/Rentals	11,515	10,319	21,710	14,260	17,026	(4,684)	-21.6%
Miscellaneous	14,587	13,622	41,311	42,835	59,436	18,125	43.9%
Total Operating Expenditures	\$ 2,052,447	\$ 2,402,718	\$ 3,393,298	\$ 3,304,489	\$ 3,771,843	\$ 378,547	11.2%
Capital Outlays	\$ 1,745,839	\$ 2,421,882	\$ 2,688,221	\$ -	\$ (2,688,221)		-100.0%
Debt	973,019	974,822	939,319	939,319	937,444	(1,875)	-0.2%
Transfer Out				8,512,172	1,698,281	1,684,901	
Operating Transfers		2,000,000					
Total Capital and Debt	\$ 2,718,858	\$ 5,396,704	\$ 3,627,540	\$ 9,451,491	\$ 2,635,725	\$ (2,690,096)	-74.2%
TOTAL EXPENDITURES	\$ 4,771,305	\$ 7,799,422	\$ 7,020,838	\$ 12,755,980	\$ 6,407,568	\$ (2,311,549)	-32.9%
NET CHANGE	\$ 417,903	\$ (1,267,446)	\$ (29,858)	\$ (6,124,657)	\$ 913,383	XXX	XXX
ENDING FUND BALANCE	\$ 11,945,452	\$ 10,678,006	\$ 10,648,152	\$ 4,553,354	\$ 5,466,736		
25% Fund Balance Goal	\$ 513,112	\$ 600,680	\$ 848,325	\$ 826,122	\$ 942,961		
Fund Balance %	582.0%	444.4%	313.8%	137.8%	144.9%		

COMMUNITY DEVELOPMENT CORPORATION

COMMUNITY DEVELOPMENT CORPORATION - FY23-24 PROGRAM REQUEST							
#	FY22-23 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	BOARD PROPOSED	FUNDING OPTIONS/NOTES
1	Nature & Open Space Coordinator	(400) CDC Admin	96,968		96,968	Yes	
2	Trail Design Services	(400) CDC Admin	-	600,000	600,000	Yes	
3	Ride-On Blower	(405) Trail Ops + Maint		11,500	11,500	Yes	
4	Valley Ridge Playground Replacement	(415) Valley Ridge		120,000	120,000	Yes	
5	Field Rake w/Laser Technology	(415) Valley Ridge		39,000	39,000	Yes	
6	Event Room Improvements	(435) Recreation Center		273,000	273,000	Yes	
7	Indoor Track Removal & Replacement	(435) Recreation Center		94,000	94,000	Yes	
8	HVAC Set-Aside	(435) Recreation Center		303,333	303,333	Yes	Set-A-Side Funds Y3 of 3
9	Roof replacement Set-Aside	(435) Recreation Center		120,948	120,948	Yes	Set-A-Side Funds Y3 of 6
10	Gym/Barnyard Window Replacement	(435) Recreation Center		28,500	28,500	Yes	
11	Fitness Equipment Replacement	(435) Recreation Center		58,000	58,000	Yes	
12	Pt Therapeutic Specialist	(435) Recreation Center	30,862		30,862	Yes	
13	Vehicle Purchase	(435) Recreation Center		36,620	36,620	Yes	
CDC FUND TOTAL:			\$ -	\$ 2,291,684	\$ 1,080,281	\$ -	
* All Personnel requests include equipment, uniforms and benefits unless otherwise stated							
** Programs listing based on priority of needs							

STAFFING SUMMARY – (FULL TIME EQUIVALENCY- FTE)

DEPARTMENT	ACTUAL FY20	ACTUAL FY21	ACTUAL FY22	BUDGETED FY23	PROPOSED FY24	Diff PY (#)
400 - CDC Administration	0	0	0	0	0	0
405 - Trails O&M	0	0	0	0	1	1
415 - Valley Ridge Park	5	6	6	7	7	0
435 - Alan E. Sims Recreation Center	23	23	23	23.50	23.50	0
TOTALS	28	29	29	30.5	31.5	1

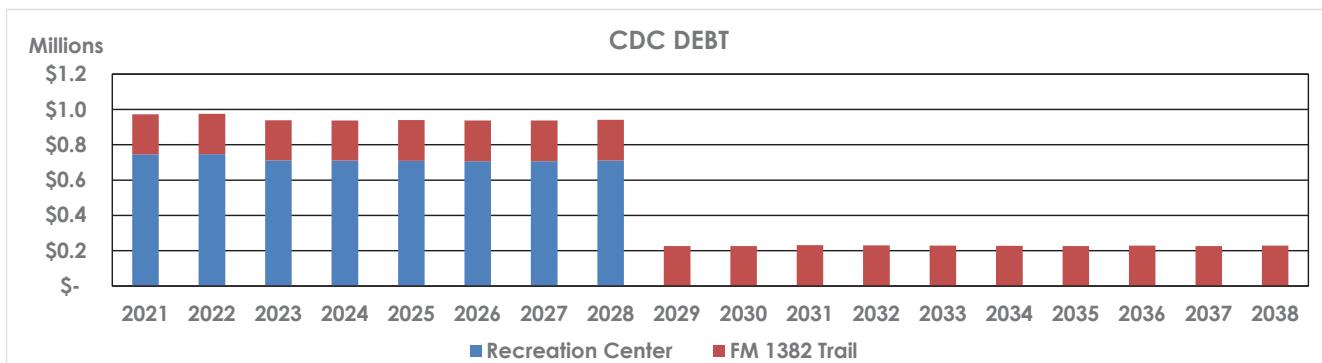
COMMUNITY DEVELOPMENT CORPORATION

FY 2024 PROJECT SUMMARY REVIEW							
FY 2024 CDC Projects (Equipment Replacement, Growth & Projects)							
Requesting Department	Project Name	PRIOR BUDGETED AMOUNT	FY23 YE ESTIMATED SPEND	CONTN 2023-2024	GROWTH 2023-2024	PROPOSED 2023-2024	NOTES
(400) Parks Admin.	Parks & Recreation Trails Master Plan	\$ 265,000					will remain in operating fund
(400) Parks Admin.	Future Park Land (Willis)		\$ 2,500,000	\$ -	\$ -	\$ -	\$2.5M not budgeted
(400) Parks Admin.	Signature Park & Trail Restrooms	\$ 215,000	\$ 215,000	\$ -	\$ -	\$ -	Approved in FY23 Budget
(400) Parks Admin.	Nature & Open Space Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	New Program
(400) Parks Admin.	Trail Design Services	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	New Program
(405) Trails Ops & Maint.	Balcones Trail PH 2: Trail Construction (State Park to JPL Overlook) - carryover	\$ 1,354,054	\$ 1,354,054				transferred to 2045
(405) Trails Ops & Maint.	S. Clark Road Trail Construction -	\$ 349,741	\$ 607,871	\$ -	\$ -	\$ -	Grant offset of \$1,053,000 (Net cost \$719,877)
(405) Trails Ops & Maint.	S. Clark Road Trail Design	\$ 47,395	\$ 47,395				
(405) Trails Ops & Maint.	FM 1382 Signage: Signage and Amenities - carryover	\$ 353,750	\$ 353,750	\$ -	\$ -	\$ -	Signage approved in FY 2018-2019 Budget
(405) Trails Ops & Maint.	Ride on Blower	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	New Program
(415) Valley Ridge Park	Playground Replacement Schedule for Valley Ridge Park	\$ 170,000	\$ 170,000				Approved FY23 Budget
(415) Valley Ridge Park	Access Gate	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	Approved FY23 Budget
(415) Valley Ridge Park	Skid Loader	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	Approved FY23 Budget
(415) Valley Ridge Park	Baseball Playground	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	New Program
(415) Valley Ridge Park	Field Rake	\$ -	\$ -	\$ -	\$ 39,000	\$ 39,000	New Program
(415) Valley Ridge Park	Gator Utility Cart replacement	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	Replacement Equipment
(415) Valley Ridge Park	Tractor Replacement	\$ 43,000	\$ 43,000	\$ -	\$ -	\$ -	Replacement Equipment
(415) Valley Ridge Park	Athletic Field Lighting Additions & Conversions - carryover	\$ 81,540	\$ 81,540				
(435) AES RC	HVAC Replacement (Set-A-Side)	\$ 303,333	\$ 606,666	\$ -	\$ 303,333	\$ 303,333	Year 3 of FY22 Program & Req. Y3 (Final Year)
(435) AES RC	Roof Replacement on Alan E. Sims Rec. Ctr. (Set-A-Side)	\$ 120,948	\$ 241,896	\$ -	\$ 120,948	\$ 120,948	Year 3 of FY22 Program & Req Y3
(435) AES RC	Outdoor Furnishing Upgrade	\$ 86,000	\$ 86,000	\$ -	\$ -	\$ -	Approved Program FY23 Budget
(435) AES RC	Fitness Equipment	\$ 25,000	\$ 25,000	\$ -	\$ 58,000	\$ 58,000	Approved Program FY23 Budget & New Program FY24
(435) AES RC	Event Hall Room Improvements			\$ -	\$ 273,000	\$ 273,000	New Program
(435) AES RC	Indoor Track Removal & Replacement				\$ 94,000	\$ 94,000	New Program
(435) AES RC	Gymnasium Barnyard Glass Window Replacement				\$ 28,500	\$ 28,500	New Program
(435) AES RC	Part Time Therapeutic Specialist			\$ -	\$ -	\$ -	New Program
(435) AES RC	New Vehicle				\$ 50,000	\$ 50,000	New Program
	TOTALS	\$ 3,594,761	\$ 6,512,172	\$ -	\$ 1,698,281	\$ 1,698,281	
Capital By Department							
CDC Admin. (400)		\$ 215,000	\$ 2,715,000	\$ -	\$ 600,000	\$ 600,000	
Trails Ops & Maint. (405)		\$ 2,104,940	\$ 2,363,070	\$ -	\$ 11,500	\$ 11,500	
Valley Ridge Park (415)		\$ 223,000	\$ 393,000	\$ -	\$ 159,000	\$ 159,000	
AESCHRC (435)		\$ 535,281	\$ 959,562	\$ -	\$ 927,781	\$ 927,781	
		\$ 3,078,221	\$ 6,430,632	\$ -	\$ 1,698,281	\$ 1,698,281	

COMMUNITY DEVELOPMENT CORPORATION

Community Development Corporation DEBT SCHEDULE

FISCAL YEAR	Alan E. Sims Recreation Center REFUNDING AND IMPROVEMENT BONDS			F.M. 1382 Hike and Bike Trail CERTIFICATES OF OBLIGATION BONDS			ANNUAL TOTAL	
	SERIES 2011			SERIES 2018				
	Principal	Interest	Total	Principal	Interest	Total		
2021	550,000	195,819	745,819	125,000	102,200	227,200	973,019	
2022	570,000	177,097	747,097	130,000	97,725	227,725	974,822	
2023	560,000	151,894	711,894	135,000	92,425	227,425	939,319	
2024	580,000	130,519	710,519	140,000	86,925	226,925	937,444	
2025	605,000	104,519	709,519	150,000	81,125	231,125	940,644	
2026	630,000	76,400	706,400	155,000	75,800	230,800	937,200	
2027	660,000	46,906	706,906	160,000	71,075	231,075	937,981	
2028	695,000	15,203	710,203	165,000	66,200	231,200	941,403	
2029	-	-	-	165,000	61,250	226,250	226,250	
2030	-	-	-	170,000	56,225	226,225	226,225	
2031	-	-	-	180,000	50,975	230,975	230,975	
2032	-	-	-	185,000	45,269	230,269	230,269	
2033	-	-	-	190,000	39,175	229,175	229,175	
2034	-	-	-	195,000	32,919	227,919	227,919	
2035	-	-	-	200,000	26,250	226,250	226,250	
2036	-	-	-	210,000	19,075	229,075	229,075	
2037	-	-	-	215,000	11,638	226,638	226,638	
2038	-	-	-	225,000	3,938	228,938	228,938	
Total	3,730,000	525,441	4,255,441	2,840,000	820,263	3,660,263	7,915,703	



COMMUNITY DEVELOPMENT CORPORATION

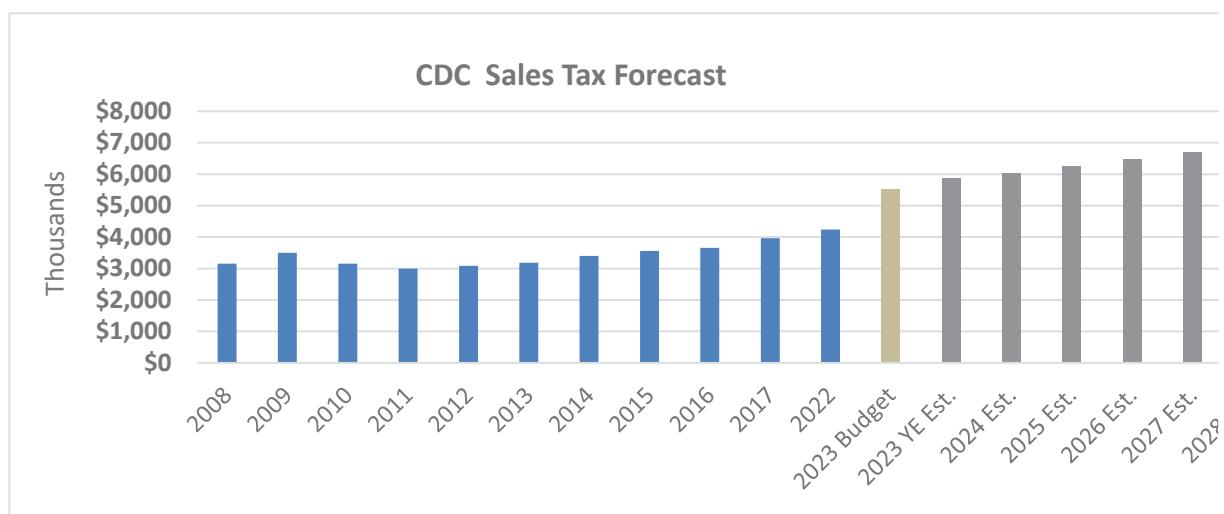
CDC Sales Tax Forecast				
Fiscal Year	Sales Tax Budget	1/2¢ CDC Collections	% Chg. Yr./Yr.	% of Budget
2008	3,150,000	3,056,205		
2009	3,500,000	2,943,148	-3.7%	84%
2010	3,150,000	3,030,892	3.0%	96%
2011	3,000,000	3,022,807	-0.3%	101%
2012	3,087,500	3,149,614	4.2%	102%
2013	3,187,500	3,393,450	7.7%	106%
2014	3,399,000	3,377,627	-0.5%	99%
2015	3,563,080	3,555,210	5.3%	100%
2016	3,655,000	3,814,948	7.3%	104%
2017	3,964,360	3,919,866	2.8%	99%
2018	4,169,880	4,000,473	2.1%	96%
2019	4,123,313	4,143,745	3.6%	100%
2020	4,269,232	4,242,203	2.4%	99%
2021	4,341,688	4,904,567	15.6%	113%
2022	4,242,203	5,331,821	8.7%	126%
2023 Budget	5,519,197	5,860,000	~	9.9%
2023 YE Est.	5,860,000		♦	6.2%
2024 Est.	6,035,800		*	3.0%
2025 Est.	6,247,053			3.5%
2026 Est.	6,465,700			3.5%
2027 Est.	6,691,999			3.5%
2028 Est.	6,926,219			3.5%

The Chart above compares the Y/Y change in actual collections for FY 2008-2022

~ The FY 23 Y/Y Comparison is FY22 Actuals to FY23 YE Estimate

♦ The FY 23 YE est. Y/Y Comparison is to the FY22 Budget

* For out years (2024-2028) the Y/Y comparison is to the PY's budgeted amount



CDC ADMINISTRATION

DEPARTMENT DESCRIPTION

The Community Development Corporation Administration is responsible for coordinating and managing projects and initiatives funded by the CDC including developing and overseeing the budget, managing upkeep of the facilities, and providing administrative support to the CDC Board of Directors.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate administrative functions of the Community Development Corporation Activities such as:** Meeting coordination, debt service, marketing, promotions, grant management and project management

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Community Meetings Facilitated per year	7	7	7	7

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	91,898	
Supplies	-	-	-	-	3,302	
Maintenance	-	38,979	326,205	184,357	184,505	(141,700)
Services	35,976				500	
Utilities	673	-	-	-	91,898	
Lease/Rentals	-					
Miscellaneous	973,019	2,000,218	2,600	3,854	3,900	1,300
Transfers/Debt	1,410,069	974,822	939,319	939,319	937,444	(1,875)
Capital Outlay	-	467,166	1,215,000	4,715,000	600,000	(615,000)
Total	2,419,737	3,481,185	2,483,124	5,842,530	1,821,549	(757,275)

CDC ADMINISTRATION

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (\$)
Nature & Open Space Coordinator	-	-	-	1.00	1.00
Total	-	-	-	1.00	1.00

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
Trail Design Services	-	600,000	Y	CDC (0308)
Nature & Open Space Coordinator	97,000	-	Y	CDC (0308)



CDC TRAILS OPERATION & MAINTENANCE

DEPARTMENT DESCRIPTION

The Trails Operations & Maintenance department is designed to maintain all Citywide trails.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Sustain the beauty and functionality of City Trails** – This budget supports operation of three miles of hike and bike trail annually.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Provide trail-based transportation and recreation to the citizens of Cedar Hill	Eight miles of core trail	Eight miles of core trail	Nine miles of core trail	Nine miles of core trail

EXPENDITURE SUMMARY

- Note all prior year expenditures were recorded in the CDC Administration Department

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	659	4,741	17,000	17,000	5,750	(11,250)
Services	28,794	4,553	81,840	82,000	82,000	160
Utilities	1,795	3,585	19,700	4,945	5,534	(14,166)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	16,990	1,264,623	544,940	349,741	11,500	(349,740)
Total	48,238	1,277,502	663,480	453,686	104,784	(375,496)

CDC TRAILS OPERATION & MAINTENANCE

NO PERSONNEL

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
Ride On Blower	-	11,500	Y	Y-(0308) CDC



CDC VALLEY RIDGE

DEPARTMENT DESCRIPTION

The mission of the Cedar Hill Parks and Recreation Department is to maximize the benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Maintain grounds for Valley Ridge Park** – Mow, treat and fertilize Valley Ridge Park
- **Athletic field preparation** - Ensure athletic fields are safe and aesthetically pleasing
- **Provide general park facility maintenance and repair** – Ensure Valley Ridge buildings, equipment and structures are safe
- **Control litter and remove debris** - Remove litter and debris from Valley Ridge Park

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services.

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Valley Ridge Park Grounds Maintenance # of acres	164	164 acres	164 acres	164 acres
Athletic Fields Preparation	32 fields	32 fields	32 fields	32 fields
Park Facility maintenance	5 buildings, 4 playgrounds 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater, 3 automatic gates
Irrigation	630 valves One well Three irrigation pump motors			

CDC VALLEY RIDGE

DEPARTMENT DESCRIPTION

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SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services.

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Valley Ridge Park Grounds Maintenance # of acres	164	164 acres	164 acres	164 acres
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Park Facility maintenance	5 buildings, 4 playgrounds 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater	5 buildings, 4 playgrounds, 1 amphitheater, 3 automatic gates
Irrigation	630 valves One well Three irrigation pump motors			

CDC VALLEY RIDGE

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	399,129	480,266	569,641	619,261	659,401	89,760
Supplies	45,107	68,433	74,667	96,743	99,800	25,133
Maintenance	79,644	151,486	113,500	162,825	130,100	16,600
Services	17,183	7,650	5,000	5,000	5,000	-
Utilities	158,563	159,562	158,447	170,869	176,643	18,196
Lease/Rentals	840	-	9,710	2,350	2,350	(7,360)
Miscellaneous	5,056	5,405	6,240	6,240	7,715	1,475
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	123,770	572,681	393,000	393,000	159,000	(234,000)
Total	829,292	1,445,483	1,330,205	1,456,288	1,240,009	(90,196)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (\$)
Parks Supervisor	618	0.00	0.00	1.00	1.00	0.00
Park Athletic Foreman	617	0.00	0.00	0.00	1.00	1.00
Parks Maintenance Crew Chief	615	1.00	1.00	1.00	0.00	-1.00
Irrigation Technician	612	0.00	0.00	0.00	1.00	1.00
Parks Maintenance Worker	612	4.00	4.00	4.00	4.00	0.00
Irrigation Worker I	613	1.00	1.00	1.00	0.00	-1.00
Totals		6.00	6.00	7.00	7.00	0.00

*Added Nature and Open Space Coordinator for FY24 budget.

CDC VALLEY RIDGE

EQUIPMENT & PROGRAM REQUEST

Equipment	Recurring Cost	One-Time Cost	Board Proposed	Funded
Baseball Playground	-	120,000	Y	Y- (0308) CDC
Field Rake	-	39,000	Y	Y- (0308) CDC



CDC ALAN E. SIMS RECREATION CENTER

DEPARTMENT DESCRIPTION

The Alan E. Sims Recreation Center is a premier facility for fitness, fun, and friendship.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Provide, promote and increase Alan E. Sims Recreation Center utilization to the public** – Administer, supervise, implement and improve efficiency in memberships, programs, leagues, special events, rentals and all building uses
- **Marketing** - Design and share a variety of creative marketing materials to the community and surrounding areas.
- **Retain Current Customers and Attract New Customers** – Exceed expectations through providing premier customer service to existing members and patrons and secure new customers
- **Encourage and Develop Internal Relations of Alan E. Sims Recreation Center Staff, Personal Trainers, and Contract Instructors to Provide Exemplary Service to the Public** – Continue to build relationships amongst staff, personal trainers, contract instructors and management to efficiently work together.
- **Provide Building Maintenance** – Maintain a clean, safe and operable facility for public use

SERVICE LEVEL ANALYSIS

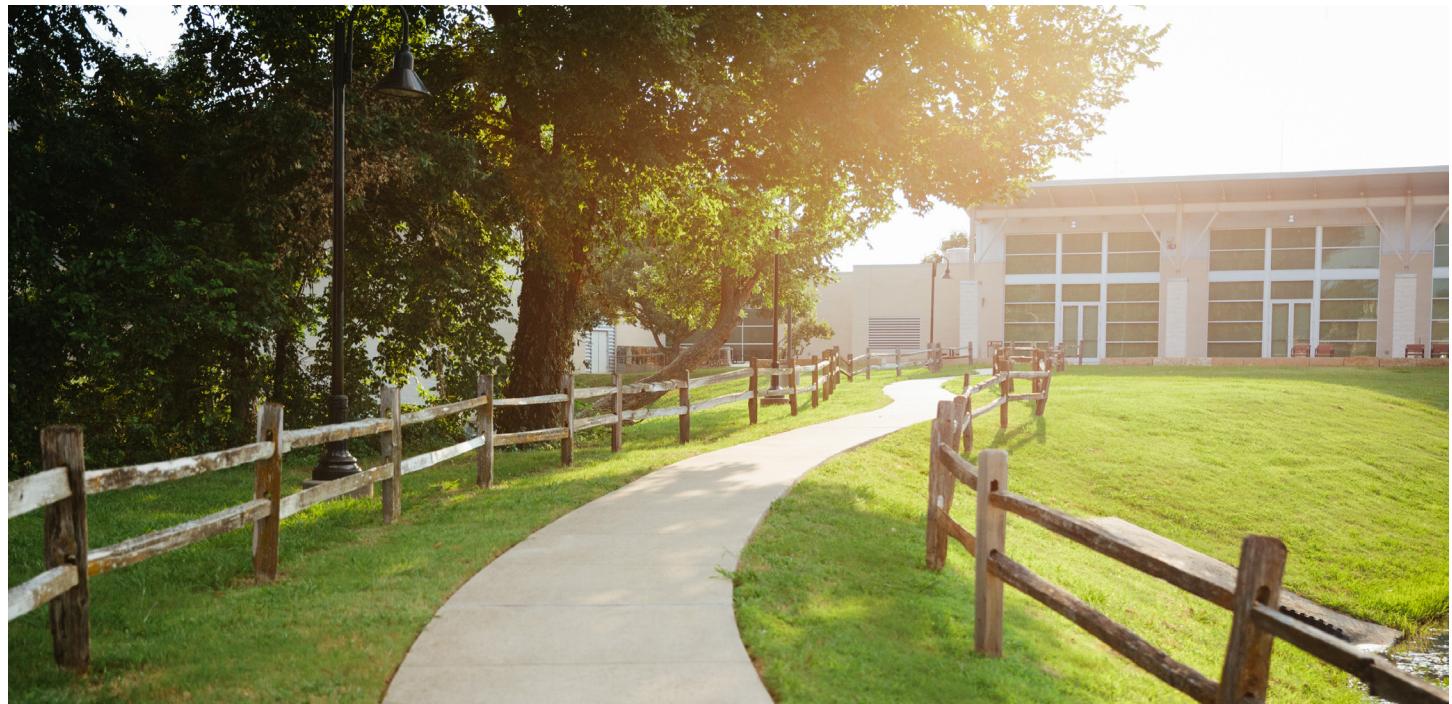
Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Memberships & Day Passes Sold	22,246	22,523	22,814	23,000
# of Participants Programs/Leagues	695	1,584	1,692	1,700
# of Rentals Annually	43	230	256	260
Youth Development Opportunities (Camps, Teen Programs, After-School Programs, CHAT Squad)	360	567	567	567

CDC ALAN E. SIMS RECREATION CENTER

EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	923,320	963,263	1,266,620	1,158,354	1,443,111	176,491
Supplies	41,653	56,650	86,902	98,060	124,130	37,228
Maintenance	47,287	142,535	172,065	215,189	209,965	37,900
Services	129,830	189,655	290,635	318,403	333,770	43,135
Utilities	117,403	107,423	148,053	114,388	139,972	(8,081)
Lease/Rentals	10,676	10,319	12,000	11,910	14,676	2,676
Miscellaneous	8,858	8,000	32,471	32,741	47,821	15,350
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	195,010	117,412	535,281	535,281	927,781	392,500
Total	1,474,037	1,595,257	2,544,027	2,484,326	3,241,226	697,199



CDC ALAN E. SIMS RECREATION CENTER

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (\$)
Recreation Center Manager	618	1.00	1.00	1.00	1.00	0.00
Recreation Center Assistant Manager	617	1.00	1.00	1.00	1.00	0.00
Health and Wellness Coordinator	615	1.00	1.00	1.00	1.00	0.00
Membership Services Coordinator	615	0.00	0.00	0.00	1.00	1.00
Event Coordinator	615	1.00	1.00	1.00	1.00	0.00
Marketing/Special Events Coordinator	615	0.00	0.00	1.00	1.00	0.00
Marketing Coordinator	615	1.00	0.00	0.00	0.00	0.00
Special Events Coordinator	615	0.00	1.00	0.00	0.00	0.00
Building Maintenance Crew Chief	615	1.00	1.00	1.00	1.00	0.00
Building Maintenance Technician	613	0.00	0.00	0.00	0.00	0.00
Recreation Programmer	613	1.00	1.00	1.00	1.00	0.00
Administrative Secretary	613	1.00	1.00	1.00	0.00	-1.00
Health & Wellness Services Lead	611	1.00	1.00	0.00	0.00	0.00
Health & Wellness Services Lead	612	0.00	0.00	1.00	1.00	0.00
Event Lead	612	0.00	0.00	0.00	1.00	1.00
Building & Custodial Attendant	611	2.00	2.00	0.00	0.00	0.00
Building & Custodial Attendant	612	0.00	0.00	2.00	2.00	0.00
Member Services Lead	611	2.00	2.00	0.00	0.00	0.00
Member Services Lead	612	0.00	0.00	2.00	1.00	-1.00
55+ Citizen Services Outreach Liaison	94	0.00	0.58	0.58	0.58	0.08
Lead Camp Counselor	93	0.00	0.00	0.00	0.00	0.00
Part-Time Attendant (Childcare, Gym, Front Desk, Fitness)	92	8.50	8.50	0.00	0.00	0.00
Part-Time Attendant (Childcare, Gym, Front Desk, Fitness)	93	0.00	0.00	8.50	8.50	0.00
Part-Time Building & Custodial Attendant	91	1.50	1.50	0.00	0.00	0.00
Part-Time Building & Custodial Attendant	93	0.00	0.00	1.50	1.50	0.00
Totals		23.00	23.50	23.50	23.50	1.00

- Added Membership Services Coordinator back in for FY24.

CDC ALAN E. SIMS RECREATION CENTER

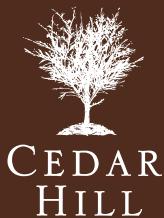
ALAN E. SIMS RECREATION CENTER

0308-400-435

EQUIPMENT & PROGRAM REQUEST

Programs	Recurring Cost	One-Time Cost	Board Proposed	Funded
HVAC Replacement	-	303,333	Y	Y- (0308) CDC
Replace Roof on Alan E. Sims Recreation Center	-	120,948	Y	Y- (0308) CDC
Indoor Track Removal & Replacement	-	94,000	Y	Y- (0308) CDC
Fitness Equipment	-	58,000	Y	Y- (0308) CDC
Event Hall Room Improvements	-	273,000	Y	Y- (0308) CDC
Gymnasium Barnyard Glass Window Replacement	-	28,500	Y	Y- (0308) CDC
New Vehicle	-	36,620	Y	Y- (0308) CDC





ECONOMIC DEVELOPMENT CORPORATION (EDC)

The Cedar Hill Economic Development Corporation (EDC) is tasked with bringing much needed commercial, industrial opportunities to the City of Cedar Hill. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development. Collection went into effect on July 1, 1994. A portion of the EDC's sales tax (1/8 of 1%) was reallocated to the City's Crime Control District effective July 1, 2013. The first reduction was in September 2013.

ECONOMIC DEVELOPMENT CORPORATION

ECONOMIC DEVELOPMENT CORPORATION Revenue, Expenses and Changes in Fund Balance Fund 0309



CEDAR HILL

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 9,412,308	\$ 9,493,812	\$ 12,065,625	\$ 12,065,625	\$ 11,108,788		
REVENUES							
Sales tax	\$ 3,676,175	\$ 4,188,355	\$ 4,139,397	\$ 4,395,000	\$ 4,526,850	387,453	9.36%
Interest income	60,576	33,227	43,200	162,220	141,000	97,800	226.39%
Charges for services	1,650	7,150	6,600	6,600	6,600	-	0.00%
Miscellaneous	-	675,404	9,996	10,000	10,000	4	0.04%
Intergovernmental	-	-	-	-	-	-	0.00%
Sale of assets	-	-	-	-	-	-	0.00%
TOTAL REVENUES	\$ 3,738,398	\$ 4,904,138	\$ 4,199,193	\$ 4,573,820	\$ 4,684,450	\$ 485,257	11.56%
OPERATING EXPENDITURES							
Personnel	\$ 362,724	\$ 365,276	\$ 610,949	\$ 540,251	\$ 634,245	\$ 23,296	3.81%
Supplies	10,826	8,568	16,900	22,292	28,250	\$ 11,350	67.16%
Maintenance	21,912	29,215	35,279	24,753	29,340	\$ (5,939)	-16.83%
Services	690,056	448,695	963,247	551,210	994,836	\$ 31,589	3.28%
Utilities	4,309	1,903	2,880	2,640	2,640	\$ (240)	-8.33%
Leases/Rentals	29,712	30,033	31,087	30,450	34,914	\$ 3,827	12.31%
Miscellaneous	39,900	26,241	72,110	54,800	42,515	\$ (29,595)	-41.04%
TOTAL OPERATING EXPENDITURES	\$ 1,159,440	\$ 909,929	\$ 1,732,452	\$ 1,226,397	\$ 1,766,741	\$ 34,289	1.98%
OTHER EXPENDITURES							
Incentives	\$ 776,885	\$ -	\$ 9,000,000	\$ 3,137,010	\$ 9,000,000	\$ -	0.00%
Capital Outlay	549,821	252,271	210,000	-	-	\$ (210,000)	-100.00%
Debt	1,170,750	1,170,125	1,167,250	1,167,250	1,167,000	\$ (250)	-0.02%
TOTAL OTHER EXPENDITURES	\$ 2,497,457	\$ 1,422,396	\$ 10,377,250	\$ 4,304,260	\$ 10,167,000	\$ (210,250)	-2.03%
TOTAL EXPENDITURES	\$ 3,656,894	\$ 2,332,325	\$ 12,109,702	\$ 5,530,657	\$ 11,933,741	\$ (175,961)	-1.45%
NET CHANGE	\$ 81,504	\$ 2,571,813	\$ (7,910,509)	\$ (956,837)	\$ (7,249,291)		
ENDING FUND BALANCE	\$ 9,493,812	\$ 12,065,625	\$ 4,155,116	\$ 11,108,788	\$ 3,859,498		
15% Fund Balance Goal	\$ 560,760	\$ 735,621	\$ 629,879	\$ 686,073	\$ 702,667		
Fund Balance %	254%	246%	99%	243%	82%		

ECONOMIC DEVELOPMENT CORPORATION

ECONOMIC DEVELOPMENT CORPORATION

CITY OF CEDAR HILL Incentives Paid YTD 2023-24

	CASH INCENTIVE (Per Contract)	INCENTIVE PAID FY 2023	INCENTIVE PAID PRIOR YEARS	TOTAL AMOUNTS PAID	INCENTIVE BALANCE
Lake Moreno Partners, LLC, 3-27-2023					
- Donation of four properties					
- \$600,000 previously paid out	\$ 600,000	\$ -	\$ 600,000	\$ 600,000	\$ -
- \$400,000 set to be paid upon execution of new contract	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
- \$500,000 to be paid upon completion of project	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
- Up to \$140,000 to be paid in buildout support	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000
- Project must be completed by 7-1-2024					
Subtotal Incentives	\$ 1,640,000	\$ -	\$ 600,000	\$ 600,000	\$ 1,040,000
Central States Manufacturing, Inc, 2-27-2023					
- Reimbursement incentive for qualified improvement expenses, job retention and business growth (up to \$239K)	\$ 239,000	\$ -	\$ -	\$ -	\$ 239,000
- Company to create 10 new jobs on top of the existing 112 by 2-1-2024					
Subtotal Incentives	\$ 239,000	\$ -	\$ -	\$ -	\$ 239,000
Hillwood (High Point 67), 5-26-2021					
- Reimbursement up to \$2.4 million for infrastructure assistance	\$ 2,400,000	\$ 2,400,000	\$ -	\$ -	\$ -
- Company to invest \$75 million and develop at least 1 million square feet of spec building space by 2026					
Subtotal Incentives	\$ 2,400,000	\$ 2,400,000	\$ -	\$ -	\$ -
Hillwood HQ Bonus Incentive, 5-26-2021					
- Incentive for attracting a tenant that would create 100+ jobs with an average wage over \$70,000	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000
Subtotal Incentives	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000
Lumber Co. of America, 12-15-2021					
- Refund the purchase price (\$570,421) of Business Park Lot 18 based on a minimum of \$5 million spent on new construction with a CO obtained by 1-1-2023	\$ 570,421	\$ -	\$ -	\$ -	\$ 570,421
- Company to create minimum of 50 jobs					
- Company to generate at least \$3 million in annual sales from here					
- 40% will be reimbursed once CO is issued					
- 60% will be reimbursed once 50,000 square feet of space is completed					
Subtotal Incentives	\$ 570,421	\$ -	\$ -	\$ -	\$ 570,421
Stanley Restoration, LLC, 5-26-2022					
- Company will spend a minimum of \$2.8 million on new construction	\$ 98,010	\$ -	\$ -	\$ -	\$ 98,010
- Company will employ a minimum of ten full-time employees at facility					
- Company will obtain CO no later than 12-31-2024					
- Upon issuance of CO, EDC will reimburse purchase price of \$98,010					
Subtotal Incentives	\$ 98,010	\$ -	\$ -	\$ -	\$ 98,010
1382 Cedar Hill, Ltd					
- Refund of cost of drainage facilities, estimated total cost \$837,475, EDC commitment totals \$209,787.42	\$ 209,787	\$ -	\$ -	\$ -	\$ 209,787
- Agreement dated May 8, 2008					
Subtotal Incentives	\$ 98,010	\$ -	\$ -	\$ -	\$ 209,787
TOTAL (ACTIVE INCENTIVES)	\$ 5,747,431	\$ 2,400,000	\$ 600,000	\$ 600,000	\$ 2,957,218

ECONOMIC DEVELOPMENT CORPORATION

ECONOMIC DEVELOPMENT CORPORATION

EDC Supported Debt \$12,890,000 Certificates of Obligation, Series 2006				
Fiscal Year	Rate	Principal	Interest	Total
2024	5.000%	1,030,000	137,000	1,167,000
2025	5.000%	1,085,000	84,125	1,169,125
2026	5.000%	1,140,000	28,500	1,168,500
Totals		3,255,000	249,625	3,504,625

Debt Outstanding: 2006 CO Series

Principal	3,255,000
Interest	249,625
	<hr/>
	3,504,625
	<hr/>

ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT DESCRIPTION

The Economic Development Department's mission is to attract desirable industry while fostering a business-friendly environment, retain and expand existing business through a proactive retention and expansion program, and aggressively market Cedar Hill utilizing a multi-faceted approach.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Attract desirable businesses and facilitate a pro-business environment**
- **Support, retain, and/or expand existing businesses**
- **Strategically and aggressively market Cedar Hill**

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
New Business Development -membership in key organizations -prospect development & lead responses -development assistance meetings	12 60 52	12 50 52	12 60 52	12 60 52
Business Retention and Expansion -expansion assistance -business visits -workforce development meetings -community engagement -chamber meetings	10 80 12 70 12	6 75 12 60 12	10 80 12 70 12	10 80 12 70 12

ECONOMIC DEVELOPMENT CORPORATION

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Economic Development Director	621	1.00	1.00	1.00	1.00	0.00
Assistant Director of Economic Development	620	0.00	1.00	1.00	1.00	0.00
Business Marketing & Research Manager	618	1.00	0.00	0.00	0.00	0.00
Marketing Manager	618	0.00	0.00	0.00	1.00	1.00
Business Retention Manager	618	1.00	0.00	0.00	0.00	0.00
Economic Development Specialist	616	1.00	1.00	0.00	0.00	0.00
Economic Development Specialist	617	0.00	0.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	1.00	1.00	0.00
Executive Assistant	615	0.00	1.00	0.00	0.00	0.00
Totals		4.00	4.00	4.00	5.00	1.00

- Marketing Manager position added mid-year in FY23



WATER & SEWER FUNDS

Water and Sewer Funds account for the cost to operate and maintain the City's water and wastewater systems. This section provides information on operating revenues and expenditures as well as capital improvements in the water and wastewater systems.

WATER & SEWER FUND OVERVIEW

The Water and Sewer Fund is an Enterprise Type Fund in which utility rates charged to customers are used to finance water and wastewater operations. The fund is not subsidized from tax dollars. The Water and Sewer Fund is a complete and separate entity and is self-supporting from rates and charges to customers (residential, industrial and commercial) connected to the systems (water and sewer). As an Enterprise Fund, it accounts for operations that are financed and operated in a manner like a private business enterprise. Rates and charges are established to maintain the solvency of the fund as well as covering operational, capital and debt costs. The targeted goal of the Water and Sewer Fund is to maintain working capital (Fund Balance) equivalent to 90 - 120 days or 35% of operating expenses. This ratio is necessary for cash flow requirements during periods of low usage/consumption (sales).

Customer water accounts are monitored through an automated meter infrastructure system or Advanced Metering Infrastructure better known as AMI. This smart meter system is a fixed-based radio frequency network system that sends meter readings and alarms from customer meters to a third-party data base system for billing, collection and data analysis. The City maintains over 16,600 metered connections. The City's core infrastructure includes 318 miles of water mains and 246 miles of sewer lines with 18 sewer lift station facilities. The water distribution system includes 2 active elevated storage tanks and 3 ground storage tanks for a total storage capacity of 17.75 million gallons of water.

There are two major cost components associated with the Utility Fund. These costs are maintenance of the water and wastewater distribution system and the cost of acquiring potable water and the cost of wastewater treatment. The City has contracted with the Trinity River Authority (TRA) for wastewater treatment and Dallas Water Utilities (DWU) for water supply. The City does not operate a water or sewer treatment facility but must maintain sewer and water lines with more than 16,600 connections. The City's costs for these contractual obligations, other maintenance costs and annual debt requirements are supported by rates and charges of the City's Utility System as adopted by ordinance. The goal and objectives are for the Water and Sewer Fund revenues to equal and/or exceed its operating expenditures, and most importantly, continue to provide clean, safe water and protect the environment.



WATER & SEWER FUND OVERVIEW

WATER AND SEWER RATE ENVIRONMENT AND CONSIDERATIONS

Because of the dynamic fiscal and behavioral trends in water and wastewater use, the City Council works closely with third-party rate consultants to advise on utility rates. For the last several years, the City has seen a trend of increased cost of service and lower customer consumption. In 2021, the City Council adopted a new rate structure and a three-year rate ordinance to increase the cost recovery capability and provide more rate equity between user groups. The City Council also implemented a discounted rate for seniors. The third year of the rate ordinance will take effect on October 1, 2023 (FY2024). Rates are summarized in the charts below:

WATER RATES

Meter Size (includes 1,000 gal)	FY 2023	FY 2024
1 "	\$ 17.40	\$ 20.50
1 ½"	32.00	36.00
2"	50.00	60.00
3"	95.00	110.00
4"	170.00	200.00
6"	315.00	400.00
8"	550.00	675.00
Volumetric Charge per 1,000g		
0–1,000	\$ 0.00	\$ 0.00
1,000+	6.79	7.20

*Senior Residential Discount is \$2 on water minimum charge

*Residential rates are based on 1 inch meter size

SEWER RATES

Meter Size (includes 1,000g)	FY 2023	FY 2024
All Meters	\$ 14.20	\$ 17.30
Volumetric Charge per 1,000g		
0–1,000	\$ 0.00	\$ 0.00
1,000+	9.35	10.00

*Senior Residential Discount is \$2 on sewer minimum charge

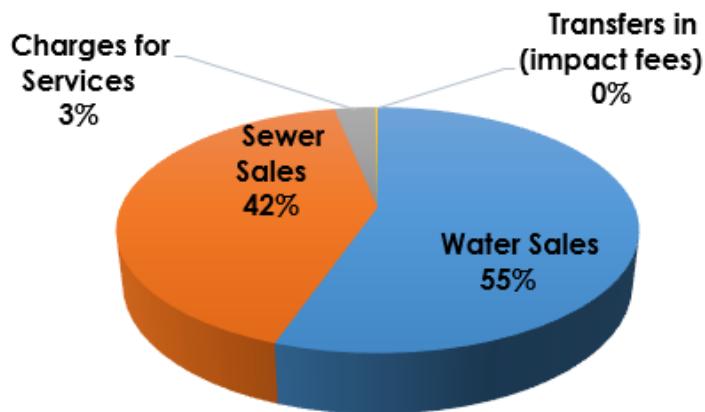
*Base rate includes first 1,000 gallons

WATER & SEWER FUND OVERVIEW

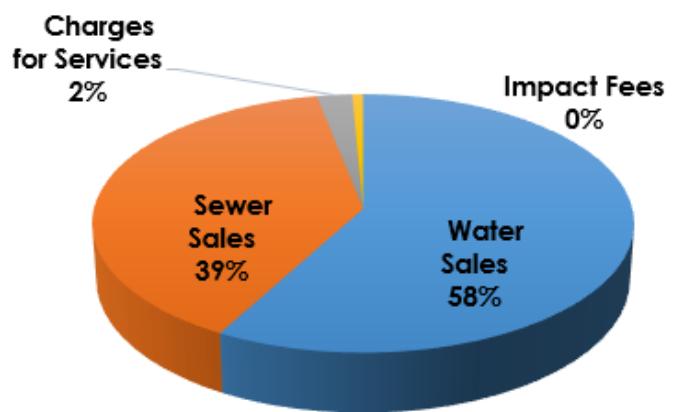
REVENUES

Revenue from rates and charges of the system are estimated to be \$25,886,800, a 10% or \$2,359,856 increase over the previous year budget. In prior years, Water and Sewer Impact Fees were utilized as a financing source to offset debt costs associated with impact fee eligible infrastructure projects. No impact fees are anticipated to be transferred in for FY2024.

FY2023 REVENUES



FY2024 REVENUES



EXPENDITURES

Expenditures to operate and maintain the water and wastewater systems total \$26,328,722, a 14.8% or \$3,398,004 increase over the prior year. Expenditures include approximately \$4.4M for Capital, Debt, and Transfers for capital projects. Fund balance is projected to be \$7,898,617, or 35% at the end of FY2024. The cost of wholesale water and wastewater services from the City's providers, DWU and TRA, make up more than half the cost to operate the systems. Wholesale costs increased 21.9%, or \$2,625,078 for FY2024.

Major Cost Categories	FY22 Actuals	FYE 23 Est	FY 24 Budget	\$ Var to PY Bud.	% Var to PY Bud
TRA/DWU Costs	\$ 11,966,606	\$ 13,648,531	\$ 14,591,684	\$ 2,625,078	21.9%
Operations	7,247,112	7,037,990	7,335,959	\$ 88,847	1.2%
Debt/Capital/Transfers	3,716,999	3,755,249	4,401,079	\$ 684,080	18.4%
Total	\$ 22,930,718	\$ 24,441,770	\$ 26,328,722	\$ 3,398,004	14.8%

WATER & SEWER FUND SUMMARY

WATER & SEWER (Revenues, Expenditures and Change in Fund Balance) Fund 0100



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING BALANCE	\$ 6,594,740	\$ 5,281,556	\$ 8,619,335	\$ 8,619,335	\$ 9,469,081	
REVENUES						
Water Sales	\$ 10,786,447	\$ 13,834,432	\$ 13,023,365	\$ 14,500,000	\$ 15,000,000	\$ 1,976,635 15.2%
Sewer Sales	8,131,412	\$ 9,261,460	\$ 9,749,693	\$ 9,800,000	\$ 10,094,000	344,307 3.5%
Charges for Services	257,456	\$ 969,896	\$ 714,236	\$ 743,000	\$ 605,000	(109,236) -15.3%
Miscellaneous Income	92,066	\$ 124,929	\$ 39,650	\$ 242,895	\$ 187,800	148,150 373.6%
Transfers in (Impact fees)	525,000	\$ 561,627	\$ -	\$ 5,621	\$ -	- 0.0%
TOTAL REVENUES	\$ 19,792,380	\$ 24,752,344	\$ 23,526,944	\$ 25,291,516	\$ 25,886,800	\$ 2,359,856 10.0%
EXPENDITURES						
Personnel	3,416,822	3,475,267	3,825,748	3,536,520	3,831,941	6,193 0.2%
Supplies	280,364	392,269	657,693	678,055	733,638	75,946 11.5%
Maintenance	227,228	422,821	373,145	352,808	412,162	39,017 10.5%
Services	1,817,509	1,561,864	1,693,561	1,726,853	1,852,284	158,723 9.4%
Wholesale Water & Sewer	10,231,250	11,486,986	11,966,606	13,648,531	14,591,684	2,625,078 21.9%
Utilities	275,297	295,919	305,064	316,879	389,953	84,889 27.8%
Lease/Rentals	11,904	11,072	12,400	12,400	12,400	- 0.0%
Miscellaneous	47,178	74,767	98,642	102,413	103,581	4,939 5.0%
TOTAL OPERATING EXPENDITURES	\$ 16,307,552	\$ 17,720,965	\$ 18,932,859	\$ 20,374,459	\$ 21,927,643	\$ 2,994,784 15.8%
CAPITAL, DEBT & TRANSFERS						
Debt/Transfers	3,479,178	3,467,194	3,716,999	3,755,249	4,045,629	328,630 8.8%
Capital Outlay	44,044	149,497	280,859	312,063	355,450	74,591 26.6%
TOTAL CAPITAL, DEBT & TRANSFERS	\$ 3,523,222	\$ 3,616,691	\$ 3,997,858	\$ 4,067,312	\$ 4,401,079	\$ 403,221 10.09%
TOTAL ALL EXPENDITURES	\$ 19,830,774	\$ 21,337,655	\$ 22,930,718	\$ 24,441,771	\$ 26,328,722	\$ 3,398,004 14.8%
NET CHANGE	\$ (38,394)	\$ 3,414,689	\$ 596,226	\$ 849,746	\$ (441,922)	xxx xxx
Net Adjustment for Working Capital	(1,274,791)	(76,911)				xxx xxx
ENDING BALANCE	\$ 5,281,556	\$ 8,619,335	\$ 9,215,561	\$ 9,469,081	\$ 9,027,159	xxx xxx
35% Working Capital Policy Goal	5,949,232	6,401,296	6,879,215	7,332,531	7,898,617	
Fund Balance %	26.63%	40.39%	40.19%	38.74%	34.29%	

WATER & SEWER FUND SUMMARY

WATER AND SEWER FUND STAFF SUMMARY – (1 = 1 FTE)

1FTE (Full Time Equivalent) = a budgeted position of 2,080 hrs. annually	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Diff PY (#)
150 - Finance	0.00	0.00	1.00	0.00	0.00
190 - Utility Services	13.00	13.00	12.00	12.00	0.00
700 - Public Works Administration	11.00	11.00	12.00	12.00	0.00
760- Waste & Wastewater Operations	17.00	17.00	17.00	17.00	0.00
Grand Total	41.00	41.00	42.00	42.00	0.00

See the department section for details

WATER AND SEWER PROGRAMS LISTING

WATER AND SEWER FUND - FY22-23 PROGRAM REQUEST

#	FY22-23 PROGRAM REQUESTS	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND OPTIONS/NOTES
1	Field Technician + Vehicle	(190) Utility Services	65,078	34,500	99,578	N	FT Base Wages \$33,280 annually, Grade 612. This program also includes 1 vehicle for Utility Services.
2	Customer Service Representative	(190) Utility Services	55,994	-	55,994	N	FT Base Wages \$31,200 annually, Grade 612.
3	Environmental Specialist	(700) PW Admin	107,037	-	107,037	N	FT Base Wages \$68,647 annually, Grade 617
WATER & SEWER FUND TOTAL:			\$228,109	\$34,500	\$262,609		

* All Personnel request includes Equipment, Uniform and Benefits unless otherwise stated

UTILITY SERVICES

DEPARTMENT DESCRIPTION

The Cedar Hill Utility Services Department is responsible for delivering responsive, accurate and high-quality utility support services, including customer contact and support (telephone, walk-in and field operations); meter installations, programming and maintenance, payment processing/cashiering for water, sewer, solid waste, recycling and ambulance subscription services, and Government Center welcome/reception services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Contract Administration** – Ensure that the utility billing and AMI infrastructure support contractor (Fathom) and the trash/recycle collection contractor (Waste Management) are performing in accordance with their approved City contracts. Act as the City liaison for contract related issues, pay invoices, track financial and operational performance, including annual budget development, and produce related reports as required.
- **Customer Services** – Respond to and assist customers on the telephone or in-person with questions or concerns regarding utility issues, assist customers with routine utility services functions (payments, service start/stop service, etc.). Interact with the City's billing and IVR software to provide utility related research and analysis and optimize billing services.
- **Field Services** – Provide services related to maintaining and repairing water meters, setting and programming new meters, ensuring system communications connectivity, performing disconnect and reconnect services, obtaining manual meter reads when/if required and assisting customers in the field with questions on infrastructure and billing related issues.
- **Operations Analysis** – Ensure the department's operational and business processes, including software functionality, are operating at peak efficiency. Use technical assessment, system reports and other diagnostic tools to continuously evaluate systems and processes to optimize performance, identify deficiencies and suggest improvements.
- **Visitor/Reception Center** – Serve as first point of contact for Government Center visitors, respond to customer inquiries and concerns, serve as the City's contract customer service representative on trash/recycling issues and act as the customer contact spokesperson for City messaging.

UTILITY SERVICES

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Customer Service: Less than .1% calling customers in wait queue or on hold longer than 5 minutes	<.1%	<1%	<1%	<1%
Customer Service: 75% of customers registered on customer portal	81%	86%	88%	90%
System Performance: Missed AMI reads per cycle less than 1% (85)	17%	19%	17%	15%
Delinquency Percentage of 10%	9%	9%	7%	6%

EXPENDITURE SUMMARY

Expenditures by Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	978,326	1,024,590	1,084,976	956,282	1,061,463	(23,513)
Supplies	141,796	234,960	409,884	476,371	489,579	79,695
Maintenance	4,692	103,598	117,578	103,868	149,983	32,405
Services	1,490,870	1,238,794	1,383,151	1,400,060	1,519,332	136,181
Utilities	10,585	9,536	11,296	10,750	11,320	24
Lease/Rentals	7,467	6,900	6,900	6,900	6,900	-
Miscellaneous	2,407	9,630	14,395	14,495	14,960	565
Capital	1,329	30,079	61,283	76,950	76,950	46,871
TOTAL	2,637,472	2,628,008	3,058,259	3,030,009	3,330,487	272,228

UTILITY SERVICES

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Utilities Manager	619	1.00	1.00	1.00	1.00	0.00
Assistant Manager - Utility Services	617	0.00	1.00	1.00	1.00	0.00
Operations Analyst	617	1.00	0.00	0.00	0.00	0.00
Field Operations Supervisor	617	1.00	1.00	1.00	1.00	0.00
Utility Services Analyst	617	0.00	1.00	1.00	1.00	0.00
Customer Service Supervisor	617	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist	615	1.00	1.00	0.00	0.00	0.00
Senior Utilities Technician	615	0.00	0.00	1.00	1.00	0.00
Senior Customer Service Representative	614	1.00	1.00	1.00	0.00	-1.00
Senior Utility Services Representative	614	0.00	0.00	0.00	0.00	0.00
Senior Utility Services Field Technician	613	2.00	2.00	1.00	1.00	0.00
Customer Service Representatives - Lead	613	1.00	1.00	0.00	1.00	1.00
Utility Services Field Technician	612	2.00	2.00	2.00	2.00	0.00
Customer Service Representatives	612	2.00	2.00	3.00	3.00	0.00
Totals		13.00	13.00	12.00	12.00	0.00

UTILITY SERVICES

Replacement Equipment	Estimated Cost	Lease Cost	City Manager Proposed	Funded
NA	-	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Field Technician + Vehicle	65,078	34,500	-	N
Customer Service Representative	55,994	-	-	N

PUBLIC WORKS ADMINISTRATION

DEPARTMENT DESCRIPTION

Public Works Administration, Engineering, Geographic Information Systems (GIS) and Environmental are all functions of this department. Together they plan, design, build and maintain the public infrastructure in a manner that is consistent with Professional Engineering Principles and to preserve and enhance the resources of our built and natural environment.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Administer departmental operations** - Provide engineering, environmental and technical staff support for Public Works functions including Operations (Fleet Maintenance, Water and Sewer and Streets and Drainage Divisions).
- **Geographic Information Systems (GIS)** – Provide services utilizing GIS to Public Works, City Planners, Emergency Services, Neighborhood & Tourism, Economic Development and the Public at large.
- **Environmental & Sustainability** – Manage and monitor beautification programs, backflow prevention devices, mosquito control, grease abatement, and MS4 program.
- **Review development plans and plats (DRC Cases)** - Review plans to assure conformance to City design standards, ordinances and accepted engineering practices and provide inspection services to assure compliance with plans and specifications.
- **Manage Capital Projects** - Coordinate and manage the design and construction of water, sewer, drainage and streets Capital Improvement Projects (CIP), and provide inspection services to assure compliance with plans and specifications.
- **Provide citizen assistance** - Inform citizens and offer advice pertaining to traffic, drainage and various related issues.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
% of CIP projects implemented per budgeted CIP plan year	100%	1	1	1
% of Right-of-Way Work Permits approved/ reviewed w/in 5 days	98%	98	98	98
% of record drawings and plats to GIS w/in 10 days	70%	70	90	90
GIS requests prompt response %	85%	85%	90%	90%
Compliance % to MS4 Permit	100%	100%	100%	100%
Compliance % to Cross Connection Program	99%	95%	89%	85%
% of Initial Plan Review w/in 30 days	85%	90%	90%	95%
# of Citywide Community Outreach Events	4 events	12 events	18 events	12 events

PUBLIC WORKS ADMINISTRATION

EXPENDITURE SUMMARY

Expenditures by Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,195,155	1,283,683	1,379,506	1,257,385	1,394,421	14,915
Supplies	28,349	38,201	40,300	43,194	65,629	25,330
Maintenance	4,744	1,317	5,453	4,570	4,295	(1,158)
Services	130,624	133,299	105,210	108,622	109,052	3,842
Utilities	5,792	6,200	7,728	7,728	8,188	460
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	26,475	44,317	61,614	61,785	65,988	4,374
Capital	-	27,430	9,780	9,780	-	(9,780)
TOTAL	1,391,139	1,534,447	1,609,590	1,493,064	1,647,573	37,983

PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Public Works Director	622	1.00	1.00	1.00	1.00	0.00
City Engineer	620	1.00	1.00	1.00	1.00	0.00
Civil Engineer	619	1.00	1.00	1.00	1.00	0.00
Civil Engineer in Training	618	0.00	0.00	0.00	1.00	1.00
Environmental Project Coordinator	618	0.00	0.00	0.00	0.00	0.00
Environmental Manager	618	1.00	1.00	0.00	0.00	0.00
Environmental Manager	619	0.00	0.00	1.00	1.00	0.00
Environmental Specialist	617	1.00	1.00	1.00	1.00	0.00
GIS Coordinator	617	1.00	1.00	1.00	1.00	0.00
Senior Construction Inspector	617	1.00	1.00	1.00	1.00	0.00
Construction Inspector	616	1.00	1.00	1.00	1.00	0.00
Executive Assistant	615	1.00	1.00	0.00	0.00	0.00
Executive Assistant	616	0.00	0.00	1.00	1.00	0.00
Administrative Secretary	613	2.00	2.00	2.00	2.00	0.00
Totals		11.00	11.00	11.00	12.00	1.00

- Added Civil Engineer in Training with FY23 Budget

PUBLIC WORKS ADMINISTRATION

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	City Manager Proposed	Funded
NA	-	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Environmental Specialist	107,037	-	-	N

WATER & SEWER OPERATIONS

DEPARTMENT DESCRIPTION

The Water and Sewer Department provides superior customer service through a well-maintained water distribution and wastewater collection infrastructure for Cedar Hill citizens and businesses.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Maintain water distribution system** - Ensure that water mains, valves and fire hydrants function properly and that adequate water pressure is consistently maintained.
- **Maintain wastewater collection system** - Minimize service interruptions due to blockages.
- **Maintain water pump stations** - Ensure that pump stations function properly.
- **Respond to customer requests** - Resolve all water and sewer complaints.

SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of test performed (bacteriological and chemical) to monitor water quality	700	700	700	700
# of sanitary sewer lines televised (feet)	1,250	1300	1500	2000
# dead-end mains flushed annually	1,910	1910	1910	1910
# of water system repairs annually	22	23	25	20
# of wastewater system repairs annually	11	10	15	10

WATER & SEWER OPERATIONS

EXPENDITURE SUMMARY

Expenditures by Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,243,341	1,340,521	1,361,266	1,322,853	1,376,057	14,791
Supplies	110,219	119,108	207,509	158,490	178,430	(29,079)
Maintenance	217,792	317,906	250,115	244,370	257,884	7,769
Services	135,805	127,362	166,200	167,880	176,600	10,400
Wholesale Water	3,538,717	4,435,000	4,312,436	4,865,993	5,545,670	1,233,234
Sewer Treatment	6,692,533	7,051,986	7,654,171	8,782,538	9,046,014	1,391,843
Utilities	258,920	280,183	286,040	298,401	370,445	84,405
Lease/Rentals	4,437	4,172	5,500	5,500	5,500	-
Miscellaneous	18,296	20,820	22,633	26,133	22,633	-
Capital	42,715	122,067	241,000	241,000	244,000	3,000
Total	12,262,775	13,819,126	14,506,869	16,113,157	17,223,233	2,716,364

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Public Works Operations Manager	620	1.00	1.00	1.00	1.00	0.00
Utilities Supervisor	617	1.00	1.00	1.00	1.00	0.00
Sr. Utilities Technician	616	1.00	1.00	1.00	1.00	0.00
Utilities Maintenance Senior Crew Chief	616	0.00	0.00	1.00	0.00	-1.00
Utilities Maintenance Crew Chief	615	4.00	4.00	3.00	4.00	1.00
Utilities Technician	615	2.00	2.00	2.00	2.00	0.00
Mechanic	614	1.00	1.00	1.00	1.00	0.00
Utilities Maintenance Worker	613	7.00	7.00	7.00	7.00	0.00
Totals		17.00	17.00	17.00	17.00	0.00

WATER & SEWER OPERATIONS

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	City Manager Proposed	Funded
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
NA	-	-	-	-

WATER & SEWER NON-DEPARTMENTAL

DEPARTMENT DESCRIPTION

This budget group is used for water and sewer debt service, transfers and other non-departmental expenditures (referring to activities that are not assigned to a particular department within the Water and Sewer Fund).

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- To fund the water and sewer debt service funds, transfers and non-departmental expenses.

EXPENDITURE SUMMARY

Expenditures by Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	26,969	26,565	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Services	60,210	62,408	39,000	50,291	47,300	8,300
Utilities	-	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Transfers	1,906,299	5,140,018	3,716,999	3,755,249	4,045,629	328,630
Capital	1,400,042	(2,221,200)	-	-	-	-
TOTAL	3,441,873	3,007,791	3,755,999	3,805,540	4,092,929	336,930

NO PERSONNEL

WATER IMPACT FEES

Water Impact Fees are reporting in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's impact fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appointed Advisory Committee.

Water Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5000



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 967,723	\$ 1,209,469	\$ 1,115,712	\$ 1,431,396	\$ 1,431,396	\$ 2,194,816		
REVENUES								
Interest income	13,328	7,425	(22,210)	-	28,420	21,400	21,400	0%
Water Impact Fees	228,417	223,818	662,895	876,003	800,000	408,000	(468,003)	-53%
TOTAL OPERATING REVENUES	241,745	231,243	640,685	876,003	828,420	429,400	(446,603)	-51%
EXPENDITURES								
Transfer to Another Fund ⁽¹⁾	-	325,000	325,000	-	-	-	-	0%
Eligible Water Impact Fee Projects	-	-	-	-	-	-	-	0%
Water Impact Fee Study	-	-	-	65,000	65,000	65,000	-	0%
TOTAL OPERATING EXPENDITURES	-	325,000	325,000	65,000	65,000	65,000	-	0%
NET CHANGE	241,745	(93,757)	315,685	811,003	763,420	364,400		
ENDING FUND BALANCE	\$ 1,209,469	\$ 1,115,712	\$ 1,431,396	\$ 2,242,399	\$ 2,194,816	\$ 2,559,216		

SEWER IMPACT FEES

Sewer Impact Fees are reported in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appoint Advisory Committee.

Sewer Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5001



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 477,023	\$ 566,296	\$ 448,894	\$ 418,205	\$ 418,205	\$ 673,105		
REVENUES								
Interest income	6,397	3,313	4,693	300	14,900	13,000	12,700	4233%
Sewer Impact Fees	82,876	79,286	164,619	80,000	260,000	152,000	72,000	90%
TOTAL OPERATING REVENUES	89,273	82,598	169,312	80,300	274,900	165,000	84,700	105%
EXPENDITURES								
Transfer to Another Fund ⁽¹⁾	-	200,000	200,000	-	-	-	-	0%
Eligible Sewer Impact Fee Projects	-	-	-	-	-	-	-	0%
Sewer Impact Fee Study	-	-	-	65,000	20,000	65,000	-	0%
TOTAL OPERATING EXPENDITURES	-	200,000	200,000	65,000	20,000	65,000	-	0%
NET CHANGE	89,273	(117,402)	(30,688)	15,300	254,900	100,000		
ENDING FUND BALANCE	\$ 566,296	\$ 448,894	\$ 418,205	\$ 433,505	\$ 673,105	\$ 773,105		

⁽¹⁾ Transfer of funds to (0100) Water & Sewer fund to support debt cost

WATER & SPECIAL PROJECTS FUND

This is an unrestricted fund established with funds from the Water and Sewer Fund from a settlement with Grand Prairie for water loss. The funds are restricted to the following specific uses: Rate Stabilization, Downtown Infrastructure, and Water Quality.



Water and Sewer Special Projects Fund (Revenue, Expenses and Changes in Fund Balance)

Fund 5002

	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 1,350,813	\$ 1,367,930	\$ 1,376,289	\$ 1,383,789	\$ 1,383,789	\$ 1,409,789		
REVENUES								
Interest income	17,116	8,360	7,500	635	26,000	23,000	22,365	3522%
Other sources-GP Settlement	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 17,116	\$ 8,360	\$ 7,500	\$ 635	\$ 26,000	\$ 23,000	\$ 22,365	3522%
EXPENDITURES								
Special Services	-	-	-	-	-	-	-	-
Projects	-	-	-	-	-	-	-	-
Transfer out	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-	-
NET INCOME	17,116	8,360	7,500	635	26,000	23,000		
ENDING FUND BALANCE	\$ 1,367,930	\$ 1,376,289	\$ 1,383,789	\$ 1,384,424	\$ 1,409,789	\$ 1,432,789		

PRORATA FUND

This is the Water and Sewer Prorata Fee Fund. The fees are codified in Section 18-38 of the City's Code of Ordinances; when a property owner is benefited by water or sewer services made available where the lot or tract benefits by the value enhanced value due to the extension.

Prorata Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5003



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 67,217	\$ 90,226	\$ 97,836	\$ 97,836	\$ 97,836	\$ 116,836		
REVENUES								
Interest income	1,034	508	916	600	4,000	3,000	2,400	400%
Prorata Fees	21,976	7,103	16,249	15,000	15,000	15,000	0	0%
TOTAL OPERATING REVENUES	23,010	7,610	17,165	15,600	19,000	18,000	2,400	15%
EXPENDITURES								
Transfer to Another Fund	-	-	-	-	-	-	-	-
Prorata Expenses	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-	-
NET CHANGE	23,010	7,610	17,165	15,600	19,000	18,000		
ENDING FUND BALANCE	\$ 90,226	\$ 97,836	\$ 115,002	\$ 113,436	\$ 116,836	\$ 134,836		

WATER & SEWER CAPITAL IMPROVEMENT PROGRAM

This is a summary of the planned capital projects in Water & Sewer for the next five years. For more detailed information, view the Water & Sewer Capital Improvement Plan in the Appendix Section.

Water & Sewer Capital Improvement Program

5 Year Plan

FY 2024-2028

Water Projects - Summary

Estimated Expenditure (000's)

Project Name/Number	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
FUTURE FUNDING:							
1. Cedar Hill Road Water Line Replacement, Ph. 2							
2. Hwy-67 EST Repair & Painting (\$2.0 Million)		\$ 1,400					\$ 1,400
3. Mount Lebanon Road Water Line		\$ 1,300	\$ 700				\$ 2,000
4. Hwy 67 Water Line (Pleasant Run to Joe Wilson)			\$ 800	\$ 2,000			\$ 2,800
5. Bennett Street Water Line Replacement			\$ 500				\$ 500
6. Lake Ridge GST Site Acquisition & Design (PW18-0006)			\$ 500				\$ 500
7. Parkerville EST Repair & Painting (\$2.0 Million)				\$ 200	\$ 400		\$ 600
8. Stonehill/Vineyard Water Line Connection				\$ 300	\$ 1,700		\$ 2,000
9. Lake Ridge GST Construction (\$2.5 Million)					\$ 400		\$ 400
10. Hendrick Water Line Replacement						\$ 1,750	\$ 1,750
						\$ 700	\$ 700
Carryovers from Previous Year:							
11. Lorch Park Water Line (PW18-0003)	\$ 1,600						\$ 1,600
12. Cedar Hill Road Water Line Replacement, Ph. 2	\$ 1,800						\$ 1,800
13. Water & Sewer Master Plan Update (PW-Unassigned)	\$ 300						\$ 300
14. Hwy 67/Lake Ridge Interchange Water Line Extensions (PW20-0002)	\$ 1,600						\$ 1,600
15. Mount Lebanon Road Water Line	\$ 525						\$ 525
	\$ 200						\$ 200
Total:	\$ 6,025	\$ 2,700	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,450	\$ 18,675

Sewer Projects - Summary

Estimated Expenditure (000's)

Project Name/Number	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
FUTURE FUNDING:							
1. I&I Rehabilitation Program							
2. Sewer Main in RO-1 (Vineyard Development)		\$ 500	\$ 200	\$ 750	\$ 200	\$ 750	\$ 2,400
3. Bennett Street Sewer Replacement			\$ 500		\$ 500		\$ 500
4. Lift Station Rehab Program		\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,500
Carryovers from Previous Year:							
5. Red Oak Basin I&I Rehab. Project-Kingswood (PW-Unassigned)	\$ 750						\$ 750
6. Sewer Line at Lorch Park (PW18-0003)	\$ 500						\$ 500
7. Sewer Main (RO-7 Basin to Hwy 67)-(PW18-0015) : City Design Fund	\$ 1,877						\$ 1,877
8. FM 1382 Lift Station Rehab.	\$ 600						\$ 600
Total:	\$ 3,727	\$ 800	\$ 1,000	\$ 1,050	\$ 1,000	\$ 1,050	\$ 8,627

Funding Sources

Estimated Amount (000's)

Certificates of Obligation Bonds- 2018 (\$2,475, Fund 5508)*	\$ 750						\$ 750
Certificates of Obligation Bonds- 2019 (\$3,550, Fund 5509)*	\$ 2,200						\$ 2,200
Certificates of Obligation Bonds- 2020 (\$3,250, Fund 5510)*	\$ 1,525						\$ 1,525
Certificates of Obligation Bonds- 2022 (\$3,200, Fund TBD)*	\$ 1,700						\$ 1,700
Certificates of Obligation Bonds- 2023 (\$3,500, Fund TBD)*	\$ 3,500						\$ 3,500
EDC Funding RO-7 Sewer Main Project	\$ 77						\$ 77
Future Certificates of Obligation - 2024		\$ 3,500					\$ 3,500
Future Funding - TBD			\$ 3,500	\$ 3,550	\$ 3,500	\$ 3,500	\$ 14,050
Total:	\$ 9,752	\$ 3,500	\$ 3,500	\$ 3,550	\$ 3,500	\$ 3,500	\$ 27,302

* Original Funding Source for projects listed above that are not complete

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan



INTERNAL SERVICE FUNDS

Internal service funds are designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include the Equipment Fund and the Self-Insurance Fund. Charges are billed to departments to recover costs that are incurred by these funds.

EQUIPMENT REPLACEMENT FUND

This is an Internal Service Fund and serves all governmental funds of the City. The Fund is established to fund capital items of \$5,000 or greater in value. The equipment is purchased through this fund and each fund budgets a contribution (lease) back to the Equipment Fund on an amortized schedule based on the useful life of the equipment being purchased. The City Manager makes an annual recommendation to the City Council on what equipment is to be replaced. Funds are appropriated by City Council at the Department level as an equipment lease amount.

Equipment Lease Fund (Revenues, Expenditures and Change in Fund Balance) Fund 0040



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var.	% Var.
BEGINNING FUND BALANCE	\$ 1,533,330	\$ 1,732,410	\$ 2,340,739	\$ 2,340,739	\$ 1,913,420		
OPERATING REVENUES							
Interest Income	\$ 7,875	\$ 13,949	\$ 9,600	\$ 85,000	\$ 70,000	60,400	629.17%
Lease Revenue	978,889	926,343	1,147,691	1,112,031	1,011,229	(136,462)	-11.89%
Gain/Loss on sale of fixed assets	110,811	40,707	40,000	40,000	40,000	-	0.00%
Miscellaneous	590	-	-	8,758	-	-	
Other Sources - Bonds	-	-	-	-	-	-	0.00%
Transfer In	-	602,000	-	-	-	-	0.00%
TOTAL OPERATING REVENUES	\$ 1,098,166	\$ 1,582,999	\$ 1,197,291	\$ 1,245,789	\$ 1,121,229	\$ (76,062)	-6.35%
EXPENDITURES							
Minor Apparatus	\$ 71,691	\$ 62,631	\$ -	\$ -	\$ -	\$ -	0.00%
Motor Vehicles	655,695	721,643	1,107,564	1,130,238	682,701	(424,863)	-38.4%
Safety Equipment	55,901	-	348,221	328,900	216,000	(132,221)	-38.0%
Office Equipment	37,616	166,816	45,000	103,000	45,000	-	0.0%
Miscellaneous	78,183	23,581	117,000	110,970	326,265	209,265	178.9%
TOTAL OPERATING EXPENDITURES	\$ 899,086	\$ 974,671	\$ 1,617,785	\$ 1,673,108	\$ 1,269,966	\$ (347,819)	-21.50%
NET CHANGE	\$ 199,080	\$ 608,328	\$ (420,494)	\$ (427,319)	\$ (148,737)		
ENDING FUND BALANCE	\$ 1,732,410	\$ 2,340,739	\$ 1,920,245	\$ 1,913,420	\$ 1,764,683		

EQUIPMENT REPLACEMENT FUND

CITYWIDE EQUIPMENT REQUEST - FY23-24					
Equipment Requested by Type & Funding Source:					
DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	FUNDED:	Annual Lease Amount
[130] Information Systems		\$ 325,000			\$ 56,350
50 desktop Computers	R	45,000	5	X	10,350
Citywide Camera System	N	280,000	7		46,000
[190] Utility Services		\$ 111,450			\$ 23,559
New Truck (MR-9164 / FA#0002753)	R	40,250	5	X	7,812
New Truck (MR-2589 / FA#0002891)	R	36,700	5	X	7,812
New Truck- (Program 1- Field Tech)	N	34,500	5		7,935
(310) Police		\$ 797,441			\$ 215,924
Police Large SUV (PD-2921 FA#0002993)	R	84,786	4	X	24,376
Police Large SUV (PD-7200 FA#0003424)	R	83,145	4	X	23,904
Police Large SUV (PD-6869 FA#0003423)	R	83,145	4	X	23,904
Police Large SUV (PD-4355 FA#0003421)	R	85,300	4	X	24,524
Police Large SUV (PD-4599 FA#003420)	R	83,145	4	X	23,904
Police Front-Line Vehicle (PD-1561 FA#0002169)	R	64,300	7	X	10,564
Motorcycle (M-2 FA#0003076)	R	37,580	5	X	8,643
New Vehicle (Program 2)	N	60,000	5		17,250
New Vehicle (Program 3)	N	79,701	4		22,914
New Vehicle (Program 3)	N	79,701	4		22,914
Drone Full Service System (2)	N	56,638	5	X - Fed.Forf.	13,027
[340] Fire Department:		\$ 388,137			\$ 43,450
(4) LifePack-Defibulatators	R	200,000	7	X	37,714
(2) Thermal Imaging Cameras	R	16,000	7	X	3,017
Alternative Response Vehicle (Squad Truck)	N	172,137	7		2,719
[360] Municipal Court:		\$ 73,300			\$ 16,844
New Vehicle (Marshall) FA#0002536	R	73,300	5	X	16,844
(370) Code Enforcement		\$ 37,000			\$ 8,510
New Truck (Building Inspector)	N	37,000	5		8,510
(405) CDC- Trails		\$ 11,000			\$ 2,530
New Ride on Blower	N	11,000	5		2,530

EQUIPMENT REPLACEMENT FUND

CITYWIDE EQUIPMENT REQUEST - FY23-24					
Equipment Requested by Type & Funding Source:					
DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	FUNDED:	Annual Lease Amount
[410] Parks Department:		\$ 254,465			\$ 55,561
New Truck (LIP Crew)	N	70,000	5	X	16,100
New Zero Turn Mowers (LIP Crew)	N	26,000	5	X	5,980
New Trailer (LIP Crew)	N	9,000	7	X	1,479
Dump Bed, Landscape & Flatbed Tilt Trailer	N	36,200	7		5,947
Zero Turn mower (PA-7573 / FA#0002307)	R	12,585	5	X	2,895
Zero Turn mower	R	12,585	5	X	2,895
Zero Turn mower (PA-8687 / FA#0002886)	R	12,585	5	X	2,895
Riding Mower (PA-7572 / FA#0002309)	R	12,585	5	X	2,895
Riding Mower (PA-3676 / FA#0002539)	R	12,585	5	X	2,895
Turn Mower (PA-9768 / FA#0002648)	R	12,585	5	X	2,895
Turn Mower (PA-3355 / FA#0002647)	R	12,585	5	X	2,895
Deck Mower (PA-4714 / FA#0002733)	R	12,585	5	X	2,895
Huster Mower (PA-2281 / FA#0003328)	R	12,585	5	X	2,895
(415) CDC Valley Ridge		\$ 39,000			\$ 8,970
Field Rake	N	39,000	5	X	8,970
[435] AES Rec. Center Department:		\$ 108,000			\$ 21,763
Fitness Equipment	R	58,000	5	X	13,340
New Double Cab Truck	N	50,000	5	X	8,423
[710] Streets Department:		\$ 290,000			\$ 47,723
Utility Truck	R	65,000	5	X	14,950
LITTLE SQUIRT - EPOXY METERING SYSTEM (FA#0001370)	R	27,000	5	X	5,994
Backhoe (ST-4213 / FA#0002304)	R	150,000	10	X	17,250
equipment trailer (ST-2685 / FA#0000882)	R	23,000	7	X	3,779
Line Laser Striping & Barrel	R	25,000	5	X	5,750
(750) Fleet		\$ 11,000			\$ 1,581
Power Washer	R	11,000	8	X	1,581
[760] Water/Sewer		\$ 244,000			\$ 35,535
New Truck (WA-3834 / FA#0002686)	R	65,000	5	X	11,960
New Truck (WA#9544 / FA#0001294)	R	131,000	10	X	15,180
Equipment Trailer (WA-9288 / FA#0001933)	R	23,000	10	X	2,645
Video Surveillance System (FA#0002555)	R	25,000	5	X	5,750
Total Requested		2,689,793			
Replacements		1,040,877			
New Items		1,648,916			

SELF-INSURANCE FUND

This is an Internal Service Fund which is a fund-type designed to account for goods or services provided by one city department for another. Charges are billed to departments to recover costs that are incurred (premiums etc.) Therefore, the City has established a self-insurance plan for city employees and their covered dependents for medical benefits. A commercial insurance company re-insures the city for individual claims in excess of \$100,000 currently. The City will maintain a minimum reserve of \$400,000 or the sum of the six (6) largest months of claims for the recent 24- month period to cover unexpected costs relating to health insurance claims as well as if the City were to transition back to a fully insured plan. Self-Insurance funding means that the City takes on the risk and responsibility of paying all of its covered health claims, instead of paying an insurance company to accept that risk. The City has engaged a third party administrator (TPA) to manage the City's plan but the City is solely responsible for managing the plan and payment of all covered claims. To minimize the risk of "shock claims", the City has purchased stop-loss insurance.

Self-Insurance Fund
(Revenues, Expenditures and Change in Fund Balance)



(0092)

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var.
BEGINNING FUND BALANCE	\$ 1,729,663	\$ 2,089,134	\$ 1,798,463	\$ 1,798,463	\$ 2,401,546		
REVENUES							
City contributions	3,139,781	3,109,850	3,804,076	3,605,025	3,713,176	(90,900)	-2.39%
Employee contributions	722,384	698,534	884,448	884,448	910,981	26,533	3.00%
Retiree/Cobra contributions	59,468	58,078	60,000	58,000	58,000	(2,000)	-3.33%
Interest	10,995	16,937	6,600	50,000	30,000	23,400	354.55%
Miscellaneous income	210,392	257,143	110,000	3,926,734	200,000	90,000	81.82%
Transfer in	-	-	-	-	-	-	0.00%
TOTAL REVENUES	\$ 4,143,019	\$ 4,140,543	\$ 4,865,124	\$ 8,524,207	\$ 4,912,157	\$ 47,033	0.97%
EXPENDITURES							
Benefit Administration	\$ 88,445	\$ 74,008	\$ 87,500	\$ 80,100	80,000	(7,500)	-8.57%
Benefit Stop Loss	808,348	836,576	1,003,991	1,115,000	1,393,750	389,759	38.82%
Benefit Claim Payments	2,846,159	3,484,976	3,590,052	6,676,025	3,600,000	9,948	0.28%
Other Contractual Services	40,596	35,653	50,000	50,000	50,000	-	0.00%
Miscellaneous	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 3,783,548	\$ 4,431,213	\$ 4,731,543	\$ 7,921,125	\$ 5,123,750	\$ 392,207	8.29%
NET CHANGE	\$ 359,471	\$ (290,671)	\$ 133,581	\$ 603,083	\$ (211,593)		
ENDING FUND BALANCE	\$ 2,089,134	\$ 1,798,463	\$ 1,932,044	\$ 2,401,546	\$ 2,189,954		

Fund Balance Goal is the sum of the six months with the largest claims in a 24-month period

Target Reserve: \$ 4,983,600



GENERAL GOVERNMENT CAPITAL FUNDS

This section provides information on the City's Capital Improvement Program process and projects, as well as fund summaries for the City's appropriated capital project funds.

CAPITAL IMPROVEMENT PROGRAM

CAPITAL PLANNING PROCESS

Capital Improvement Planning begins with evaluating projects identified in long-range master plans, the comprehensive plan, and prior year CIPs. In the fall, during the City Council's annual planning retreat, 5-10-year initiatives are developed. The staff then works to develop a CIP that takes into consideration prior year planning documents, Council direction, and current needs. The capital needs are presented to the Council in a series of workshops which are then reviewed and modified by the City Council as needed. The City Council adopts a CIP budget by separate ordinance before the fiscal year begins on October 1.

WHAT IS A CAPITAL EXPENDITURE?

The CIP establishes a five-year funding schedule for the purchase, construction or replacement of physical assets of the City. Capital Improvements typically have a useful life of over 10 years and a value greater than \$5,000.

SUMMARY OF FY2024 CAPITAL PROGRAM

The FY2024 budget allocates \$15,464,000 for capital projects related to Parks, Streets, Drainage, Facilities, Equipment, Water, and Sewer projects. The funding for projects comes from the issuance of General Obligation Bonds and Certificates of Obligation. A summary of the program by major revenue source and by major project type is included below. A description of each project can be found in the appendix section of this document. A summary of the City's outstanding debt along with descriptions by issue, maturity dates, and amortization schedules is available in the debt section. Water and Sewer Capital Programs are detailed in the Water & Sewer Section of this book.

Certain capital projects may have a corresponding impact to the City's operations and maintenance budget. The projects detailed in the FY2024 budget are primarily replacement or enhancement to existing infrastructure or equipment and do not have additional operations costs. The Signature Parks & Trail and Future Trails projects involve acquisition and construction of new park land and amenities and will require additional park crews and equipment to maintain. The new crew and equipment is included in the Parks Department operating budget at \$280,000.

Funding Source	Purpose	Amount
2024 General Obligation Bonds	Parks Projects	\$450,000
2024 Certificates of Obligation	Facilities, Equipment, Parks, Streets, Drainage, Water, and Sewer Projects	\$ 15,014,000
Total		\$15,464,000

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CITY OF CEDAR HILL 5 Year Capital Improvement Program FY 2024 - 2028						
Estimated Expenditure (000's)	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total Estimated Cost
Public Facilities Projects & Capital Equipment - Summary						
1. Main Door Hardware Replacement	\$ -	\$ -	\$ 28	\$ -	\$ -	\$ 28
2. Water Softening System Replacement	-	-	-	35	-	\$ 35
3. Council Chamber FF&E Replacement	-	20	-	-	-	\$ 20
4. Fire Pump Replacements	-	-	-	45	-	\$ 45
5. Electrical System Replacement - LED Upgrade	-	-	-	-	60	\$ 60
6. Door Hardware Replacement	-	-	-	-	10	\$ 10
7. CHPD ADA Doors	-	-	14	-	-	\$ 14
8. Public Safety- Fire Engine	-	1,100	-	-	-	\$ 1,100
9. Public Safety - Ambulance	390	390	-	-	-	\$ 780
10. Comprehensive Facilities Evaluation	-	100	-	-	-	\$ 100
Total	\$ 390	\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 2,192
Parks Capital Projects - Summary						
1. Future Trails	\$ 750	\$ 2,000	\$ 2,500	\$ -	\$ -	\$ 5,250
2. Dog Park	-	500	-	-	-	\$ 500
3. Downtown Trail Extension to Hwy 67 (Dallas County 7th Call)	-	700	-	-	-	\$ 700
4. David Rush Park Design	-	-	100	-	-	\$ 100
5. A.E.S Rec. Ctr. HVAC Replacement*	304	-	-	-	-	\$ 304
6. A.E.S Rec. Ctr. Roof Replacement*	121	121	121	-	-	\$ 363
7. Neighborhood Parks Improvements	1,650	-	-	-	-	\$ 1,650
8. Community Parks Improvements	120	-	-	-	-	\$ 120
9. Signature Park & Trail	250	-	-	-	-	\$ 250
Total	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 9,237
Streets Capital Projects - Summary						
1. Lake Ridge Parkway & Hwy 67 Interchange Project	\$ 279	\$ 279	\$ 279	\$ -	\$ -	\$ 837
2. Downtown Infrastructure Future Phases	4,000	1,000	4,000	1,000	4,000	\$ 14,000
3. Asphalt & Concrete Street Repair Program	1,250	-	1,250	-	1,250	\$ 3,750
4. Duncanville Rd Widening (7th Call: \$10,450,000)	2,000	4,000	3,550	-	-	\$ 9,550
5. Signal Light at N. Joe Wilson Rd & Calvert Dr.	400	-	-	-	-	\$ 400
6. Loop 9 ROW Participation Cost (TBD)	-	-	-	-	-	\$ -
7. Tidwell Street Bridge Replacement @ Hwy 67 (TBD)	-	-	-	-	-	\$ -
Total	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 28,537
Drainage Capital Projects - Summary						
1. 702 E. Pleasant Run Rd Drng Improv.	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ 450
2. Downtown Reg. Detention	-	500	700	-	-	\$ 1,200
Total	\$ 450	\$ 500	\$ 700	\$ -	\$ -	\$ 1,650
Water Capital Projects - Summary						
1. Cedar Hill Road Water Line Replacement, Ph. 2	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ 1,400
2. Hwy-67 EST Repair & Painting (\$2.0 Million)	1,300	700	-	-	-	\$ 2,000
3. Mount Lebanon Road Water Line	-	800	2,000	-	-	\$ 2,800
4. Hwy 67 Water Line (Pleasant Run to Joe Wilson)	-	500	-	-	-	\$ 500
5. Bennett Street Water Line Replacement	-	500	-	-	-	\$ 500
6. Lake Ridge GST Site Acquisition & Design (PW18-0006)	-	-	200	400	-	\$ 600
7. Parkerville EST Repair & Painting (\$2.0 Million)	-	-	300	1,700	-	\$ 2,000
8. Stonehill/Vineyard Water Line Connection	-	-	-	400	-	\$ 400
9. Lake Ridge GST Construction (\$2.5 Million)	-	-	-	-	1,750	\$ 1,750
10. Hendrick Water Line Replacement	-	-	-	-	700	\$ 700
Total	\$ 2,700	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,450	\$ 12,650
Sewer Capital Projects - Summary						
1. I&I Rehabilitation Program	\$ 500	\$ 200	\$ 750	\$ 200	\$ 750	\$ 2,400
2. Sewer Main in RO-1 (Vineyard Development)	-	-	-	500	-	\$ 500
3. Bennett Street Sewer Replacement	-	500	-	-	-	\$ 500
4. Lift Station Rehab Program	300	300	300	300	300	\$ 1,500
Total	\$ 800	\$ 1,000	\$ 1,050	\$ 1,000	\$ 1,050	\$ 4,900
GRAND TOTAL EXPENDITURES						
	\$ 15,464	\$ 14,210	\$ 16,092	\$ 4,580	\$ 8,820	\$ 59,166

FACILITIES & EQUIPMENT CAPITAL PROJECTS

CITY OF CEDAR HILL Capital Improvement Program 5 Year FY 2024 - 2028							
Public Facilities & Equipment Projects - Summary							
<i>Estimated Expenditure (000's)</i>							
Project Name/No.	PY Budgeted Amount	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total Estimated Cost
1. Main Door Hardware Replacement				\$ 28			\$ 28
2. Water Softening System Replacement				\$ 35			\$ 35
3. Council Chamber FF&E Replacement			\$ 20				\$ 20
4. Fire Pump Replacements				\$ 45			\$ 45
5. Electrical System Replacement - LED Upgrade					\$ 60		\$ 60
6. Door Hardware Replacement					\$ 10		\$ 10
7. CHPD ADA Doors				\$ 14			\$ 14
8. Public Safety- Fire Engine			\$ 1,100				\$ 1,100
9. Public Safety - Ambulance		\$ 390	\$ 390				\$ 780
10. Comprehensive Facilities Evaluation			\$ 100				\$ 100
Carryover from Previous Years:							
11. Library in the Park	\$ 35,634						\$ 35,634
12. Access System Replacement	\$ 300						\$ 300
13. Carpet Replacement	\$ 100						\$ 100
14. Technology	\$ 1,000						\$ 1,000
15. Fire Engine	\$ 900						\$ 900
16. Public Safety Self Contained Breathing Apparatus	\$ 450						\$ 450
17. Hotel & Conference Center *	\$ 7,500						\$ 7,500
18. Public Safety Radios	\$ 2,300						\$ 2,300
19. Generator/ Transfer Switch	\$ 400						\$ 400
20. HVAC System Replacements	\$ 10						\$ 10
21. Elevator Control Replacement	\$ 30						\$ 30
22. Courtroom FF&E Replacement	\$ 10						\$ 10
23. Energy Management Software Replacement	\$ 80						\$ 80
Total:	\$ 48,714	\$ 390	\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 50,906
Funding Sources							
Estimated Amount (000's)							
General Obligation Bonds - 2018	\$ 500						\$ 500
General Obligation Bonds - 2019	\$ 1,750						\$ 1,750
Certificates of Obligations - 2019	\$ 300						\$ 300
General Obligation Bonds - 2020	\$ 4,000						\$ 4,000
Certificates of Obligations - 2020	\$ 1,100						\$ 1,100
Taxable Bonds - (Fund 2035)*	\$ 7,500						\$ 7,500
General Obligation Bonds - 2022 (2003 Bond Program)	\$ 4,600						\$ 4,600
Certificates of Obligations - 2022	\$ 5,400						\$ 5,400
Tax Notes - 2021	\$ 2,300						\$ 2,300
Tax Notes - 2022	\$ 1,350						\$ 1,350
ARPA Funds (Library) (2023)	\$ 5,634						\$ 5,634
General Obligation Bonds - 2023	\$ 13,750						\$ 13,750
Cash Reserves (2023)	\$ 130						\$ 130
ARPA Funds (Generators/Switch)	\$ 400						\$ 400
Future Certificates of Obligation - 2024		\$ 390					\$ 390
Unfunded			\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 1,802
Total:	\$ 48,714	\$ 390	\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 50,906

* Debt Serviced by Hotel Tax Revenue and is supported by a private/public partnership. The funding above represents the City's portion of the project (Conference Center). The hotel will be funded by a private developer.

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

PARKS & RECREATION CAPITAL PROJECTS

CITY OF CEDAR HILL Capital Improvement Program

5 Year FY 2024-2028

Parks Capital Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
Future Funding (TBD)							
1. Future Trails		\$ 750	\$ 2,000	\$ 2,500			\$ 5,250
2. Dog Park			\$ 500				\$ 500
3. Downtown Trail Extension to Hwy 67 (Dallas County 7th Call)		\$ 700					\$ 700
4. David Rush Park Design			\$ 100				\$ 100
Subtotal:	\$ -	\$ 750	\$ 3,200	\$ 2,600	\$ -	\$ -	\$ 6,550
Carryover from Previous Years:							
5. Preston Trail	\$ 22						\$ 22
6. Parkland Acquisition *	\$ 2,000						\$ 2,000
7. 2022 Parks Master Plan *	\$ 265						\$ 265
8. Athletic Field Lighting Additions & Conversions *	\$ 467						\$ 467
9. Barnyard Indoor & Outdoor Upgrade*	\$ 126						\$ 126
10. A.E.S Rec. Ctr. HVAC Replacement*	\$ 606	\$ 304					\$ 910
11. A.E.S Rec. Ctr. Roof Replacement*	\$ 242	\$ 121	\$ 121	\$ 121			\$ 605
12. Neighborhood Parks Improvements	\$ 2,225	\$ 1,650					\$ 3,875
13. Community Parks Improvements	\$ 1,925	\$ 120					\$ 2,045
14. Outdoor Pool***	\$ 10,660						\$ 10,660
15. Signature Park & Trail	\$ 6,000	\$ 250					\$ 6,250
Total:	\$ 24,538	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 33,775
Funding Sources							
Estimated Amount (000's)							
Beautification Fund (0317)	\$ 22						\$ 22
TPWD Grant Funding of Pool	\$ 750						\$ 750
General Obligation Bonds - 2018	\$ 1,225						\$ 1,225
General Obligation Bonds - 2019	\$ 4,450						\$ 4,450
General Obligation Bonds - 2020	\$ 3,075						\$ 3,075
CDC Funded	\$ 5,706	\$ 1,545	\$ 2,121	\$ 2,621			\$ 11,993
Certificates of Obligation - 2022	\$ 3,160						\$ 3,160
General Obligation Bonds - 2022	\$ 2,950						\$ 2,950
ARPA Funds (Outdoor Pool Project)	\$ 850						\$ 850
General Obligation Bonds - 2023	\$ 2,350						\$ 2,350
Future General Obligation Bonds - 2024		\$ 450					\$ 450
Future Certificates of Obligation Bonds - 2024		\$ 1,200					\$ 1,200
Unfunded Project			\$ 1,200	\$ 100			\$ 1,300
Total:	\$ 24,538	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 33,775

* CDC Board formally approved funding on June 24, 2021.

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

***CDC Funding \$2.0 Million in FY23

STREETS CAPITAL PROJECTS

CITY OF CEDAR HILL Capital Improvement Program

5 Year FY 2024-2028

Streets Capital Projects - Summary

Estimated Expenditure (000's)								
Project Name/No.	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost	
FUTURE FUNDING: (TBD)								
1. Lake Ridge Parkway & Hwy 67 Interchange Project		\$ 279	\$ 279	\$ 279			\$ 837	
2. Downtown Infrastructure Future Phases		\$ 4,000	\$ 1,000	\$ 4,000	\$ 1,000	\$ 4,000	\$ 14,000	
3. Asphalt & Concrete Street Repair Program		\$ 1,250		\$ 1,250		\$ 1,250	\$ 3,750	
4. Duncanville Rd Widening (7th Call-\$10,450,000)		\$ 2,000	\$ 4,000	\$ 3,550			\$ 9,550	
5. Signal Light at N. Joe Wilson Rd & Calvert Dr.		\$ 400	\$ -	\$ -			\$ 400	
6. Loop 9 ROW Participation Cost (TBD)							\$ -	
7. Tidwell Street Bridge Replacement @ Hwy 67 (TBD)								
Subtotal:	\$ -	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 28,537	

Carryovers from Previous Year:								
8. Asphalt & Concrete Street Repair Program (S. Joe Wilson Road, City-Wide)	\$ 1,500						\$ 1,500	
9. Downtown Phase 2 Design & Parking Improvements	\$ 2,000						\$ 2,000	
10. Duncanville Rd. & Bear Creek Rd. Intersectionn	\$ 650						\$ 650	
11. Street Lighting Improvements (Minor Streets) (PW19-0005)	\$ 200						\$ 200	
12. Signal Improvements (PW18-0016)	\$ 450						\$ 450	
13. Lake Ridge Parkway & Hwy 67 Interchange Project (Annual Payments to TXDOT FY22-26)	\$ 558						\$ 558	
14. US Hwy-67 Landscape Project (PW17-0008)	\$ 500						\$ 500	
15. Safe Routes to School (PW18-0004)	\$ 678						\$ 678	
16. Illuminated Street Name Signs (PW17-0011) (TXDOT Intersections)	\$ 600						\$ 600	
Total:	\$ 7,136	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 35,673	

Funding Sources	Estimated Amount (000's)							
General Obligation Bonds - 2018 (\$2,050*)	\$ 250						\$ 250	
General Obligation Bonds- 2019 (\$1,700*)	\$ 550						\$ 550	
General Obligation Bonds- 2020 (\$3,500* Total): (2,500 Nov 2017 & 1,000 Previous Approval)	\$ 300						\$ 300	
Cert. of Obligation Bonds- 2020 (\$4,000*)	\$ 300						\$ 300	
Fund 2027 (2008 G.O. Fund Balance)-\$600,000 Illuminated Street Name Signs	\$ 600						\$ 600	
General Obligation Bonds- 2022 (\$1,500)	\$ 1,178						\$ 1,178	
Certificates of Obligation Bonds- 2022 (\$279)	\$ 279						\$ 279	
General Obligation Bonds- 2023 (\$750)	\$ 750						\$ 750	
Certificates of Obligation Bonds- 2023 (\$2929)	\$ 2,929						\$ 2,929	
Future Certificates of Obligation Bonds - 2024	\$ -	\$ 7,929					\$ 7,929	
Future Funding - TBD			\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 20,608	
Total:	\$ 7,136	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 35,673	

* Original Bond Sale Amount

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

DRAINAGE CAPITAL PROJECTS

CITY OF CEDAR HILL Capital Improvement Program

5 Year
FY 2024-2028

Drainage Capital Projects - Summary

Estimated Expenditure (000's)

Project Name/No.	PY Budgeted	FY	FY	FY	FY	FY	Total Estimated Cost
	Amount	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	
1. 702 E. Pleasant Run Rd Drng Improv.	\$ -	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ 450
2. Downtown Reg. Detention	\$ -	\$ -	\$ 500	\$ 700	\$ -	\$ -	\$ 1,200
Carryover from Previous Years:							
3. Roberts Drainage Improv. Project	\$ 925						\$ 925
Total:	\$ -	\$ 450	\$ 500	\$ 700	\$ -	\$ -	\$ 1,650

Funding Sources **Estimated Amount (000's)**

Certificates of Obligation Bonds - 2022	\$ 125						\$ 125
Certificates of Obligation Bonds - 2023	\$ 800						\$ 800
Future Certificates of Obligation - 2024		\$ 450					\$ 450
Future Funding ~	\$ -		\$ 500	\$ 700			\$ 1,200
Total:	\$ 925	\$ 450	\$ 500	\$ 700	\$ -	\$ -	\$ 2,575

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

BUILDING CAPITAL MAINTENANCE FUND

This is a General Governmental Fund and classified as a non-major governmental fund and grouped with non-major capital projects. The fund was established in FY 2004 with intentional transfers from the General Fund for the purpose of creating a fund for building maintenance including emergency and unforeseen repairs to City buildings such as HVAC systems and roofs.

Building Capital Maintenance Fund

Revenue, Expenses and Changes in Fund Balance

Fund 1000



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 287,659	\$ 1,389,238	\$ 3,399,744	\$ 3,399,744	\$ 3,479,744	
REVENUES						
Interest income	1,578	10,506	7,600	80,000	50,000	42,400
Interfund transfer in	1,100,000	2,000,000	-	-	-	0%
TOTAL OPERATING REVENUES	1,101,578	2,010,506	7,600	80,000	50,000	42,400
EXPENDITURES						
Capital	-	-	-	-	-	0%
Transfer to Another Fund	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	0%
NET CHANGE	1,101,578	2,010,506	7,600	80,000	50,000	
ENDING FUND BALANCE	\$ 1,389,238	\$ 3,399,744	\$ 3,407,344	\$ 3,479,744	\$ 3,529,744	

STREET IMPACT FEES

This a non-major governmental fund. Impact Fees are authorized by Chapter 395 of the Texas Local Government Code. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appointed Advisory Committee. Historically the City has utilized Impact Fees to offset debt service costs on impact fee eligible capital projects in accordance with the Capital Improvement Plan adopted as part of the Impact Fee Ordinance.

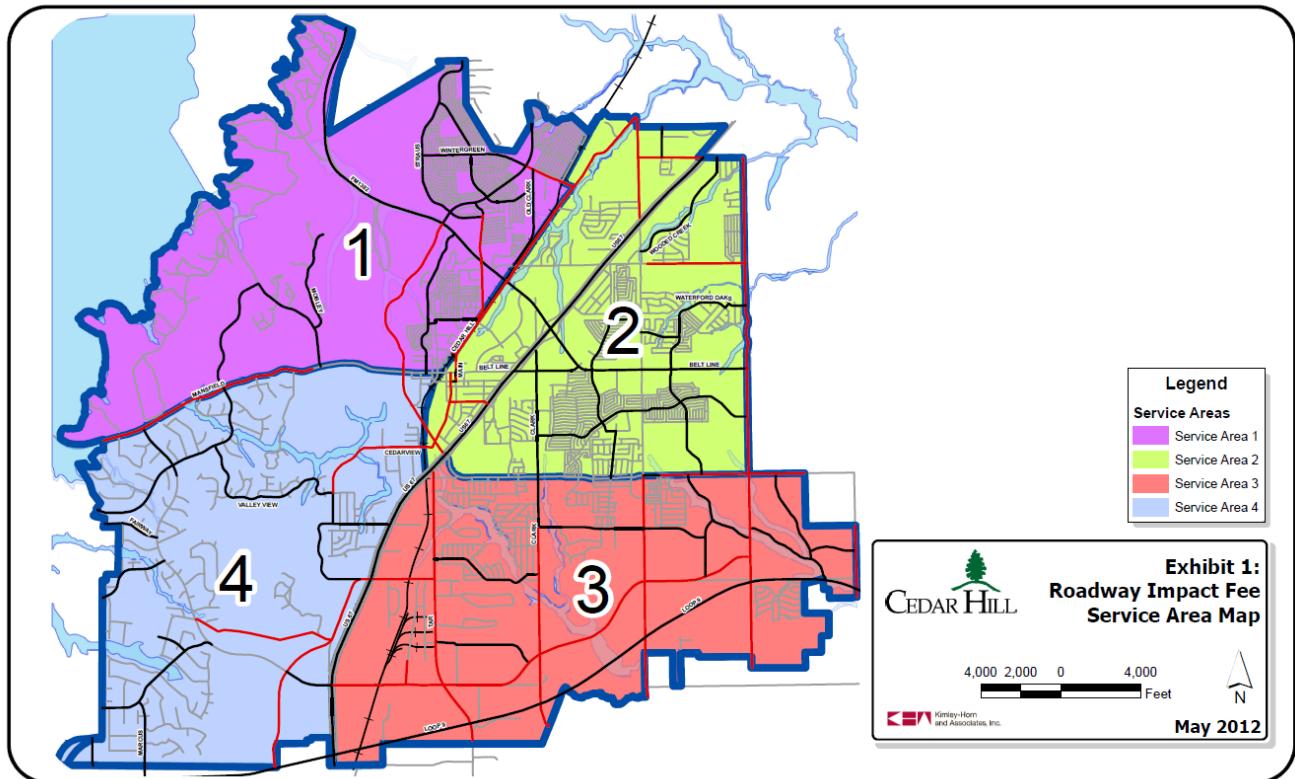
Street Impact Fees Revenue, Expenses and Changes in Fund Balance

Summary of Funds (2511 - 2514) - All Zones



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 4,909,918	\$ 4,711,357	\$ 7,411,883	\$ 7,411,883	\$ 8,268,383		
REVENUES							
Interest income	41,314	66,858	29,222	211,000	236,250	207,028	708%
Street Impact Fees	299,126	3,090,177	2,415,581	1,135,000	370,000	(2,045,581)	-85%
Transfer from another fund	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	340,440	3,157,035	2,444,803	1,346,000	606,250	(1,838,553)	-75%
EXPENDITURES							
Transfer to Debt Service Fund	539,000	59,830	350,000	350,000	350,000	-	0%
Street Impact Fee Study	-	-	260,000	139,500		(260,000)	-100%
Land	-	396,679	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	539,000	456,509	610,000	489,500	350,000	(260,000)	-43%
NET CHANGE	(198,560)	2,700,526	1,834,803	856,500	256,250	(1,578,553)	-
ENDING FUND BALANCE	\$ 4,711,357	\$ 7,411,883	\$ 9,246,686	\$ 8,268,383	\$ 8,524,633	\$ (1,578,553)	\$ -

STREET IMPACT FEES MAP



STREET CONSTRUCTION FUND

This is a non-major capital project fund. The fund was established designating funds for street maintenance and construction and special projects for the improvements throughout the community. Transfers are made from the General Fund when reserves are sufficient. The funds are committed by policy of the City Council and authorization of spending of funds can only be by City Council. The City Council can authorize these funds to be transferred back to the General Fund.

Street Construction Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2600



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 1,903,109	\$ 2,840,118	\$ 2,867,744	\$ 2,867,744	\$ 2,943,244		
REVENUES							
Interest income	12,509	27,626	16,800	51,000	46,000	29,200	174%
Miscellaneous income	24,500	-	24,500	24,500	24,500	-	0%
Transfer in from the General Fund	900,000	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	\$ 937,009	\$ 27,626	\$ 41,300	\$ 75,500	\$ 70,500	\$ 29,200	71%
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-	-	0%
PID Project	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
NET CHANGE	937,009	27,626	41,300	75,500	70,500		
ENDING FUND BALANCE *	\$ 2,840,118	\$ 2,867,744	\$ 2,909,044	\$ 2,943,244	\$ 3,013,744		

* The ending fund balance is adjusted to the ending cash balance for budget presentation only.

** In Budget Year 2018-2019, the City entered into a participation agreement with Winding Hollow PID to construct a screening wall. The screening was completed at a cost of \$356,689. The Winding Hollow PID further agreed to reimburse the City in equal annual amounts over a period of 15 years. The PID will budget the reimbursement and reflect the reimbursement in their 5-year service plan.

<u>Payments to date are as follows for the PID Wall:</u>	<u>Running Balance</u>
FY2018-2019 \$20,000	\$336,689
FY2019-2020 \$24,500	\$312,189
FY2020-2021 \$24,500	\$287,689
FY2021-2022 \$24,500	\$263,189
FY2022-2023 \$24,500	\$238,689

RESTRICTED STREETS FUND

This is a non-major capital project fund. The funds are restricted for street construction and maintenance in specified segments of streets. This fund is the City's former Street Prorata Fund.

Restricted Streets Fund Revenue, Expenses and Changes in Fund Balance Fund 2601



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 390,235	\$ 392,376	\$ 395,625	\$ 395,625	\$ 405,981	
REVENUES						
Interest income	2,141	3,249	2,100	12,000	10,000	7,900 376%
Transfer in from the General Fund	-	-	-	-	-	-
TOTAL OPERATING REVENUES	2,141	3,249	2,100	12,000	10,000	7,900 376%
EXPENDITURES						
Transfer to the General Fund	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	0%
NET CHANGE	2,141	3,249	2,100	12,000	10,000	
ENDING FUND BALANCE	\$ 392,376	\$ 395,625	\$ 397,725	\$ 407,625	\$ 415,981	

DOWNTOWN/CITY CENTER FUND

This is a non-major capital project fund . The Funds are restricted for projects related to City Center and Downtown. The funds were allocated to Downtown/City Center projects from a settlement with Grand Prairie. The funds were transferred from Fund 5002 in fiscal year 2018.

Downtown/City Center Fund

Revenue, Expenses and Changes in Fund Balance Fund 2602



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 706,960	\$ 693,443	\$ 622,389	\$ 622,389	\$ 638,389		
REVENUES							
Interest income	3,842	5,530	3,600	16,000	13,000	\$ 9,400	261%
Transfer in	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	3,842	5,530	3,600	16,000	13,000	9,400	261%
EXPENDITURES							
Special Services	17,359	76,583	-	-	-	-	-
Transfer to the General Fund	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	17,359	76,583	-	-	-	-	-
NET CHANGE	(13,517)	(71,054)	3,600	16,000	13,000		
<hr/>							
ENDING FUND BALANCE	\$ 693,443	\$ 622,389	\$ 625,989	\$ 638,389	\$ 651,389		
<hr/>							

DRAINAGE CAPITAL FUND

This is a non-major capital project fund. The fund was established designating funds for drainage maintenance and construction. Transfers are made from the General Fund of the City per council policy and only as reserves in the General Fund will allow. The funds are restricted for drainage and retention infrastructure.

Drainage Capital Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2700



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 586,176	\$ 1,589,392	\$ 3,402,856	\$ 3,402,856	\$ 3,478,856		
REVENUES							
Interest income	3,216	13,462	12,000	76,000	62,500	50,500	421%
Transfer in from the General Fund	1,000,000	1,800,000	-	-	-	-	0%
TOTAL OPERATING REVENUES	\$ 1,003,216	\$ 1,813,462	\$ 12,000	\$ 76,000	\$ 62,500	\$ 50,500	421%
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-	-	0%
Capital	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	0%
NET CHANGE	1,003,216	1,813,462	12,000	76,000	62,500		
ENDING FUND BALANCE	\$ 1,589,392	\$ 3,402,856	\$ 3,414,856	\$ 3,478,856	\$ 3,541,356		

DRAINAGE DETENTION FUND

This is a non-major capital project fund. The fund was established from developer contributions for maintenance and upkeep of the Uptown Regional Detention Facility. The funds are restricted.

Drainage Detention Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2701



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

\$ 95,650 \$ 111,247 \$ 196,336 \$ 196,386 \$ 203,886

REVENUES

Interest income	597	1,579	900	7,500	6,000	5,100	567%
Developer Contributions	15,000	83,510	-	-	-	-	-
Transfer in from the General Fund	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	15,597	85,089	900	7,500	6,000	5,100	567%

EXPENDITURES

Transfer to the General Fund	-	-	-	-	-	-	-
Comp Plan Studies	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-						

NET CHANGE **15,597 85,089 900 7,500 6,000**

ENDING FUND BALANCE **\$ 111,247 \$ 196,336 \$ 197,236 \$ 203,886 \$ 209,886**

PARK DEVELOPMENT FEE FUND

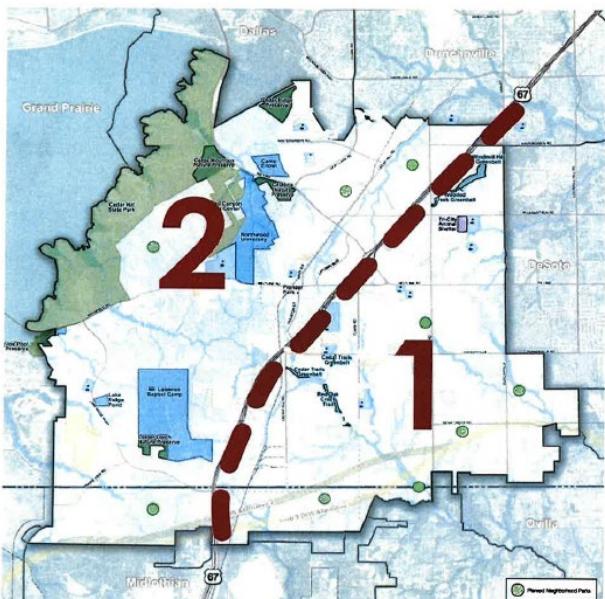
This is a non-major special revenue fund. The funds include donations and park development fees. Park Development Fees are dedicated at the time of development or platting.

Park Development Fee Fund
Revenue, Expenses and Changes in Fund Balance
Funds (3000, 3001 & 3005)
Donation, East and West



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
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BEGINNING FUND BALANCE	\$ 42,204	\$ 50,330	\$ 222,171	\$ 222,171	\$ 421,226		
REVENUES							
Interest income	510	1,451	576	7,100	4,800	4,224	733%
Fees	7,616	170,389	245,000	233,266	-	(245,000)	-100%
Miscellaneous Income	-	-	-	-	-	-	0%
TOTAL OPERATING REVENUES	8,126	171,841	245,576	240,366	4,800	(240,776)	-98%
EXPENDITURES							
Playground Improvements	-	-	-	41,310	-	-	0%
Buildings and other Improvements	-	-	-	-	-	-	0%
Transfers to Another Fund	-	-	-	-	-	-	0%
TOTAL OPERATING EXPENDITURES	-	-	-	41,310	-	-	0%
NET CHANGE	8,126	171,841	245,576	199,055	4,800		
ENDING FUND BALANCE	\$ 50,330	\$ 222,171	\$ 467,747	\$ 421,226	\$ 426,026		



Park Zone 1 - The area of land within the city limits of the City of Cedar Hill to the East of US-Highway 67

Park Zone 2 - The area of land within the city limits of the City of Cedar Hill to the West of US-Highway 67



APPENDIX

STATISTICAL INFORMATION

STATISTICAL INFORMATION

FORM OF GOVERNMENT	Home Rule Charter, Council/Manager
YEAR OF INCORPORATION	1938
YEAR CITY CHARTER ADOPTED.....	1975
LAND AREA	36 square miles (with approximately 50% undeveloped)

PUBLIC SAFETY

POLICE STATIONS	2
FIRE STATIONS	4

PUBLIC WORKS

STREETS and ALLEYS (maintained by City).....	335 miles
NUMBER of STREET LIGHTS	2,665
STORM SEWERS MILES.....	78

WATER & SEWER

• Number of Consumers	16,564
• Average Daily Consumption	5.7 mgd
• Water Mains	318 miles
• Sanitary Sewer Mains	246 miles
• Lift Stations	18

LIBRARY

• Card Holders	23,144
• Circulation	208,384
• Library Outreach Programs	658

PARKS & RECREATION

• Number of City Parks.....	33
• Acres of Public Park Land.....	3,729
• Lighted Ball Diamonds	23
• Lightning Detectors	6

Sources: City Departments – YE FY 2023

STATISTICAL INFORMATION

EDUCATION (Public Schools): CEDAR HILL INDEPENDENT SCHOOL DISCTRICT - CHISD

- Number of Schools 13
- Number of Teachers 455
- Number of Students Enrolled 7,625
- Number of District Employees (FTE) 900
- Average Daily Attendance 7,625
- CHISD Total Tax Rate \$1.306 per \$100 Valuation

Source: Cedar Hill Independent School District, CAFR YE 6/30/2020

ECONOMIC DEVELOPMENT

Principal Employers	Est. # Employees	Rank	Workforce%
Wal-Mart Supercenter	250	1	0.89%
Total Highway Maintenance	250	2	0.89%
JC Penney, Distribution Center	240	3	0.86%
Super Target	220	4	0.79%
Dillard's	144	5	0.51%
JC Penney, Department Store	135	6	0.48%
DMI Corporation	130	7	0.46%
Home Depot	130	8	0.46%
MJB Wood Group/Precision Wood	125	9	0.45%
P&W Quality Machine, Inc	115	10	0.41%
Total	1,739		6.20%

BOND RATING

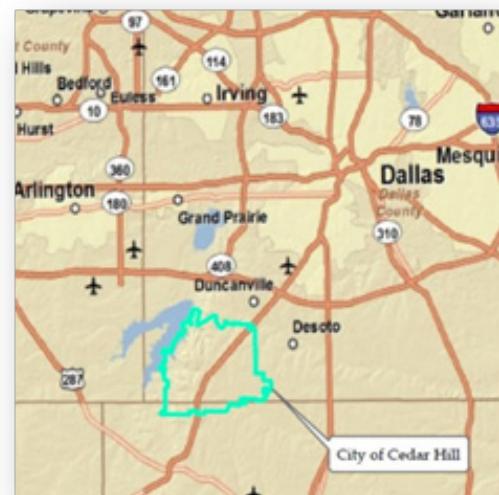
Moody's : Aa2

Standards and Poor (S&P): AA

CITY PROFILE

Nestled twenty minutes southwest of downtown Dallas, Cedar Hill borders the eastern shore of Joe Pool Lake and Cedar Hill State Park. Its lush, tree-lined rolling hills and wide-open green space allow for hikes, bike rides and other outdoor recreational opportunities. Whether visiting one of the specialty boutiques in historic downtown, shopping at national retail stores, or enjoying the day on Joe Pool Lake, Cedar Hill is a thriving suburb which maintains a small-town charm with big city amenities. With easy access to I-20 and I-35 from U.S. Highway 67, Cedar Hill is home to many residents who commute to and from employment in the Dallas-Fort Worth (DFW) metroplex.

The City was incorporated in 1938 under the general laws of the State of Texas and is the oldest organized community in Dallas County. Cedar Hill became a home-rule City in 1975. Cedar Hill sits at the northern edge of the Balcones Escarpment, a line of low hills that separates the rich soils of blackland prairie to the east from the scenic limestone formations to the west. This convergence of the ecosystems of east, west, and central Texas mark the start of the Texas Hill Country and make the corridor home to a unique combination of plants and animals unlike any other in the State. Preservation of the open spaces and critical ecosystems in this area is made possible through partnerships between the City of Cedar Hill, Texas Parks & Wildlife, Dogwood Canyon Audubon Center, and Dallas County, among many other organizations.



Parks and Recreation are important to the City and certainly part of its distinctive character. The City maintains 33 city parks. Parks facilities include a recreation center, senior center, softball fields, baseball fields, soccer fields, tennis courts, municipal swimming pool, football fields, playground equipment, picnic pavilions, basketball courts, amphitheater, fishing ponds, paved trails and nature preserves. The City is committed to the inclusion of neighborhood parks and the preservation of green space. To protect the scenic landscape, the City maintains a goal of preserving 25% of its land mass as open space.

CITY PROFILE

Strayer University is housed in Cedar Hill. Additionally, a number of colleges and universities are in the surrounding area to promote lifelong learning and workforce development. Cedar Hill Independent School District (CHISD) is focused on providing choices to meet the needs of its students through innovative educational opportunities. A wide selection of charter and private schools adds to the expansive set of educational choices available to families and newcomers to Cedar Hill.

Government Structure: The City operates under a council-manager form of government. Municipal authority is vested in the City Council, consisting of a Mayor and six council members. The City Council appoints committees, boards and commissions, the City Manager, and City Judge. The City Manager is responsible for carrying out the policies, implementing the ordinances and budget approved by the City Council as well as overseeing the day-to-day operations of the City.

Services Provided: The City provides a full range of municipal services authorized by statute or charter. These services include police protection, fire suppression, emergency medical services, water distribution, wastewater collection, building inspection, street maintenance and repair, code enforcement, park maintenance, full-service recreation services and programming, swimming pool operations, library services, planning, economic development, and general administrative services. The City maintains contracts with third parties for its water supply and treatment, wastewater treatment service, and solid waste services.



Financial Planning, Fiscal Policies and Financial Impacts: The City has a long tradition of disciplined and prudent fiscal management. The City's budget reflects the community's priorities and the strategic goals set by the City Council to further the vision of Cedar Hill as a premier city. The City Council's budget objectives are to: meet and exceed evolving service expectations the Cedar Hill Way, maintain fund balances, deliver a balanced budget, use the budget as a communication tool, and position the City for long-term financial and operational resiliency.

The City completes a benchmarking survey of budgets, staffing, and selected activity measurements of eleven similar cities in the DFW metroplex as part of the annual budget process. These plans and the survey are used as an aid in determining budget allocations to the various departments and activities of the City. The City's fiscal management policies require minimum fund balances for numerous funds. Additionally, the City annually updates a five-year capital improvement plan for streets, utilities, and facilities, including the timing and amounts of debt to be issued to fund the plan.

CITY PROFILE

Strategic Priorities and Master Planning: At their annual strategic retreat in the fall, the Cedar Hill City Council confirmed the City's vision, mission, and values and established their strategic goals and priorities focused on the following areas: Public safety, bond implementation, planning and development, communications, and community engagement and neighborhood revitalization. Each of these areas has a work plan associated with them with initiatives to implement in support of the City Council's strategic plan. Key strategic initiatives focus on enhancing neighborhood engagement, facility and infrastructure improvements throughout the City, strategic planning, establishing a cohesive identity for the Nature Corridor, focus efforts on Hispanic/Latino outreach and engagement, enhanced communications and transparency, and advanced citywide services for residents 55+.

The Cedar Hill City Council engages the public throughout the year to gain input and feedback on their strategic priorities that are reflected in budget objectives, programs, and use of resources. Means of public engagement include Board & Commission appointments, neighborhood walks, community and neighborhood surveys, special events, Let's Talk online engagement platform, and citizen committees.

Commercial and

Residential Development:

Cedar Hill's diverse economy corners the market on natural beauty where the City has championed the phrase, "Where opportunities grow naturally". This allows the City to distinguish itself from others in the metroplex. With its strategic central location in the fast-growing North Texas metroplex, the City is committed to preserving its natural beauty for generations to come. As development activities and interest continue to increase, City officials are committed

to expanding economic development opportunities that will foster development on its abundant available land within its goal to maintain 25% of open green space.



Cedar Hill is a regional retail hub with 11 major shopping districts offering over 3.5 million square feet of retail, restaurants, office, and entertainment. Business development in the form of light manufacturing, commercial, and retail enterprises have substantially increased since 1998. The City has four industrial parks and several large industrially zoned tracts of land which will soon transform into an industrial campus.

CITY PROFILE

With a major investment by Hillwood, one of the leading real estate firms in the United States, United Kingdom, and Europe, High Point 67 will soon transform Cedar Hill's industrial area into a 180+ acre master-planned site within the Loop 9 corridor. The project will be a Class A logistics and manufacturing center with up to two million square feet. The project is expected to generate more than \$75 million in capital investments, \$100 million in new taxable value, and support the creation of hundreds of jobs in Cedar Hill.

Pratt Industries, Inc. the country's fifth largest corrugated packaging company and the world's largest, privately-held producer of 100% recycled containerboard, will locate a regional manufacturing and innovation center at the High Point 67 campus. Pratt will serve as the primary tenant on the campus occupying one million square feet and investing more than \$200 million in equipment, inventory, and building improvements. The City's years of planning and smart, intentional growth helps usher this partnership, forging new connections and major thoroughfare upgrades to the industrial area's already bright future.

API Precision Machining recently constructed a 18,248 square-foot facility in the High Meadows Industrial Park. Future industrial construction plans include 15,000 square feet of tenant space, 6,000 square feet of warehouse, as well as a facility expansion for Delta Steel.

Historic downtown development continues to thrive. In 2018, the Cedar Hill Economic Development Corporation (CHEDC) approved a development agreement with Lake Moreno Partners, LLC for a mixed-use project in historic downtown. The 40,000 square foot project, located at W. Belt Line Road and Broad Street, is envisioned to bring a mix of retail, restaurants, artisan space, and residential dwellings.

The office and retail sectors also continue to see growth. Indigo Dentistry and Woodus Obstetrics & Gynecology operate in Legacy Crossing, located at the southeast corner of Joe Wilson Road and Pleasant Run Road. The Hillside Village lifestyle center is a 615,000 square foot open-air regional shopping mall containing 67 active stores. The mall management works with City leaders to create an environment reflective of Cedar Hill's distinctive character. The lifestyle center continues to retain national branded retailers that attract local and regional shoppers.



CITY PROFILE

Approximately two million square feet of commercial development is anticipated to be constructed over the next five years including Texas Health Resources hospital, industrial developments, and the Highlands retail center.

As staycations and outdoor activities become increasingly in demand, Cedar Hill has remained a popular Texas tourist destination that showcases the area's attractions and natural beauty. The Dogwood Canyon Audubon Center opened 250-acres of national preserve with an interpretive center in 2011 which draws visitors to the City. This Center, in conjunction with Cedar Hill State Park, Cedar Mountain Preserve, and the City's numerous parks, extensive trail system, and open spaces continue to bring tourism to the City.

The City continues to see single-family residential development interest in the vicinity of future Loop 9, a regional thoroughfare that TxDOT plans to construct from Highway 67 to Interstate 45. The second phase of the Bear Creek Ranch subdivision is a 215-lot residential development that began permitting in 2019. The Vineyards will provide an additional 70 lots. Other residential developments include a 78-lot subdivision on Anderson Road next to the Fountain View-Lake Ridge subdivision and the first phase, which consists of 207 lots, of the Stonehill development. Approximately 1,200 dwellings are anticipated to be constructed within the next five years including single-family developments and townhomes.

Major Initiatives: Community public safety relationships continue to be enhanced through neighborhood walks and meetings, community conversations, enhanced youth engagement, and increased transparency by providing key information through the website and social media channels.

Projects from the 2017 bond referendum continue to be implemented. The new outdoor pool opened in 2023, and construction continues on the Library, Museum, and Signature Park & Trail. Public input will be solicited for the Crawford Park Master Plan, and streets and infrastructure improvements continue throughout the City.

In order to highlight the natural beauty that the City is known for, a cohesive identity for the Nature Corridor will be established. As part of the City Council's nature and open space strategy, plans for future nature corridor and open space infrastructure improvements and compatible development will be created.

The City continues its efforts to enhance livability for residents age 55+ through additional programs focused on the health, wellness, and social interaction of older adults as well as a transportation program. Additionally, the City is focusing its efforts on outreach and engagement of the Hispanic and Latino community including the creation of an advisory group and an annual LatinFest event.

GLOSSARY

Accrue - To increase, grow or accumulate over time.

Accrual Basis of Accounting: A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

Account Number - An expenditure category such as salaries, supplies or vehicles

Ad Valorem Tax: A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

Adopted Budget: The proposed budget as initially formally approved by the City Council

Amended Budget: The adopted budget as formally adjusted by the City Council (revised budget).

Amortization: The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value - An estimate of value for the purpose of taxation (Note: Property Values are established by the Dallas and Ellis County Appraisal Districts.)

Appropriation (Budget) Ordinance- The official authorization made by the City Council which gives legal authority for City officials City to incur obligations and expend resources. The City's appropriation level is set at the fund level.

ARB - Appraisal Review Board

Assessed Valuation - A value that is established for real or personal property to be used as a basis for levying property taxes (Note: Property values are established by the Dallas and Ellis County Appraisal Districts.)

Assets: Resources owned or held by the City that have monetary value

Assigned Fund Balance: Represents resources set aside ("earmarked") by the City for a particular purpose.

Balanced Budget – A budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances.

Bond - A written promise to pay a specific sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and bridges.

Bonded Debt - That portion of indebtedness represented by outstanding bonds

Budget - A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services

Budget Calendar - The schedule of key dates or milestones which the City departments follow in the preparation, adoption and administration of the Budget.

GLOSSARY

Budget Document - The instrument used by City staff to formulate a comprehensive financial program for the City Council

Budget Ordinance (see Appropriation Ordinance)

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved Budget for the purpose of keeping expenditures within the limits of available appropriations and revenues.

Capital Expenditures - Resources used for the acquisition of construction and/or large purchases.

Capital Improvement Project (CIP)- An expenditure plan that provides long-lasting physical improvements to the City. Expenditures are incurred over a fixed period of several years.

Capital Outlay Expenditure- Expenditure category that result in the acquisition of or addition to fixed assets or an expenditure to extend the useful life of a fixed asset. (see fixed asset)

CDC - Community Development Corporation

Cell - A planning term used to define 36 specific areas in the Parks Master Plan. Cells are areas where neighborhood park facilities must be placed. Cells vary in size, depending on projected housing density, population and topography.

Certificate of Obligation - A debt instrument that may or may not involve an election; Following a published notice of intent to issue C.O. debt, voters may petition the City Council to conduct an election. If no election is called, the City Council may issue C.O. debt.

Certified Appraisal Roll – The final property appraisals roll, as calculated by Dallas and Ellis County Appraisal Districts. The certified roll is required to be prepared by the districts by July 25th of each year.

CHISD - Cedar Hill Independent School District

Current Taxes - Taxes that are levied and due within one year.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Funds - Funds used to account for the accumulation of resources, for the payment of principal and interest on debt instruments issued by the City.

Deferred (Unearned) Revenue- Cash received from customers in advance of services received. Recorded as a liability under general accepted accounting principles. Used primarily for operations of the Alan E. Simms Recreation Center where annual memberships are recorded as deferred (unearned) revenue.

Delinquent Taxes - Taxes that remain unpaid after the tax due date. A penalty for non-payment of taxes is attached to the assessment.

Department - A subdivision of the City government organization responsible for specific services. All departments are singular units grouped by category under one of four divisions. An example would be the Parks Department under the Community Services Division.

Depreciation - The loss of value, as a result of time and/or usage

GLOSSARY

EEOC - Equal Employment Opportunity Commission

Effective Tax Rate (ETR): Prior to fiscal year 2021 the Effective Tax Rate was used to describe tax calculations. The ETR is defined by State Law as the tax rate that will raise the same amount of property tax revenue as the previous year, based on properties taxed in both years for a levying entity. The new terminology is the NNR (see NNR)

EMS - Emergency Medical Services

Encumbrance - The commitment of appropriated funds to purchase an item or service; To encumber funds means to set aside or commit monies for future expenditures. (Note: an encumbrance is not an expenditure.)

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. An example of an Enterprise Fund is the Water and Sewer Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the City Council.

Executive Summary - The opening section of the Budget which provides the City Council and the public with a general summary of the most important aspects of the Budget, changes from the current and previous fiscal years and the views and recommendations of the City Manager

Expenditure - Outflow of funds paid for an asset or goods and services. This term applies to all funds.

Financial Depository - The banking institution where the City deposits its funds

Fiscal Policy - The City's policies with respect to taxes, spending and debt management as they relate to government services, programs and capital investment; reflects a set of principles for the planning and programming of government budgets

Fiscal Year (FY) – A period of 12 consecutive months designated as the beginning and ending period for recording financial transactions. Cedar Hill has specified October 1st to September 30th as its fiscal year. The budget year is synonymous with the FY.

FY2020/21 – The fiscal year beginning October 1, 2020 – September 30, 2021

Fixed Assets - Assets of long-term character intended to be held or used, such as land, buildings, machinery, furniture and other equipment

Franchise Fee (Taxes) - A fee (tax) levied by the City Council on businesses (usually a public utility) that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full-Time Equivalent (FTE) – Describes a position for an employee working a 40 hr. work week for 52 weeks a year (or 2,080 annual hours). The FTE for firefighters is 2,912 annual hours. 1 FTE = 2,080 annual hours or 1FTE firefighter = 2,912 annual hours. FTE ≠ the number of staff members.

Fund – A set of self-balancing accounts that has the recordings of all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Enterprise Fund, Trust and Agency Funds, Internal Service Fund and Special Assessment Fund.

GLOSSARY

Fund Balance - The excess of assets over liabilities, also known as working capital in enterprise funds. Negative fund balances are referred to as a deficit.

Full-Accrual Accounting Basis - Accounting method where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred

GAAP (Generally Accepted Accounting Principles): Conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

General Fund - The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges and other types of revenue. This fund usually includes most of the basic operating services such as fire and police protection, finance, data processing, parks and recreation, libraries, public works and general administration.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from the General Fund and these bonds are backed by the full faith and credit of the issuing government.

GIS - Geographic Information System is a computerized database system utilizing maps, aerial photos and blueprints that are scanned into the system. The database allow more precise pinpointing of water mains, sewer lines, etc.

Grants - Contributions from another government to be used or expended for a specific purpose, activity or facility.

I & I - Inflow and Infiltration is ground water that enters the City's wastewater system. I and I occur at cracks and bad joints in the sewer lines and manholes.

Another source of I and I is missing clean outs on service lines. A large amount of I and I leads to Sanitary Sewer Overflows (SSOs).

I & S - Interest and Sinking is the portion of the tax rate that is dedicated to the payment of outstanding debt.

Impact Fees - A fee charged to new development to help defray the cost of expanding or building infrastructure to support the new development.

Inter-Fund Transfers - Amounts transferred from one City fund to another City fund for purposes such as reimbursement of expenditures, general administrative services, debt service or payments-in-lieu of taxes.

Internal Service Funds - A fund that is used to account for the purchases of equipment that costs in excess of \$5,000 per unit. The equipment is leased to the City's operating department which is equal to the City's yield on investments.

ITB - Invitation to Bid is extended by the City to vendors for the purchase of goods and/or services over \$25,000. State law requires that the bid be awarded to the most responsible vendor producing the lowest price.

LAN - Local Area Network is a computer software program that connects several computers in one building.

Lease/Rental Expenditures - Expenditure category for use of equipment/facility or land owned by another party for a specified term such as equipment rentals, annual software user fees, and departmental payments to the Equipment Replacement Fund for items purchased via that fund on a lease back arrangement.

Levy - To impose taxes, a special assessments or service charges for the support of city activities

GLOSSARY

Liability - Debt or other legal obligations arising out of transactions or contractual obligations in the past they must be liquidated, paid, renewed, or refunded at some future date.

Line-Item Budget - A budget that lists each expenditure category (salary, materials, telephone service travel, etc.) separately, along with the dollar amount budgeted for each specified category

Long-Term Debt - Debt with a maturity of more than once a year after the date of issuance

Maintenance Expenditures – Expenditure category that includes the upkeep, servicing and care of vehicles, machinery, computers, water systems, software, radios and other items.

Mgd - Millions of gallons of water per day

M.I.C.U. - Mobile Intensive Care Unit

Miscellaneous Expenditures – Expenditure category that includes publications and dues, training, uniforms, meetings and luncheons, travel/mileage and other expenditures that are not captured in another expenditure category.

Modified Accrual Basis of Accounting - Accounting method where revenues are recognized when they are available, and expenditures are recognized at the time they are paid

Municipal - Pertaining to a city or its government.

M&O – Acronym for “maintenance and operations.” For operational budgets, M&O is the recurring costs associated with operational activity. M&O as used in tax rate discussions, is the portion of the tax rate that is applied to the General Fund.

MUTCD - Manual on Uniform Traffic Control Devices

NCTCOG - North Central Texas Council of Governments

NNR - New Revenue Rate (NNR). The NNR tax rate is a calculation used to compare the last year's revenue and the current year's property values. The NNR is the tax rate needed to effectively raise the same amount of tax revenue the City had in the previous fiscal year. (see ETR)

Non-Departmental - Referring to activities, revenues and expenditures that are not assigned to a particular Department.

O & M (Operations and maintenance) – Expenditures for routine supplies and maintenance which are necessary for the daily operation of a department or division.

Operating Budget - The portion of the Budget which pertains to daily operations that provide basic governmental services. The operating Budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Ordinance – a formal legislative enactment of the City Council

PACT – Police and Community Team

Per capita - A common measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

Personnel Expenditures – Expenditure category that includes salaries, wages, and related fringe benefits including (taxes, health benefits, other benefits)

Position (see Full-Time Equivalent)

GLOSSARY

Proposed Budget - The financial plan initially developed by departments and the City Manager which is then presented to the City Council for approval.

Property Tax - Ad-valorem taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds - Funds that must conform to existing conditions and/or restrictions

PSO - Public Safety Officer is a civilian City employee who helps with administrative duties at the Police Department.

Reserve - An account used to indicate that a portion of a fund balance is restricted for a specific purpose and is, therefore, not available for general appropriations.

Revenue - Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds - Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

RFP - Request for Proposal (s) from vendors. This procurement method differs from a bid procedure in that it is typically used to procure professional services. This method allows for negotiation of price and a term before a contract for goods and/or services is signed.

ROFC - Rate of Flow Controller is the rate of water the City of Dallas (the City's potable water supplier) will deliver in one day. The City's current ROFC setting is 8.4 mgd. When the City's ground storage is full, the valve closes until the tank is four feet below the top, and then the valve will reopen. When more water is needed, the City may request an increase to the ROFC from the City of Dallas.

Restricted - Represents resources subject to externally enforceable constraints.

Retained Earnings - The accumulated earnings of an Enterprise fund or Internal Service Fund which have been retained in the fund and which are not reserved for any specified purpose.

SCADA - Supervisory Control and Data Acquisition is a water and sewer monitoring and control device that alerts the main computer via radio frequency that monitors the water level in the water tanks and reports any problem with the sewer lift stations located within the City

Services Expenditures – Expenditure category used for mostly contractual or outsourced activity such as professional services from attorneys, engineers, accountants, printing services, insurance firms, subscription services, IT Network Charges, third party providers and other consultants.

Special Revenue Funds - Funds that account for proceeds of specific revenue sources that are restricted to expenditures for specific purposes

Supplies Expenditures – Expenditure category that includes expendable materials needed for operations such as office supplies, items to run programs, computer supplies, postage, minor equipment, fuel and oils, chemicals, etc.

GLOSSARY

Tax Levy - The total revenues to be raised by ad-valorem taxes for expenditures as authorized by the City Council

Tax Base - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Dallas and Ellis County Appraisal Districts. The tax base represents the net taxable value after exemptions.

Tax Increment Financing (TIF) - A financing tool used to finance certain types of development costs primarily for the redevelopment of blighted areas and for construction of low- and moderate-income housing. With a TIF, the taxing entity "captures" the additional property taxes generated by the development over and above the pre-development tax revenue and uses the resultant "tax increments" to finance the development costs.

Tax Ordinance - The official enactment by the City Council to establish legal authority for city officials to levy property taxes.

Tax Rate - The amount to multiply by the tax levy to determine the revenue to be collected. The amount of tax levied for each \$100 of valuation. The tax rate is comprised of two components: the debt service rate (I&S), and the maintenance and operations (M&O) rate.

Tax Roll (see tax base)

TRA - Trinity River Authority

Transfers Expenditure Category (see Inter-Fund Transfers)

Unencumbered Balance - Available funds for future purchases

Utilities Expenditures – Expenditure category that includes services for electricity, telephone, cable, internet, cell phones, water, gas, etc.

Unassigned Fund Balance: The difference between total fund balance and non-spendable, restricted, committed and assigned components.

Voter Approval Tax Rate (VATR) – The legal maximum (3.5%) over the M&O portion of the NNR allowed by law without voter approval.

WAN - Wide Area Network is a computer software program that connects computers between buildings.

Water and Sewer Fund - A fund established to account for operations of the water and sewer system. It is operated similarly to private business enterprises, focusing on cost recovery.

Water/Wastewater Ordinance - The official enactment by the City Council to establish the legal authority for City officials to adjust the water rate and wastewater services.

Working Capital (see retained earnings) – The current assets less the current liabilities of a fund. Working capital does not include long-term assets or liabilities. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of enterprise funds.

ZTR - A lawn mower that is able to turn in zero degrees.

LINKS TO ADDITIONAL INFORMATION

Budget Ordinances

- FY24 Tax Rate
- FY24 Operating Budget

Detailed Tax Rate Calculation

Detailed CIP Information

Long-Term Financial Plan