

# CEDAR HILL PARKS AND RECREATION ALAN E. SIMS RECREATION CENTER ACTIVITY RELEASE FORM

Last Name \_\_\_\_\_

M [ ] F [ ]

First Name \_\_\_\_\_

Middle Name or Initial \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver License # / State Issued ID # / Other Picture ID # \_\_\_\_\_

Daytime Phone(\_\_\_\_) \_\_\_\_\_ Evening Phone(\_\_\_\_) \_\_\_\_\_

Emergency Contact:

Name \_\_\_\_\_ Phone \_\_\_\_\_

How did you hear about the Recreation Center? (Please choose one)

1. [ ] Referred By: \_\_\_\_\_ 2. [ ] Internet 3. [ ] Flyer/Brochure  
4. [ ] Magazine 5. [ ] Newspaper 6. [ ] Other

**\_\_\_\_\_(Initial) Members and cardholder must abide by rules and regulations of the Alan E. Sims Recreation Center or privileges may be revoked.**

**\_\_\_\_\_(Initial) Membership Cards or payment receipts are required for entry.**

I, \_\_\_\_\_, in consideration of the City of Cedar Hill's organization of and/or provision of services in connection with any and all Alan E. Sims Recreation Center Program Activities (herein "Activities"), hereby affirm that I understand that there are inherent risks involved with participation in the Activities including, but not limited to, the inherent risks of motor vehicle travel and public transportation, physical stresses of exercise, and other such risks. Further, I understand that participation in the Activities involves certain risks and that personal injuries, property damage and even death can occur as a result of such Activities. Nonetheless, I desire and agree to proceed with participation in the Activities. I hereby personally assume all risks for any harm, injury or damage that may befall me during my participation in the Activities, whether foreseen or unforeseen, and I further agree to save and hold harmless the City of Cedar Hill, the Alan E. Sims Recreation Center, and all of their officers, employees, agents, servants and representatives, from any claim or demand by me, or my family, estate, heirs or assigns, arising out of or in connection with my participation in the Activities. I further agree to pay any and all medical expenses, including emergency medical expenses, in the event of any accident or occurrence in which I am injured, become ill or incapacitated.

IT IS MY INTENT BY EXECUTING THIS RELEASE TO EXEMPT AND RELEASE THE CITY OF CEDAR HILL, THE ALAN E. SIMS RECREATION CENTER, AND ALL OF THEIR OFFICERS, EMPLOYEES, AGENTS, SERVANTS AND REPRESENTATIVES FROM ALL LIABILITY WHATSOEVER FOR PERSONAL INJURY, PROPERTY DAMAGE OR DEATH CAUSED BY NEGLIGENCE OR GROSS NEGLIGENCE OF ANY PERSON OR ENTITY, INCLUDING, WITHOUT LIMITATION, ANY NEGLIGENCE OR GROSS NEGLIGENCE ON THE PART OF THE CITY OF CEDAR HILL, THE ALAN E. SIMS RECREATION CENTER AND/OR THEIR EMPLOYEES, AGENTS, SERVANTS AND REPRESENTATIVES.

I further acknowledge, represent and warrant that I am of lawful age and legally competent to sign this Release, that I understand the terms of this Release, that the terms and conditions set forth herein are contractual and not a mere recital, and that I have signed this document of my own free act and will. I further represent and warrant that this Release shall be effective until revoked by me, or my legal guardian, in a signed writing delivered to the .

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS RELEASE BY READING IT BEFORE I SIGNED IT.

**PARTICIPANT'S NAME SIGNATURE**

**PARENT/LEGAL GUARDIAN SIGNATURE**

**DATE**

# BEHAVIOR POLICY

Appropriate behavior is expected from all participants, members and guests utilizing the Recreation Center facilities, to protect the enjoyment and safety of all patrons. Therefore the Alan E. Sims Recreation Center staff has established the following behavior policy and suspension guidelines.

Behaviors that will not be accepted include, but are not limited to the following:

Endangering the health and safety of other members, participants, patrons or staff

Use of verbal harassment, profanity, vulgarity, obscenity or racial slurs

Attempting to gain access to facility without the purchase of a Day Pass or membership

Using another member's card to gain access

Soliciting, gambling, panhandling, loitering, betting or any matter of nature

Failure to follow Recreation Center staff directions

Inappropriate display of affection, including but not limited to prolonged kissing and touching of any private areas of the body

Disrupting a program or creating a disturbance at the facility

Inappropriate or offensive dress, including, but not limited to, dress which is too revealing and clothing which displays obscene or offensive words or pictures

Blatant disrespect of staff and program or facility policies and procedures

Damage, vandalism, or theft of private or Recreation Center, equipment or supplies

Fighting with another patron or staff on the premises

Any violation of the above policies will result in removal from the premises by a Recreation Center staff or Cedar Hill Police Department and will include a minimum one-day suspension. If the violation is deemed to receive a longer suspension, the patron or parent/guardian will receive a written notification of the inappropriate behavior and a detailed description of the additional suspension will be included.

If the patron is suspended three or more times, or the patron is involved in one severe incident, as determined by Recreation Center Staff, (ex: fighting, damage, vandalism, or theft of private or Recreation Center equipment or supplies), the patron will be automatically suspended for one year and will be required to schedule a meeting to reinstate facility access. Cedar Hill Police Department will also be contacted if the violation is unlawful or in the case of assisting Recreation Center Staff in the removal of a patron. At the meeting, the patron, parent/guardian if the patron is a minor and Recreation Center Supervisor's will be present and continued participation in a program or access to the facility will be assessed and reviewed. Inappropriate behavior by an adult may result in more rapid progress toward suspension or termination from participation in a program or facility access.

**I understand that program and/or membership fees, including Day Pass fees, will not be refunded for any person removed from the premises or a program due to violation of the behavior policy. By signing and dating, I also understand the policy in its entirety.**

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PRINTED NAME

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SIGNATURE

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DATE

# SUSPENSION GUIDELINES

Violations of the Behavior Policy will result in the following level of Suspensions:

- Behavior policy violations resulting on a ONE DAY SUSPENSION:
- Use of verbal harassment, profanity, vulgarity, obscenity or racial slurs
- Attempting to gain access to facility without the purchase of a Day Pass or membership
- Inappropriate display of affection, including but not limited to prolonged kissing and touching of any private areas of the body
- Disrupting a program or creating a disturbance at the facility
- Inappropriate or offensive dress, including, but not limited to, dress which is too revealing and clothing which displays obscene or offensive words or pictures

\*\*Three or more violations of the above policies will result in an automatic suspension of a minimum of one month, applicable the day of the third violation. The Recreation Center Staff at any time has the authority to elevate a suspension due to the nature of the violation.

- Behavior policy violations resulting on a ONE WEEK – 6 MONTH SUSPENSION:
- Endangering the health and the safety of other members, participants, patrons or staff
- Using another member's card to gain access
- Soliciting, gambling, panhandling, loitering, betting or any matter of nature
- Failure to follow Recreation Center staff directions
- Disrupting a program or creating a disturbance at the facility
- Blatant disrespect of staff and program or facility policies and procedures
- Damage, vandalism, or theft of private or Recreation Center, equipment or supplies

\*\*Three or more violations of the above policies will result in an automatic suspension of a minimum of one year, applicable the day of the third violation. The Recreation Center Staff at any time has the authority to elevate a suspension due to the nature of the violation.

Behavior policy violations resulting on a ONE YEAR SUSPENSION:

- Damage, vandalism, or theft of private or Recreation Center, equipment or supplies
- Fighting with another patron or staff on the premises

\*\*The patron will be automatically suspended for one year and will be required to schedule a meeting to reinstate facility access. Cedar Hill Police Department will also be contacted if the violation is unlawful or in the case of assisting Recreation Center Staff in the removal of a patron. The patron may also be criminally trespassed from the facility and further charges may apply if applicable.

If a member of the Recreation Center staff views a patron in violation of the Behavior Policy, they are to immediately report it to the Supervisor on Duty. It is the responsibility of the Supervisor on Duty to collect all pertinent information from the patron(s) involved in the situation, complete an incident report documenting the violation, make a note on their account of the violation and immediately suspend involved patrons for the day. Further suspensions will be evaluated by the Leadership Team and involved patrons will be contacted with further suspensions if applied.

Any violations of the policies, suspensions, emergency incidents, or other situations that arise during a shift, should be documented in the Communication Binder at the front desk by the Supervisor on Duty. Each date has an assigned form for the AM and PM Supervisor to utilize. These forms can be completed during the shift, or at the end of the night. Each Supervisor is required to check the binder at the beginning of their shift and document any incidents on the individual's account, if not done already.

**By signing and dating, I understand the guidelines stated above.**

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**PRINTED NAME**

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**SIGNATURE**

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**DATE**